

MEMBERS PRESENT: Chairman James Paolino, Scott Meyers, Peter Sheehan, Jim Natale

ABSENT: Walt Tumel, Rich SanAngelo

ALSO PRESENT: Administrator Philip Olmstead

I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ATTENDANCE

The meeting was called to order at 7:05 p.m. with the Pledge of Allegiance. Attendance was taken; a quorum was present.

II. APPROVAL OF MINUTES

Upon **MOTION** by Scott Meyers, seconded by Peter Sheehan, it was unanimously voted by voice vote to accept the minutes of the Regular Meeting dated December 19, 2022.

III. CORRESPONDENCE

	<u>Date:</u>	<u>To:</u>	<u>From:</u>	<u>Subject:</u>
1.	01/13/23	Commission	S. Watts	Sewer Spreadsheet as of 12/30/22
2.	01/13/23	Commission	S. Watts	Water Spreadsheet as of 12/30/22
3.	01/13/23	Commission	S. Watts	Sewer Del Report as of 12/30/22
4.	01/13/23	Commission	S. Watts	Water Del Report as of 12/30/22

IV. NEW BUSINESS

V. OLD BUSINESS

- 1) Collection of Delinquent Accounts are ongoing.
- 2) Research is ongoing for the software update for sewer and water billing system.

VI. SUB-COMMITTEE REPORTS

VII. ADMINISTRATOR'S REPORT

- **Water Quality Monitoring and Reporting**

Water Department is in complete compliance with all water quality monitoring and reporting.

- **Call Before You Digs (CBYD)**

Call before you digs are being completed as received.

RECEIVED
1-24-22
11am
Karen Mowad
TOWN CLERK
WOLCOTT, CONN.

- **Edgemont and Barry Ave Water Tower Upgrades**

The Department of Public Health reviewed the drawings and scope of work at both water towers and gave approval.

The project went out to bid on Jan. 8, 2023, and the bid opening will be on Jan. 25, 2023, at 11:00 A.M. in the Council Chambers.

- **Employment Agreement for Administrator of the Sewer and Water Department**

A contract agreement was approved by the Town Council on Jan. 17, 2023 and was signed at the Mayor's office on Jan. 18, 2023. It is a 3-year contract with an end date of Feb. 1, 2026.

- **Budget Preparations**

The budget was completed for fiscal year 2023-2024 and sent up to the Mayor's office on time.

- **The Residence of Stone Ridge**

The Department has been reviewing plans for the water and sewer extension. The final plans have been accepted and are moving forward with the submittal process.

VIII. PUBLIC COMMENT

IX. EXECUTIVE SESSION

X. ITEMS FOR NEXT AGENDA

Collection of Delinquent Accounts

Status update on software for sewer and water billing

XI. ADJOURNMENT

Upon **Motion** by Scott Meyers, seconded by Jim Natale it was unanimously voted by voice vote to adjourn the meeting at 7:16 p.m.

ACCEPTED:

Sandra Watts, Commission Secretary

James Paolino, Chairman
SEWER AND WATER COMMISSION