

# **WOLCOTT TOWN COUNCIL**

Regular Meeting

Tuesday, October 4, 2016

Council Chambers, Wolcott Town Hall

7:00 p.m.

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## **MINUTES**

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**Note: These are summary minutes**; a tape recording of this meeting is on file in Commission Secretary's Office in Wolcott Town Hall.

Chairman Valletta called the meeting to order at 7:00 p.m. with the Pledge of Allegiance, and attendance was taken.

**MEMBERS PRESENT:** Chairman David Valletta, Vice-Chairman Gale Lanza Mastrofrancesco, Roger Picard, Donald Charette Sr., Jeffrey Slavin, George Phelan, Joseph Membrino, and Francis Masi

**MEMBERS ABSENT:** Rachel Wisler

**ALSO PRESENT:** Mayor Thomas G. Dunn; Sue Hale, Municipal Finance Officer; Town Attorney Brian Tynan; et al.

### **APPROVAL OF MINUTES:**

▪ **Regular Meeting – September 20, 2016**

Upon **MOTION** by Jeffrey Slavin, seconded by Donald Charette, it was unanimously voted to **approve** the minutes of the Regular Meeting held on September 20, 2016.

**TAXPAYERS' TIME:** (Limited to Items on the Agenda)

No taxpayers came forward.

### **CORRESPONDENCE (on file):**

1. Copy of Letter dated September 20<sup>th</sup> from Chief Stephens to Mayor Dunn Regarding New Stop Signs on Central Avenue
2. Proposed Lease/Purchase Agreement with Commerce Bank for Custom Pumper Fire Truck
3. Letter dated September 27<sup>th</sup> from Town Attorney Tynan Regarding Financing of Custom Pumper Fire Truck with Equipment
4. Additional Information Regarding Fire Apparatus Proposal
5. Submitted by Janet Tynan, Information Regarding Friends of the Library

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### 6. Proposed Business Service Order Agreement with Comcast for Internet Service for Peterson Park

#### MAYOR'S REPORT:

Mayor Dunn came forward and reported the following:

- On November 11<sup>th</sup> at 11:00 a.m. there will be a Veteran's Day Ceremony on the Town Green; at 10:30 a.m. there will be a small ceremony in the foyer of the Town Hall to recognize the new veteran's corner; there will be cases for medals and other information
- The Town's bond rating remains an AA stable
- The parking lot of the Town Hall will be paved on Thursday; the last few days they did the sidewalks and repaired some of the drainage

A brief question and answer period followed and discussion was held regarding the following:

- Poor condition of roads around the Hitchcock Lake area (Lake St., Alma Ave.); Mayor Dunn advised that some patching has been done, however, there is no money left for road reconstruction; he will be bringing a bond package to the Council in January so that they can continue to repair roads
- LED Project; everything has been finalized; should be starting within the next two weeks; Attorney Tynan was able to make some significant improvements to the contract; it was a long process which was held up mainly by Eversource
- Lamp post on the Town Green; it was struck by a car; it will not be replaced for various reasons; two lamp posts were donated many years ago; if they can find who made the donation they will be compensated
- Status of Todd Road project: will probably be done next year; the whole cost, with exception of the engineering, will be covered through a federal grant
- Old gas station at Harold's; it is an eyesore; the owner does not want to sell the property at this time; it will be treated as a blighted property

#### FINANCE OFFICER'S REPORT/TRANSFERS:

Sue Hale came forward and reported that Wolcott maintained Standard & Poor's AA stable rating with positive comments. She next stated that the following comments are directly quoted from their letter:

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### **Rationale:**

S&P Global Ratings assigned its 'AA' long-term rating to Wolcott, Conn.'s series 2016 general obligation (GO) bonds and affirmed its 'AA' long-term rating on the town's existing GO debt.

The outlook is stable.

The long-term rating reflects the credit characteristics, particularly Wolcott's:

- Strong economy, with access to a broad and diverse metropolitan statistical area (MSA);
- Adequate management, with "standard" financial policies and practices under our financial management assessment (FMA) methodology;
- Strong budgetary performance, with balanced operating results in the general fund and at the total governmental fund level in fiscal 2015;
- Adequate budgetary flexibility, with an available fund balance in fiscal 2015 at 6.7% of operating expenditures;
- Very strong liquidity, with total government available cash at 13.9% of total governmental fund expenditures and 2.1x governmental debt service, as well as access to external liquidity we consider strong;
- Very strong debt and contingent liability position, with debt service carrying charges at 6.6% of expenditures and low overall net debt

### **Outlook:**

The stable outlook reflects Wolcott's history of strong financial performance and increasing budgetary flexibility which it is likely to maintain. Further supporting the rating is the town's very strong debt and contingent liability profile. We do not expect to change our rating over the two-year outlook period.

Sue Hale next reported the following:

- The bid openings for the General Obligation Bonds and the Bond Anticipation Notes are Tuesday, October 11<sup>th</sup>; she will keep the Council posted
- No transfers were submitted for approval

### **SUB-COMMITTEE/LIAISON REPORTS:**

**BOARD OF ED:** Mr. Picard reported that he attended a Board of Education meeting in place of Mrs. Wisler, at which capital projects were discussed. They are starting the process of examining ways and means of carrying out repairs

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and/or replacements of the roofs of the schools. The earliest possible construction would be FY 2018-2019.

### UNFINISHED BUSINESS:

There was no unfinished business.

### NEW BUSINESS:

#### **1. Discussion & Possible Action to Authorize Mayor to Execute Lease/Purchase Agreement with Commerce Bank for Custom Pumper Fire Truck**

Attorney Tynan came forward and advised that he recently spoke with the Fire Chief who indicated that this was presented in the budget proposal. The first payment of \$91,860 is in the current budget and for the remaining six years, the payments are \$89,717.53.

A brief question and answer period followed during which it was noted that the total price of \$630,000 is more than what was discussed during the budget process. The reason is that the bids came in higher than expected.

Upon **MOTION** by Gale Mastrofrancesco, seconded by Jeffrey Slavin, it was unanimously voted to **resolve** the following: Whereas, The Lessee is entering a State and Municipal Lease/Purchase Agreement ("Lease") dated the Twenty--Third day of September, 2016, with Commerce Bank; Whereas, Lessee has carefully reviewed its financing requirements for the current calendar year and reasonably expects that it will not issue more than ten million (\$10,000,000) of tax-exempt obligations during the calendar year, excluding obligations not taken into account in determining status as a qualified small issuer; Now therefore be in resolved, that the Lessee be, and hereby is, authorized to enter into the Lease with Commerce Bank for a period of 72 months (**fully copy of Schedule E attached-lease on file**).

#### **2. Discussion & Possible Action to Authorize Mayor to Execute Business Service Order Agreement with Comcast for Internet Service for Peterson Park**

Attorney Tynan advised that this is a contract for internet service to Peterson Park: it is for 36 months at \$114.85 per month. The reason this is required is to bring closed circuit TV to Peterson Park for the prevention of vandalism and for safety purposes. Comcast will be doing about \$4,000 worth of work at the park.

A brief question and answer period followed during which Mayor Dunn advised that the cost of the cameras will be between \$7,500 and \$8,000 which they are

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getting through a Police Dept. grant; equipment also needs to be installed at the Police Dept. There will be numerous cameras placed at the park; they are adjustable, will zoom, and of good quality. There are currently no cameras at the park or anywhere else. As to whether there is a plan to install cameras everywhere in town, Mayor Dunn stated that he does not have a plan to do that. The reason they are doing this is due to excessive vandalism that has been going on for years.

Upon **MOTION** by George Phelan, seconded by Joseph Membrino, it was unanimously voted to **authorize** the Mayor to Execute Business Service Order Agreement with Comcast for Internet Service for Peterson Park (**see attached**).

### ITEMS FOR NEXT AGENDA:

Chairman Valletta advised that if anyone has any items that they should contact himself or the Clerk.

### TAXPAYERS' TIME (summary of comments below):

No taxpayers came forward.

### EXECUTIVE SESSION:

No Executive Session was held.

### ADJOURNMENT:

Upon **MOTION** by Roger Picard, seconded by Joseph Membrino, it was unanimously voted to adjourn the meeting at 7:34 p.m.

### APPROVED:

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Elizabeth Gaudiosi, Secretary  
WOLCOTT TOWN COUNCIL

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David Valletta, Chairman  
WOLCOTT TOWN COUNCIL

**TYNAN & IANNONE**  
*Attorneys at Law*  
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Wolcott, Connecticut 06716-2634

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September 27, 2016

David Valletta  
Chairman of the Wolcott Town Council  
Wolcott Town Hall  
10 Kenea Avenue  
Wolcott, CT 06716

**RE: Financing of Custom Pumper Fire Truck with Equipment**

Dear Chairman Valletta and Members of the Wolcott Town Council:

I have received in the proposed Contract from Susan Hale the Municipal Finance Officer for the Lease Purchase of a Custom Pumper Fire truck with associated equipment.

This is a standard Lease Purchase Agreement that the Town has utilized in order to purchase equipment in the past. This Lease Purchase calls for seven (7) annual payments beginning October 7, 2016. The first payment would be in the amount of \$91,860.00. The six (6) remaining payments would be in the amount of \$89,717.53. Of that total paid, \$38,965.18 would be designated as interest, and \$591,200.00 would be designated for the actual purchase price. This financing vehicle will allow the Town to purchase the fire truck and have it paid over seven (7) years. I understand that the first payment of \$91,860.00 has been budgeted in this current fiscal year. By authorizing the mayor to execute this Agreement on behalf of the Town of Wolcott, the Town Council is obligating the Town to place the remaining figures in the upcoming budgets.

The Lease Purchase Agreement meets with my approval and I would suggest that the Council approve the Lease Purchase at this time.

Should you have any questions, please do not hesitate to contact me.

Very truly yours,

  
Brian Tynan

BT/an  
#6865

**GREENWOOD EMERGENCY VEHICLES, INC.**

530 John Dietsch Boulevard  
North Attleboro, Massachusetts 02763  
(508) 695-7138

**FIRE APPARATUS PROPOSAL**

SEPTEMBER 22, 2016

THIS PROPOSAL HAS BEEN PREPARED FOR:

TOWN OF WOLCOTT  
10 KENEA AVENUE  
WOLCOTT, CT 06716

WE HEREBY PROPOSE TO FURNISH TO YOU, SUBJECT TO PROPER EXECUTION OF THE ATTACHED AGREEMENT BY YOU AND BY AN OFFICER OF THIS COMPANY, THE FOLLOWING VEHICLE AND EQUIPMENT TO BE BUILT IN ACCORDANCE WITH THE ATTACHED SPECIFICATIONS:

<u>QUANTITY:</u>	ONE (1)
<u>MODEL:</u>	E-ONE 1500 GPM CUSTOM PUMPER
<u>PRICE:</u>	\$ 566,981.00
	\$ <del>24,219.00</del> (ADD OPTIONS LISTED ON PG. 88 OF ORIGINAL PROPOSAL)
	\$ 591,200.00

DELIVERY WILL BE F.O.B. TOWN OF WOLCOTT, CT AND WILL BE MADE APPROXIMATELY 240 DAYS AFTER RECEIPT AND PROPER EXECUTION OF THE ATTACHED AGREEMENT BY BOTH PARTIES

THIS PROPOSAL SHALL EXPIRE UNLESS ACCEPTED WITHIN SIXTY (60) DAYS AND MAY BE EXTENDED, IN WRITING, AT THE DISCRETION OF THE COMPANY.

THE UNDERSIGNED CERTIFIES UNDER PENALTIES OF PERJURY THAT THIS BID OR PROPOSAL HAS BEEN MADE AND SUBMITTED IN GOOD FAITH AND WITHOUT COLLUSION OR FRAUD WITH ANY OTHER PERSON. AS USED IN THIS CERTIFICATION, THE WORD "PERSON" SHALL MEAN ANY NATURAL PERSON, BUSINESS, PARTNERSHIP, CORPORATION, UNION, COMMITTEE, CLUB OR OTHER ORGANIZATION, ENTITY OR GROUP OF INDIVIDUALS.

GREENWOOD EMERGENCY VEHICLES, LLC.

  
MARK MACDONALD  
PRESIDENT



Kyle Dunn, Sr. <kdunn@wolcottvfd.com>

## New E2 Bids

Edward Costa <ecosta@wolcottvfd.com>

Wed, Sep 21, 2016 at 1:00 AM

To: "Kyle Dunn, Sr." <kdunn@wolcottvfd.com>

Cc: Edward Costa <ecosta@wolcottvfd.com>, Daniel Costa <dcosta@wolcottvfd.com>

Chief Dunn,

On August 24, 2016, the town received bid proposals from three manufacturers for a 1500 GPM Custom Pumper to replace the current Engine 2. The three bidder were.

- E-One, represented by Greenwood Emergency Vehicles
- Pierce, represented by Firematic
- Marion, represented by Northeastern Fire

The members of the committee had a meeting with each of the bidders to review their proposals and did an extensive review of the submitted bid proposals. This review concluded that E-One was the only bidder who met the specifications as written. As you know this engine has very specific height and length restrictions, E-One was also the only bidder that met these restrictions.

Our bid specification requested that each bidder supply pricing for a list of options/equipment. We would respectfully request that all the items on the list be included in the purchase.

- Base Price of the Engine: \$566,981.00
- Option/Equipment: \$ 24,219.00
- Total: \$591,200.00

It is the recommendation of the committee and myself as the Deputy Chief that the Town award the bid to Greenwood Emergency Vehicles for an E-One 1500 GPM Custom Pumper including the option/equipment for the price of \$591,200.00

If you have any questions and/or concerns, please don't hesitate to contact me.

Thank you.  
Have a good and safe day.  
Ed

Edward M. Costa, Deputy Chief  
Wolcott Vol. Fire Dept. Co.1  
395 Central Ave.  
Wolcott, CT 06716

*"Smoke Detectors - Save Lives"*

**SCHEDULE E TO  
STATE & MUNICIPAL LEASE/PURCHASE AGREEMENT  
Lease No. 1001088-007**

I, \_\_\_\_\_ (Witness), do hereby certify that I am the duly elected, or appointed and acting Secretary/Clerk of the Town of Wolcott, an agency duly organized and existing under the laws of the State of Connecticut (the "Lessee"); and that the following resolutions have been presented to and duly adopted by the \_\_\_\_\_ at a meeting duly and regularly held and convened in accordance with applicable law on the \_\_\_\_\_ day of \_\_\_\_\_, 2016.

WHEREAS, the Lessee is entering a State and Municipal Lease/Purchase Agreement ("Lease") dated the Twenty-Third day of September, 2016, with Commerce Bank;

WHEREAS, Lessee has carefully reviewed its financing requirements for the current calendar year and reasonably expects that it will not issue more than ten million dollars (\$10,000,000) of tax-exempt obligations during the calendar year, excluding obligations not taken into account in determining status as a qualified small issuer;

NOW, THEREFORE, be it RESOLVED, that the Lessee be, and hereby is, authorized to enter into the Lease with Commerce Bank for a period of 72 months, and be it further

RESOLVED, that the following officials of the Lessee be, and hereby are, authorized, empowered and directed to sign on its behalf the Lease and any addenda, schedules, notes, UCC financing statements or other instruments issued under the provision of the Lease and any other instrument or document which may be necessary or expedient in connection with agreement upon or fulfillment of the provisions of the Lease.

Printed Name	Title	Signature
<u>Thomas G. Dunn</u>	<u>Mayor</u>	_____

RESOLVED, that pursuant to Section 265(b)(3) of the Internal Revenue Code of 1986, as amended, this Lease be and hereby is designated a "qualified tax-exempt obligation" includable within the ten million dollars (\$10,000,000) of the aggregate issues designated as "qualified tax-exempt obligations" for the calendar year within which this Lease is entered into.

RESOLVED, that Lessee shall not designate more than ten million dollars (\$10,000,000) of tax-exempt obligations during the current calendar year as qualified tax-exempt obligations and Lessee, together with its subordinate entities, does not reasonably expect to issue more than ten million dollars (\$10,000,000) of tax-exempt obligations during the current calendar year, excluding obligations not taken into account in determining status as a qualified small issuer.

IN WITNESS WHEREOF, I have duly executed this certificate and affixed the seal hereto this day \_\_\_\_\_ of \_\_\_\_\_, 2016.

NAME OF LESSEE: Town of Wolcott  
WITNESSED BY (SECRETARY/CLERK): \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Account Name: Town of Wolcott - Peterson Park

ID#: 15553589

**CUSTOMER INFORMATION (Service Location)**

Address 1	<u>123 MAD RIVER ROAD</u>	City	<u>Wolcott</u>
Address 2		State	<u>CT</u>
Primary Contact Name	<u>Amy Desaulniers</u>	ZIP Code	<u>06716</u>
Business Phone	<u>(203) 879-8100</u>	County	
Cell Phone		Email Address	<u>adesaulniers@wolcottct.org</u>
Pager Number		Primary Fax Number	
Technical Contact Name		Tech Contact On-Site?	<u>No</u>
Technical Contact Business Phone		Technical Contact Email	
Property Manager Contact Name		Property Mgr. Phone	

**COMCAST BUSINESS SERVICES**

	Selection (X)
Business Voice	
Business Internet	X
Business TV	

Service Term (Months)	36
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**COMCAST BUSINESS SERVICES DETAILS**

**Business Voice\***

VOICE SELECTIONS	Quantity	Unit Cost	Total Cost
Full Feature Voice Lines	0		
4+ Lines			
Basic Lines	0		
Fax Lines			
Toll Free Numbers			
Equipment Fee			
VOICE OPTIONS	Selection(X)	Total Cost	
VoiceMail	0		
Enhanced Listings			
Auto-Attendant			

**Comcast Business Packages**

Package Name:	NED:SP_D25-\$20_3yr
PACKAGE DESCRIPTION	
\$20 MRC Discount off Business Internet D25 (\$99.95) for discounted rate of \$79.95. BI MRC Disc roll to rate card in month 25. Single Play of BI required. 3 year term required. Taxes, Usage, Fees, Equip are Extra	

**Business TV\***

TV SELECTIONS	Selection(X)	Total Cost	
Basic			
Select			
Information & Entertainment			
Variety			
Standard			
Preferred			
Music Choice Standalone			
TV OPTIONS	Selection	Total Cost	
Sports Pack**			
Music Choice W/Comcast Business			
Canales Selecto			
Other Programming			
Other Programming			
Other Programming			
TV OUTLETS	Quantity	Unit Cost	Total Cost
Additional Outlets			

\* Voice offers & options not available in all markets.

**Business Internet\***

INTERNET SELECTIONS	Selection(X)	Total Cost
Starter		
Preferred		
Other Deluxe 25	X	\$99.95
Equipment Fee	X	\$14.95

\*Business Internet speed tier selections not available in all markets.

INTERNET OPTIONS	Selection(X)	Total Cost
Web Hosting		
Static IP V4/V6 - 1	X	\$19.95
Wi-Fi		

\* Internet selections & options not available in all markets.

mini mDTA/mDTA Type	# of Outlets	NRC	MRC

\* Not available in home offices or public view establishments. TV selections & options not available in all markets. Customer acknowledges and understands Customer may be responsible for additional music licensing or copyright fees for music contained in any or all of the Services, including, but not limited to Video and/or Public View Video.

\*\* Available for Standard & Preferred TV offers only.

Account Name: Town of Wolcott - Peterson Park

ID#: 15553589

**COMCAST BUSINESS TOTAL SERVICE CHARGES**

Comcast Business	Selection(X)	Quantity	Unit Cost	Total Cost		
Installation Fee	X		\$49.00	\$49.00	Total Monthly Service Charge	\$134.85
Voice Activation Fee*					Promotional Code (if applicable)	
Auto-Attendant Setup Fee					Discount On Internet(if applicable)	20
Voice Jack Fee					Discount On Video(if applicable)	
Toll Free Activation Fee					Discount On Voice(if applicable)	
Directory Listing Suppression Fee						

\* Does not include Custom Installation Fees.

Total Discount \$20.00

\* Per line activation fee, up to four (4) line maximum charge.

**Total Recurring Monthly Bill:\*** \$114.85

\* Applicable federal, state, and local taxes and fees may apply.

**Total Installation Charges:\*** \$49.00

GENERAL SPECIAL INSTRUCTIONS



Account Name: Town of Wolcott - Peterson Park

ID#: 15553589

CUSTOMER BILLING INFORMATION	
Billing Account Name <u>Town of Wolcott - Peterson Park</u>	City <u>Wolcott</u>
Billing Name (3rd Party Accounts) _____	State <u>CT</u>
Address 1 <u>10 Kenea Avenue</u>	ZIP Code <u>06716</u>
Address 2 _____	Billing Contact Email <u>adesaulniers@wolcottct.org</u>
Billing Contact Name <u>Amy Desaulniers</u>	Billing Contact Phone <u>(203) 879-8100</u>
Tax Exempt? <u>No</u>	Billing Fax Number _____

\* If yes, please provide and attach tax exemption certificate.

**AGREEMENT**

1. This Comcast Business Service Order Agreement sets forth the terms and conditions under which Comcast Cable Communications Management, LLC and its operating affiliates ("Comcast") will provide the Services to Customer. This Comcast Business Service Order Agreement consists of this document ("SOA"), the standard Comcast Business Terms and Conditions ("Terms and Conditions"), and any jointly executed amendments ("Amendments"), collectively referred to as the "Agreement". In the event of inconsistency among these documents, precedence will be as follows: (1) Amendments, (2) Terms and Conditions, and (3) this SOA. This Agreement shall commence and become a legally binding agreement upon Customer's execution of the SOA. The Agreement shall terminate as set forth in the Terms and Conditions (<http://business.comcast.com/terms-conditions/index.aspx>). All capitalized terms not defined in this SOA shall reflect the definitions given to them in the Terms and Conditions. Use of the Services is also subject to the then current High-Speed Internet for Business Acceptable Use Policy located at <http://business.comcast.com/terms-conditions/index.aspx> (or any successor URL), and the then current High-Speed Internet for Business Privacy Policy located at <http://business.comcast.com/terms-conditions/index.aspx> (or any successor URL), both of which Comcast may update from time to time.

2. Each Comcast Business Service ("Service") carries a 30 day money back guarantee. If within the first thirty days following Service activation Customer is not completely satisfied, Customer may cancel Service and Comcast will issue a refund for Service charges actually paid by Customer, custom installation, voice usage charges, and optional service fees excluded. In order to be eligible for the refund, Customer must cancel Service within thirty days of activation and return any Comcast-provided equipment in good working order. In no event shall the refund exceed \$500.00.

If you use the service in the first 30 days, you will be refunded your subscription fees, but charged the applicable one-time fee.

3. IF CUSTOMER IS SUBSCRIBING TO COMCAST'S BUSINESS VOICE SERVICE, I ACKNOWLEDGE RECEIPT AND UNDERSTANDING OF THE E911 NOTICE:

**E911 NOTICE**

Comcast Business Voice service ("Voice") may have the E911 limitations specified below:

- In order for 911 calls to be properly directed to emergency services using Voice, Comcast must have the correct service address for the Voice Customer. If Voice is moved to a different location without Comcast's approval, 911 calls may be directed to the wrong emergency authority, may transmit the wrong address, and/or Voice (including 911) may fail altogether.
- Voice uses electrical power in the Customer's premises. If there is an electrical power outage, 911 calling may be interrupted if the battery back-up in the associated multimedia terminal adapter is not installed, fails, or is exhausted after several hours.
- Voice calls, including calls to 911, may not be completed if there is a problem with network facilities, including network congestion, network/equipment/power failure, or another technical problem.
- Comcast will need several business days to update a Customer service address in the E911 system. All change requests and questions should be directed to 1-800-391-3000. USE OF VOICE AFTER DELIVERY OF THIS DOCUMENT CONSTITUTES CUSTOMER ACKNOWLEDGEMENT OF THE E911 NOTICE ABOVE.

4. To complete a Voice order, Customer must execute a Comcast Letter or Authorization ("LOA") and submit it to Comcast, or Comcast's third party order entry integrator, as directed by Comcast.

5. New telephone numbers are subject to change prior to the install. Customers should not print their new number on stationery or cards until after the install is complete.

6. Modifications: All modifications to the Agreement, if any, must be captured in a written Amendment, executed by an authorized Comcast Senior Vice President and the Customer. All other attempts to modify the Agreement shall be void and non-binding on Comcast. Customer by signing below, agrees and accepts the Terms and Conditions of this Agreement.

CUSTOMER SIGNATURE
By signing below, Customer agrees and accepts the Terms and Conditions of this Agreement. General Terms and Conditions can be found at <a href="http://business.comcast.com/terms-conditions/index.aspx">http://business.comcast.com/terms-conditions/index.aspx</a> .
Signature: _____
Print: _____
Title: _____
Date: _____

FOR COMCAST USE ONLY
Sales Representative: <u>Sonya Cisar</u>
Sales Representative Code: _____
Sales Manager/Director Name: <u>Tim Plante</u>
Sales Manager/Director Approval: _____
Division: <u>NorthEast</u>
Lead ID: <u>15553589</u>