

MEMBERS PRESENT: Chairman James Paolino, Scott Meyers, Peter Sheehan, Walt Tumel
Rich SanAngelo

ABSENT: Jim Natale

ALSO PRESENT: Administrator Philip Olmstead

I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ATTENDANCE

The meeting was called to order at 7:00 p.m. with the Pledge of Allegiance. Attendance was taken; a quorum was present.

II. APPROVAL OF MINUTES

Upon **MOTION** by Scott Meyers, seconded by Peter Sheehan, it was unanimously voted by voice vote to accept the minutes of the Regular Meeting dated January 23, 2023.

III. CORRESPONDENCE

	<u>Date:</u>	<u>To:</u>	<u>From:</u>	<u>Subject:</u>
1.	02/17/23	Commission	S. Watts	Sewer Spreadsheet as of 1/31/23
2.	02/17/23	Commission	S. Watts	Water Spreadsheet as of 1/31/23
3.	02/17/23	Commission	S. Watts	Sewer Del Report as of 1/31/23
4.	02/17/23	Commission	S. Watts	Water Del Report as of 1/31/23

IV. NEW BUSINESS

V. OLD BUSINESS

- 1) Collection of Delinquent Accounts are ongoing.
- 2) Research is ongoing for the software update for sewer and water billing system.

VI. SUB-COMMITTEE REPORTS

VII. ADMINISTRATOR'S REPORT

• **Water Quality Monitoring and Reporting**

Water Department is in complete compliance with all water quality monitoring and reporting.

• **Call Before You Digs (CBYD)**

Call before you digs are being completed as received.

RECEIVED
2-28-2023
10:30 AM
Karen Mowad
TOWN CLERK
WOLCOTT, CONN.

- **Waterbury Plant Work**

The department has been working with Waterbury on a few test shutdowns for upcoming work at the plant.

- **March Water Bills**

March water bills have been completed and mailed.

- **Highway plowing assistance**

The crew has been helping highway dept as needed for inclement weather.

- **Water Tower Upgrade**

Administrator Phil Olmstead attended the Town Council meeting on Tuesday Feb 21, 2023 to answer any questions pertaining to work to be performed on both Barry Avenue and Edgemont tanks. After discussion it was voted on to award and approve the contract with Corr Tech.

- **Budget Meeting with Mayor Dunn**

Jim Paolino and Phil Olmstead met with Mayor Dunn and finance to discuss and review the proposed budget for fiscal years 2023-2024.

- **Annual Reduced Pressure Divide Testing**

Results and a report were submitted to the Department of Public Health for compliance.

VIII. PUBLIC COMMENT

IX. EXECUTIVE SESSION

X. ITEMS FOR NEXT AGENDA

Collection of Delinquent Accounts

Status update on software for sewer and water billing

XI. ADJOURNMENT

Upon **Motion** by Scott Meyers, seconded by Rich SanAngelo it was unanimously voted by voice vote to adjourn the meeting at 7:24 p.m.

ACCEPTED:

Sandra Watts, Commission Secretary

James Paolino, Chairman
SEWER AND WATER COMMISSION