

Wolcott Planning & Zoning Commission
Special Use Permit Application

DATE: _____

Application Fee: \$ 150.00 **Plus \$60.00 State Fee**

APPLICATION # _____

Recording Fee: \$ 53.00

The undersigned filed an Application for a Special Use Permit # _____ with the Zoning Enforcement Officer on _____ and hereby makes application to the Planning and Zoning Commission of the Town of Wolcott, Connecticut for Approval of a Special Permit under the conditions and terms of the Zoning Regulations.

Name of Applicant: _____

Address of Applicant: _____

Telephone: _____

Premises Address: _____

1. Has a previous Special Use Permit Application been filed for the premises?

If Yes, Date _____

2. Cite the particular use from Section 23 for which a Special Use Permit Approval is requested:

Schedule A, Line # _____

3. In accordance with Section 31, is the Application for a Special Use Permit accompanied by the following:

- | | | |
|--|----------|---------|
| a. Statement of Use (31.11.1) 4 copies | YES_____ | NO_____ |
| b. Site Plan (31.11.5) 6 copies | YES_____ | NO_____ |
| c. Architectural Plans (31.11.6) 4 copies | YES_____ | NO_____ |
| d. Application Fee | YES_____ | NO_____ |
| e. Paid Tax Statement | YES_____ | NO_____ |
| f. Inland Wetlands Approval | YES_____ | NO_____ |

Does the Applicant request the Planning & Zoning Commission to waive the required submission of any of the above or any element thereof?

If yes, specify: _____

Failure to submit all of the above items will be considered an incomplete Application until required submission of an item or element thereof, is waived by resolution of the Commission.

Date: _____

Signature of Applicant _____

Date: _____

Authorized Agent _____

Date: _____

Signature of Owner _____

(If applicant is not owner)

NOTE: All new businesses must file their business name with the Town Clerk's Office as part of Planning and Zoning Approval

IF APPLICANT IS NOT OWNER

NOTE: THE ZEO AND OR PLANNING AND ZONING OFFICE WILL DECIDE IF APPLICATION IS COMPLETE. THE APPLICANT OR HIS AUTHORIZED AGENT MAY REQUEST A MEETING WITH THE COMMISSION AND MAY PRESENT INFORMATION SHOWING HOW THE PROPOSED SITE PLAN, USE AND THE BUILDINGS, STRUCTURES AND FACILITIES CONFORM TO THE GENERAL STANDARDS SPECIFIED IN SECTION 31. ALL STANDARDS SPECIFIED IN SECTION 31 ARE IN ADDITION TO OTHER REQUIREMENTS OF THE REGULATIONS APPLICABLE IN THE DISTRICT IN WHICH THE SITE PLAN USE IS TO BE LOCATED. THE COMMISSION MAY OBTAIN INFORMATION ON ITS OWN INITIATIVE BUT WILL NEED TO RELY UPON DATA PRESENTED TO IT BY THE APPLICANT. APPLICATIONS MAY BE GIVEN ADMINISTRATIVE APPROVAL BY THE COMMISSION SUBJECT TO MODIFICATION DEEMED NECESSARY TO CONFORM TO THE STANDARDS OF SECTION 31 AND THE OTHER REQUIREMENTS OF THE REGULATIONS.

APPLICATION CHECKLIST

SPECIAL PERMITS AND SITE PLAN REVIEW

- _____ SUBMISSION DATE
- _____ APPLICANTS NAME AND ADDRESS
- _____ APPLICATION FEE
- _____ BOUNDARY SURVEY MAP
- _____ SITE PLAN AND TOPOGRAPHY
- _____ INLAND WETLANDS BOUNDARIES
- _____ FLOODPLAIN BOUNDARIES
- _____ SANITARY SEWER OR CHESPROCOTT APPROVAL
- _____ WATER SUPPLY DATA
- _____ DRAINAGE COMPUTATIONS
- _____ DOWNSTREAM IMPACT OR RUNOFF
- _____ SOIL EROSION AND SEDIMENT CONTROL PLAN
- _____ SOIL EROSION AND SEDIMENT CONTROL NARRATIVE
- _____ PRELIMINARY ARCHITECTURAL DRAWINGS
- _____ ZONING DATA SUMMARY
- _____ D.O.T. HIGHWAY ACCESS PERMIT
- _____ DATE APPLICATION ACCEPTED (BY COMMISSION)
- _____ MANDATORY ACTION DATE (65 DAYS FROM ACCEPTANCE)