

MEMBERS PRESENT: Chairman James Paolino, Vice Chairman Scott Meyers, Jim Natale, Walt Tumel, Peter Sheehan.

MEMBERS ABSENT: Sean Cleary

Also Present: Philip Olmstead, S & W Administrator, Cydney Caterino, EIT Engineer at Aquarion Water Company, Mike Hills Project Manager, Aquarion Water Company, Zachary Kuegler, PE at Snyder Civil Engineering LLC

I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ATTENDANCE

The meeting was called to order at 7:00 p.m. with the Pledge of Allegiance. Attendance was taken; a quorum was present.

II. APPROVAL OF MINUTES

Upon **MOTION** by Scott Meyers, seconded by Pete Sheehan, it was unanimously voted by voice vote to accept the minutes of the Regular Meeting dated Oct. 20, 2025.

III. CORRESPONDENCE

	<u>Date:</u>	<u>To:</u>	<u>From:</u>	<u>Subject:</u>
1.	11/10/25	Commission	S. Watts	Sewer Spreadsheet as of 10/31/25
2.	11/10/25	Commission	S. Watts	Water Spreadsheet as of 10/31/25
3.	11/10/25	Commission	S. Watts	Sewer Del Report as of 10/31/25
4.	11/10/25	Commission	S. Watts	Water Del Report as of 10/31/25
5.	11/17/25	Karen Mowad	J. Paolino	Meeting Cancellation 11/17/25
6.	12/08/25	Commission	S. Watts	Sewer Spreadsheet as of 11/30/25
7.	12/08/25	Commission	S. Watts	Water Spreadsheet as of 11/30/25
8.	12/08/25	Commission	S. Watts	Sewer Del Report as of 11/30/25
9.	12/08/25	Commission	S. Watts	Water Del Report as of 11/30/25

IV. NEW BUSINESS

Cydney Caterino, EIT Engineer from Aquarion Water Company, is here to propose an interconnection between Woodrich Village system and Wolcott Water system. We are in need of additional treatment at our system. We are lacking space in our building.

Zachary Kuegler, PE from Snyder Civil Engineering Business Consulting Engineer we are looking to interconnect Woodrich Village water system which currently service the Woodrich Village Condo

Association with water located on Lyman Rd with an interconnection. We previously spoke with Sandy and Phil about the project and talked about the potential interconnection route. The existing water system gives you little information on that it serves 27 service connections with about 72 customers, 2300 gallons per min. maximum day about \$6,000 gallons per day. To serve the interconnection we discussed was tying into the existing water system at the intersection of Potuccos Ring Rd and MacCormack Dr. running north on Potuccos Ring Rd to Lyman Rd then running the length of 2800 ft where we would end the water main. Based on discussion on the project few requirements were noted to us about the interconnection. The first being fire hydrants would need to be installed maximum spacing every 400 ft. Second, each of the intersections that the interconnection crosses a t with 3 valves should be installed so that is 4 intersections at Laural Lane, Cedar Lane, White Oak Lane and Overvale Road. The minimum water main size needs to be 8 inches to be able to provide fire flow. The last item was regarding water service lines to be installed to homes around the interconnection route. That was the kind of overview of the interconnection. We are here to seek your approval for the concept and provided this is approved we will look to perform a formal design that would meet your requirements for the year before the interconnection is installed. Zachary Kuegler asked if there were any questions. Jim Paolino asked, "What is your time frame to get all this going?" Mike Hills Project Manager of Aquarion answered looking to finish the design the middle of this year hopefully if the budget permits to do it this fall. But it is more likely next year. It depends on the status of our other projects. If this is shovel ready and others are stalled, we will do this one. One other thing is the requirement for the service lines along the whole route. From the party perspective, if this was our main extension we would be concerned about having so many vulnerabilities along the water main when the customers are not connected. So, what we usually do if a customer does want to connect is then we do a tap and come out to the curb box. Let's just say if you have 25% connect then 75% you have vulnerabilities along the way where they are fail pumps. If a contractor is excavating there is not a real purpose for the service line and now sewer line or gas line is being installed, you have all these instructions. We would prefer not to put them in or at least put them in if people were committed to connecting. I think a blanket installing them along 20 something hundred feet. If I were you guys, I would be a little concerned. Jim Paolino asked Scott Meyers, "Do you have any questions? Scott Meyers response was not this second. Jim Paolino said," Obviously, we are going to take this over as soon as you guys are done and connected and it becomes part of our system correct." Zachary Kuegler response was yes, the main will be conveyed to the Town of Wolcott just bringing up a good point we will propose giving a metering small demand of the system 2" meter pit connection Aquarion will remove their facility from service it will be disconnected no risk of cross connection. No need for back flow. Keep it to a simple meter pit. Jim Natale asked, "Do you need to take a survey first from the customers? Jim Paolino responded no because they are paying for it. If people want to tie in they have access to it, they can at their own cost. Aquarion proposes putting the line in, so we don't have to do an assessment, we won't have to do a survey. Walt Tumel asked, "So they will continue to be your customers? Zachary Kuegler responded Correct, so the grant will pay for the water thru the 2" meter. The line will run to proposed property Aquarion is responsible for anything after the meter. Phil Olmstead said" We will give you a single bill for the meter." Pete Sheehan asked a question So, 100% of the install costs are on Aquarion correct? Zachary Kuegler responded that is our understanding. Pete Sheehan asked, "Any Bonds?" Zachary Kuegler responded we may be applying for SRS Funding. Pete Sheehan responded, "no money hitting the Town of Wolcott, correct? Zachary Kuegler said correct. Pete Sheehan asked, "Whether or not they tie in the

customers along the route tie in any kind of assessment fee or anything you are back charging to them for doing that or the line going by their home. Zachary Kuegler response was no. If we had our way we would just install the main all the way to our property and turn it over to you and you guys allow people to connect to it. Jim Paolino said, "We done a few of these before where developers come in and I will be honest with you some of the problems the reason why we do the curb boxes is because the next 3-5 years everybody is cutting up the road to get their pipe connected. Not everyone does it all at once. We had some major road problems that have come back to become our problem. That is why if people want to come in, they are not cutting into the roads. It works well. We had a road that became a mess before. Every couple of months somebody cuts it in, puts a patch job down it became a mess. Which leads to our road bonding program that makes sure the road goes back to the way it used to be. Jim Paolino asked Phil Olmstead, "Do you have any concerns. No major concerns. Phil response was we have been a little high with our trihalos and haloacetic acids. He sent info out to them to let them know. That is a concern of ours. We ensure that the only area we have a concern is with trihalos and haloacetic acids. Jim Paolino asks, "Does that fall under our water movement plan?" Phil Olmstead response was Not that area. No, it is just part of the system. We had a convalescent home with x number of beds they shut down, and a high school shut down during the summertime. Summertime is where we need water. Our big areas that draw water are not in operation currently. Scott Meyers asked, "So we are good with the diversion permit?" Phil Olmstead response was Yes, ½ million for diversion running about 140-180 a day. No problem. I will have to investigate if we must go to the state for an extension on this. Zachary Kuegler said State Health Department? Yes, I believe you would need to. Then it is up to you guys to decide how to handle it. We can prepare an application as far as the design. Scott Meyers asked, "What is the plan for paving the road? Would you mill or pave the trench part, or would you have to do the whole thing or half of it? Zachary Kuegler response was it depends on DPW requirements. Minimize disruptions, keep the main to one side of the road. Use trenchless technology to keep from disrupting all individual patches all down the road. I believe the road is fairly new condition. Something that will need to be reviewed by you. Jim Paolino asked, "Is there any other questions? Jim Paolino asked, "Do you have any questions for us? " They said no they are good. Jim Paolino said thanks very much for coming in and presenting. Jim Paolino said, "Phil will stay in contact with you". Whatever approval you need will go through Phil Olmstead. I don't foresee any issues here. Whatever votes we need will be automatic. Jim Paolino said, "I'm not speaking for anybody, but this falls right in line with all the typical things that we intend to approve. Obviously, if there are any legal objections or anything which I don't see any issues we will run this through our attorney. Zachary Kuegler asked, "We should expect you guys to overview between this meeting and next meeting maybe vote on it next meeting. Jim Paolino response was that is typically what we do. Phil Olmstead said," I can forward over the information to the attorney or would you like to draw something else up." Zachary Kuegler said we just updated the memo and finalized it. It was previously a draft. So, we can send it over to you with a map and a memo of understanding. If anything shows up there, which I don't anticipate, we will schedule it for our next meeting for approval. If everything is fine and everything is set, we will have it ready for 1 month from today. Zachary Kuegler asked, "Do you want us to attend your next meeting in case of any questions? Jim Paolino responded no, if we have any questions, we will reach out to you or if the attorney has any questions for you, we will reach out to you. We don't want to drag you out here for no reason. You are welcome to attend if you want to see us vote on it. Other than that, we send out a formal letter with the information for you to move forward.

V. OLD BUSINESS

Collection of Delinquent Accounts is ongoing.

VI. SUB-COMMITTEE REPORTS

VII. ADMINISTRATOR'S REPORT

- **Water Quality Monitoring and Reporting**

The department is in complete compliance with all water quality monitoring and reporting.

- **Call before you digs**

Call before you digs are being completed as received.

- **December Billing**

December billing went out on time.

- **Radio Reads**

Radio reads are installed in the oldest part of the system and working fine.

- **Water Loss per Waterbury**

The department is currently working with a water problem with no flow coming into the tower. The town is currently using water at 90% of its distribution.

VIII. PUBLIC COMMENT

IX. EXECUTIVE SESSION

X. ITEMS FOR NEXT AGENDA

XI. ADJOURNMENT

Upon **Motion** by Walt Tumel seconded by James Natale, it was unanimously voted by voice vote to adjourn the meeting at 7:30 p.m.

ACCEPTED:

Sandra Watts, Commission Secretary

James Paolino, Chairman

MEMORANDUM OF UNDERSTANDING

SUBJECT: PROPOSED INTERCONNECTION OF AQUARION'S WOODRICH VILLAGE WATER SYSTEM WITH THE TOWN OF WOLCOTT'S WATER SYSTEM

TO: WOLCOTT SEWER AND WATER COMMISSION

FROM: ZACHARY KUEGLER, PE
SNYDER CIVIL ENGINEERING, LLC

DATE: OCTOBER 31, 2025

Background and Purpose

Aquarion Water Company of CT (AWC) owns the Woodrich Village Water System, which serves 27 customers or approximately 72 people within the Woodrich Village Condominium Association located at 128 Lyman Road in Wolcott, CT. The system currently utilizes three wells to supply the system. The existing Woodrich Village Well Station performs disinfection, pH adjustment, and iron & manganese removal. The station houses two storage tanks and booster pumps to maintain the pressure in the system. Based on AWC's records, the system is operated at an HGL of 874 feet. Due to the need for additional water treatment at the site, AWC would like to interconnect the water system with the Town of Wolcott's water system. The purpose of this memorandum is to document the proposed interconnection and the associated requirements for approval and understanding from both sides.

Proposed Interconnection

AWC and Snyder Civil met with Wolcott Sewer and Water staff to discuss the proposed water main interconnection. The proposed interconnection is expected to be approximately 2300' long, installed along Lyman Road from the intersection of Lyman Road and Potuccos Ring Road to the entrance of 128 Lyman Road. The Woodrich Village Water System is proposed to be fed using a 2" domestic meter pit located at the entrance of 128 Lyman Road. There is no fire protection / fire hydrants within the existing system. The Average Day Demand of the Woodrich Village Water System is 2,500 gallons. The existing well station will be removed from service and disconnected.

Requirements for Interconnection

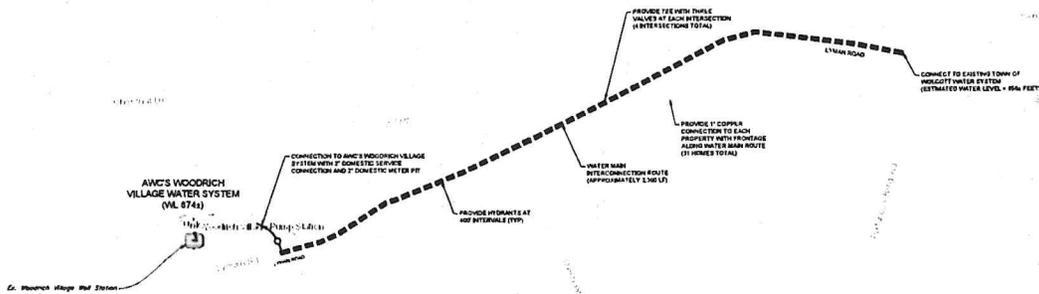
Wolcott Sewer and Water have identified the following minimum requirements for the interconnection:

- Fire hydrants shall be installed at a maximum spacing of 400' and a fire hydrant shall be furnished at the end of the new water main for flushing.
- A tee with three valves shall be installed at each street intersection.
- A 1" copper service line shall be run to the property line with a curb stop at each property located along the new water main interconnection.
- To achieve fire flow the minimum diameter of the new water main is 8".
- The water main interconnection is to be designed and constructed by AWC. Following the completion of the project the new water main will be transferred to Wolcott Sewer and Water up to the new meter pit at the entrance of 128 Lyman Road.

Attachments:

Attachment A – Interconnection Map

NOTE: WATER LEVELS NOTED ON THIS DRAWING ARE AS PROVIDED BY THE RESPECTIVE UTILITY. VERIFICATION OF WATER LEVELS / PRESSURES ARE REQUIRED FOR CONFIRMATION.



INTERCONNECTION MAP
APPROXIMATE SCALE: 1" = 150'

PLANNING DRAWING

SHEET NO. 1



PLANNING
DRAWING

INTERCONNECTION MAP

PREPARED FOR:
AQUARIAN WATER
COMPANY OF CT
Bridgewater, Connecticut

WOODRICH VILLAGE
WATER SYSTEM
ALTERNATIVES ANALYSIS
Wolcott, Connecticut

OCTOBER 2025
SHEET NO. 1 OF 1
JOB NO. A.W.C.-3-43

APPROXIMATE SCALE: 1" = 150'

DESIGNED

CHECKED

DATE

DATE

DATE

DATE

DATE

DATE

DATE

Sandy Watts

From: Cydney Caterino <CCaterino@aquarionwater.com>
Sent: Tuesday, November 11, 2025 1:45 PM
To: Sandy Watts
Cc: Phil Olimstead
Subject: Aquarion Proposed Interconnection - December Water and Sewer Meeting
Attachments: Woodrich Village - Letter of Understanding - 10-31-2025.pdf

Follow Up Flag: Follow up
Flag Status: Flagged



Neutral (From: ccaterino@aquarionwater.com, External)

[Report This Email Quarantine](#)

Hi Sandy,

Attached is a letter explaining our proposed interconnection with Wolcott Water and our Woodrich Village System, along with a map showing where the proposed main would run. We would like to attend the December Wolcott Water and Sewer meeting to speak with the commission and get their approval for this interconnection. Once you review the letter, could you please let me know if there are any other points that we should add or questions that should be brought up that we did not yet address.

Thank you again for all your help during this process, we appreciate it!

Cydney Caterino, EIT
Engineer
600 Lindley Street
Bridgeport, CT 06606
(203) 395-3201 – Mobile
ccaterino@aquarionwater.com



AQUARION
Water Company

Stewards of the Environment

NOTICE: This e-mail and any attachments may contain confidential and proprietary information of Aquarion Water Company, which information is intended only for the use of the recipient(s) to whom this email is addressed. If you are not the intended recipient, please notify the sender immediately, and permanently delete the original message and any attachments.