

**ECONOMIC DEVELOPMENT COMMISSION
RESCHEDULED REGULAR MEETING
MONDAY, MAY 7, 2019
6:15 P.M., UPSTAIRS FOYER**

MINUTES

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Note: These are summary minutes. A tape recording of this meeting is on file in the Commission Secretary's Office in the Wolcott Town Hall.

REGULAR MEETING

I. CALL TO ORDER

Vice-Chair Judy Miceli called the Regular Meeting to order at 6:21 p.m. with the Pledge of Allegiance and attendance was taken.

MEMBERS PRESENT: Judy Miceli, Denise Lagasse, Julie Santarsiero,
Robin DiNicola

MEMBERS ABSENT: Mary Kelly, Linda Segal, Maggie Gugliotti,

ALSO PRESENT: Pat McKinney

II. APPROVAL OF MINUTES:

Upon **MOTION** by Denise Lagasse, seconded by Julie Santarsiero, it was unanimously voted to **APPROVE** the minutes of the Regular Meeting on February 4, 2019.
Robin DiNicola abstained due to not being a member at this time.

Upon **MOTION** by Judy Miceli, seconded by Denise Lagasse, it was unanimously voted to **APPROVE** the minutes of the Workshop on March 19, 2019.
Robin DiNicola abstained due to not being a member at this time.

Upon **MOTION** by Denise Lagasse, seconded by Robin DiNicola, it was unanimously voted to **APPROVE** the minutes of the Workshop on April 8, 2019.

Upon **MOTION** by Denise Lagasse, seconded by Robin DiNicola, it was unanimously voted to **APPROVE** the minutes of the Workshop on April 30, 2019.

III. CORRESPONDENCE

There were no Correspondences at this time.

IV. PUBLIC REQUESTS

There were no Public Requests at this time.

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V. SUB-COMMITTEE REPORTS

Discussion followed on Sub-Committee Reports and Old Business – Taste of Wolcott/Business Fair. Judy Miceli said discussion is on the Flyer, Vendor Letter and the News Release pertaining to the Taste of Wolcott/Business Fair. Denise Lagasse said she sent a draft of the Save the Date letter to Mary (Kelly), who also did one, and they were going to try to merge the two. She said she also did a vendor letter and sent it to Mary (Kelly) and Robin (DiNicola) for their review and comments. Robin DiNicola said she did the flyer to be posted in businesses around town. She said she will email it to everyone for their review. Judy Miceli said she discussed with Mary on approving all these by email once everyone reviews them and has no other changes to them. Denise Lagasse said there was a few changes to the vendor letter, (\$25.00 fee and Linda Segal's email address), but was just waiting for everyone else to look at it. The vendor application was worked on with Mary and Pat McKinney and everyone can review it and advise if any changes need to be made. It was said that Mary (Kelly) was working on the press release, (to be put in the newspaper). Robin DiNicola said we can start moving forward for vendors once we all approve everything. The recording secretary will email everyone the draft forms for their review and comments.

VI. OLD BUSINESS

1. Taste of Wolcott / Business Fair Discussion

Judy Miceli said this was discussed under Sub-Committee reports above. Judy Miceli asked Pat McKinney what his part in the Taste of Wolcott/Business Fair would be and he said at one of the workshops he was asked to measure the green to see how many vendors/booths can fit, which he did and said he would discuss at the next workshop. He also said he would like to visit some of the restaurants/businesses in town to talk about the Taste of Wolcott/Business Fair with them.

VII. NEW BUSINESS

Pat McKinney said there are a few things that he is involved with at this time. He said one is an over 55 assisted living/memory care facility. He said he met with the Commercial Broker on this and showed him a few possible locations for this facility. He said 35 units would be over 55 housing, 60 assisted living facilities and 25 memory care units. He also said there will be a 16,600 sq. ft. building built for retail space on Meriden Rd. He said he needs to talk to someone again about space for possible retail building on Wolcott Rd. He talked about updating the website eventually to include links for state loan programs, small business plans, legal assistance, etc. He said he would like to have a link available of the properties for rent/sale with pictures but it will

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take some time to do. He said he would like to see the tax abatement program spelled out on the website.

Judy Miceli stated she would like the start time for the meetings and/or workshops to be consistent. The members were all in agreement that it be consistent and stay at 6:15 p.m. but both the meetings and workshops

VIII. UPDATE ON WOLCOTT BUSINESSES & POTENTIAL BUSINESS DEVELOPMENT

There was no discussion on this at this time.

IX. ITEMS FOR THE NEXT AGENDA

There was no discussion on this at this time

X. ADJOURNMENT

Upon **MOTION** by Denise Lagasse, seconded by Julie Santarsiero, it was unanimously voted to **ADJOURN** the Regular Meeting at 6:58 p.m.

APPROVED:

Mary M. Kelly, Chairperson
Economic Development Commission

Edna Henderson, Recording Secretary
Economic Development Commission