

WOLCOTT TOWN COUNCIL

Regular Meeting

Tuesday, August 16, 2016

Council Chambers, Wolcott Town Hall

7:00 p.m.

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MINUTES

Note: These are summary minutes; a tape recording of this meeting is on file in Commission Secretary's Office in Wolcott Town Hall.

Chairman Valletta called the meeting to order at 7:00 p.m. with the Pledge of Allegiance, and attendance was taken.

MEMBERS PRESENT: Chairman David Valletta, Vice-Chairman Gale Lanza Mastrofrancesco, Francis Masi, Roger Picard, Joseph Membrino, Donald Charette Sr., Rachel Wisler, Jeffrey Slavin, and George Phelan

MEMBERS ABSENT: None

ALSO PRESENT: Mayor Thomas G. Dunn; Sue Hale, Municipal Finance Officer; Town Attorney Brian Tynan; Police Captain Domenic Angiolillo; Bruce Chudwick, Bond Counsel, Shipman & Goodwin; Taxpayer: Kimberly Lumia; et al.

APPROVAL OF MINUTES:

- Regular Meeting – July 19, 2016

Upon **MOTION** by Jeffrey Slavin, seconded by Roger Picard, it was unanimously voted to **approve** the minutes of the Regular Meeting held on July 19, 2016.

TAXPAYERS' TIME: (Limited to Items on the Agenda)

No taxpayers came forward.

CORRESPONDENCE (on file):

1. Year-End Finance Office Transfers for FY 2015-2016, submitted by Sue Hale
2. Letter dated August 8th from the Board of Education Regarding Returning of BOE Funds to Town of Wolcott
3. Letter dated August 10th from Police Chief Stephens Regarding Proposed Police Department Promotion
4. Letter dated August 10th from Sue Hale regarding Lease Financing Bid #17-01

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5. **Proposed Resolution (#412) Department of Energy & Environmental Protection (additional documentation attached)**
 6. **Proposed Resolution (#413) to Authorize the Transfer of the Unexpended Funds from the Public Works Project to the Reconstruction/Repair Roads Account**
 7. **Proposed Resolution (#414): To Amend the \$410,000 Appropriation and Bond Authorization for the Purchase of Property on East Street To Change the Use of the Property to Open Space Preservation, Recreational Activities and Municipal Purposes**
 8. **Proposed Resolution (#415): To Submit To a Special Town Meeting the \$410,000 Appropriation and Bond Authorization for the Purchase of Property on East Street to Open Space Preservation, Recreational Activities and Municipal Purposes**
 9. **Proposed Lease with Commerce Bank for Various Equipment**
 10. **Board of Education Year to Date Budget Report for FY 2015-2016 dated 07-29-16**
 11. **Board of Education Year to Date Budget Report for FY 2016-2017 dated 07-29-16**
 12. **Town of Wolcott Expenditure Report, Revenue Report, & Trial Balance, for month ending 07-31-16**
 13. **Wolcott Public Schools Annual Report for FY 2015-2016, submitted by Dr. Anthony Gasper**
 14. **Town of Wolcott Annual Report for FY 2015-2016 submitted by Mayor's Office**

MAYOR'S REPORT:

Mayor Dunn advised that he did not have a report this evening. Brief discussion was held regarding road projects and concerns regarding increasing crime in town, specifically theft. Mayor Dunn explained that the Police Department is doing a great job catching the criminals and he also noted that the department is not understaffed.

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FINANCE OFFICER'S REPORT/TRANSFERS:

Sue Hale came forward and reported the following:

- They are continuing to prepare for the audit
- The auditors will be in on Monday
- Year-end transfers were submitted for approval

An inquiry was made with respect to transfers not adding up, at which time Mrs. Hale explained that the end of the year transfers are different than the regular ones throughout the year. Year-end transfers are just an accounting function so that everything balances.

Upon **MOTION** by Gale Mastrofrancesco, seconded by Jeffrey Slavin, it was unanimously voted to **approve** the year end transfers in Fund 01 totaling \$57,264.51 (**see attached**).

Upon **MOTION** by Francis Masi, seconded by Jeffrey Slavin, it was unanimously voted to **approve** the year end transfers in Fund 31 totaling \$4,447.42 (**see attached**).

SUB-COMMITTEE/LIAISON REPORTS:

PERMANENT PENSION COMMITTEE: Mr. Picard reported that they just had a meeting this evening and noted that Mr. Galvin reported that the funds in the account are stable. They are in pretty good financial shape. Mr. Galvin will be closely monitoring the funds.

SUB-COMMITTEE FOR THE BOARD OF ED SETTLEMENT: Mrs. Wisler reported that they had their final meeting yesterday. The police investigation is complete and concluded that no illegal or criminal activities were found. She would like to do a full report next month when the meeting is televised.

BOARD OF EDUCATION: Vice-Chairman Mastrofrancesco reported that the Board of Education will be returning \$25,000 to the town.

UNFINISHED BUSINESS:

There was no new business.

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NEW BUSINESS:

1. Discussion & Possible Action on Approval of Police Department Promotion

Police Captain Domenic Angiolillo came forward and noted that the Chief is in Washington D.C. and regretfully could not be here this evening. He stated that they are seeking Council approval in order to promote a patrolman to a Detective position which became vacant when Sergeant Boutote retired last year. Tests were given and there are three top candidates. The Chief is seeking Council approval. Chairman Valletta noted that the Council will approve the promotion when a name is submitted. Discussion transpired with respect to whether the name of the person is required. Attorney Tynan referenced Section 408 (e) of the Charter and agreed that the Council will need a name. He suggested that maybe the Captain can contact the Chief during the meeting and they can come back to this item later in the meeting. If he cannot, this item can be addressed at the first meeting in September.

2. RESOLUTION: Department of Energy and Environmental Protection

Upon **MOTION** by Gale Mastrofrancesco, seconded by Rachel Wisler, it was unanimously voted to **adopt** the following resolution: (#412) Be it resolved that it is in the best interests of the Town of Wolcott to enter into contracts with the Department of Energy and Environmental Protection. In furtherance of this resolution, Thomas G. Dunn, the Mayor is duly authorized to enter into and sign said contracts on behalf of the Town Of Wolcott (**full resolution attached**).

3. RESOLUTION: To Authorize the Transfer of the Unexpended Funds from the Public Works Project to the Reconstruction/Repair Roads Account

Upon **MOTION** by Gale Mastrofrancesco, seconded by Rachel Wisler, it was unanimously voted to **adopt** the following resolution: (#413) RESOLUTION TO TRANSFER UNEXPENDED FUNDS BETWEEN PROJECTS WITHIN THE \$11,910,000 APPROPRIATION AND BOND AUTHORIZATION FOR THE RECONSTRUCTION AND REPAIR OF VARIOUS TOWN ROADS, ROADSIDE ELEMENTS AND PARKING LOTS, UPGRADES TO THE WOLCOTT PUBLIC SCHOOLS, AND CONSTRUCTION OF A PUBLIC WORKS BUILDING, AND TO CLOSE OUT A COMPLETED PROJECT (**full resolution attached**).

4. RESOLUTION: To Amend the \$410,000 Appropriation and Bond Authorization for the Purchase of Property on East Street To Change

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the Use of the Property to Open Space Preservation, Recreational Activities and Municipal Purposes

A **MOTION** was offered by Rachel Wisler, seconded by Jeffrey Slavin, to **adopt** the following resolution: (#414) RESOLUTION TO AMEND THE \$410,000 APPROPRIATION AND BOND AUTHORIZATION FOR THE PURCHASE OF PROPERTY ON EAST STREET TO CHANGE THE USE OF THE PROPERTY TO OPEN SPACE PRESERVATION, RECREATIONAL ACTIVITIES AND MUNICIPAL PURPOSES.

At this time, discussion transpired regarding the intended use of the property. Vice-Chairman Mastrofrancesco stated that she still has concerns even though the resolution has been revised. It states that 1 acre of the 38 is to be used for municipal purposes but it is still not specific as to what kind of purpose. Mayor Dunn stated that he would like to increase the acreage stated in the resolution and noted that there are many ideas that he has with respect to what the town can do over there. There is not a set plan, but transferring the property will allow the town to do some work over there and maybe start making some plans. Lengthy discussion continued with respect to the property and concerns related to what may be proposed there and what the costs may be.

Discussion next followed on amending the resolution to increase the amount of land that could be used for municipal purposes.

An **AMENDED MOTION** was offered by Rachel Wisler, seconded by Donald Charette, to make the following change in Section 1 of Resolution #415: **SECTION 1.** That the Town of Wolcott appropriate \$410,000 for costs related to the purchase of approximately 38 acres of land on East Street in Wolcott to be used for open space preservation, recreational activities and municipal purposes. ~~The Town shall not use more than 1 acre of the approximate 38 acres of land on East Street for municipal purposes. The remaining approximately 37 acres of land shall be used solely for open space preservation and recreational activities.~~ ***The Town shall not use more than 10% of the approximately 38 acres of land on East Street for municipal purposes. The remaining acres of land shall be used solely for open space preservation and recreational activities.*** The appropriation may be expended for the purchase price of the property, legal and other professional fees, and for financing costs and other costs related to the purchase (**fully amended resolution attached**).

Chairman Valletta called for a vote on the above motion, which carried by a majority; Vice-Chairman Mastrofrancesco opposed.

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5. RESOLUTION: To Submit To a Special Town Meeting the \$410,000 Appropriation and Bond Authorization for the Purchase of Property on East Street to Open Space Preservation, Recreational Activities and Municipal Purposes

A **MOTION** was offered by Rachel Wisler, seconded by Jeffrey Slavin, to **adopt** the following resolution: (#415) RESOLUTION TO SUBMIT TO A SPECIAL TOWN MEETING THE RESOLUTION TO AMEND THE \$410,000 APPROPRIATION AND BOND AUTHORIZATION FOR THE PURCHASE OF PROPERTY ON EAST STREET TO CHANGE THE USE OF THE PROPERTY TO OPEN SPACE PRESERVATION, RECREATIONAL ACTIVITIES AND MUNICIPAL PURPOSES (to be held in the Town Council Chambers of the Wolcott Town Hall, Wolcott, Connecticut on **Tuesday, September 20, 2016 at 6:00 P.M. (E.D.T.)**)

Chairman Valletta called for a vote on the above motion, which carried by a majority; Vice-Chairman Mastrofrancesco opposed.

6. Discussion & Possible Action on Authorization for Mayor to Execute Lease Agreement with Commerce Bank for Various Equipment

Attorney Tynan came forward and explained that this is a typical lease/purchase agreement for the purchase of various equipment. The Town of Wolcott has used leases such as this at least eight times in the past ten years. He noted that the monies have already been appropriated in the budget and the lease/purchase agreement is for two new police SUVs, one new large mower with bagger system, one new International dump truck with plow, and medical equipment for 2016 ambulance.

A brief question and answer period followed at which time Attorney Tynan advised that the Town will own the items after each financing period has ended.

Upon **MOTION** by Gale Mastrofrancesco, seconded by Rachel Wisler, it was unanimously voted to **resolve** the following: Whereas, The Lessee is entering a State and Municipal Lease/Purchase Agreement ("Lease") dated the Eleventh day of August, 2016, with Commerce Bank; Whereas, Lessee has carefully reviewed its financing requirements for the current calendar year and reasonably expects that it will not issue more than ten million (\$10,000,000) of tax-exempt obligations during the calendar year, excluding obligations not taken into account in determining status as a qualifier small issuer; Now therefore be it resolved, that the Lessee be, and hereby is, authorized to enter into the Lease with Commerce Bank for a period of 48 months (**fully copy of Schedule E attached-lease on file**).

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ITEMS FOR NEXT AGENDA:

Unfinished Business: Discussion & Possible Action on Approval of Police Department Promotion

Chairman Valletta advised that if anyone has any items that they should contact himself or the Clerk.

TAXPAYERS' TIME (summary of comments below):

1. **Kimberly Lumia, of 40 Lake Street**, came forward and stated that she is representing the Hitchcock Lake area this evening. There was a vehicle stolen last week and the contents of that vehicle were dumped on her front lawn. The officer told her that they are very understaffed in the evenings; there are only two officers covering 21 square miles which concerns her. They also had an incident this weekend involving an ex-veteran with PTSD and mental health issues. He wandered into the Mattatuck Beach which is open with no life guard. They have been asking for years for the beach to be locked up in the evenings. He went into the water for over two hours without a life jacket in the middle of the lake after quiet time; several boats almost hit him. He was threatening the kids and using profanity. Several boats had to coral him and bring him back to the shore after which the police took him away. He may have been evaluated but he was returned home. He has caused problems at the bus stop and at Dunkin Donuts in the past. She is bringing this up because the beach is still open and they have asked that it be roped off so that people can't get into the way of boats. The Police came and were very responsive but one of the officers had to leave which left only one officer dealing with a very belligerent person with no back up. Lastly, the roads in the area are in horrific condition. They have been filled, but the fill comes out. They have been told that they are on the list but she doesn't believe that they are.

Chairman Valletta explained to Council members where Mattatuck Beach is located.

At this time, Mr. Phelan stated that he would like to remind everyone that the Lions are holding their 38th annual fair this weekend and he hopes everyone will come out and support them. He next stated that he would like to congratulate Mr. Lou Vanasse and the Hitchcock Lake Grove Association on their anniversary and parade that was held the other day.

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EXECUTIVE SESSION:

No Executive Session was held.

ADJOURNMENT:

Upon **MOTION** by Roger Picard, seconded by Joseph Membrino, it was unanimously voted to adjourn the meeting at 7:40 p.m.

APPROVED:

Elizabeth Gaudiosi, Secretary
WOLCOTT TOWN COUNCIL

David Valletta, Chairman
WOLCOTT TOWN COUNCIL



TOWN OF WOLCOTT

TOWN HALL • 10 Kenea Avenue
Wolcott, Connecticut 06716
Tel. (203) 879-8100 • Fax: (203) 879-8105

August 11, 2016

David Valletta, Chairman
Wolcott Town Council
10 Kenea Avenue
Wolcott, CT 06716

RE: TRANSFERS WITHIN/BETWEEN DEPARTMENTS – FISCAL YEAR 2015/2016

Dear Mr. Valletta:

In accordance with the provisions of the Wolcott Town Charter, I am notifying you of the following year-end transfers for Fiscal Year 2015/2016 contained in Schedule A (Fund 01) and Schedule A (Fund 31) which are attached.

If you have any questions, please feel free to contact me.

Sincerely,

Susan E. Hale,
Municipal Finance Officer

SEH/sh
Enclosures

MAYOR'S ACTION: ...
DATE: August 11, 2016

APPROVED BY:
Thomas G. Dunn, Mayor
Town of Wolcott

COUNCIL'S ACTION:
DATE: August 16, 2016

APPROVED BY:
Chairman, Wolcott Town Council

SCHEDULE A

YEAR END TRANSFERS WITHIN / BETWEEN DEPARTMENTS - FUND 31
 2015-2016 FISCAL YEAR - FOR REVIEW BY TOWN COUNCIL ON AUGUST 16, 2016

| <u>DEPARTMENT</u> | <u>ACCOUNT</u> | <u>DESCRIPTION</u> | <u>DEBIT</u> | <u>CREDIT</u> |
|-----------------------------------|-----------------|--------------------------------|-----------------|-----------------|
| 31 - FARMINGBURY HILLS COMMISSION | | | | |
| TO: | 31-5-801-1-1135 | SALARY/ADMIN SUPERVISOR | 362.96 | |
| | 31-5-801-1-1140 | WAGES-OPERATIONS | 402.78 | |
| | 31-5-801-1-1400 | OVERTIME | 1,119.41 | |
| | 31-5-801-2-2300 | PENSION PLAN | 105.19 | |
| | 31-5-801-3-3010 | LEGAL/PUBLIC NOTICES | 589.00 | |
| | 31-5-801-4-4100 | ELECTRICITY | 1,231.62 | |
| | 31-5-801-8-8160 | BANK SERVICE FEES | 636.46 | |
| FROM: | 31-5-801-1-1100 | SALARY/GOLF PRO | | 889.00 |
| | 31-5-801-1-1310 | WAGES-SEASONAL HELP | | 35.62 |
| | 31-5-801-2-2200 | SOCIAL SECURITY | | 736.04 |
| | 31-5-801-3-3100 | POSTAGE | | 50.00 |
| | 31-5-801-3-3450 | WATER SYSTEM MAIN TESTING | | 41.65 |
| | 31-5-801-3-3990 | CONFERENCES & MEETINGS | | 80.00 |
| | 31-5-801-4-4105 | FUEL, HEATING | | 302.12 |
| | 31-5-801-4-4210 | OUTSIDE CNTRS. REFUSE DISPOSAL | | 797.67 |
| | 31-5-801-4-4400 | MAINT - EQUIP/REEL SHARPENING | | 483.67 |
| | 31-5-801-4-4410 | MAINT - CARTS | | 561.46 |
| | 31-5-801-4-4420 | MAINT/REPAIR & MISC SUPPLIES | | 470.19 |
| TOTAL TRANSFERS FUND 31 | | | 4,447.42 | 4,447.42 |

SCHEDULE A

YEAR END TRANSFERS WITHIN / BETWEEN DEPARTMENTS - FUND 01
 2015-2016 FISCAL YEAR - FOR REVIEW BY TOWN COUNCIL ON AUGUST 16, 2016

| <u>DEPARTMENT</u> | <u>ACCOUNT</u> | <u>DESCRIPTION</u> | <u>DEBIT</u> | <u>CREDIT</u> |
|--------------------------------|----------------------|------------------------------|------------------|------------------|
| 212-PUBLIC SAFETY | | | | |
| | FROM 01-2-212-2-2200 | SOCIAL SECURITY | | 1,056.94 |
| | 01-2-212-4-4610 | CONTRACTED SERVICES | | 120.65 |
| | 01-2-212-4-4950 | OPERATION EXPENSE | | 2,486.74 |
| | 01-2-212-5-5100 | OFFICE SUPPLIES | | 36.73 |
| 213-ANIMAL CONTROL OFFICER | | | | |
| | FROM 01-2-213-5-5700 | ANIMAL CONTROL OPERATING EXP | | 448.91 |
| 216-PUBLIC SAFETY BUILDING | | | | |
| | FROM 01-2-216-1-1140 | WAGES-OPERATIONS | | 277.47 |
| | 01-2-216-2-2200 | SOCIAL SECURITY | | 25.56 |
| | 01-2-216-4-4105 | FUEL, HEATING | | 1,833.36 |
| | 01-2-216-4-4420 | MAINT & REPAIR-BUILDING | | 268.51 |
| | 01-2-216-5-5100 | OFFICE SUPPLIES | | 99.50 |
| 221-FIRE DEPARTMENT | | | | |
| | FROM 01-2-221-1-1180 | FIREMEN'S PAY | | 2,119.24 |
| 311-PUBLIC WORKS | | | | |
| | FROM 01-3-311-1-1140 | WAGES-OPERATIONS | | 282.83 |
| 521-PARK & RECREATION | | | | |
| | FROM 01-5-521-5-5820 | PROGRAM SUPPORT | | 1,681.99 |
| 551-LIBRARY | | | | |
| | FROM 01-5-551-1-1140 | WAGES-OPERATIONS | | 966.16 |
| TOTAL TRANSFERS FUND 01 | | | 57,264.51 | 57,264.51 |

SCHEDULE A

YEAR END TRANSFERS WITHIN / BETWEEN DEPARTMENTS - FUND 01
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| <u>DEPARTMENT</u> | | <u>ACCOUNT</u> | <u>DESCRIPTION</u> | <u>DEBIT</u> | <u>CREDIT</u> |
|---------------------------------|----|-----------------|-------------------------------|--------------|---------------|
| 111-MAYOR'S OFFICE | TO | 01-1-111-1-1110 | GEN'L ASSIST-MUNICIPAL AGENT | 493.27 | |
| | | 01-1-111-1-1130 | SALARY/ASSISTANTS | 479.50 | |
| | | 01-1-111-2-2305 | DEFINED CONTRIBUTION PENSION | 118.90 | |
| 112-OTHER GENERAL GOVERNMENT | TO | 01-1-112-1-1140 | WAGES-OPERATIONS | 369.87 | |
| | | 01-1-112-1-1143 | WAGES-MAINTENANCE | 1,403.64 | |
| | | 01-1-112-2-2305 | DEFINED CONTRIBUTION PENSION | 186.71 | |
| | | 01-1-112-3-3200 | LEGAL & CONSULTING SERVICES | 14,837.12 | |
| | | 01-1-112-4-4100 | ELECTRICITY | 750.46 | |
| | | 01-1-112-4-4121 | PUBLIC FIRE CHARGE | 544.55 | |
| | | 01-1-112-4-4710 | TELE-COMMUNICATIONS | 146.16 | |
| | | 01-1-112-7-7150 | STORM WATER PROJECT | 94.59 | |
| 122-TOWN CLERK'S OFFICE | TO | 01-1-122-1-1120 | WAGES-CLERICAL | 380.74 | |
| | | 01-1-122-1-1130 | SALARY/ASSISTANTS | 416.47 | |
| 151-TREASURER'S OFFICE | TO | 01-1-151-1-1100 | SALARY/ADMINISTRATIVE | 160.59 | |
| | | 01-1-151-1-1130 | SALARY/ASSISTANTS | 492.96 | |
| | | 01-1-151-2-2305 | DEFINED CONTRIBUTION PENSION | 169.41 | |
| | | 01-1-151-3-3600 | DATA PROCESSING SERVICES | 2,329.56 | |
| 152-FINANCE OFFICE | TO | 01-1-152-1-1100 | SALARY/ADMINISTRATIVE | 786.73 | |
| | | 01-1-152-1-1105 | SALARY/CHIEF ACCOUNTANT | 571.38 | |
| | | 01-1-152-1-1120 | WAGES-CLERICAL | 496.30 | |
| 153-TAX COLLECTOR | TO | 01-1-153-1-1100 | SALARY/ADMINISTRATIVE | 30.37 | |
| | | 01-1-153-1-1120 | WAGES-CLERICAL | 176.62 | |
| | | 01-1-153-1-1130 | SALARY/ASSISTANTS | 416.47 | |
| | | 01-1-153-2-2305 | DEFINED CONTRIBUTION PENSION | 101.58 | |
| | | 01-1-153-3-3600 | DATA PROCESSING SERVICES | 1,497.20 | |
| 154-ASSESSOR'S OFFICE | TO | 01-1-154-1-1100 | SALARY/ADMINISTRATIVE | 216.88 | |
| | | 01-1-154-1-1120 | WAGES-CLERICAL | 433.48 | |
| 161-BUILDING INSPECTOR'S OFFICE | TO | 01-1-161-1-1170 | SALARY-BLDGINS/INSPMAINT/SUPV | 536.69 | |
| 163-PLANNING & ZONING | TO | 01-1-163-1-1100 | SALARY/ADMINISTRATIVE | 262.40 | |
| | | 01-1-163-1-1120 | WAGES-CLERICAL | 2,026.44 | |
| 168-COMMISSION ON AGING | TO | 01-1-168-1-1100 | SALARY/ADMINISTRATIVE | 397.27 | |
| | | 01-1-168-1-1120 | WAGES-DIETICIAN | 84.44 | |
| | | 01-1-168-4-4710 | TELE-COMMUNICATIONS | 19.01 | |

SCHEDULE A

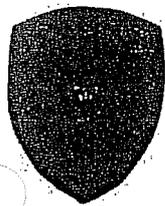
YEAR END TRANSFERS WITHIN / BETWEEN DEPARTMENTS - FUND 01
2015-2016 FISCAL YEAR - FOR REVIEW BY TOWN COUNCIL ON AUGUST 16, 2016

| <u>DEPARTMENT</u> | <u>ACCOUNT</u> | <u>DESCRIPTION</u> | <u>DEBIT</u> | <u>CREDIT</u> |
|-----------------------------|----------------------|-------------------------------|--------------|---------------|
| 211-POLICE | TO 01-2-211-1-1100 | SALARY/ADMINISTRATIVE | 784.82 | |
| | 01-2-211-1-1110 | ADMINISTRATIVE ASSISTANT | 378.70 | |
| | 01-2-211-1-1120 | WAGES-CLERICAL | 721.52 | |
| | 01-2-211-1-1400 | OVERTIME | 2,524.45 | |
| | 01-2-211-1-1500 | UNIFORM ALLOWANCE | 1,296.00 | |
| | 01-2-211-2-2130 | HEART/HYPERTENSION/DISABILITY | 7,428.14 | |
| | 01-2-211-2-2200 | SOCIAL SECURITY | 3,772.04 | |
| | 01-2-211-2-2305 | DEFINED CONTRIBUTION PENSION | 274.28 | |
| 212-PUBLIC SAFETY | TO 01-2-212-1-1140 | WAGES-OPERATIONS | 2,693.96 | |
| | 01-2-212-1-1400 | OVERTIME | 456.50 | |
| 213-ANIMAL CONTROL | TO 01-2-213-1-1140 | SALARY/WAGES OPERATIONS | 1,451.45 | |
| | 01-2-213-2-2200 | SOCIAL SECURITY | 121.61 | |
| | 01-2-213-2-2305 | DEFINED CONTRIBUTION PENSION | 87.10 | |
| 216 -PUBLIC SAFETY BUILDING | TO 01-2-216-4-4100 | ELECTRICITY | 545.96 | |
| 221-FIRE DEPARTMENT | TO 01-2-221-1-1120 | WAGES-CLERICAL | 159.20 | |
| | 01-2-221-1-1182 | TRAINING OFFICER | 200.00 | |
| | 01-2-221-2-2200 | SOCIAL SECURITY | 10.04 | |
| 311-PUBLIC WORKS | TO 01-3-311-1-1100 | SALARY/ADMINISTRATIVE | 282.83 | |
| 521-PARK & RECREATION | TO 01-5-521-1-1100 | SALARY/ADMINISTRATIVE | 161.93 | |
| | 01-5-521-1-1115 | SALARY/WAGES INSTRUCTOR | 1,520.06 | |
| 551-LIBRARY | TO 01-5-551-1-1100 | SALARY/ADMINISTRATIVE | 959.16 | |
| | 01-5-551-4-4950 | OPERATION EXPENSE | 7.00 | |
| 111-MAYOR'S OFFICE | FROM 01-1-111-2-2200 | SOCIAL SECURITY | | 423.89 |
| 112-OTHER GENERAL GOVT. | FROM 01-1-112-1-1120 | WAGES-CLERICAL | | 4,760.16 |
| | 01-1-112-1-1145 | WAGES-RECYCLING | | 2,438.27 |
| | 01-1-112-1-1200 | WAGES-PART TIME | | 1,389.62 |
| | 01-1-112-1-1205 | WAGES-TREE WARDEN | | 500.00 |
| | 01-1-112-1-1250 | WAGES-CLEANING-P/T | | 381.16 |
| 122-TOWN CLERK'S OFFICE | FROM 01-1-122-3-3655 | RECORDS MANAGEMENT | | 797.21 |
| 151-TREASURER'S OFFICE | FROM 01-1-151-2-2200 | SOCIAL SECURITY | | 110.29 |
| | 01-1-151-3-3990 | CONFERENCES & MEETINGS | | 135.00 |
| | 01-1-151-5-5100 | OFFICE SUPPLIES | | 17.23 |
| | 01-1-151-7-7300 | CAPITAL OUTLAY | | 140.00 |
| | 01-1-151-8-8160 | BANK SERVICE FEES | | 37.90 |

SCHEDULE A

YEAR END TRANSFERS WITHIN / BETWEEN DEPARTMENTS - FUND 01
 2015-2016 FISCAL YEAR - FOR REVIEW BY TOWN COUNCIL ON AUGUST 16, 2016

| <u>DEPARTMENT</u> | | <u>ACCOUNT</u> | <u>DESCRIPTION</u> | <u>DEBIT</u> | <u>CREDIT</u> |
|---------------------------------|------|-----------------|----------------------------|--------------|---------------|
| 152-FINANCE OFFICE | FROM | 01-1-152-1-1130 | SALARY/ASSISTANTS | | 4,794.92 |
| | | 01-1-152-2-2200 | SOCIAL SECURITY | | 776.91 |
| | | 01-1-152-3-3990 | CONFERENCES & MEETINGS | | 300.00 |
| 153-TAX COLLECTOR | FROM | 01-1-153-1-1300 | TEMPORARY HELP | | 1,590.50 |
| | | 01-1-153-2-2200 | SOCIAL SECURITY | | 480.49 |
| | | 01-1-153-3-3010 | LEGAL/PUBLIC NOTICES | | 106.43 |
| | | 01-1-153-3-3015 | ADV./LIEN SALES | | 1,000.00 |
| | | 01-1-153-3-3635 | TITLE SEARCH FEES | | 1,130.00 |
| | | 01-1-153-3-3637 | DMV CHARGES | | 4,250.00 |
| | | 01-1-153-3-3662 | SECURITY MAINTENANCE | | 58.50 |
| | | 01-1-153-3-3900 | CONFERENCES & MEETINGS | | 266.00 |
| | | 01-1-153-3-3991 | CREDIT CARD COLLECTION EXP | | 4,467.91 |
| | | 01-1-153-5-5100 | OFFICE SUPPLIES | | 181.00 |
| | | 01-1-153-7-7300 | CAPITAL OUTLAY | | 41.01 |
| 154-ASSESSOR'S OFFICE | FROM | 01-1-154-1-1130 | SALARY/ASSISTANTS | | 650.36 |
| 161-BUILDING INSPECTOR'S OFFICE | FROM | 01-1-161-1-1300 | TEMPORARY HELP-INSPECTIONS | | 536.69 |
| 163-PLANNING & ZONING | FROM | 01-1-163-2-2200 | SOCIAL SECURITY | | 106.50 |
| | | 01-1-163-3-3010 | LEGAL/PUBLIC NOTICES | | 36.80 |
| | | 01-1-163-3-3700 | CONSULTING SERVICES | | 18.92 |
| | | 01-1-163-3-3710 | ENFORCEMENT EXPENSE | | 200.00 |
| | | 01-1-163-3-3865 | EDUCATION EXPENSE | | 140.00 |
| | | 01-1-163-3-3870 | REWRITE REGULATIONS | | 500.00 |
| | | 01-1-163-5-5100 | OFFICE SUPPLIES | | 131.51 |
| | | 01-1-163-5-5110 | MAPS & MATERIALS | | 700.00 |
| 168-COMMISSION ON AGING | FROM | 01-1-168-1-1140 | WAGES-OPERATIONS | | 500.72 |
| 211-POLICE | FROM | 01-2-211-1-1140 | WAGES-OPERATIONS | | 99.81 |
| | | 01-2-211-3-3991 | IN-SERVICE TRAINING | | 2,779.08 |
| | | 01-2-211-4-4610 | CONTRACTED SERVICES | | 109.69 |
| | | 01-2-211-4-4900 | LIABILITY INSURANCE | | 390.81 |
| | | 01-2-211-4-4950 | OPERATION EXPENSE | | 959.45 |
| | | 01-2-211-4-4951 | VEHICLE GASOLINE | | 4,553.72 |
| | | 01-2-211-4-4952 | VEHICLE MAINTENANCE | | 2,255.12 |
| | | 01-2-211-6-6100 | DUES/FEES/CONFERENCES | | 282.01 |
| | | 01-2-211-8-8900 | DARE EDUCATION | | 34.33 |



Wolcott Police Department

225 Nichols Road
Wolcott Connecticut 06716

Chief Edward L. Stephens
Chief of Police

Phone 203-879-1414
Fax 203-879-5243

Wednesday, August 10, 2016

Chairman David Valletta and Members of the Wolcott Town Council
10 Kenea Avenue
Wolcott, Connecticut 06716

Re: Promotion to Detective

Dear Chairman Valletta and Members of the Wolcott Town Council,

Pending your approval, I am requesting that a sworn police officer of the Wolcott Police Department be promoted to the rank of Detective, which would fill the void created by the retirement of former Sergeant Brian Boutote.

The Wolcott Police Department has concluded the Detective Testing process in which five members successfully completed and are in line for the position. A decision on the new Detective is pending approval of the position from the Council.

Thank you for your time and attention in this matter. I look forward to hearing from you soon.

Sincerely,

Edward L. Stephens
Chief of Police



TOWN OF WOLCOTT

TOWN HALL • 10 Kenea Avenue

Wolcott, Connecticut 06716

Tel. (203) 879-8100 • Fax: (203) 879-8105

August 10, 2016

TO: Mayor Thomas G. Dunn

FROM: Susan E. Hale, Municipal Finance Officer

RE: Lease Financing Bid #17-01

Please be advised the lease financing has been awarded to Commerce Bank of Manhattan Kansas. The financing will incorporate all pieces of equipment and vehicles approved in the 2016/2017 budget. This includes (2) Police vehicles, Parks and Recreation Mower, Public Works International Dump Truck with plow, Medical Equipment for the 2016 Ambulance and Fire Engine Pumper for Company 1.

We are working with Commerce Bank to have 2 separate contracts, one for the 3 and 5 year leases and another for the 7 year lease. Bids have already been received for the large dump truck with plow, ambulance medical equipment and the Parks and Recreation mower. I have asked Commerce Bank to expedite the 3 and 5 year lease contract and anticipate including it in tomorrow's Town Council packet. Town Attorney, Brian Tynan, has reviewed the document without the leasing figures included. We would like to get this approved as soon as possible so we can move along with the purchases.

We are waiting for the Fire Engine Pumper bids to come in before we initiate the 7 year lease financing contract.

/seh

CC: Town Council Members

Brian Tynan, Town Attorney

Mayor Lease Finance Bid Letter 081116

(Res cluted Made by Gayle W.
Commerce Bank)

**SCHEDULE E TO
STATE & MUNICIPAL LEASE/PURCHASE AGREEMENT
Lease No. 1001088-006**

I, _____ (Witness), do hereby certify that I am the duly elected, or appointed and acting Secretary/Clerk of the Town of Wolcott, an agency duly organized and existing under the laws of the State of Connecticut (the "Lessee"), and that the following resolutions have been presented to and duly adopted by the _____ at a meeting duly and regularly held and convened in accordance with applicable law on the _____ day of _____, 2016.

WHEREAS, the Lessee is entering a State and Municipal Lease/Purchase Agreement ("Lease") dated the Eleventh day of August, 2016, with Commerce Bank;

WHEREAS, Lessee has carefully reviewed its financing requirements for the current calendar year and reasonably expects that it will not issue more than ten million dollars (\$10,000,000) of tax-exempt obligations during the calendar year, excluding obligations not taken into account in determining status as a qualified small issuer;

NOW, THEREFORE, be it RESOLVED, that the Lessee be, and hereby is, authorized to enter into the Lease with Commerce Bank for a period of 48 months, and be it further

RESOLVED, that the following officials of the Lessee be, and hereby are, authorized, empowered and directed to sign on its behalf the Lease and any addenda, schedules, notes, UCC financing statements or other instruments issued under the provision of the Lease and any other instrument or document which may be necessary or expedient in connection with agreement upon or fulfillment of the provisions of the Lease.

| Printed Name | Title | Signature |
|-----------------------|--------------|-----------|
| <u>Thomas G. Dunn</u> | <u>Mayor</u> | _____ |

RESOLVED, that pursuant to Section 265(b)(3) of the Internal Revenue Code of 1986, as amended, this Lease be and hereby is designated a "qualified tax-exempt obligation" includable within the ten million dollars (\$10,000,000) of the aggregate issues designated as "qualified tax-exempt obligations" for the calendar year within which this Lease is entered into.

RESOLVED, that Lessee shall not designate more than ten million dollars (\$10,000,000) of tax-exempt obligations during the current calendar year as qualified tax-exempt obligations and Lessee, together with its subordinate entities, does not reasonably expect to issue more than ten million dollars (\$10,000,000) of tax-exempt obligations during the current calendar year, excluding obligations not taken into account in determining status as a qualified small issuer.

IN WITNESS WHEREOF, I have duly executed this certificate and affixed the seal hereto this day _____ of _____, 2016.

NAME OF LESSEE: Town of Wolcott
WITNESSED BY (SECRETARY/CLERK):

By: _____

Title: _____



412

Certified Resolution

Be it resolved that it is in the best interests of the **Town of Wolcott** to enter into contracts with the Department of Energy and Environmental Protection.

In furtherance of this resolution, **Thomas G. Dunn**, the **Mayor** is duly authorized to enter into and sign said contracts on behalf of the **Town Of Wolcott**. **Thomas G. Dunn** currently holds the Office of the Mayor and has held that office since November of 2003. The Mayor is further authorized to provide such additional information and execute such other documents as may be required by the state or federal government in connection with said contracts and to execute any amendments, rescissions, and revisions thereto. The **Town Clerk** is authorized to impress the seal of the **Town of Wolcott** on any such document, amendment, rescission, or revision.

I, Dolores C. Slater, the Town Clerk of the Town of Wolcott, do hereby certify this to be a true copy of the resolution duly adopted at the Town Council Regular Meeting on **August 16, 2016**, and that it has not been rescinded, amended or altered in any way, and that it remains in full force and in effect.



Dolores C. Slater, Town Clerk

8-17-2016

Date

{Town Seal}

#413

WOLCOTT TOWN COUNCIL

RESOLUTION TO TRANSFER UNEXPENDED FUNDS BETWEEN PROJECTS WITHIN THE \$11,910,000 APPROPRIATION AND BOND AUTHORIZATION FOR THE RECONSTRUCTION AND REPAIR OF VARIOUS TOWN ROADS, ROADSIDE ELEMENTS AND PARKING LOTS, UPGRADES TO THE WOLCOTT PUBLIC SCHOOLS, AND CONSTRUCTION OF A PUBLIC WORKS BUILDING, AND TO CLOSE OUT A COMPLETED PROJECT

WHEREAS, the Resolution to appropriate \$11,910,000 for the reconstruction and repair of various town roads, roadside elements and parking lots, upgrades to the Wolcott Public Schools, and construction of a Public Works building, and to authorize the issue of bonds, notes or temporary notes in an amount not to exceed \$11,910,000 to finance said appropriation, as approved at a Referendum held on May 31, 2014 (the °Resolution ~~±~~ provided that the Town Council may, by resolution, transfer unexpended funds among purposes, so long as the total appropriation and bond authorization is not increased, and

WHEREAS, the construction of the Public Works building is complete and eligible to be closed (the °Completed Project ~~±~~, and excess funds are available from the Completed Project to be transferred to other projects, and

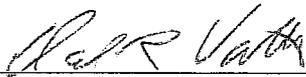
WHEREAS, the reconstruction and repair costs for the Town roads, roadside elements and parking lots project can make use of additional funds to complete that project.

BE IT RESOLVED, that the following transfers are hereby approved:

| | <u>Original Amount</u> | <u>Transfer Increase/(Decrease)</u> | <u>Revised Amount</u> |
|---|----------------------------|---|---------------------------|
| Reconstruction and repair of Town roads, roadside elements and parking lots | \$10,500,000.00 | \$26,461.99 | \$10,526,461.99 |
| Upgrades to Wolcott Public Schools | 863,700.00 | --- | 863,700.00 |
| Construction of Public Works building | 275,000.00 | (26,461.99) | 248,538.01 |
| Administrative, Financing and Bond Issuance Costs | <u>271,300.00</u> | <u>---</u> | <u>271,300.00</u> |
| TOTAL | <u>\$11,910,000.00</u> | <u>-0-</u> | <u>\$11,910,000.00</u> |

FURTHER RESOLVED, that upon completion of the transfers, the Finance Officer is authorized to close out the Completed Project.

Adopted at the August 16, 2016 Wolcott Town Council Meeting.

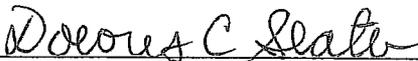


David Valletta, Chairman
Wolcott Town Council

Dated at Wolcott, CT this 16th day of August, 2016.

CERTIFICATION

I, Dolores C. Slater, do hereby certify that I am the Clerk of the Town of Wolcott, a municipal corporation organized and existing under the laws of the State of Connecticut having its principal place of business at 10 Kenea Avenue, Wolcott, CT 06716, and that I am the keeper of the corporate records and seal. The foregoing is a true and correct copy of resolution duly adopted and ratified by the Town Council of the Town of Wolcott on August 16, 2016 in accordance with the constituent charter of the Town of Wolcott; and that the same has not in any way been modified, repealed, or rescinded, but is in full force and effect.



Dolores C. Slater, Town Clerk

Date: 8-17-2016

{SEAL}

4/4

As amended and adopted on August 16, 2016

RESOLUTION TO AMEND THE \$410,000 APPROPRIATION AND BOND AUTHORIZATION FOR THE PURCHASE OF PROPERTY ON EAST STREET TO CHANGE THE USE OF THE PROPERTY TO OPEN SPACE PRESERVATION, RECREATIONAL ACTIVITIES AND MUNICIPAL PURPOSES

BE IT RESOLVED:

That the resolution appropriating \$410,000 for the purchase of property on East Street for the expansion of Farmingbury Hills Golf Course and authorizing the sale of bonds, notes and temporary notes to finance said appropriation (the Resolution) as approved by the legal voters of the Town of Wolcott at a Special Town Meeting held on December 7, 2004 is hereby amended to change the use of the property as follows:

Section 1 of said Resolution is amended by changing the use of the property from the expansion of the Farmingbury Hills Golf Course to open space preservation, recreational activities and municipal purposes, thereby making said Section 1 read as follows:

SECTION 1. That the Town of Wolcott appropriate \$410,000 for costs related to the purchase of approximately 38 acres of land on East Street in Wolcott to be used for open space preservation, recreational activities and municipal purposes. The Town shall not use more than 10% of the approximately 38 acres of land on East Street for municipal purposes. The remaining acres of land shall be used solely for open space preservation and recreational activities. The appropriation may be expended for the purchase price of the property, legal and other professional fees, and for financing costs and other costs related to the purchase.

All other terms of the Resolution are unchanged and remain in full force and effect.

Adopted at the August 16, 2016 Wolcott Town Council Meeting.

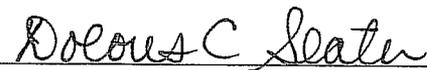


David Valletta, Chairman
Wolcott Town Council

Dated at Wolcott, CT this 16th day of August, 2016.

CERTIFICATION

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Dolores C. Slater, Town Clerk

{SEAL}

Date: 8.22-2016

415

**RESOLUTION TO SUBMIT TO A SPECIAL TOWN MEETING
THE RESOLUTION TO AMEND THE \$410,000 APPROPRIATION AND BOND
AUTHORIZATION FOR THE PURCHASE OF PROPERTY ON EAST STREET
TO CHANGE THE USE OF THE PROPERTY TO OPEN SPACE PRESERVATION,
RECREATIONAL ACTIVITIES AND MUNICIPAL PURPOSES**

BE IT RESOLVED:

That the following resolution approved by the Town Council concurrently herewith shall be submitted to the electors and persons qualified to vote at town meetings of the Town of Wolcott for approval or disapproval at a Special Town Meeting to be held in the Town Council Chambers of the Wolcott Town Hall, Wolcott, Connecticut on **Tuesday, September 20, 2016 at 6:00 P.M. (E.D.T.):**

**RESOLUTION TO AMEND THE \$410,000 APPROPRIATION AND BOND
AUTHORIZATION FOR THE PURCHASE OF PROPERTY ON EAST STREET TO
CHANGE THE USE OF THE PROPERTY TO OPEN SPACE PRESERVATION,
RECREATIONAL ACTIVITIES AND MUNICIPAL PURPOSES**

Adopted at the **August 16, 2016** Wolcott Town Council Meeting.

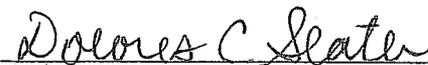


David Valletta, Chairman
Wolcott Town Council

Dated at Wolcott, CT this 16th day of August, 2016.

CERTIFICATION

I, Dolores C. Slater, do hereby certify that I am the Clerk of the Town of Wolcott, a municipal corporation organized and existing under the laws of the State of Connecticut having its principal place of business at 10 Kenea Avenue, Wolcott, CT 06716, and that I am the keeper of the corporate records and seal. The foregoing is a true and correct copy of resolution duly adopted and ratified by the **Town Council of the Town of Wolcott on August 16, 2016** in accordance with the constituent charter of the Town of Wolcott; and that the same has not in any way been modified, repealed, or rescinded, but is in full force and effect.



Dolores C. Slater, Town Clerk

Date: 8-17-2016

{SEAL}