

**ECONOMIC DEVELOPMENT COMMISSION  
REGULAR MEETING  
MONDAY, FEBRUARY 4, 2019  
6:15 P.M., UPSTAIRS FOYER**

**MINUTES**

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**Note: These are summary minutes. A tape recording of this meeting is on file in the Commission Secretary's Office in the Wolcott Town Hall.**

**REGULAR MEETING**

**I. CALL TO ORDER**

Chairperson Mary Kelly called the Regular Meeting to order at 6:16 p.m. with the Pledge of Allegiance and attendance was taken.

**MEMBERS PRESENT:** Linda Segal, Maggie Gugliotti, Judy Miceli, Denise Lagasse, Julie Santarsiero, Mary Kelly

**MEMBERS ABSENT:** None

**ALSO PRESENT:** Robin DiNicola, Roger Picard

**II. APPROVAL OF MINUTES:**

Upon **MOTION** by Judy Miceli, seconded by Linda Segal, it was unanimously voted to **APPROVE** the minutes of the Regular Meeting on November 5, 2018.

Upon **MOTION** by Judy Miceli, seconded by Julie Santarsiero, it was unanimously voted to **APPROVE** the minutes of the Workshop on November 29, 2018.

**III. CORRESPONDENCE**

There were no Correspondences at this time.

**IV. PUBLIC REQUESTS**

There were no Public Requests at this time.

**V. SUB-COMMITTEE REPORTS**

There were no Sub-Committee Reports at this time.

**VI. OLD BUSINESS**

**1. Taste of Wolcott / Business Fair Discussion**

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Chairperson Kelly said the Taste of Wolcott was going to be held on June 9, 2019 from 11:30 to 3:00, with no rain date. She said she would need two people to handle the publicity, which would entail contacting people, flyers, T.V. advertisements, etc. Linda Segal asked if we had a budget and Chairperson Kelly said not much. Chairperson Kelly said she needed two people to do vendor contract/agreement, which will say where they would park, the hours, their responsibility, what they would need for the day, etc. She said you would be looking for a variety of vendors. She said anyone that would be cooking or supplying food that day would need a license from Chesprocott. She said we would be charging a \$25.00 donation as a holding fee to secure their spot. She wants to have some type of entertainment to perform during that time. Chairperson Kelly said someone has to be in charge of the electricity on the green, where the wires are located, the layout of the tents, dealing with the Fire Marshal to make sure everything is in place. She said someone would need to be responsible for the accounting part of this, such as taking in the \$25.00 donation fee, costs for getting flyers made, etc.

Chairperson Kelly said any money left after all expenses are paid would be donated toward the purchase of a drone for the town emergency services. There was discussion as to the number of vendors that would be allowed and Chairperson Kelly said that would have to be shown on the layout to determine what would fit in the space we have. There was discussion about shutting down the road right in front of town hall and Chairperson Kelly said she has to talk to the police but sure they could close it down. Then it was asked about food trucks and where they would park if there were any. There was discussion about tables and chairs and it was stated that would come from the park and rec dept. There was concern about parking as it will be held on a Sunday and the Church would be conducting services. There was discussion that you should not restrict one type of restaurant from bringing their product, you want to have competition. Roger Picard said he will get this commission a list of restaurants that belong to the Chamber of Commerce and do whatever he can on his end to help.

Chairperson Kelly said there has to be a deadline for the application to be received, it will be first come, first serve basis. Roger Picard said first you have to find out the number of spaces that will be allowed. She said she would be involved throughout the whole project but is looking for someone to be in charge of the publicity for this event. It was stated to put in the Republican American newspaper and the Wolcott Community News.

After further discussion the following is a list of who will be responsible for the items required for the Taste of Wolcott event:

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Publicity	Linda Segal / Julie Santarsiero
Vendor Contacts/Contracts	Maggie Gugliotti / Roger Picard
Entertainment	Denise Lagasse
Accounting	Judy Miceli / Robin DiNicola
Layout of Area	Linda Segal / Julie Santarsiero

Chairperson Kelly will be overseeing all aspects of this event, in particular the initial layout and design of the area to be used.

**VII. NEW BUSINESS**

There was no new business at this time.

**VIII. UPDATE ON WOLCOTT BUSINESSES & POTENTIAL BUSINESS DEVELOPMENT**

There was no discussion on this at this time.

**IX. ITEMS FOR THE NEXT AGENDA**

Chairperson Mary Kelly said the next meeting date is not until May. She also asked about changing the regular meeting from the first Monday to the second Monday of each quarter, (which will be put on the May agenda). There was a brief discussion and the following is a list of workshop dates that all members were in agreement of having at 6:00 p.m.: February 25<sup>th</sup>, March 19<sup>th</sup>, April 8<sup>th</sup>, April 30<sup>th</sup>, and June 3<sup>rd</sup>.

There was also a brief discussion to change the May meeting date from Monday, May 6<sup>th</sup> to Tuesday, May 7<sup>th</sup> at 6:00 p.m. and all members were in agreement of this change.

**X. ADJOURNMENT**

Upon **MOTION** by Julie Santarsiero, seconded by Linda Segal, it was unanimously voted to **ADJOURN** the Regular Meeting at 7:15 p.m.

**APPROVED:**

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Mary M. Kelly, Chairperson  
Economic Development Commission

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Edna Henderson, Recording Secretary  
Economic Development Commission