

**PARKS AND RECREATION AND
ACQUIRED FACILITIES COMMISSION**

Regular Meeting

Monday, March 2, 2020

Council Chambers, Wolcott Town Hall

7:00 p.m.

Page 1 of 5

MINUTES

RECEIVED

9:45 a.m.
3-2-20
Karen Mowad

TOWN CLERK
WOLCOTT, CONN.

DRAFT

Note: These are summary minutes. A digital recording of this meeting is on file in Wolcott Town Hall, Commission Secretary's Office.

Chairman Dambrauskas called the meeting to order at 7:00 p.m.

MEMBERS PRESENT: Chairman Carl Dambrauskas Vice-Chairman Jeffrey Stango, Karen Bosco, Art Lerz, Dan DiVirgilio, & Elyse LaChapelle

MEMBERS ABSENT: Harry Najarian

ALSO PRESENT: Larry Pelletier, Woodtick Recreation Area Director; Mickie Fell, Program Director; Wolcott Lions Club: Steve Tutulo, Tom Keene; et al.

APPROVAL OF MINUTES:

- **Organizational & Regular Meeting – February 3, 2020**

Upon **MOTION** by Karen Bosco, seconded by Dan DiVirgilio, it was unanimously voted to **approve** the minutes of the February 3, 2020 Organizational & Regular Meeting.

CORRESPONDENCE (on file):

1. **P P&R Expenditure Report as of 2-26-20 (Dept. 521)**
2. **Program Support Summary as of 2-26-20**
3. **Copy of program support checks sent on February 10th**
4. **Letters regarding Annual Bicycle Donations sent on February 20th**
5. **Acquired Facilities Financial Reports as of 2-26-20 (Dept. 30)**

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6. Program Support Request from the Baseball Association of Wolcott in the amount of \$10,000

7. Updated Program Support Summary as of 3-2-20

TAXPAYERS' TIME: (Limited to Items on the Agenda)

No taxpayers came forward.

STAFF REPORTS/PURCHASE ORDER REQUESTS:

{Woodtick Recreation Area Director; P&R Program Director; P&R Dept.}

Program Director:

Mickie Fell came forward and referenced the flier for Skyhwaks that was submitted in the packets (**see attached**). She proceeded to explain how the golf camp would work; it will be no cost at all to the taxpayers. A brief question and answer period was held, after which the following motion was made:

Upon **MOTION** by Karen Bosco, seconded by Art Lerz, it was unanimously voted to **authorize** Mickie Fell to contract with Skyhawks Sports Academy golf programs for two weeks after the Summer Program ends.

Woodtick Recreation Area Director:

Larry Pelletier came forward, at which time he reported the following:

- Pavilion rentals have been very busy
- He needs to change the chains attached to the dock
- Once the water is lowered they have to wait about a week so it dries up
- They also have to clean up all of the leaves and debris
- He needs to check the legs on the slides
- The driveway by the house still needs to be repaired
- If the Town plans to do the parking lot, then they will do the driveway
- He and the guys are painting many areas

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- They need to address the handicapped bathrooms and the walkway down below.

Discussion followed regarding several of the items in the report. With regard to a handicapped bathroom it was suggested that a port-o-let could be used this season.

NEW BUSINESS:

1. Discussion Regarding Wolcott Lions Dam Race

Steve Tutulo and Tom Keene came forward and stated that they would like to hold the next dam race on Saturday, October 17th. Mr. Tutulo noted that this year will be their 5th annual race. The people from the town have been great. Over the last four years they have generated over \$20,000 in revenue for charities. Brief discussion followed.

Upon **MOTION** by Dan DiVirgilio, seconded by Jeffrey Stango, it was unanimously voted to **approve** the Lions Dam Trail Race on Saturday, October 17, 2020.

SUB-COMMITTEE REPORTS: {Sub-Committee for Geese Abatement • Sub-Committee to Formalize Job Description/Employment Requirements for Woodtick Recreation Area Director • Sub-Committee for ADA Improvements}

❖ **Sub-Committee for Geese Abatement**

Chairman Dambrauskas stated that they are researching what is called a 'Goosinator'. They could pay for it with their capital funds. This would need to be used daily. Elyse is looking into permits to destroy eggs. They are in the season right now. He recently spoke to the Mayor, and if they choose to go the lethal route it would require public hearings. There is also another option of playing distressed goose sounds over the speaker system.

❖ **Sub-Committee to Formalize Job Description/Employment Requirements for Woodtick Recreation Area Director**

Chairman Dambrauskas noted that they have not yet met.

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❖ **Sub-Committee for ADA Improvements**

Karen Bosco advised that there was nothing new to report; they will be meeting soon.

OLD BUSINESS:

1. Park Maintenance Items

There was nothing new to report.

2. Program Support Allocations

Upon **MOTION** by Jeffrey Stango, seconded by Karen Bosco, it was unanimously voted to **allocate \$9,930 to the Baseball Association of Wolcott** from Dept. 521-line item #5820 for Program Support for FY 2019-2020.

3. Discussion Regarding Kiwanis Lease

Chairman Dambrauskas advised that there was nothing new to report.

4. Discussion Regarding Walking Trail Clean-Up

Chairman Dambrauskas advised that the article was in the Wolcott Community News. He added that social media would probably be the best way to get the word out.

ITEMS FOR NEXT AGENDA:

- Park Maintenance Items
- Walking Trail Clean-Up
- Kiwanis Lease

TAXPAYERS' TIME:

No taxpayers came forward.

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EXECUTIVE SESSION:

No Executive Session was held.

ADJOURNMENT:

Upon **MOTION** by Karen Bosco, seconded by Art Lerz, it was unanimously voted to **adjourn** the meeting at 7:45 p.m.

APPROVED:

Elizabeth Gaudiosi
Commission Secretary

Carl Dambrauskas, Chairman
Park & Recreation Commission

WOLCOTT PARKS RECREATION ACQUIRED FACILITIES COMMISSION
TOWN OF WOLCOTT
10 Kenea Avenue
Wolcott, CT 06716
Phone: 203-879-8100 • Fax: 203-879-8105

Organization Name: Baseball Association of Wolcott

Organization Address:

PO Box 6119 Nichols Rd.

Organization Point of Contact: Christopher McLean

Phone Number: 860.508.6379

Tax ID Number (if any): 22-2753655

	12/31/2018	3/31/2019	6/30/2019	9/30/2019
Cash/Checking Balance as of:	\$7,978.00	\$21,994.46	\$9,766.10	\$2,585.12

Revenue	2017	2018	2019	3 Yr Total	%
Registration Fees - Resident	32,145	31,090	28,935	92,170	87.3%
Registration Fees - Non-Resident	4,600	4,500	4,280	13,380	12.7%
Total Registration Fees	36,745	35,590	33,215	105,550	40.9%
P&R Stipend	10,000	10,000	10,483	30,483	11.8%
Fundraising	8,151	11,260	8,703	28,114	10.9%
Miscellaneous	35,535	32,682	25,460	93,677	36.3%
Total Revenue	90,431	89,532	77,861	257,824	100.0%
Expenses					
Equipment/Uniforms	11,050	4,960	5,760	21,770	8.4%
Field Maintenance	6,716	26,421	14,211	47,348	18.4%
Fundraising	963	5,220	0	6,183	2.4%
Officiating	5,785	5,422	5,440	16,647	6.5%
Administration	5,242	5,900	5,370	16,512	6.4%
Player Awards & Banquets	1,366	1,660	1,450	4,476	1.7%
Other	22,421	49,299	43,279	114,999	44.6%
Total Expense	53,543	98,882	75,510	227,935	88.4%
Net Gain or (Loss)	36,888	-9,350	2,351	29,889	11.6%

Enrollment	2017	2018	2019	3 Year Average
Residents	279	273	250	267
Non-Residents	86	84	80	83
<i>Total</i>	<i>390</i>	<i>365</i>	<i>357</i>	<i>371</i>

2019-2020 Program Request Amount: 10,000.00

Mickie Fell

From: Sarah Kelley-Reid <skelley@skyhawks.com>
Sent: Thursday, January 2, 2020 5:11 PM
To: Mickie Fell
Cc: Alex Shoudy
Subject: Skyhawks
Attachments: Skyhawks STEM Sports Flyer (002).pdf; STEM Soccer Sample Skyhawks (003).pdf; STEM Basketball Sample Skyhawks.pdf; STEM Volleyball Sample Skyhawks.pdf; STEM Football Sample Skyhawks.pdf

Hey Mickie,

Thanks for your time today! I feel confident we can find something to fit into your busy schedule there in Wolcott. I have attached a couple of the sample curriculums for STEM programs so you can see what they look like and what we are trying to accomplish. STEM programs are for ages 7 (or second grade) and up.

If we did an 8 week after school or evening program (I usually suggest an hour and a half), price would be \$105 per child (including \$8 commission per child back Wolcott). We could start something in the fall, as you requested.

We could also do this as a summer camp if you have a gym or field available. STEM and Play Camps would run 9am-3pm and would be \$149 per child (including your \$8 per child back)

You could offer it half day as well, I just think for the ages, parents look for full day options.

If we offered golf in the summer, we usually do this as a half day (9-12) 1 week camp. OR we could also offer it as an evening camp Mon-Thur nights with Friday as a rain backup (for 1 week). Cost for something like this would be \$119 (half day). The great part about golf is we provide all the equipment (no clubs needed) and just need a big open field. A flat space for teaching putting is great too (but even a coned off area of parking lot or basketball court could work). Ages for golf are 5-8 year olds.

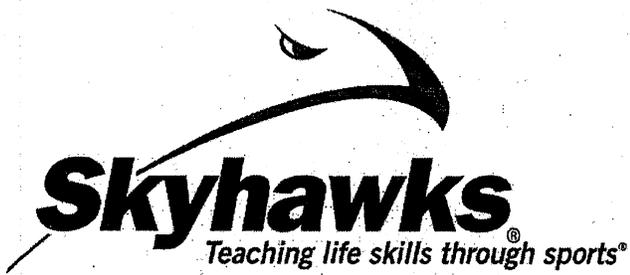
As mentioned there is NO cost to you. We only ask that you help us secure facilities and help advertise it. We have full liability coverage to protect you and the schools/parks/fields we use.

All our staff is vetted, go through national background checks EVERY year, have full first aid/cpr/aed/epi-pen certifications and go through training procedures. They all have full curriculums at their disposal as well. I actually have one of Wolcott's elementary special ed teachers who has been on staff with me for many years. 🌐

Hopefully this helps. Let me know what questions you may have.

Sarah Kelley-Reid
Area Manager- CT, NY & MA
www.skyhawks.com
skelley@skyhawks.com
(860) 575-7061

Skyhawks Sports Academy
Teaching life skills through Sports



Skyhawks

Teaching life skills through sports®

Skyhawks Sports Academy provides a wide variety of fun, safe, and positive programs that emphasize critical lessons in sports and life, such as teamwork, respect, and sportsmanship.

Our programs are designed to give each child a positive introduction into sports while fostering a lifelong love of an active, healthy lifestyle. Our knowledgeable and patient staff use a variety of skill-building games and activities to give every athlete a complete understanding and overview of the sport.

Our programs range from week-long summer camps to after-school programs, clinics, and leagues that teach athletes the fundamentals of each sport in order for them to build the required skills.

Since 1979, Skyhawks has taught more than 2 million boys and girls life skills through sports.



Skyhawks offers a variety of skill-based sports programs for children ages 4-14.

Skyhawks programs are designed to teach fundamentals, develop skills and gain confidence on and off the field or court. In addition to single-sport programs, Skyhawks also offers Multi-Sport programs that combine two or more sports into a single program. For the youngest athletes, Skyhawks offers Mini-Hawk programs, age-appropriate programs focused on introducing the youngest athletes to a wide variety of sports at their own pace, with a curriculum specifically designed with younger children in mind.



BASEBALL

Learn the fundamentals of fielding, catching, throwing, hitting and base running in a fun, positive environment. Athletes learn new baseball skills along with vital life lessons such as respect, teamwork and responsibility.



MINI-HAWK

Athletes ages 4-7 explore balance, movement and hand/eye coordination in a safe, structured environment with lots of encouragement and a focus on fun. All games and activities are performed at the athletes own pace.



BASKETBALL

This fun, skill-intensive program is designed for beginning to intermediate athletes. Active sessions of passing, shooting, dribbling, and rebounding makes this one of our most popular programs.



MULTI-SPORT

Skyhawks Multi-Sport programs are designed to introduce athletes to a variety of sports in one setting. Athletes will learn the rules and essentials of two to three sports through skill-based games and scrimmages.



CHEERLEADING

Skyhawks cheerleading teaches the skills essential to lead crowds and support the home team! Each cheerleader learns proper hand and body techniques. The program concludes with a choreographed performance.



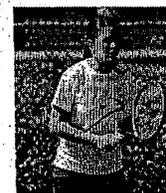
SOCCER

Skyhawks is the nation's #1 program for learning the fundamentals of soccer. Using our progressive curriculum, children will gain the technical skills and sport knowledge required for that next step into soccer.



FLAG FOOTBALL

Athletes learn skills on both sides of the football, including the core components of passing, catching, and defense - all in a fun and positive environment. The program ends with the Skyhawks Super Bowl.



TENNIS

Athletes learn proper grips, footwork, strokes, volleys, and serves, as well as the rules and etiquette that make tennis an exciting game. Programs fill quickly due to limited court space.



GOLF

Skyhawks golf programs focus on building confidence through proper technique and refining essential skills. Athletes learn the fundamentals of swinging, putting, and body positioning. All equipment provided.



TRACK & FIELD

Skyhawks track & field programs combine technical development, proper techniques, and safety with a major focus on fun! Using special equipment, athletes learn the fundamentals of body positioning, stride, stretching & cool-down.



LACROSSE

Lacrosse combines basic skills used in soccer, basketball, and hockey into one fast-paced game. Players learn fundamentals like stick-handling, cradling, passing, and shooting in a fun, non-competitive environment.



VOLLEYBALL

All aspects of volleyball are taught through drills and exercises that focus on passing, setting, hitting, and serving. Our coaches will assist boys and girls in developing skills through game-speed drills and daily matches.

NOTE: Not all programs are available in all areas. Visit us online at Skyhawks.com or call 800.804.3509 for more information.



Teaching life skills through sports



Skyhawks has the ability to customize programs to meet the needs of your community.

Skyhawks Staffing

Skyhawks provides local, regional, and national management dedicated to supporting your organization. Providing quality assurance, tech support, and marketing assistance, Skyhawks is ready to make your organization's programs a success.

Skyhawks Safety

Safety is Skyhawks #1 priority for athletes. All coaches and program directors are required to have current CPR and first-aid certification, and undergo extensive safety training both on the field and in the classroom. All coaches and program directors also undergo a rigorous pre-hire screening which includes a criminal background check.

Skyhawks Liability Insurance

Skyhawks will issue a certificate of liability insurance to your organization and list you as additionally insured.

Skyhawks Gives Back

A portion of the revenue from Skyhawks programs will be given back to your organization.

Skyhawks Marketing and Promotions

Skyhawks' marketing department has the ability to create, execute, monitor, and analyze all aspects of promoting your camps, clinics, and leagues in partnership with Skyhawks. Marketing campaigns may include, but are not limited to: printed materials (large & small format), digital ad placement, social media outreach & advertisement, and direct mail advertising campaigns.

Skyhawks Curriculum

Our progressive, skill-based curriculum has been developed and fine-tuned through the years and has become a nationally-recognized, Family Choice Award winning standard of excellence. Our programming allows us to adapt teaching methods based on age and skill level, making Skyhawks a unique and prime choice for community-based sport programming.

Skyhawks Sports Academy
800.804.3509
www.skyhawks.com

Skyhawks creates lasting partnerships with a variety of groups including parks & recreation departments, schools, and other youth-focused organizations to help develop active and healthy communities one child at a time.



What registration processes do you have in place?

Skyhawks offers two options for registering athletes for programs at your organization. Both options handle the signup and registration process, as well as accept payment.

- 1. Skyhawks will accept and process ALL registrations.**
- 2. Both Skyhawks and your organization accept and process registration.**

Whichever registration process is the right fit for your organization, Skyhawks offers a number of benefits to help increase registration & retain customers, including:

- » Posting & promoting your programs at Skyhawks.com.
- » Sending automated emails encouraging evaluations at the end of programs.
- » Providing the ability to offer limited time and special pricing.
- » Providing confirmation of registration to customer and organization.
- » Providing customer service to answer any program questions.

Do you offer year-round programming?

Yes. In addition to our very popular summer session, Skyhawks offers camps, clinics, and leagues for fall, winter, and spring sessions.

Can I include a non-resident or non-member fee?

Yes, we can modify pricing strategy based on membership or residence.

What is the pricing structure for Skyhawks programs?

Skyhawks works with each organization to ensure proper pricing for the area.

What are your typical coach-to-athlete ratios?

Skyhawks' typical coach-to-camper ratio is 10:1, but can vary depending on camper age and sport.

What age groups/sport levels can you accommodate?

Skyhawks tailors its programs to introductory and intermediate players. Groups will be divided by age and then by ability. The emphasis is on learning skills and techniques in a low-pressure and appropriately-competitive environment. Fun & enjoyment are priorities at our programs.

Who are your coaches & what are their qualifications?

Skyhawks recruits high school varsity and college-age athletes who have demonstrated an exceptional ability to communicate and work with children. Coaches and directors have participated in their respective sports at either a high school or college level. All coaches must complete: a personal interview, background check, classroom and on-field training, Positive Coaching Alliance Double-Goal Coach® certification, a coaches test and must be first-aid and CPR certified.

What options are there for program format?

During the summer months, Skyhawks typically offers week-long 3-hour half-day, 6-hour full-day, and 1-2 hour evening programs. Year-round programs have a variety of options, with the most popular format meeting for 1-2 hours per session for 6-8 weeks.

Program format availability varies by location.

What do athletes receive at summer programs?

Each athlete receives a Skyhawks t-shirt and merit award or player evaluation for participating in a Skyhawks program. Select programs offer a free sport ball with participation.

How do I contact you?

Feel free to call our main office at 800.804.3509 or contact your local Skyhawks representative for more information. Additional information is available at Skyhawks.com.



Teaching life skills through sports

WOLCOTT PARKS AND RECREATION



YOUTH SPORTS SKILL-BASED PROGRAMS

Skyhawks Sports Academy provides sports programs where children discover and develop athletic skills and social values, such as teamwork, respect and sportsmanship. We offer children a positive sports experience while promoting a healthy, active lifestyle.

SUMMER 2020

SKYHAWKS SPORTS AND GAMES CAMP

Skyhawks provides a wide variety of fun, safe and positive programs that emphasize critical lessons in sports and life, such as teamwork, respect and sportsmanship. Our programs are designed to give each child a positive introduction into sports while fostering a lifelong love for an active, healthy lifestyle. For this camp, our patient and knowledgeable staff use a variety of skill-building games and activities to give each athlete a complete understanding and overview of many different popular sports and games. Sports and games include capture the flag, soccer, ultimate frisbee, kickball, baseball, 4 square, flag football, team handball and many more.

(course)	(dates)	(days)	(time)	(ages)	(fee)	(location)
SSA118986	8/03 - 8/07	M-F	9:00 a.m. - 2:00 p.m.	6-12	\$135/155*	Woodtick Recreation Center

BEGINNER GOLF CAMP

Campers will learn the fundamentals of swinging, putting, and body positioning. Skyhawks has adopted the ShortGolf® system as its curriculum. ShortGolf® is specifically designed for the entry-level player and simplifies instruction so that young players can make an easy and effective transition onto the golf course. All equipment provided.

(course)	(dates)	(days)	(time)	(ages)	(fee)	(location)
SSA118987	8/10 - 8/14	M-F	9:00 a.m. - 12:00 p.m.	5-8	\$115/135*	Woodtick Recreation Center

"My son thoroughly enjoyed himself, and felt like his coaches were knowledgeable and helped him improve his skills. I felt the director was well organized and developed a great rapport with the kids immediately!"

-Jill S.
South Windsor, CT

*\$20 non-resident fee applied to registration fee for all non-residents

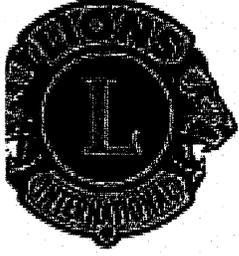


**SPACE IS LIMITED!
REGISTER TODAY >>**

Online:
skyhawks.com

Phone:
800.804.3509

WOLCOTT LIONS "DAM" TRAIL RACE



3.5 MILE TRAIL RUN/WALK ON THIS SCENIC FLAT TRAIL AROUND WOODTICK RESERVOIR & DAM

**LOCATION: WOODTICK RECREATION
201 NICHOLS ROAD WOLCOTT, CT**

JOIN US FOR BEER, FOOD & MUSIC AFTER THE RACE and KIDS FUN RUN

**Hall of Fame Chef "Paul Mynahan" of the Newport Chowder Festival
Will Be Serving His Award Winning Clam Chowder**

SATURDAY OCTOBER 17, 2020

RACE TIME - 11:00 am ACCEPTING NON-PERISHABLE FOOD ITEMS FOR FOOD PANTRY

Packet Pick Up & Reg. - 9:00am - 10:00 am Race Day

Sign up online at www.fasttracktiming.com

\$25 Online Registration Between March 15 - September 30th 2020

\$30 Online Registration Between October 2nd - October 16, 2020

\$35 Day of Race Registration

Running Tee (Preregistered - while they last) One FREE Beer (21+) or Soft Drink & One Food Ticket Item.

Hosted by Wolcott Lions Club to Benefit Local Charities

March 2020

We have 52 Pavilion rental contracts
We normally get between 50 to 55 contracts
per year. We are working on collecting
deposits or full payment.

Repairs for this coming year.

Chairs that hold the dock in place.

Legs that hold up the 2 slides.

Driveway repaired or replace

Basketball court to be repaired

Painting of many areas.

Some tree removal

Some ground work to repair water run off.

Handicap assessable bathroom and walkway

I was in contact with the State of Connecticut
about our water startup procedures.

Everything was fine last year.

I have Barlow Pump taking care of well
chlorination and testing of the water, they
will send in all the paper work to the State

I only received 1 quote on the light replacement
down at the Pavilion area.

I need to work on quotes for repair or replacement
of driveway.

Working on a list of lifeguards some need to
be recertified

I have purchase Bird Repellent to see if it
will help control the geese.

Thankyou Larry Pelletier

Avian Control®

Bird Repellent

Small Area Spraying Frequently Asked Questions

REFER TO THE PRODUCT LABEL FOR COMPLETE DIRECTIONS, RATES AND CAUTIONS.

ALWAYS READ AND FOLLOW ALL LABEL DIRECTIONS

Q. Can I use an electric powered, backpack or pump-up sprayer to apply Avian Control® Bird Repellent?

A. Yes, you can. Refer to "Spray Application Directions" of the label for complete details. If your area is less than one acre, see the table below:

1/8 acre (5445 sq. ft.)	Mix 3-4 ounces of Avian Control® with 1-1.5 ounces of surfactant* and add to one to two gallons of water.
1/4 acre (10890 sq. ft.)	Mix 6-8 ounces of Avian Control® with 2-3 ounces of surfactant* and add to two to four gallons of water.
1/2 acre (21780 sq. ft.)	Mix 12-16 ounces of Avian Control® with 4-6 ounces of surfactant* and add to four to eight gallons of water.

If you do not have an agricultural surfactant, you may substitute a hand dishwashing detergent such as Dawn, Palmolive or Joy.

Q. What type of spray pattern is preferred?

A. A fine mist that covers the entire area to be treated is the preferred pattern.

Q. Can Avian Control® Bird Repellent be used on painted or stained wood, vinyl or aluminum siding or other exterior or interior surfaces?

A. It is recommended that the solution of Avian Control® be tested on an inconspicuous area to determine the potential for damage or discoloration. Avian Control® should not be used in or on occupied dwellings.

Q. If I am treating my lawn for geese, how often should I apply Avian Control®?

A. It is suggested that Avian Control® be applied at 7 to 14 day intervals or after every mowing. Refer to "Spray Application Directions, Landfills, Turf" of the label for complete details. Re-application is suggested in the event of a significant rainfall.