

**WOLCOTT CHARTER REVISION COMMISSION
ORGANIZATIONAL MEETING
MEETING MINUTES**

Thursday, February 11, 2021 – 6:30 p.m.

Remote ZOOM Meeting/Webinar Link:

<https://us02web.zoom.us/j/88102820679>

Page 1 of 3

Note: These are summary minutes; a tape recording of this meeting is on file in Wolcott Town Hall.

ORGANIZATIONAL PORTION OF THE MEETING

Town Council Chairman David Valletta called the Organizational Meeting to order at 6:45 p.m., with the Pledge of Allegiance and attendance was taken.

MEMBERS PRESENT: Dennis Cleary, Patricia Najarian, Angela Sanna, Ryan Pawlak, Robert Ficeto, Kenneth Wilson, Nicole Smart

MEMBERS ABSENT:

ALSO PRESENT: Town Council Chairman David Valletta, and Attorney Brian Tynan

Town Council Chairman David Valletta appointed the temporary clerk to be DeAnna Morelli.

DISCUSSION

Town Attorney Brian Tynan asked if any Commission Members have yet to be sworn in. Commission members Robert Ficeto, Angela Sanna, Ryan Pawlak, and Nicole Smart were then sworn in by Attorney Brian Tynan to the Charter Revision Commission.

ELECTION OF CHAIRMAN

A **MOTION** was offered by Robert Ficeto, seconded by Kenneth Wilson, to nominate Dennis Cleary for Chairman of the Charter Revision Commission.

Town Council Chairman David Valletta asked three times if there were any other nominations and there were none.

Town Council Chairman Valletta asked for all in favor; it was unanimously voted by voice vote.

ELECTION OF VICE-CHAIRMAN

Town Council Chairman David Valletta asked for nominations for a Vice-Chairman.

A **MOTION** was offered by Dennis Cleary, seconded by Robert Ficeto, to nominate Patricia Najarian for Vice-Chairman of the Charter Revision Commission.

**WOLCOTT CHARTER REVISION COMMISSION
ORGANIZATIONAL MEETING
MEETING MINUTES**

Thursday, February 11, 2021 – 6:30 p.m.

Remote ZOOM Meeting/Webinar Link:

<https://us02web.zoom.us/j/88102820679>

Page 2 of 3

Town Council Chairman David Valletta asked three times if there were any other nominations and there were none.

Town Council Chairman Valletta asked for all in favor; it was unanimously voted by voice vote.

APPOINT A CLERK

Town Council Chairman David Valletta turned the meeting over to Chairman Dennis Cleary.

Chairman Cleary asked for nominations for Clerk of the Charter Revision Commission.

A **MOTION** was offered by Kenneth Wilson, seconded by Angela Sanna, to appoint DeAnna Morelli as Clerk.

Dennis Cleary asked three times if there were any other nominations and there were none.

Chairman Cleary asked for all in favor to appoint DeAnna Morelli as Clerk; it was unanimously voted by voice vote.

**APPOINT ATTORNEYS BRIAN TYNAN AND MICHAEL TANSLEY TO THE
CHARTER REVISION COMMISSION:**

Upon **MOTION** made by Patricia Najarian, seconded by Robert Ficeto, to appoint Brian Tynan, and Michael Tansley as the Attorneys for the Charter Revision Commission.

Chairman Cleary asked for all in favor; it was unanimously voted by voice vote.

**ACCEPT ROBERT'S RULES OF ORDER, 11TH EDITION, AS OPERATING
PROCEDURE:**

Upon **MOTION** made by Robert Ficeto, seconded by Patricia Najarian, it was unanimously voted to accept Robert's Rules of Order for procedure.

**APPROVAL PROCEDURE FOR VOTES (MUST PASS BY MAJORITY) VIA ZOOM,
CONFERENCE CALL, OR IN PERSON:**

Upon **MOTION** made by Patricia Najarian, seconded by Robert Ficeto, it was unanimously voted to accept Voting Procedures.

**WOLCOTT CHARTER REVISION COMMISSION
ORGANIZATIONAL MEETING
MEETING MINUTES**

Thursday, February 11, 2021 – 6:30 p.m.

Remote ZOOM Meeting/Webinar Link:

<https://us02web.zoom.us/j/88102820679>

Page 3 of 3

SET TIME AND PLACE OF MEETINGS:

Chairman Cleary presented the 1st and 3rd Thursday at 6:30pm for meetings via zoom. On May 1st the commission will then reassess returning to in-person meetings.

Upon **MOTION** made by Robert Ficeto, seconded by Angela Sanna, it was unanimously voted to accept Time and Place of Meetings.

1st PUBLIC HEARING BE FEBRUARY 25TH, 2021 AT 6:30 WITH REGULAR MEETING TO FOLLOW:

Upon **MOTION** made by Patricia Najarian, seconded by Robert Ficeto, it was unanimously voted to accept Public Hearing time and date.

PROCEDURE TO CALL OR CHANGE DATE OF A SPECIAL OR REGULAR MEETING BY CHAIR OR ANY 4 PANEL MEMBERS:

Upon **MOTION** made by Robert Ficeto, seconded by Nicole Smart, it was unanimously voted to accept the Procedure to Call or Change Date of a Special or Regular Meeting by Chair or any 4 Panel Members.

DISCUSSION

Dennis Cleary recommended that all comments and suggestions pertaining to revisions be forwarded to both he and the clerk for compilation and organization prior to the next meeting.

Patricia Najarian suggested that the notification of our public hearing be sent to local reporter Andrew Larson to provide a small article so that we can obtain as many suggestions from the public as possible.

ADJOURNMENT:

Upon **MOTION** by Kenneth Wilson, seconded by Nicole Smart, it was unanimously voted to **ADJOURN** the Organizational Meeting at 7:04 p.m.

APPROVED:

DeAnna Morelli
Clerk
Charter Revision Commission

Dennis Cleary
Chairman
Charter Revision Commission