

**SEWER AND WATER COMMISSION
REGULAR MEETING – 05/18/2020
ZOOM – 7:00 P.M.**

MEMBERS PRESENT: Chairman James Paolino, Vice-Chairman Scott Meyers, Walter Tumel, Jim Natale, Carl Dambrauskas, and Peter Sheehan.

MEMBERS ABSENT: None.

ALSO PRESENT: Administrator Philip Olmstead.

I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ATTENDANCE

The meeting was called to order at 7:06 p.m. with the Pledge of Allegiance. Attendance was taken; a quorum was present.

II. APPROVAL OF MINUTES

1) Regular Meeting – 04/20/2020

Upon **MOTION** by Scott Meyers, seconded by Peter Sheehan, it was unanimously voted by voice vote to accept the minutes of the Regular Meeting dated April 20, 2020.

III. CORRESPONDENCE

	<u>Date</u>	<u>To</u>	<u>From</u>	<u>Subject</u>
1.	05/06/20	Commission	L. Bosco	Sewer Spreadsheet as of 4/30/20
2.	05/06/20	Commission	L. Bosco	Water Spreadsheet as of 4/30/20
3.	05/06/20	Commission	L. Bosco	Sewer Del Rpt as of 4/30/20
4.	05/06/20	Commission	L. Bosco	Water Del Rpt as of 4/30/20
5.	05/13/20	Commission	L. Bosco	Atty Latino Collection Fees Update

IV. NEW BUSINESS

1) Residence of Stone Ridge – Sewer and Water Regulations

This item was moved to the next meeting's Agenda.

V. OLD BUSINESS

1) Collection of Delinquent Accounts

Reference was made to the update provided by Tax Collector Darlene Tynan included in the meeting packets.

VI. SUB-COMMITTEE REPORTS

VII. ADMINISTRATOR'S REPORT

1) **Water Quality Monitoring and Reporting**

Administrator Philip Olmstead reported the Wolcott Water Department is in compliance with water quality monitoring and reporting and results have met US EPA primary and secondary drinking water standards.

• **Call Before You Digs (CBYD)**

The crew continues to field mark all sewer and water utilities as requests are received.

• **June 2020 Water Usage Billing**

Administrative preparation of the June 2020 water billing is under way and the crew is currently reading meters in the field.

• **July 2020 Sanitary Sewer Usage Billing**

Administrative preparation of the July 2020 sewer billing is also currently under way. It began early this year with efforts being made to mail them out the same day as tax bills (June 19th). This was at the request of Tax Collector Darlene Tynan.

• **Sunrise Water Pump Station**

An issue arose with a transmitter at the station. A replacement was ordered and is expected to arrive in approximately one week. It will be installed at that time.

• **Sanitary Sewer Easement Clearing**

The easement clearing project continues as time allows.

VIII. PUBLIC COMMENT

IX. EXECUTIVE SESSION

X. ITEMS FOR NEXT AGENDA

- **Residence of Stone Ridge – Sewer and Water Regulations**
- **Collection of Delinquent Accounts**

XI. ADJOURNMENT

Upon **MOTION** by Scott Meyers, seconded by Jim Natale, it was unanimously voted by voice vote to adjourn the meeting at 7:16 p.m.

ACCEPTED:

Laurie Bosco, Administrative Secretary

James Paolino, Chairman
SEWER AND WATER COMMISSION