

**PARKS AND RECREATION AND
ACQUIRED FACILITIES COMMISSION**

Regular Meeting

Monday, August 3, 2020

Council Chambers, Wolcott Town Hall

7:00 p.m.

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MINUTES

DRAFT

RECEIVED

10:00 a.m.
8-10-20

Karen Mowad

TOWN CLERK
WOLCOTT, CONN.

Note: These are summary minutes. A digital recording of this meeting is on file in Wolcott Town Hall, Commission Secretary's Office.

Chairman Dambrauskas called the meeting to order at 7:00 p.m.

MEMBERS PRESENT: Chairman Carl Dambrauskas, Karen Bosco, Art Lerz, Dan DiVirgilio, Harry Najarian, & Elyse LaChapelle

MEMBERS ABSENT: Vice-Chairman Jeffrey Stango

ALSO PRESENT: Larry Pelletier, Woodtick Recreation Area Director

APPROVAL OF MINUTES:

- **Rescheduled Regular Meeting – June 22, 2020**

Upon **MOTION** by Harry Najarian, seconded by Art Lerz, it was unanimously voted to **approve** the minutes of the June 22, 2020 Rescheduled Regular Meeting.

CORRESPONDENCE (on file):

1. **P&R Expenditure Report as of 07-30-20 (Dept. 521)**
2. **Program Support Report for FY 2019-2020**
3. **Program Support Expenditure Budget for last 3 fiscal years**
4. **Parks & Recreation & Acquired Facilities Commission Annual Report for FY 2019-2020 submitted to Mayor's Office**
5. **Quote to repair the basketball courts from Putnam Tennis Courts in the amount of \$1,050**

TAXPAYERS' TIME: (Limited to Items on the Agenda)

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No taxpayers came forward.

STAFF REPORTS/PURCHASE ORDER REQUESTS: {Woodtick Recreation Area Director; P&R Program Director; P&R Dept.}

Woodtick Recreation Area Director:

Larry Pelletier came forward, at which time he reported the following:

- They opened the beach on June 17th
- Fourth of July was a very busy week
- They have been shut down a few times due to bacteria; no rain & geese issue
- The Town Crew has been helping by opening up the upper dam every Tuesday and Thursday mornings to flush out the pond; it has been helping a lot
- It has been tough on the kids; everyone is nervous about working; he has been providing gloves and masks; there is an abundance of hand sanitizer and he installed plexi glass
- Cleaning the bathrooms is difficult for everyone due to the traffic of people in them; they are being extra cautious while cleaning
- The Goosinator does a good job; lately the geese have decreased in numbers
- Many items broke down this year; refrigerators, CD Player, ladder on the dock; he had to remove it and had it welded
- Pavilion-almost every party canceled from the beginning of the season through July; there were only 4 parties in July; he still has 20 rentals booked through the end of the season
- The lifeguards lost a lot of money; spent about \$300 for their certifications; is it possible to find any money to compensate them, maybe between the Town and through the State of CT?
- A new Playscape is needed
- Roofing on the house needs to be replaced

Discussion followed regarding several of the items in the report.

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SUB-COMMITTEE REPORTS: {Sub-Committee for Geese Abatement • Sub-Committee to Formalize Job Description/Employment Requirements for Woodtick Recreation Area Director • Sub-Committee for ADA Improvements • Sub-Committee for Program Support}

❖ **Sub-Committee for Geese Abatement** (Carl, Karen, & Elyse)

Ms. Bosco advised that they should meet again. There are companies that you can hire that will look for the eggs. September is the time that they don't fly. Maybe next September they can accomplish this. Next meeting was set for Sept. 14th.

❖ **Sub-Committee to Formalize Job Description/Employment Requirements for Woodtick Recreation Area Director** (Carl, Karen, & Dan)

Chairman Dambrauskas noted that they have not yet met. They can put on hold until they get through other things.

❖ **Sub-Committee for ADA Improvements** (Karen & Jeff)

Karen Bosco advised that there was nothing new to report.

❖ **Sub-Committee for Program Support** (Karen & Dan)

Ms. Bosco & Mr. DiVirgilio met. She submitted a spread sheet which distributes the decreased amount of support by the same percentages each organization used to receive (**see attached**). Brief discussion transpired after which the following motion was made:

Upon **MOTION** by Jeffrey Stango, seconded by Karen Bosco, it was unanimously voted to **authorize** the newly reduced program support figures in the amount of \$21,845.00 per the attached spreadsheet from Dept. 521-Program Support.

OLD BUSINESS:

1. Park Maintenance Items

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There was nothing new to report.

NEW BUSINESS:

Upon **MOTION** by Karen Bosco, seconded by Harry Najarian, it was unanimously voted to **add** to the agenda '**Discussion Regarding Repair of Basketball Courts**'.

1. Discussion Regarding Repair of Basketball Courts

Ms. Bosco referenced the quote to repair the basketball courts from Putnam Tennis Courts in the amount of \$1,050 (**see attached**). The Commission discussed briefly and made the following motion:

Upon **MOTION** by Karen Bosco, seconded by Harry Najarian, it was unanimously voted to **expend \$1,050.00**, from Dept. 30 per the proposal from Putnam Tennis Court to repair cracks in the basketball courts at Woodtick Recreation Center (pending notification of specific line item).

2. Discussion Regarding Walking Trail

Ms. Bosco referenced the following items and discussion was held for same:

- She is tripping a lot on the trail; raised rocks had been painted for the race a number of years ago, but the paint has faded; she would be happy to paint them herself; it was suggested that they can build up the areas around the raised rocks with crushed stone (*the Secretary will contact Public Works to see if this is something they will do again*)
- Chairman Dambrauskas advised that he spoke with the Chairman of Inland Wetlands who clearly noted that they are in charge of the trail; it has been made clear that the trail is supposed to remain as close to nature as possible; it's a balance between maintenance and leaving it as is; he suggested that when it comes to trail requests or recommendations, they need to go through Inland Wetlands (*the Secretary will send Mr. Garrigus's contact info to Ms. Bosco*)

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- Mr. DiVirgilio suggested that they set up a joint sub-committee with Inland Wetlands for trail issues; he also suggested ways for businesses to advertise (*Chairman Dambrauskas suggested that he put his proposals in writing*)
 - Ms. Bosco referenced the doggie waste bags; they are black; people throw them in the woods; she suggests using bright colors instead so that they can be found easier to throw away (*The Secretary will contact Public Works to see if they can order bright colored bags*)
 - Ms. Bosco stated that at the fishing pier they smoke and throw their cigarette butts on the trail; she would like to purchase a receptacle for the butts; also, it would need to be emptied by the Crew (*Chairman Dambrauskas suggested that she get permission from the Mayor first to be added to the guys duties*)
 - Ms. Bosco advised that in the same area there is no fishing line disposal; there is one over on Munson Road that hasn't been emptied in months (*Chairman Dambrauskas suggested that she get permission from the Mayor first to be added to the guys duties*)

ITEMS FOR NEXT AGENDA:

- Park Maintenance Items

TAXPAYERS' TIME:

No taxpayers came forward.

EXECUTIVE SESSION:

No Executive Session was held.

ADJOURNMENT:

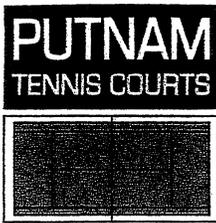
Upon **MOTION** by Karen Bosco, seconded by Art Lerz, it was unanimously voted to **adjourn** the meeting at 8:10 p.m.

APPROVED:

Elizabeth Gaudiosi
Commission Secretary

Carl Dambrauskas, Chairman
Park & Recreation Commission

<u>Date Alloc</u>	<u>Sport</u>	<u>\$ Alloc 19-20</u>	<u>% of Alloc</u>	<u>\$ to Alloc 20-21</u>		
3/2/2020	Baseball	\$10,000.00	22.7015	\$4,959.14	didn't have '20 season so shouldn't need \$ for '21	
2/3/2020	Jr. Basketball	\$9,000.00	20.4313	\$4,463.22	\$9000 alloc for 20-21 season	
2/3/2020	Boys & Girls Summer Basketball	\$1,400.00	3.1782	\$694.28	didn't have '20 season so shouldn't need \$ for '21	
12/12/2019	Girls Softball	\$8,500.00	19.2963	\$4,215.27	didn't have '20 season so shouldn't need \$ for '21	
11/12/2019	Lacrosse	\$2,250.00	5.1078	\$1,115.81	didn't have '20 season so shouldn't need \$ for '21	
11/12/2019	Football	\$5,500.00	12.4858	\$2,727.53	have money for '20 season	
11/12/2019	Soccer	\$3,250.00	7.3780	\$1,611.72	have money for '20 season	
11/4/2019	Early Childhood Infant & Toddler	\$3,150.00	7.1510	\$1,562.13	use money during the year, need more for '21	
3/10/2020	Girls Summer Volleyball	\$1,000.00	2.2701	\$495.91	have money for '20 season	
	Total:	\$44,050.00	100.0000	\$21,845.00		



Proposal Letter

Town of Wolcott
Attn: Karen Bosco
201 Nichols Road
Wolcott, CT 06716

July 16, 2020

Dear Karen,

Thank you for considering Putnam Tennis Courts for the necessary repairs to the Nichols Road all weather basketball court located in Wolcott, CT. After our recent on site inspection of the court, we have the following proposal letter for your review.

Crack Repair: \$1,050

We will clean, rout out cracks, and scrape any loose material.

We will repair approximately 70' of cracks with the manufacturers approved crack filler made of sand, cement, resurfacer and court patch binder.

We will try to match the existing color as close as possible

Note: Cracks & puddles, due to the extremes of New England winters, will reappear so we cannot guarantee that we eliminate them completely.

Please note that it takes 48 hours for the crack repair to cure and should not be played on during that time.

Terms:

Balance upon completion.

Approval:

If you would like to go ahead with any of the work covered in this proposal letter please sign the appropriate line below and send this letter back to us with the required deposit or call so we can discuss appropriate terms for the other procedures. If you have any questions or need any further information please call me at 800-678-2490.

Sincerely,

John Reidy, Sales Manager.

Approved Crack Repair _____ Date _____

PUTNAM TENNIS & RECREATION, LLC • P.O. BOX 96 • HARWINTON, CT 06791
TELEPHONE 860-485-1567 FAX 860-485-1568

