

**PARKS AND RECREATION AND
ACQUIRED FACILITIES COMMISSION**

Organizational & Regular Meeting

Monday, February 3, 2020

Council Chambers, Wolcott Town Hall

6:45 p.m.

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MINUTES

Note: These are summary minutes. A digital recording of this meeting is on file in Wolcott Town Hall, Commission Secretary's Office.

Mayor Thomas Dunn called the Organizational Meeting to order at 6:45 p.m. with the Pledge of Allegiance and attendance was taken.

Mayor Dunn thanked all of the members for volunteering and for their commitment.

MEMBERS PRESENT: Carl Dambrauskas, Jeffrey Stango, Karen Bosco, Art Lerz, Dan DiVirgilio, & Elyse LaChapelle

MEMBERS ABSENT: Harry Najarian

ALSO PRESENT: Mayor Thomas Dunn

ORGANIZATIONAL MEETING:

ELECTION OF CHAIRMAN:

At this time, Mayor Dunn called for nominations for Chairman.

A **MOTION** was offered by Karen Bosco, seconded by Dan DiVirgilio, to nominate **Carl Dambrauskas for Chairman** of the Parks and Recreation and Acquired Facilities Commission.

Mayor Dunn inquired three more times if there were any other nominations for Chairman, at which time there were none.

Upon **MOTION** by Carl Dambrauskas, seconded by Art Lerz, it was unanimously voted to **close** nominations.

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Mayor Dunn asked for all in favor of **Carl Dambrauskas** to be elected Chairman, at which time the above motion **carried** unanimously by voice vote.

ELECTION OF VICE-CHAIRMAN:

At this time, Mayor Dunn inquired as to whether there were any nominations for Vice-Chairman.

A **MOTION** was offered by Carl Dambrauskas, seconded by Karen Bosco, to nominate **Jeffrey Stango as Vice-Chairman** of the Parks and Recreation and Acquired Facilities Commission.

Mayor Dunn inquired three more times if there were any other nominations for Vice-Chairman, at which time there were none.

Upon **MOTION** by Dan DiVirgilio, seconded by Carl Dambrauskas, it was unanimously voted to **close** nominations.

Mayor Dunn asked for all in favor of **Jeffrey Stango** to be elected Vice-Chairman of the Park & Recreation Commission, at which time the above motion **carried** unanimously by voice vote.

At this time, Chairman Dambrauskas proceeded to preside over the meeting.

SET TIME & PLACE OF REGULAR MEETINGS:

Upon **MOTION** by Karen Bosco, seconded by Jeffrey Stango, it was unanimously voted to **set** the time and place of Regular Meetings on the first Monday of each month at 7:00 p.m. in the Council Chambers.

ADJOURNMENT:

Upon **MOTION** by Karen Bosco, seconded by Jeffrey Stango, it was unanimously voted to adjourn the Organizational Meeting at 6:50 p.m.

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REGULAR MEETING:

Chairman Dambrauskas, called the regular meeting to order at 6:50 p.m.

MEMBERS PRESENT: Chairman Carl Dambrauskas Vice-Chairman Jeffrey Stango, Karen Bosco, Art Lerz, Dan DiVirgilio, & Elyse LaChapelle

MEMBERS ABSENT: Harry Najarian

ALSO PRESENT: Larry Pelletier, Woodtick Recreation Area Director (A@6:56)

APPROVAL OF MINUTES:

- **Rescheduled Regular Meeting – December 9, 2019**

Upon **MOTION** by **Karen Bosco**, **seconded by Jeffrey Stango**, it was unanimously voted to **approve** the minutes of the December 9, 2019 Rescheduled Regular Meeting, with one abstention from Carl Dambrauskas.

CORRESPONDENCE (on file):

1. **P&R Expenditure Report as of 1-28-20 (Dept. 521)**
2. **Program Support Summary as of 1-28-20**
3. **Program Support Request from Wolcott Boys & Girls Summer/Fall Basketball Programs in the amount of \$1,400**
4. **Copy of check sent on December 12th to the Wolcott Girls Softball Association in the amount of \$8,500**

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5. Letters dated December 11th to Wolcott Youth Lacrosse Club, Wolcott Youth Football & Wolcott Youth Athletic Association advising that their usual program support allocation has been cut in half due to the purchase of the Wolcott Sports Complex by the Town (copies of checks attached)
6. 2019 Car Show Permit for Frisbie Field & 2020 Proposed Permit
7. Copy of Kiwanis leasing expiring March 31st
8. Acquired Facilities Financial Reports as of 1-28-20 (Dept. 30)
9. Program Support Request from Wolcott Junior Basketball in the amount of \$9,000
10. Revised Program Support Summary dated 1-29-20

TAXPAYERS' TIME: (Limited to Items on the Agenda)

No taxpayers came forward.

Upon **MOTION** by Karen Bosco, seconded by Jeffrey Stango, it was unanimously voted to **move** 'Staff Reports / PO Requests' down on the agenda until Mr. Pelletier arrives.

SUB-COMMITTEE REPORTS: {Sub-Committee for Geese Abatement • Sub-Committee to Formalize Job Description/Employment Requirements for Woodtick Recreation Area Director • Sub-Committee for ADA Improvements}

❖ **Sub-Committee for Geese Abatement**

Chairman Dambrauskas referenced the article he placed in the Wolcott Community News. He proceeded to give new members an update as to what they are trying to accomplish. In addition he explained what the DEEP

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guidelines are. Brief discussion continued as to the numbers of geese they are now seeing and how they have been multiplying. Being that Mr. Najarian is not available to participate on the sub-committee as much, Chairman Dambrauskas appointed Elyse LaChapelle to serve on the sub-committee instead. They will meet at 6:00 p.m. on the night on the next meeting on March 2nd.

❖ **Sub-Committee to Formalize Job Description/Employment Requirements for Woodtick Recreation Area Director**

Chairman Dambrauskas appointed Dan DiVirgilio to replace Jared Kosky on the above sub-committee.

❖ **Sub-Committee for ADA Improvements**

Karen Bosco advised that there was nothing new to report.

STAFF REPORTS/PURCHASE ORDER REQUESTS:

{Woodtick Recreation Area Director; P&R Program Director; P&R Dept.}

Woodtick Recreation Area Director:

Larry Pelletier came forward, at which time he reviewed the following report:

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Discussion followed regarding several of the items in the report.

OLD BUSINESS:

1. Park Maintenance Items

There was nothing new to report.

2. Program Support Allocations

Chairman Dambrauskas explained how program support works and the amount of money that was cut due to the Town purchasing the Sports Complex. The cuts were specifically made for football, Lacrosse, and soccer. Discussion was held with regard to the Sports Complex; who runs it, if it is public use property, and what the future may hold. Chairman Dambrauskas noted that they do not have any of the answers now; they have not been given any direction or responsibilities for the Sports Complex to date.

Brief discussion was held on the two program support requests after which the following motion was made:

Upon **MOTION** by Karen Bosco, seconded by Art Lerz, it was unanimously voted to **allocate \$9,000 to Wolcott Junior Basketball & \$1,400 to Wolcott Boys/Girls Summer Fall Basketball Programs** from Dept. 521- line item #5820 for Program Support for FY 2019-2020.

NEW BUSINESS:

1. Discussion & Possible Action on Car Shows at Frisbie Field Parking Lot

Upon **MOTION** by Dan DiVirgilio, seconded by Jeffrey Stango, it was unanimously voted to **approve** a permit for Moe Chasse to hold Cruise Nights/Car Shows every Sunday from 4:00 p.m. until 8:00 p.m. at the Frisbie Field Parking Lot from May until October 2020.

2. Discussion Regarding Kiwanis Lease

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Chairman Dambrauskas referenced the current lease and gave a brief history as to how things went the last time it was renewed 10 years ago (**see attached**).

Paragraph 3 was discussed and it was noted that the lease states that it will be automatically renewed for three additional periods of five years each upon expiration on March 31, 2020. Ms. Bosco inquired if the Rainbow Day Camp still used the facility; she heard that they may not be allowed to anymore. The Secretary stated that she will contact Gloria Clair to see what the status is. Chairman Dambrauskas stated that they will keep this on the agenda and will address it at the March meeting.

At this time Karen Bosco advised that she would like to discuss an issue that is not on the agenda and made the following motion.

Upon **MOTION** by Karen Bosco, seconded by Art Lerz, it was unanimously voted to **add** 'Walking Trail Clean-Up' to New Business on the agenda.

3. Discussion Regarding Walking Trail Clean-Up

Karen Bosco advised that there is a ton of garbage and waste in the water at Scovill's. She walks the trail often and sees it. Both sections are bad, but the upper section is worse. If they can get the water lowered so they can access the junk, they could hold a clean-up day there and advertise a date in the Wolcott Community News. It was noted that Mark Garrigus, Chairman of the Inland Wetlands Commission, is the person who gives permission for the water to be lowered. The Secretary noted that she will call Mr. Garrigus regarding this matter. Brief discussion continued.

ITEMS FOR NEXT AGENDA:

- Park Maintenance Items
- Program Support Allocations
- Walking Trail Clean-Up
- Kiwanis Lease

TAXPAYERS' TIME:

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No taxpayers came forward.

EXECUTIVE SESSION:

No Executive Session was held.

ADJOURNMENT:

Upon **MOTION** by Dan DiVirgilio, seconded by Karen Bosco, it was unanimously voted to **adjourn** the meeting at 7:40 p.m.

APPROVED:

Elizabeth Gaudiosi
Commission Secretary

Carl Dambrauskas, Chairman
Park & Recreation Commission