

**WOLCOTT CHARTER REVISION COMMISSION  
ORGANIZATIONAL MEETING  
MEETING MINUTES**

**Tuesday, February 20, 2024 – 6:00 p.m.**

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**[DRAFT until approved by the Commission]**

**Note: These are summary minutes; a tape recording of this meeting is on file in Wolcott Town Hall.**

**ORGANIZATIONAL PORTION OF THE MEETING**

Town Council Chairman Rachel Wisler called the Organizational Meeting to order at 6:03 p.m., with the Pledge of Allegiance and attendance was taken.

Town Council Chairman Rachel Wisler appointed the clerk to be DeAnna Morelli.

**MEMBERS PRESENT:** James Paolino, Roger Harbanuk, Roger Picard, Paul Mazurek, Wendie Rodriguez

**MEMBERS ABSENT:**

**ALSO PRESENT:** Town Council Chairman Rachel Wisler, Town Council Vice Chairman Terri Sheehan, and Attorney Mike Tansley

**DISCUSSION**

Attorney Mike Tansley asked if any Commission Members have yet to be sworn in. All commission members have been sworn in to the Charter Revision Commission.

**ELECTION OF CHAIRMAN**

A **MOTION** was offered by Roger Harbanuk, seconded by Paul Mazurek, to nominate James Paolino for Chairman of the Charter Revision Commission.

Town Council Chairman Rachel Wisler asked three times if there were any other nominations and there were none.

A **MOTION** was offered to close the election of Chairman by James Paolino, seconded by Wendy Rodriguez.

Town Council Chairman Wisler asked for a roll call vote; it was unanimously voted by voice vote in favor of James Paolino for Chairman of the Charter Revision Commission.

**ELECTION OF VICE-CHAIRMAN**

Chairman James Paolino asked for nominations for a Vice-Chairman.

A **MOTION** was offered by Roger Picard, seconded by Wendy Rodriguez, to nominate Roger

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Harbanuk for Vice-Chairman of the Charter Revision Commission.

Chairman Paolino asked three times if there were any other nominations and there were none.

A **MOTION** was offered to close the election of Vice Chairman by Roger Harbanuk, seconded by Wendy Rodriguez.

Chairman Paolino asked for all in favor; it was unanimously voted by voice vote in favor of Roger Harbanuk for Vice Chairman of the Charter Revision Commission.

**APPOINT ATTORNEY MICHAEL TANSLEY TO THE CHARTER REVISION COMMISSION:**

Upon **MOTION** made by Roger Harbanuk, seconded by Wendy Rodriguez, to appoint Michael Tansley as the Attorney for the Charter Revision Commission.

Chairman Paolino asked for all in favor; it was unanimously voted by voice vote.

**ACCEPT ROBERT'S RULES OF ORDER, 11<sup>TH</sup> EDITION, AS OPERATING PROCEDURE:**

Upon **MOTION** made by Roger Harbanuk, seconded by Wendy Rodriguez, it was unanimously voted to accept Robert's Rules of Order for procedure.

**APPROVAL PROCEDURE FOR VOTES VIA ZOOM, CONFERENCE CALL, OR IN PERSON AND SET TIME AND PLACE OF MEETINGS:**

Chairman Paolino presented that the meetings are to be held on an as needed basis and that there be a 4 person minimum to call a meeting. Attorney Tansley recommended that a public hearing be scheduled. A date and time will be forthcoming.

**ADJOURNMENT:**

Upon **MOTION** by Roger Harbanuk, seconded by Paul Mazurek, it was unanimously voted to **ADJOURN** the Organizational Meeting at 6:09 p.m.

APPROVED:

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DeAnna Morelli  
Clerk  
Charter Revision Commission

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James Paolino  
Chairman  
Charter Revision Commission