

WOLCOTT TOWN COUNCIL

Regular Meeting

Tuesday, September 18, 2012

Council Chambers, Wolcott Town Hall

7:30 p.m.

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MINUTES

Note: These are summary minutes; a tape recording of this meeting is on file in Commission Secretary's Office in Wolcott Town Hall.

Chairman Valletta called the meeting to order at 7:30 p.m. with the Pledge of Allegiance, and attendance was taken.

MEMBERS PRESENT: Chairman David Valletta, Vice-Chairman Gale Lanza Mastrofrancesco, James Pape, Roger Picard, Jeffrey Slavin, Rachel Wisler, Charles Marsella, Donald Charette and Francis Masi

MEMBERS ABSENT: None

ALSO PRESENT: Linda Bruce, Municipal Finance Officer; Brian Tynan, Town Attorney; Michael Guerrero, Planning Specialist, State of Connecticut Department of Emergency Services and Public Protection; Wolcott Chief of Police Edward Stephens; Town of Plymouth: Chief of Police Karen Krasicky; Assistant Chief of Police Fran Dabbo; et al.

APPROVAL OF MINUTES:

▪ **Regular Meeting – August 21, 2012**

Upon **MOTION** by James Pape, seconded by Jeffrey Slavin, it was unanimously voted to **approve** the minutes of the Regular Meeting held on August 21, 2012, with the following amendments: Page 1, Under 'ALSO PRESENT', line 2, strike 'Linda Bruce, Municipal Finance Officer' (was already listed on line 1) and Page 5, paragraph 1, line 3, strike 'Manage' and replace with 'Manager'. There was one abstention from Francis Masi.

TAXPAYERS' TIME: (Limited to Items on the Agenda)

No taxpayers came forward.

CORRESPONDENCE (on file):

1. **Notice to Town Clerk dated August 30th regarding Town Council meeting cancellation on September 4th**
2. **Copy of Letter dated September 4th from Linda Bruce to Attorney Craig Meuser regarding Arbitration with Paraprofessionals Union**

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3. **Board of Education Year to Date Budget Report for FY 2012-2013 dated 08-31-12**
4. **Town of Wolcott Expenditure Report, Revenue Report, & Trial Balance, for month ending 08-31-12**
5. **Submitted at meeting, copy of letter from Wolcott Police Chief Edward Stephens to Plymouth Police Chief Karen Krasicky regarding Animal Control Merger Proposal**
6. **Submitted by Linda Bruce at meeting, Revenue Transactions Report for Acct. #01-1-010-100 'Current Taxes' from 7-1-12 through 8-31-12**

MAYOR'S REPORT:

Chairman Valletta advised that Mayor Dunn is on vacation and is not present this evening.

FINANCE OFFICER'S REPORT/TRANSFERS:

Linda Bruce came forward and reported the following:

- Blum, Shapiro has completed the field audit work and they are now firming up and completing miscellaneous items for the state and federal single audit reports, which are the grants that have to be reported
- The audit manager expects to send a draft report to the partners for review by the end of this month
- In further reviewing the fiscal years audited by Blum, Shapiro, they will be able to audit one additional year, if approved by the Town Council by two thirds vote; this is stated in Section 708 of the Town Charter; one more year would be their seventh consecutive year which is the maximum allowed per the Charter
- She expects to include in the October 2nd packet a leasing contract for the police cars and the emergency medical equipment which was approved in the expenditure budget; a financing bid was opened on September 10th; the leasing rates for the police cars ranged from 1.950% to 4.230%; the rates for the medical equipment ranged from 2.050% to 4.113%; the low bidder was Commerce Bank; they located the bid on the State of CT DAS site; their leasing rates are fantastic
- She provided Mrs. Wisler with information regarding her question regarding the Library telephone expense that was listed on the July 31st expenditure report
- She distributed this evening a printout of Acct # 01-1-010-100 which is current taxes (**see attached**); this should clarify the question regarding the

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year to date dollar amount of taxes collected that was listed on the July 31st revenue report; she highlighted on page 2 the deposit postings for 8-1-12, 8-2-12, and 8-3-12; if the envelopes were postmarked by 8-1-12, then it was considered a current posting with no interest or any additional fees

- There are no transfers for approval this evening

A brief question and answer period followed during which the following was noted:

- Action with respect to approving an auditing firm for next year does not have to be taken until after the first of the new year
- With regard to the leasing on the police cars, it is for three cars that were approved in the FY 2012-2013 budget; there are no mileage stipulations in the lease
- With respect to auditing services, Blum, Shapiro would not be forbidden to submit a bid after the seventh year, but it would have to be disregarded; they are very familiar with the Town's Charter and would probably not submit a bid; per the Charter, at least one year would have to pass before they could be considered again

SUB-COMMITTEE AND LIAISON REPORTS:

Mr. Picard reported that he received a phone call from a member of the Farmingbury Women's Club and was asked if he could announce an invitation to the Town Council and to the Public to attend the Breast Cancer Awareness Month Ceremony on Monday, October 1st on the Town Green at 11:00 a.m., rain or shine.

SUB-COMMITTEE FOR THE REVIEW OF ORDINANCES: Mr. Charette advised that he would like to set up a date with the sub-committee to review the proposed ordinance for the police. He will contact Vice-Chairman Mastrofrancesco and Mr. Masi so that they can meet.

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:

1. Update from Police Chief – Everbridge Emergency Notification System & Dog Pound Information

At this time, Police Chief Stephens and Michael Guerrero came forward. Chief Stephens advised that Mr. Guerrero is from the State of Connecticut Department of Emergency Services and Public Protection.

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Chief Stephens advised that the Town has changed over from Code Red to the Everbridge System. Chief Stephens and Mr. Guerrera provided a detailed explanation as to the differences of the services, the benefits of switching over to Everbridge, and specific features of the service. Highlights are as follows:

- Code Red & Everbridge pretty much do the same job notifying residents of certain emergencies; Code Red is a private vendor who required a contract with the Town; Everbridge is a free service through the State
- The big difference is the cost; Code Red only allotted a certain amount of minutes per phone; when they went over that they were charged
- The Everbridge System is free through the State of CT; it is paid for with certain charges on everyone's telephone bill
- With Code Red, if there were over four events in a year, they were charged for those overages
- Everbridge also provides extra services; they can choose certain groups for notifications; Code Red could also do that but for a fee
- Everbridge will send messages to all landlines automatically unless you are using a provider such as Vonage or Comcast, who use a voiceover IP; if that is the case you must opt in; anyone can sign up via the Town website or State website; if you would like messages to be sent to a cell phone or via text, you must sign up
- The savings to the Town is approximately \$15,000 per year

A question and answer period was held; brief discussion followed.

At this time, Police Chief Stephens invited Plymouth Chief of Police Karen Krasicky and Assistant Chief of Police Fran Dabbo to come forward. Prior to the start of the meeting Chief Stephens submitted, to Council Members, a copy of the letter that he sent to Chief Krasicky regarding the Animal Control merger proposal (**see attached**). Chief Stephens proceeded to review his proposal outlined in his letter in detail. Chief Stephens noted that the Plymouth Town Council seemed to be receptive to the proposal. The next step would be for the two Town Attorneys to get together and come up with a mutual aid agreement. At that time, the agreement would be presented to both Town Councils for a vote.

A question and answer period followed with respect to the specifics of the proposal; lengthy discussion followed. With respect to the amount of space in Wolcott's dog pound, Chief Stephens noted that space is always a concern; the dog pound has filled up before, and they have also accepted dogs from out of town when those towns were filled up. If Wolcott's pound filled up, they would be able to use Waterbury's pound at no charge, which is what they used to do. Neighboring towns have always been working together and cooperating in that respect. Chief Stephens

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also advised that Wolcott's dogs are now on Facebook and the turnover is much higher, and Plymouth has been very successful in adopting their dogs out quickly.

Mr. Masi, Mr. Slavin, Mr. Pape, & Vice-Chairman Mastrofrancesco expressed that they think this is a good idea that will benefit the animals as well as benefiting both towns.

Mr. Picard expressed contractual concerns with respect to the possibility of depriving the current Animal Control Officer of overtime. Chief Stephens advised that he already checked the contract and there is no mention of overtime whatsoever.

Chief Krasicky advised that Plymouth's Animal Control Officers have been very receptive to this proposal. Discussion followed regarding the specifics of their hours and schedules.

Chief Stephens advised that he will keep the Council informed as to the status of this proposal.

ITEMS FOR NEXT AGENDA:

Chairman Valletta advised that if anyone has any items to please contact himself or the Secretary.

TAXPAYERS' TIME:

No taxpayers came forward.

EXECUTIVE SESSION:

No Executive Session was held.

ADJOURNMENT:

Upon **MOTION** by Roger Picard, seconded by Rachel Wisler, it was unanimously voted to **adjourn** the meeting at 8:07 p.m.

APPROVED:



Elizabeth Gaudiosi, Secretary
WOLCOTT TOWN COUNCIL

David Valletta, Chairman
WOLCOTT TOWN COUNCIL



Wolcott Police Department

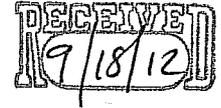


225 Nichols Road
Wolcott Connecticut 06716

Edward L. Stephens
Chief of Police

Phone 203-879-1414
Fax 203-879-5243

Chief Karen Krasicky
Plymouth Police Department
PO Box 34
Terryville, Ct 06786



Re: Animal Control Merger Proposal

Dear Chief Krasicky,

The Wolcott Animal Control Facility is located at 801 Boundline Rd. The facility is equipped with 10 indoor/outdoor dog runs, and an office area.

Currently there is only 1 full time Animal Control Officer, who works 8am-4pm, Monday to Friday. There recently had been a part time Animal Control Officer who worked the weekends, but he left Town of Wolcott employment to accept another position. The weekend feeding and cleaning is currently handled on an overtime basis.

The Town of Plymouth does not have an Animal Control Facility of their own. They currently rent 10 dog runs from the Town of Bristol's Animal Control Facility at a cost of \$13,000.00. Any animals brought to this facility from Plymouth are cared for by the Plymouth Animal Control Officers.

The Town of Plymouth has a full time Animal Control Officer (that is a Sworn Police Officer) who works the day shift, Monday to Friday, as well as 2 part time Animal Control Officers.

The proposal is that The Town of Plymouth, (who currently use 10 dog runs at the Bristol Animal Control Facility, at a cost to The Town of Plymouth of \$13,000.00), use the Wolcott facility in the same manner as they use the Bristol facility, at no cost.

The many benefits to having both Wolcott and Plymouth working together are:

- Cost effective. Plymouth no longer has to pay \$13,000 to rent space, and Wolcott would not have to hire a part time person or pay week end O.T..
- If Plymouth ACO's are off or unavailable for a call, Wolcott's ACO can assist in handling the call, and the same would happen if the Wolcott ACO was off.
- Food for animals, which in both towns are usually donated, would be shared.
- If Plymouth ACO's are unable to feed the animals and clean pens, the Wolcott ACO would handle those chores, and again, the same would happen if Wolcott ACO was unavailable.
- Both Towns have ACO vehicles, and if one is down or in need of repair, there would be another vehicle available.

If there is anything further you should require, please do not hesitate to contact my office.

Sincerely,
Edward L. Stephens
Chief of Police

ELS:cjo

	07/20/12	DPST CURR TAX	0.00	348,384.77	20412	BHC	1
35	07/20/12	CRED CRD CURR TAX	0.00	3,773.24	20412	BHC	1
35	07/20/12	WEBSTER CURR TAX	0.00	4,185.74	20412	BHC	1
35	07/19/12	WEBSTER CURR TAX	0.00	2,730.19	20412	BHC	1
35	07/19/12	DPST CURR TAX	0.00	190,649.97	20412	BHC	1
35	07/19/12	CRED CRD CURR TAX	0.00	3,343.23	20412	BHC	1
35	07/18/12	WEBSTER CURR TAX	0.00	17,267.74	20409	BHC	1
35	07/18/12	CRED CRD CURR TAX	0.00	977.71	20409	BHC	1
35	07/18/12	CRED CRD CURR TAX	0.00	1,505.08	20409	BHC	1
35	07/18/12	DPST CURR TAX	0.00	511,121.71	20409	BHC	1
35	07/17/12	WEBSTER CURR TAX	0.00	1,425.48	20407	BHC	1
35	07/16/12	CRED CRD CURR TAX	0.00	384.10	20407	BHC	1
35	07/16/12	DPST CURR TAX	0.00	508,902.48	20407	BHC	1
35	07/13/12	DPST CURR TAX	0.00	1,470,591.36	20407	BHC	1
35	07/13/12	WEBSTER CURR TAX	0.00	7,900.16	20407	BHC	1
35	07/13/12	CRED CRD CURR TAX	0.00	1,085.10	20407	BHC	1
35	07/13/12	DPST CURR TAX	0.00	54,876.80	20407	BHC	1
35	07/12/12	WEBSTER CURR TAX	0.00	776.55	20407	BHC	1
35	07/12/12	CRED CRD CURR TAX	0.00	3,252.02	20407	BHC	1
35	07/12/12	RETURNED TX CK#1406 M.MELCHIONNE	2,319.67	0.00	20418	BHC	1
35	07/11/12	DPST CURR TAX	0.00	381,401.78	20405	BHC	1
35	07/11/12	CRED CRD CURR TAX	0.00	7,565.91	20405	BHC	1
35	07/11/12	WEBSTER CURR TAX	0.00	3,002.71	20405	BHC	1
35	07/11/12	DPST CURR TAX	0.00	308,790.99	20405	BHC	1
35	07/10/12	CRED CRD CURR TAX	0.00	1,307.22	20405	BHC	1
35	07/10/12	DPST CURR TAX	0.00	415,412.58	20405	BHC	1
35	07/10/12	WEBSTER CURR TAX	0.00	4,878.32	20405	BHC	1
35	07/09/12	DPST CURR TAX	0.00	149,620.43	20403	BHC	1
35	07/09/12	WEBSTER CURR TAX	0.00	5,926.67	20405	BHC	1
35	07/09/12	CRED CRD CURR TAX	0.00	69.13	20405	BHC	1
35	07/09/12	DPST CURR TAX	0.00	6.93	20405	BHC	1
35	07/06/12	CRED CRD CURR TAX	0.00	1,009.41	20403	BHC	1
35	07/06/12	WEBSTER CURR TAX	0.00	5,157.75	20403	BHC	1
35	07/06/12	PREPAID TAX FRM G/L 01-60-6010	0.00	5,072.84	20403	BHC	1
35	07/06/12	DPST CURR TAX	0.00	383,601.74	20403	BHC	1
35	07/05/12	CRED CRD CURR TAX	0.00	54.33	20402	BHC	1
35	07/05/12	DPST CURR TAX	0.00	263,185.49	20402	BHC	1
35	07/05/12	WEBSTER CURR TAX	0.00	7,390.46	20403	BHC	1
35	07/03/12	CRED CRD CURR TAX	0.00	762.40	20402	BHC	1
35	07/03/12	DPST CURR TAX	0.00	247,509.03	20402	BHC	1
35	07/03/12	WEBSTER CURR TAX	0.00	13,005.09	20403	BHC	1
35	07/03/12	RETURNED TX CK#123953 SUPREME CORP	10.61	0.00	20418	BHC	1
35	07/02/12	DPST CURR TAX	0.00	479,762.57	20402	BHC	1
		*** Total :	6,036.51	16,975,327.76			

DONE

16,969,291.25



Financial Information Processing System

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Version: 5.2b

View Revenue Account Transactions

Current Site: Town Of Wolcott
2012-2013

iFIPS User ID/User Level/Acct Level/Trax: LRB/1/00/2248

Revenue Transactions - 01-1-010-100							
From 07/01/12 To 08/31/2012 - Reference# 1 - Description CURRENT TAXES							
Trans Type	Date	Description	Debit Amount	Credit Amount	Batch No.	User Id	Fund Code
35	08/31/12	CRED CRD CURR TAX	0.00	713.62	20440	BHC	1
35	08/30/12	WEBSTER CURR TAX	0.00	394.46	20437	BHC	1
35	08/30/12	DPST CURR TAX	0.00	28,833.26	20437	BHC	1
35	08/30/12	CRED CRD CURR TAX	0.00	623.01	20438	BHC	1
35	08/29/12	WEBSTER CURR TAX	0.00	707.56	20437	BHC	1
35	08/29/12	DPST CURR TAX	0.00	16,924.05	20437	BHC	1
35	08/29/12	CRED CRD CURR TAX	0.00	2,085.54	20437	BHC	1
35	08/28/12	DPST CURR TAX	0.00	17,448.29	20436	BHC	1
35	08/28/12	CRED CRD CURR TAX	0.00	566.76	20436	BHC	1
35	08/28/12	DPST CURR TAX	0.00	17,048.60	20437	BHC	1
35	08/28/12	WEBSTER CURR TAX	0.00	1,513.94	20437	BHC	1
35	08/27/12	CRED CRD CURR TAX	0.00	408.61	20436	BHC	1
35	08/27/12	WEBSTER CURR TAX	0.00	586.77	20436	BHC	1
35	08/24/12	WEBSTER CURR TAX	0.00	555.43	20434	BHC	1
35	08/24/12	DPST CURR TAX	0.00	6,188.88	20434	BHC	1
35	08/24/12	CRED CRD CURR TAX	0.00	546.59	20434	BHC	1
35	08/23/12	CRED CRD CURR TAX	0.00	508.19	20433	BHC	1
35	08/23/12	DPST CURR TAX	0.00	4,198.90	20433	BHC	1
35	08/23/12	DPST CURR TAX	0.00	10,301.24	20434	BHC	1
35	08/23/12	WEBSTER CURR TAX	0.00	690.12	20434	BHC	1
35	08/22/12	DPST CURR TAX	0.00	8,278.41	20432	BHC	1
35	08/22/12	CRED CRD CURR TAX	0.00	435.26	20432	BHC	1
35	08/22/12	WEBSTER CURR TAX	0.00	241.08	20433	BHC	1
35	08/21/12	WEBSTER CURR TAX	0.00	410.36	20432	BHC	1
35	08/21/12	CRED CRD CURR TAX	0.00	1,339.82	20432	BHC	1
35	08/20/12	DPST CURR TAX	0.00	2,723.96	20430	BHC	1
35	08/20/12	DPST CURR TAX	0.00	14,760.40	20431	BHC	1
35	08/20/12	CRED CRD CURR TAX	0.00	455.37	20431	BHC	1
35	08/20/12	WEBSTER CURR TAX	0.00	1,028.49	20431	BHC	1
35	08/17/12	DPST CURR TAX	0.00	15,322.79	20430	BHC	1
35	08/17/12	CRED CRD CURR TAX	0.00	1,649.30	20430	BHC	1
35	08/17/12	WEBSTER CURR TAX	0.00	1,854.94	20430	BHC	1
35	08/16/12	CRED CRD CURR TAX	0.00	338.36	20429	BHC	1
35	08/16/12	DPST CURR TAX	0.00	21,568.33	20429	BHC	1
35	08/15/12	CRED CRD CURR TAX	0.00	443.49	20428	BHC	1
35	08/15/12	DPST CURR TAX	0.00	6,240.85	20428	BHC	1
35	08/14/12	CRED CRD CURR TAX	0.00	942.07	20427	BHC	1
35	08/14/12	WEBSTER CURR TAX	0.00	6,504.89	20428	BHC	1
35	08/13/12	DPST CURR TAX	0.00	64,193.63	20427	BHC	1
35	08/13/12	CRED CRD CURR TAX	0.00	146.31	20427	BHC	1
35	08/13/12	WEBSTER CURR TAX	0.00	3,827.66	20427	BHC	1

35	08/10/12	CRED CRD CURR TAX	0.00	333.14	20427	BHC	1
35	08/10/12	DPST CURR TAX	0.00	175,926.04	20427	BHC	1
35	08/09/12	WEBSTER CURR TAX	0.00	1,784.00	20427	BHC	1
35	08/09/12	CRED CRD CURR TAX	0.00	339.63	20427	BHC	1
35	08/09/12	DPST CURR TAX	0.00	144,478.82	20427	BHC	1
35	08/08/12	DPST CURR TAX	0.00	25,588.28	20423	BHC	1
35	08/08/12	WEBSTER CURR TAX	0.00	254.30	20423	BHC	1
35	08/07/12	CRED CRD CURR TAX	0.00	944.10	20422	BHC	1
35	08/07/12	DPST CURR TAX	0.00	230,228.92	20423	BHC	1
35	08/07/12	WEBSTER CURR TAX	0.00	3,556.76	20423	BHC	1
35	08/07/12	RETURNED TAX CK#1001 GJERGJ SARO	503.88	0.00	20436	BHC	1
35	08/06/12	WEBSTER CURR TAX	0.00	2,505.66	20421	BHC	1
35	08/06/12	DPST CURR TAX	0.00	381,096.07	20421	BHC	1
35	08/06/12	RETURNED TAX CK#7319 ALDEN CORP	816.73	0.00	20436	BHC	1
35	08/03/12	WEBSTER CURR TAX	0.00	5,091.92	20421	BHC	1
35	08/03/12	DPST CURR TAX	0.00	347,213.22	20421	BHC	1
35	08/03/12	CRED CRD CURR TAX	0.00	122.81	20421	BHC	1
35	08/03/12	RETURNED TAX CK#117 WAYNE SANTORO	619.12	0.00	20436	BHC	1
35	08/03/12	RETURNED TAX CK#114 RONALD BARBIERI	1,712.42	0.00	20436	BHC	1
35	08/02/12	WEBSTER CURR TAX	0.00	5,061.60	20420	BHC	1
35	08/02/12	DPST CURR TAX	0.00	520,478.50	20420	BHC	1
35	08/02/12	CRED CRD CURR TAX	0.00	496.53	20420	BHC	1
35	08/02/12	CRED CRD CURR TAX	0.00	10,083.25	20420	BHC	1
35	08/01/12	WEBSTER CURR TAX	0.00	41,591.21	20419	BHC	1
35	08/01/12	DPST CURR TAX	0.00	3,879,332.22	20419	BHC	1
35	07/31/12	WEBSTER CURR TAX	0.00	41,776.84	20418	BHC	1
35	07/31/12	DPST CURR TAX	0.00	815,463.29	20418	BHC	1
35	07/31/12	CRED CRD CURR TAX	0.00	6,335.79	20419	BHC	1
35	07/31/12	CRED CRD CURR TAX	0.00	9,643.09	20419	BHC	1
35	07/30/12	CRED CRD CURR TAX	0.00	2,442.99	20417	BHC	1
35	07/30/12	DPST CURR TAX	0.00	511,579.21	20417	BHC	1
35	07/30/12	WEBSTER CURR TAX	0.00	11,140.70	20417	BHC	1
35	07/27/12	DPST CURR TAX	0.00	175,923.63	20416	BHC	1
35	07/27/12	WEBSTER CURR TAX	0.00	18,913.35	20416	BHC	1
35	07/27/12	CRED CRD CURR TAX	0.00	4,518.93	20416	BHC	1
35	07/26/12	CRED CRD CURR TAX	0.00	17,604.01	20415	BHC	1
35	07/26/12	DPST CURR TAX	0.00	498,343.67	20415	BHC	1
35	07/26/12	WEBSTER CURR TAX	0.00	11,146.85	20415	BHC	1
35	07/26/12	DPST CURR TAX	0.00	1,886,339.13	20415	BHC	1
35	07/25/12	CRED CRD CURR TAX	0.00	2,358.95	20415	BHC	1
35	07/25/12	WEBSTER CURR TAX	0.00	10,905.43	20415	BHC	1
35	07/24/12	DPST CURR TAX	0.00	333,116.43	20413	BHC	1
35	07/24/12	DPST CURR TAX	0.00	567,885.13	20413	BHC	1
35	07/24/12	WEBSTER CURR TAX	0.00	33,564.22	20413	BHC	1
35	07/24/12	RETURNED TX CK#104 TONYA GAUVIN	54.08	0.00	20418	BHC	1
35	07/23/12	CRED CRD CURR TAX	0.00	4,191.19	20412	BHC	1
35	07/23/12	DPST CURR TAX	0.00	135,713.58	20412	BHC	1
35	07/23/12	DPST CURR TAX	0.00	1.00	20412	BHC	1
35	07/23/12	WEBSTER CURR TAX	0.00	5,367.25	20413	BHC	1
35	07/23/12	CRED CRD CURR TAX	0.00	3,263.18	20413	BHC	1
35	07/20/12	WEBSTER CURR TAX	0.00	10,106.14	20412	BHC	1