

# WOLCOTT TOWN COUNCIL

Regular Meeting

Tuesday, November 17, 2015

Council Chambers, Wolcott Town Hall

7:00 p.m.

Page 1 of 8

## MINUTES

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**Note:** These are summary minutes; a tape recording of this meeting is on file in Commission Secretary's Office in Wolcott Town Hall.

Chairman Valletta called the meeting to order at 7:00 p.m. with the Pledge of Allegiance, and attendance was taken.

**MEMBERS PRESENT:** Chairman David Valletta, Vice-Chairman Gale Lanza Mastrofrancesco, Donald Charette Sr., Francis Masi, Joseph Membrino, Roger Picard, George Phelan, Jeffrey Slavin and Rachel Wisler

**MEMBERS ABSENT:** None

**ALSO PRESENT:** Mayor Thomas G. Dunn; Linda Bruce, Municipal Finance Officer; Town Attorney Brian Tynan; Anthony Marino, Treasurer; Elliott Feldman, Project Manager, Tanko Lighting; Police Chief Edward Stephens; Mary Kelly, Economic Development Commission Chairman & Dave Grant, Economic Development Commission Member; Miss Wolcott Gina Salvatore & Miss Wolcott Outstanding Teen Amanda Morelli; Paul Garland, Treasurer, Farmingbury Hills Golf Commission; Mark Garrigus; et al.

### **INTRODUCTION: Miss Wolcott Gina Salvatore & Miss Wolcott Outstanding Teen Amanda Morelli**

Chairman Valletta introduced Miss Wolcott Gina Salvatore & Miss Wolcott Outstanding Teen Amanda Morelli, at which time they came forward. Miss Salvatore advised that her platform is Military Families & Veterans. She stated that she goes to schools and makes cards and care packages for veterans to send overseas. She noted that Walmart is sponsoring a campaign entitled 'Green Light Veteran', at which time she passed around green lightbulbs and stated that the campaign is for everyone to change one of their outdoor lightbulbs to green to show their thanks, support, and appreciation for all of our veterans. Miss Morelli advised that her platform is Smart Social Media Awareness & Responsible Texting. She targets teens and parents and provides tips on how to protect their identities, be smart on social media, and gives parents tips on how they can make sure their children are setting their best reputations for themselves.

Town Council members thanked them, at which time Mr. Phelan congratulated both girls, and stated that as a veteran, he would like to thank them for their initiatives.

### **APPROVAL OF MINUTES:**

- **Regular Meeting – October 6, 2015**

Upon **MOTION** by Roger Picard, seconded by Donald Charette, it was unanimously voted to **approve** the minutes of the Regular Meeting held on October

# WOLCOTT TOWN COUNCIL

Regular Meeting

Tuesday, November 17, 2015

Council Chambers, Wolcott Town Hall

7:00 p.m.

Page 2 of 8

## MINUTES

---

6, 2015, with four abstentions from Chairman David Valletta, Rachel Wisler, Joseph Membrino, and George Phelan.

### ▪ Organization Meeting – November 10, 2015

Upon **MOTION** by Francis Masi, seconded by Jeffrey Slavin, it was unanimously voted to **approve** the minutes of the Organizational Meeting held on November 10, 2015.

### TAXPAYERS' TIME: (Limited to Items on the Agenda)

No taxpayers came forward.

### CORRESPONDENCE (on file):

1. Finance Office Transfers, submitted by Linda Bruce
2. Letter dated October 21<sup>st</sup> from James Paolino, Sewer & Water Commission Chairman, regarding Water Usage Rate Increase (previous letter dated September 22<sup>nd</sup> attached)
3. Letter dated November 12<sup>th</sup> from Linda Bruce regarding Streetlight Purchase & LED Conversion (additional information attached)
4. Letters dated November 12<sup>th</sup> to the Republican & Democratic Town Committees regarding Majority & Minority Leader designations as well as Permanent Pension Committee appointments (Ordinance #76 attached)
5. Treasurer's Report dated November 17, 2015
6. Board of Education Year to Date Budget Report dated 10-30-15
7. Town of Wolcott Expenditure Report, Revenue Report, & Trial Balance, for month ending 10-31-15
8. Letter dated November 13<sup>th</sup> from Town Attorney Tynan Regarding Della Bella Donation of Land (additional documentation attached)
9. Letter dated November 13<sup>th</sup> from Town Attorney Tynan Regarding Lease Extension Agreement for Farmingbury Hills Restaurant, LLC (additional documentation attached)
10. Submitted by Linda Bruce at meeting, Handout of Financial Procedures

# **WOLCOTT TOWN COUNCIL**

Regular Meeting

Tuesday, November 17, 2015

Council Chambers, Wolcott Town Hall

7:00 p.m.

Page 3 of 8

## **MINUTES**

---

**11. Submitted by Elliott Feldman at meeting, Tanko Lighting Turn-Key LED Conversion Presentation**

**12. Submitted by Mary Kelley at meeting, Wolcott Economic Profile & Development Brochure**

### **MAYOR'S REPORT:**

Mayor Dunn came forward and requested that the Town Council set up a sub-committee, that he would like to be a part of as an Ex-Officio member of the Town Council, to investigate how they can recoup some of their money with respect to the recent \$1.00 settlement of the Triflection lawsuit. He would like a sub-committee of the Board of Education to join them to investigate this matter. He noted that this is not a political matter, but the settlement blindsided everybody. He noted that he would also like the Town Attorney to be involved.

Mayor Dunn next reported that all of the townspeople of Wolcott will be getting a letter in the mail in the next four or five weeks regarding a new prescription discount card. He stated that the letter will state the following: As the Mayor of Wolcott, I am very happy to share with you a free prescription discount card program. It's a pleasure that local government can bring our citizens a benefit without a cost connected to it. The Town of Wolcott can do this by partnering with the Connecticut Conference of Municipalities (CCM) and ProAct, Inc. By using the ProAct Discount Prescription Card it is estimated that you can save about 20% on brand name drugs and up to 70% on your generic prescription purchases when using this discount card. If you already have prescription drug coverage, you can use this card for discounts on prescriptions not covered by your insurance plan. It can be used as often as needed. It can be used for veterinary prescriptions for your pet.

At this time, Chairman Valletta requested that Mrs. Wisler, Mr. Picard, and Mr. Membrino be placed on the sub-committee that the Mayor requested.

### **FINANCE OFFICER'S REPORT/TRANSFERS:**

Linda Bruce came forward and reported the following:

- She distributed a handout this evening explaining the Town's financial procedures; if any Council members have any questions, she requested that they please contact her
- The Finance Office staff is available to review procedures, the budget formulation, public bid process, purchasing procedures, and any and all of their accounting procedures

# WOLCOTT TOWN COUNCIL

Regular Meeting

Tuesday, November 17, 2015

Council Chambers, Wolcott Town Hall

7:00 p.m.

Page 4 of 8

## MINUTES

- 
- As she previously reported, the auditors indicated that there were no entries required which would affect their final financial position for revenues and expenditures for FY 2014-2015
  - With Council approval, the auditors would like to attend the December 1<sup>st</sup> Town Council meeting to present their draft audit report; the State of CT is conducting an audit on the State Teachers' Retirement Fund and auditors are not able to certify the audits until that has been completed
  - Normally, a municipality would have to file an extension with OPM by December 1<sup>st</sup> if their audit reports would not be filed by December 31<sup>st</sup>
  - If the State does not have its numbers situated by the end of November, then the State would need to allow for a State wide automatic extension to every municipality since 99.9% of municipalities participate in the State Teachers' Retirement Fund
  - Budget requests for FY 2016-2017 were distributed to Departments and Commissions yesterday; they are due by December 21<sup>st</sup>
  - Transfers were submitted for approval

Upon **MOTION** by Jeffrey Slavin, seconded by Rachel Wisler, it was unanimously voted to **approve** the following transfer in Fund 01: Short Term Payments - 117, from line item #3995 \$1,000.00 to line item #9338 \$1,000.00 (**see attached**).

Upon **MOTION** by Jeffrey Slavin, seconded by Joseph Membrino, it was unanimously voted to **approve** the following transfer in Fund 01: Tax Collector - 153, from line item #3995 \$3,500.00 to line item #1300 \$3,500.00 (**see attached**).

An inquiry was made with respect to the above transfer, at which time Mrs. Bruce advised that the Tax Office is not using the collection agency anymore, therefore the funds are available.

Upon **MOTION** by Francis Masi, seconded by Rachel Wisler, it was unanimously voted to **approve** the following transfer in Fund 01: Police - 211, from line item #8997 \$150,045.00 to line item #1140 \$150,045.00 (**see attached**).

### TREASURER'S REPORT:

Anthony Marino came forward, at which time he referenced his Treasurer's Report dated 11-17-15 which was submitted in Council packets (**see attached**). Mr. Marino proceeded to review the report for the Council and discussed the following topics contained therein:

- **Summary of Duties: Treasurer's Office**
- **Markets**
- **Certificate of Deposit Investments**
- **Connecticut Short Term Investment Fund**

# WOLCOTT TOWN COUNCIL

Regular Meeting

Tuesday, November 17, 2015

Council Chambers, Wolcott Town Hall

7:00 p.m.

Page 5 of 8

## MINUTES

- 
- **Distribution of Cash in General Fund Accounts**
  - **Pension Money Flow**
  - **Retirement Plan Of Wolcott Employees & Policemen**
  - **Pension Performance Summary**

### SUB-COMMITTEE/LIAISON REPORTS:

**Sub-Committee for the Walking Trail:** Mr. Charette reported that the Public Works Dept. started working on the trail last week. They are currently working behind St. Pius Church. He commented that it is coming along very nicely.

At this time, Mr. Membrino addressed Vice-Chairman Mastrofrancsco and asked that as the liaison to the Board of Education, did she have any information with respect to what the Mayor spoke about during his report, at which time she stated that she has no information regarding the settlement.

### UNFINISHED BUSINESS:

#### **1. Discussion & Possible Action Regarding Proposed Water Usage Rate Increase**

Upon **MOTION** by Rachel Wisler, seconded by Jeffrey Slavin, it was unanimously voted to **accept** the water usage rate increase as proposed by the Sewer & Water Commission (**see attached**).

### NEW BUSINESS:

#### **1. Discussion Regarding Streetlight Purchase & LED Conversion**

Mayor Dunn, Linda Bruce and Elliott Feldman came forward, at which time Mayor Dunn referenced the letter from Mrs. Bruce in the packets outlining the benefits of purchasing the streetlights (**see attached**). They have been researching this issue for the past eight months. Many other towns are doing this and he noted that the estimated annual energy savings will be \$83,930. They have checked with the Office of Policy & Management (OPM), who confirmed that the Town may use grant monies for this purchase, specifically, LOCIP and Town Aid Roads grant monies that they receive from the State annually. They will also be using the rebate funds for the purchase. He added that they will be submitting contracts to the Council at the next meeting. Mayor Dunn next introduced Elliott Feldman from Tanko Lighting.

# WOLCOTT TOWN COUNCIL

Regular Meeting

Tuesday, November 17, 2015

Council Chambers, Wolcott Town Hall

7:00 p.m.

Page 6 of 8

## MINUTES

---

Mr. Feldman referenced the presentation that he submitted which he proceeded to review in detail (**see attached**).

Summary is as follows:

- They are currently managing 10 projects in the State of CT
- Current rates are \$7.58 for distribution and \$3.17 per Kilowatt Hour; if the Town acquires and converts the same fixture, the rate would be \$0.68 for distribution and \$1.00 per Kilowatt Hour
- The Town has 518 of these type fixtures based on the inventory they have been given
- The first step is a comprehensive audit of every fixture in town
- They will send weekly reports during the audit
- During this process, they will reconcile their data against the Eversource utility inventory
- There are maintenance choices; do it yourself, or three different programs that Tanko provides
- Life expectancy of lights is 21 years
- Total project cost is \$349,198; there is about \$83,000 in rebates and the return on investment is about 4.1 years
- 15 year savings is \$1.39 million dollars if the Town acquires and converts their streetlights

A question and answer period followed with respect to the details of the conversion, specifics of the maintenance program, logistics of the project, types of bulbs, and type of grant money that will be used. Discussion followed, after which Mayor Dunn advised that he will be bringing forward contracts to the Council at the December 1<sup>st</sup> meeting.

## 2. Discussion & Possible Action Regarding Police Dept. Promotion

Police Chief Stephens came forward and advised that he administered a test for Sergeant; two individuals took the test and they both passed but Lenny Greene scored the highest. He stated that he is here to request Town Council approval for the promotion of Lenny Greene to Sergeant per the Town of Wolcott Charter Section 408(e). Brief discussion followed regarding the hiring of a new officer.

Upon **MOTION** by George Phelan seconded by Joseph Membrino, it was unanimously voted to **approve** Police Chief Stephen's recommendation to promote Lenny Greene from Detective to Sergeant.

Police Chief Stephens noted that in anticipation of receiving Council approval, a swearing-in ceremony will be held tomorrow at 3:15 p.m. in the Assembly Room of the Police Dept.

# WOLCOTT TOWN COUNCIL

Regular Meeting

Tuesday, November 17, 2015

Council Chambers, Wolcott Town Hall

7:00 p.m.

Page 7 of 8

## MINUTES

---

### 3. Presentation from the Economic Development Commission

Mary Kelley and Dave Grant came forward, at which time she stated that they are here this evening to present their new Town of Wolcott brochure to the Town Council (**see attached**).

Ms. Kelley advised that the Commission tried to put a summary of Wolcott together. They have never had a brochure that contains all of this information. The brochure contains tax programs, land use and geographical information, community organizations, the school system, recreation, and local history. They tried to be as inclusive as they could. They will be placing the brochures at the Town Hall, the Mayor's Office, and the Town Clerk's Office. Mr. Grant advised that their website is whywolcott.com and any business can submit their business information on the site. He added that the brochure will also be on the website and they will update areas of the brochure once a year.

Town Council members thanked them and congratulated them on a great job.

### 4. Discussion & Possible Acceptance of Della Bella Family Donation of Land

A **MOTION** was offered by Gale Mastrofrancesco, seconded by Roger Picard to accept the land donation from the Della Bella Family (**see attached**).

Town Attorney Tynan and Mark Garrigus came forward, at which time Attorney Tynan advised that Mr. Garrigus represents the Della Bella family. Mr. Garrigus approached him a couple of months ago about donating the land to the Town of Wolcott. Attorney Tynan submitted a map to the Council depicting the parcel. Mr. Garrigus noted that the parcel has been in his wife's family for three generations; it's good open space with no wetlands. Mr. Garrigus stated that the parcel cannot be accessed; it is landlocked. He added that the taxes amount to about \$1,100 per year. Attorney Tynan advised that the \$1,100 would come off of the tax rolls. The benefit to the Town would be that the Town would be acquiring about six acres continuous with other property that the Town already owns.

A brief question and answer period followed during which Attorney Tynan advised that it is not likely that the Town would be able to have access to the land and noted that the land abuts the Edgewood Cemetery property.

**Chairman Valletta called for a vote on the above motion which carried unanimously by voice vote.**

### 5. Discussion & Possible Action on Farmingbury Hills Restaurant Lease Extension

# WOLCOTT TOWN COUNCIL

Regular Meeting

Tuesday, November 17, 2015

Council Chambers, Wolcott Town Hall

7:00 p.m.

Page 8 of 8

## MINUTES

---

A **MOTION** was offered by Francis Masi, seconded by Rachel Wisler to **accept** the Farmingbury Hills Restaurant Lease Extension and **authorize** the Mayor to execute the documents (**see attached**).

Town Attorney Tynan requested that Paul Garland come forward. Attorney Tynan advised that the Town entered into an agreement in 2000 for the construction and lease of the restaurant and Pro Shop buildings. The lease had been with Farmingbury Hills, LLC, and then there was a change of membership in the LLC. In the original lease there was a personal guaranty with the former managing member who has since passed away. In the proposed extension agreement, he has swapped out the personal guaranty with the new member. The new member has been managing the facility for well over a year and there has been an increase in both usage and enjoyment of the facilities. Mr. Garland stated that the restaurant has been doing great, and explained that they just wanted to make sure that the Town was protected with regard to the kitchen hood, the vending machine and the ATM machine. Brief discussion followed with respect to the specifics of the lease.

**Chairman Valletta called for a vote on the above motion which *carried* unanimously by voice vote.**

### ITEMS FOR NEXT AGENDA:

Chairman Valletta advised that if anyone has any items that they should contact himself or the Clerk.

### TAXPAYERS' TIME:

No taxpayers came forward.

### EXECUTIVE SESSION:

No Executive Session was held.

### ADJOURNMENT:

Upon **MOTION** by Roger Picard, seconded by Gale Mastrofrancesco, it was unanimously voted to **adjourn** the meeting at 8:27p.m.

### APPROVED:

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Elizabeth Gaudiosi, Secretary  
WOLCOTT TOWN COUNCIL

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David Valletta, Chairman  
WOLCOTT TOWN COUNCIL



# TOWN OF WOLCOTT

TOWN HALL • 10 Kenea Avenue  
Wolcott, Connecticut 06716  
Tel. (203) 879-8100 • Fax: (203) 879-8105

November 12, 2015

David Valletta, Chairman  
Wolcott Town Council  
10 Kenea Avenue  
Wolcott, CT 06716

**RE: YEAR END TRANSFERS WITHIN/BETWEEN DEPARTMENTS – FISCAL YEAR  
2015/2016**

Dear Mr. Valletta:

In accordance with the provisions of the Wolcott Town Charter, I am hereby notifying you of the following transfers for Fiscal Year 2015/2016 contained in Schedule A (Fund 01) which is attached hereto and made a part hereof.

If you have any questions, please feel free to contact me.

Sincerely,

Linda R. Bruce,  
Municipal Finance Officer

LRB/sh  
Enclosure

MAYOR'S ACTION: ...

DATE: November 12, 2015

APPROVED BY:   
Thomas G. Dunn, Mayor  
Town of Wolcott

COUNCIL'S ACTION:

DATE: November 17, 2015

APPROVED BY:   
Chairman, Wolcott Town Council

**SCHEDULE A  
 TRANSFERS WITHIN / BETWEEN DEPARTMENTS FUND 01  
 2015-2016 FISCAL YEAR - FOR REVIEW ON NOVEMBER 17, 2015**

<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>DEBIT</u>	<u>CREDIT</u>
<b>SHORT TERM PAYMENTS - 117</b>				
TO:	01-1-117-9-9338	BAN - 10/15/2013	1,000.00	
FROM:	01-1-153-3-3995	AGENCY COLLECTION FEES		1,000.00
Reason: The bond paydown estimate versus actual resulted in a shortfall in the expenditure account.				
<b>TAX COLLECTOR - 153</b>				
TO:	01-1-153-1-1300	TEMPORARY HELP	3,500.00	
FROM:	01-1-153-3-3995	AGENCY COLLECTION FEES		3,500.00
Reason: Temporary help needed for July and January tax collections.				
<b>POLICE - 211</b>				
TO:	01-2-211-1-1140	WAGES - OPERATIONS	150,045.00	
FROM:	01-2-211-8-8997	OPERATING RESERVE		150,045.00
Reason: To pay retroactive pay to employees of the I.B.P.O. Local 332 Wolcott Police Department Union.				
<b>TOTAL TRANSFERS - FUND 01</b>			<b>154,545.00</b>	<b>154,545.00</b>

# TOWN of WOLCOTT

## REQUEST FOR TRANSFER

DATE: 11/12/15

REQUESTOR: Linda R. Bruce

DEPT.# 117

The following budget transfer(s) is requested:

	<u>ACCOUNT NUMBER</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
TO	<u>01-1-117-9-9338</u>	<u>BAN - 10/15/2013</u>	<u>1,000.00</u>
	<u> </u>	<u> </u>	<u> </u>
	<u> </u>	<u> </u>	<u> </u>
	<u> </u>	<u> </u>	<u> </u>
FROM	<u>01-1-153-3-3995</u>	<u>Agency Collection Fees</u>	<u>1,000.00</u>
	<u> </u>	<u> </u>	<u> </u>
	<u> </u>	<u> </u>	<u> </u>
	<u> </u>	<u> </u>	<u> </u>

**ALL REQUESTS FOR TRANSFERS MUST BE PRESENTED TO THE TOWN COUNCIL FOR APPROVAL - PLEASE ENSURE THAT ALL INFORMATION IS COMPLETE & ACCURATE**

The reasons the "to" account(s) are exhausted:

The actual bond paydown was higher than the original estimate resulting in a shortfall.

Transfer is needed for:

See above.

The effect on the "from" account(s):

No effect.

APPROVAL L. R. Bruce.....

FINANCE OFFICE USE

DATE:..... 11/12/2015



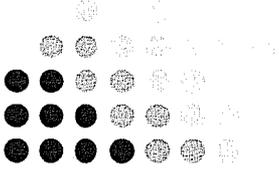


November 19, 2013

This was discussed briefly at a Sub Finance Committee meeting. I went through our procedures and completed a condensed version. We have worked diligently over the last five years to implement procedures that would guard against fraud. Those procedures have contributed to the successful audit reports indicating no auditor findings. There is a cross over between the Finance Office and the Treasurer' Office. The procedures will address both offices as well as certain procedures in the Tax Office that relate to the Finance Office.

- The Finance Officer and the Town Treasurer do not handle a great deal of physical cash.
- **We have segregation of duties and cross training within and between the Finance and Treasurer's Offices.**
- We work through a purchase order system. Department supervisors request purchase orders. Purchase orders are approved in accordance with the Wolcott Town Charter by the Finance Officer.
- Checks are processed by the Chief Accounts Payable Clerk with cross training to the Finance Administrator. Bank statements are reconciled by someone other than the Accounts Payable Clerk. Bank reconciliations are rotated between two (2) Finance staff employees. Finance Officer reviews and initials all bank reconciliations. Bank statements are reconciled on a timely basis.
- Checks are pre numbered, however the first check number is entered in the system and the system then consecutively numbers the checks. We have a check number log that is verified for sequence and void checks. Every payables check register is reviewed and signed by three employees other than the Accounts Payable Clerk (Finance Administrator, Finance Officer and Treasurer or Deputy Treasurer). Finance Officer reviews invoices when signing the check register.
- Treasurer's and Tax Offices have equipment for remote check deposits. Manual check deposit tickets are written infrequently. Cash deposits are recorded in the Tax Office and deposit tickets completed daily. Tax Office receipts are reconciled with the Treasurer's Office and Finance Officer. Tax bills are generated and mailed by an outside source with a delinquent statement noted on the tax bill if any back taxes are due. Delinquent notices are processed in the Tax Office. A recent procedure rotates this process among the three Tax Office personnel. The counter registers are cashed out on a daily basis. The employee that performs the reconciliation of the cash to the register tape will be different than the employee who processed the collections in the cash drawer. Payments are automatically credited to the tax payers account thru the counter register program.
- Payroll processing is shared between Finance Office and Treasurer's Office personnel. Duties are rotated bi-weekly. Finance Officer reviews and initials weekly payroll reconciliation. Payroll checks, quarterly reports and annual W-2 preparation are processed by an outside source.

- Finance receives cash from other Town Departments – Planning & Zoning, Library, Park & Recreation, Inland Wetlands, Recycling, etc. A pre numbered receipt is written for any cash received. One copy is given to individual submitting the cash, one copy remains in the receipt book and one copy follows the cash. The cash is given to the Deputy Treasurer for deposit. Deposits are randomly verified in the revenue accounts to the receipt book.
- Sewer and Water Assessments are billed and collected through the Tax Office with the same collection guide lines as property taxes. Sewer and Water Usage bills are generated by the Sewer and Water secretary however collections are received in the Tax Office with the same collection guide lines as property taxes.
- The Town Clerk's Office cash register balancing is rotated with two employees balancing daily. The cash register report balances to deposit slips, showing cash and checks separately. Monthly reports are submitted to the Treasurer's Office. Finance Office reviews transactions in the Town Clerk's account.
- Acquired Facilities (Woodtick Recreation) enters concessions and ticket sales into a cash register. Bank deposits are made daily during the operating season. Deposit tickets and register tapes are turned in to the Finance Office. Register tapes are audited to the deposits.
- Farmingbury Golf Course enters Greens Fees and Cart Rentals sales in a cash register. Bank deposits are made daily during the operating season. Deposit tickets and register tapes are turned in to the Finance Office. An Excel analysis spreadsheet is completed by the commission secretary with the aid of the Chief Accountant. Season pass sales are processed at the Town Hall with receipts provided to the purchaser.
- Defined benefit pension investments are handled in accordance with the investment policy approved by the Permanent Pension Committee. The pension contribution is issued to Wilmington Trust.

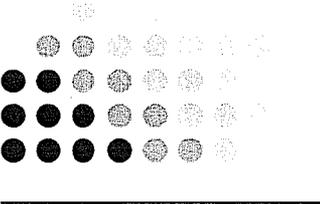


# Treasurer's Report

## 11/17/2015

- Treasurer Anthony Marino
  - [amarino@woicotct.org](mailto:amarino@woicotct.org)
- Assistant Treasurer Steve Slater
  - [Sslater@woicotct.org](mailto:Sslater@woicotct.org)

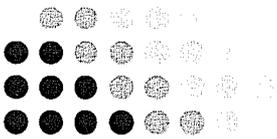




# Agenda

- Treasurer's Responsibility
- Markets
- CD Investments
- Stif Investments
- Pension Status Update



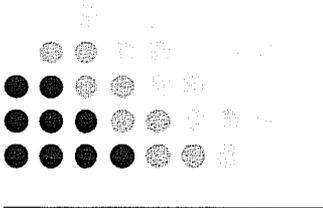


# Summary Duties

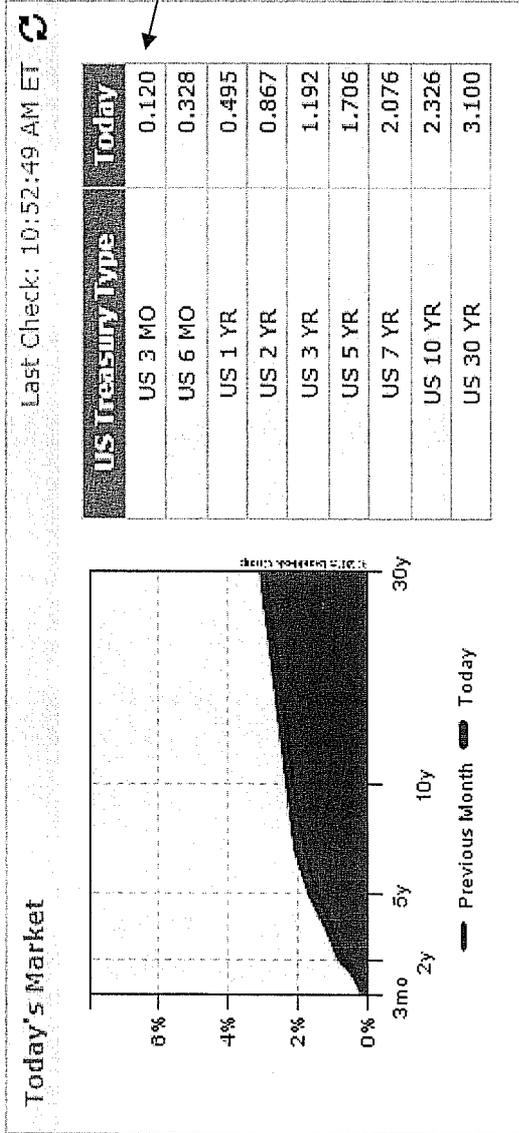
- Execute
  - Payroll for over 135 employees
  - Receive and record all money belonging to the town keeping records of when received
  - Pay out on the order of the proper authority and keep a record of all moneys paid out, when, for what and upon whose authority
- Oversee
  - Treasurer assures citizens of sound financial management, conducted in a fair, ethical and responsible manner.
  - Investment funds
  - Pension funds
  - Management of Town Bonds

To receive and safeguard all funds belonging to the Town of Wolcott, to issue all authorized town debt and to pay the bills and payrolls of the town in an efficient and timely manner.



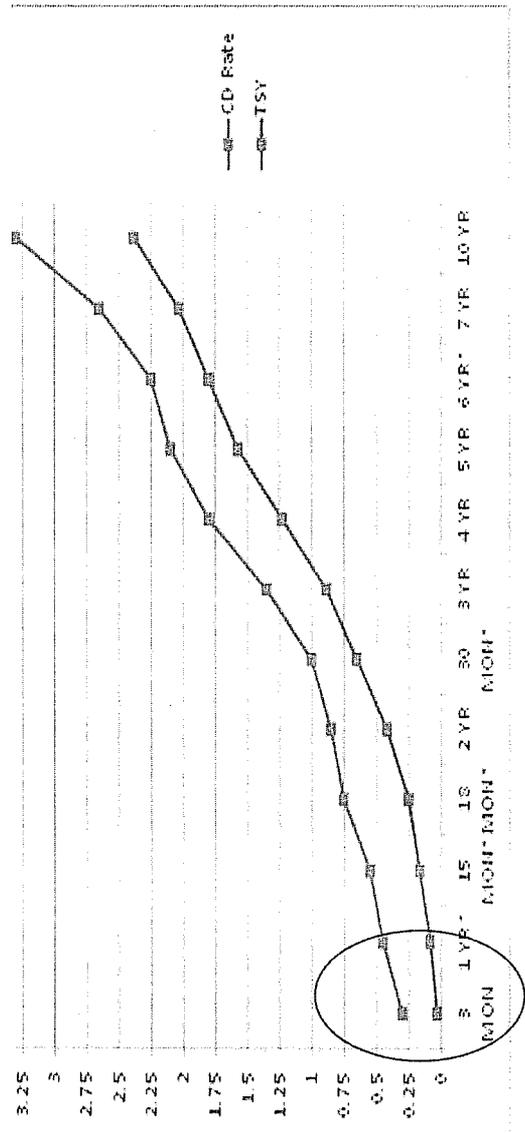


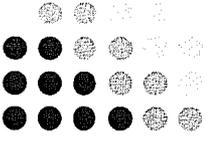
# Markets



Town of Wolcott Benchmark  
US 3 mo. Treasury

CD offerings compared to the UST  
Curve





# SUMMARY OF CERTIFICATE OF DEPOSIT INVESTMENTS

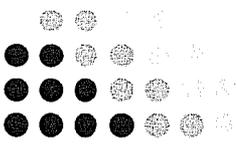
Account	Institution	Maturity Date	% Yield	Amount	estimated annual income	AGT
General Fund	SANTANDER BK	4/22/2015	0.4	\$245,000.00	\$980.00	\$488.00
Sewer Usage Account	BANK BARODA	6/23/2015	0.45	\$245,000.00	\$1,102.50	\$549.74
Water Usage Account	PATRIOT NATL BK	6/30/2015	0.3	\$100,000.00	\$300.00	\$148.77
General Fund	GOLDMAN SAGHS BK USA NEW YORK	4/22/2016	0.5	\$245,000.00	\$1,225.00	
General Fund	BANK INDIA NEW YORK	9/22/2016	0.6	\$245,000.00	\$1,470.00	
Sewer Usage Account	BERKSHIRE BK	3/30/2016	0.5	\$245,000.00	\$1,225.00	
General Fund	FirstBank Puerto Rico Santurce PR	10/3/2016	0.6	\$245,000.00	\$1,470.00	
Water Usage Account	ORIENTAL BK & TR	1/10/2017	0.85	\$100,000.00	\$850.00	\$148.00
<b>Totals</b>	<b>TOTALS</b>			<b>\$1,080,000.00</b>	<b>\$6,240.00</b>	<b>\$1,186.51</b>

Total \$ 1,080,000

Will generate 38% more revenue on interest while following the Town of Wolcott investment policy:

- **SAFETY OF PRINCIPAL**
- **LIQUIDITY**
- **YIELD**





# Summary

## CONNECTICUT SHORT TERM INVESTMENT FUND

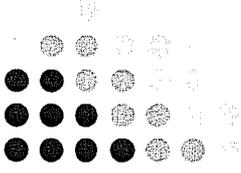
Account Number	Fund Name	Investment Fund	Reporting Date	Balance
1235586130	LIBRARY DONATION FUND	State of CT Short-Term Investment Fund	10/30/2015	\$12,240.73
1235576070	SEWER USAGE	State of CT Short-Term Investment Fund	10/30/2015	\$274,582.65
1235580520	CAPITAL FUND WOLCOTT	State of CT Short-Term Investment Fund	10/30/2015	\$802.75
1235578490	FHCC CLUBHOUSE	State of CT Short-Term Investment Fund	10/30/2015	\$2,430.64
1235573142	GENERAL FUND INVESTMENT	State of CT Short-Term Investment Fund	10/30/2015	\$4,690,594.99
1235578610	LAND OPEN SPACE	State of CT Short-Term Investment Fund	10/30/2015	\$59,185.61
1235577630	STP UPGRADE	State of CT Short-Term Investment Fund	10/30/2015	\$31,211.00
				<b>\$5,071,048.37</b>

Total \$ in STIF



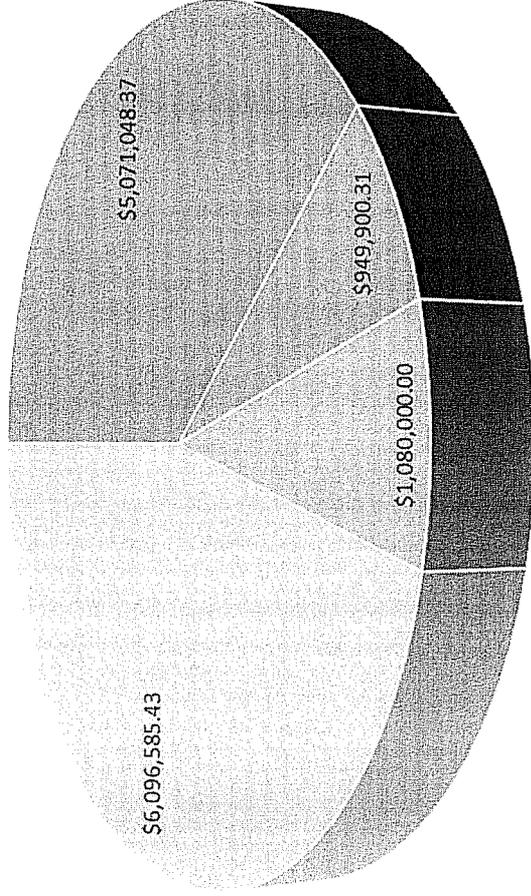
The fund earned an average annualized yield of 0.21 percent, 9 basis points above its 3 month Treasury benchmark





# Distribution of Cash in General Fund Accounts

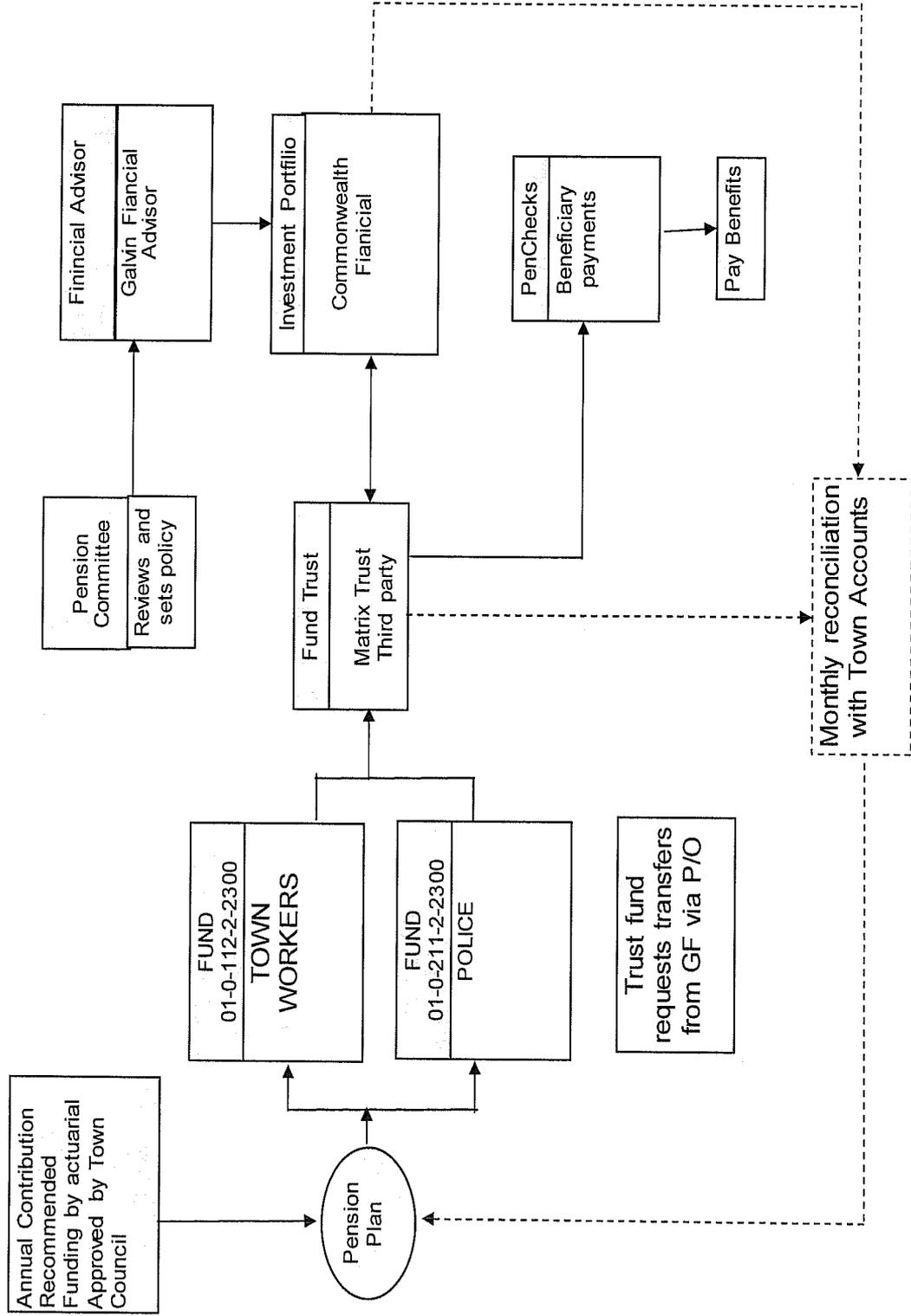
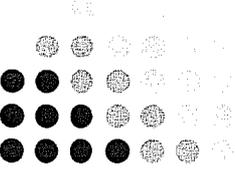
Distribution of Cash



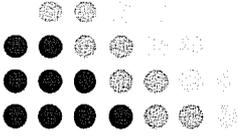
# STIF   # Webster   # CD   Wells Fargo Accounts (18)



# Pension Money Flow



# Retirement Plan Of Wolcott Employees & Policemen



Overview **Holdings** Activity Account Profile

All Accounts ▼

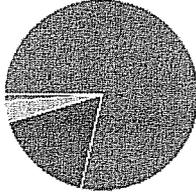
Year to Date ▼ Filtering TO 11/15/2015 GO ▶

Account Summary AS OF NOVEMBER 11, 2015

Beginning Balance 17,173,006.11  
 Additions/Withdrawals 209,970.00  
 Net Change 171,133.86  
**Ending Balance: \$17,554,109.97**

ASSET CLASS (PRIMARY) ASSET CLASS (X-RAY) ASSET CATEGORY

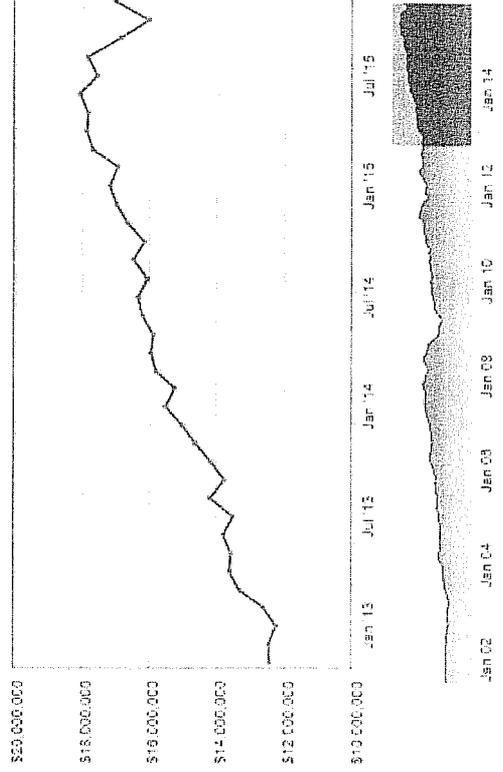
**PRIMARY**  
 AS OF NOVEMBER 11, 2015  
 Domestic Equity 78.38%  
 Fixed Income 16.84%  
 Cash And Equivalents 3.52%  
 Bonded 1.24%  
**100%**

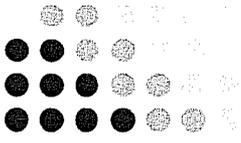


Balances Performance AS OF NOVEMBER 11, 2015

RETIREMENT \$17,554,109.97  
 Retirement Plan Of Wolcott Employees & Policemen Non Prototype NFS - (837152200)  
**Total: \$618,235.78 \$17,554,109.97**

History





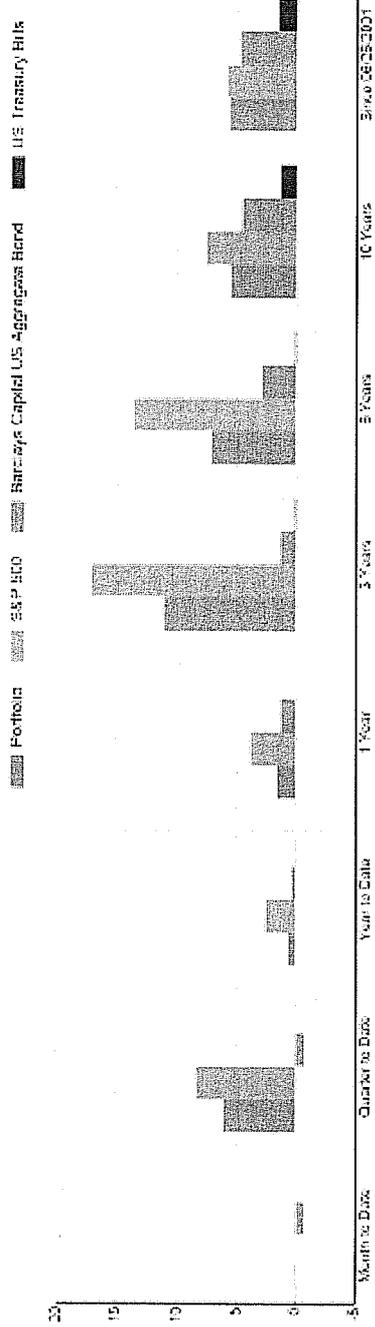
# Performance Summary

## Performance Summary

As of 11/11/2015

Anthony Marino, Treasurer

### Time Weighted Return



### Activity Summary

Beginning Balance (01/01/2015)	\$17,173,006.11
Net Contributors / Withdrawals	\$208,970.00
Net Change	\$171,133.86
Ending Balance (11/11/2015)	\$17,554,109.97

### Performance Summary

Period	Portfolio	S&P 500	Barclays Capital US Aggregate Bond	US Treasury Bills
Month to Date	0.10	-0.09	-0.74	0.00
Quarter to Date	6.14	8.33	-0.73	-0.03
Year to Date	0.59	2.61	0.39	0.03
1 Year	1.62	3.89	1.32	0.03
3 Year	11.16	17.02	1.34	0.16
5 Year	7.76	13.71	2.90	0.17
10 Year	6.58	7.58	4.64	1.38
Since 06/26/2001	6.75	6.82	4.54	1.50





# Town of Wolcott

TOWN HALL • 10 KENEA AVE.  
WOLCOTT, CONNECTICUT 06716

SEWER and WATER  
September 22, 2015

David Valletta, Chairman  
**WOLCOTT TOWN COUNCIL**  
10 Kenea Avenue  
Wolcott, CT 06716

**RE: WOLCOTT WATER DEPARTMENT - WATER USAGE RATE INCREASE**

Dear Chairman Valletta and Council Members:

At the Regular Meeting of the Wolcott Sewer and Water Commission held August 17, 2015, it was unanimously voted to propose increasing the current water rate by 10% (from \$3.54 ccf to \$3.89 ccf).

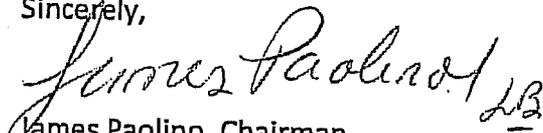
The Wolcott Water Department has not had an increase since June 2010.

The quarterly water usage rate increase for a typical single family home using 60 ccf (44,880 g) annually would be \$5.25 (\$21.00 annual increase).

The water rate increase is needed to provide adequate funding for the operation and maintenance expenses of the Wolcott Water Department's infrastructure needs and to cover the 5% rate increase implemented by the Waterbury Board of Alderman for Fiscal Year 2016.

On behalf of the Wolcott Sewer and Water Commission I hereby respectfully request the Wolcott Town Council take action in accordance with CGS 7-239. Should you have any questions or concerns, please do not hesitate to contact me at 203-214-1904 ([jpaolino@halloran-sage.com](mailto:jpaolino@halloran-sage.com)).

Sincerely,

  
James Paolino, Chairman  
**SEWER AND WATER COMMISSION**

JP/lb

cc: Mayor Thomas G. Dunn  
Finance Officer Linda Bruce



# TOWN OF WOLCOTT

TOWN HALL • 10 Kenea Avenue  
Wolcott, Connecticut 06716  
Tel. (203) 879-8100 • Fax: (203) 879-8105

November 12, 2015

TO: David Valletta, Chairman Wolcott Town Council  
FROM: Linda R. Bruce, Municipal Finance Officer

RE: Streetlight Purchase and LED Conversion

Please find attached a sample contract and financial information for the purchase of/LED conversion for Wolcott's street lights. The street light purchase and conversion to LED lights has been discussed by Mayor Dunn at previous Town Council meetings. We have been reviewing and discussing the street light project for the last eight months. To ensure due diligence on our part, Mayor Dunn and I have discussed this process with other municipalities that have successfully completed the street light project. We are constantly exploring avenues that will generate cost savings for the Town of Wolcott. The attached assumption indicates an estimated annual energy savings of \$83,930.

We have discussed the streetlight project with CCM and three vendors. A Request for Proposal was posted in May, 2015 and Tanko Lighting was the successful respondent. A lease option is available through Tanko Lighting, however we will be discussing with Council members alternative financing options, a portion of which will include the use of grant dollars. A final financing proposal will be presented to the Town Council members at the December 1, 2015 Council meeting.

*Linda R. Bruce*

/lrb

CC: Town Council Members  
Mayor Thomas G. Dunn  
Brian Tynan, Town Attorney  
Streetlight Purchase and LED Conversion 11.12.2015

# Tanko Proposal

## Estimated Costs & Savings:

Current Annual Costs	New Annual Costs	Annual Savings	15 year Total Savings
\$100,387	\$16,457	\$83,930	\$1,390,870

# Tanko Proposal

Acquisition	Conversion	Project Cost	10% Contingency	Rebate	Total Project Cost	ROI (years)
\$187,564	\$205,280	\$392,845	\$39,284	\$83,930	\$349,198	4.1

## Assumptions:

- ▶ \$272 / fixture buyout cost (Eversource) (728 fixtures)
- ▶ Annual streetlight expenditure provided by Wolcott
- ▶ Rate 116 vs 117 Eversource tariffs used to calculate energy
- ▶ Eversource provided \$0.30 / kWh saved rebate
- ▶ GE fixture's

# TANKO "Turnkey" Services Recap

- ▶ Acquisition support
- ▶ GIS audit
- ▶ Lighting design
- ▶ All materials purchased (Graybar)
- ▶ Local subcontractor hired for install labor
- ▶ Logistics, Project management & direction to subcontractor
- ▶ Full recycling of all materials
- ▶ Rebate and rate change paperwork with Eversource
- ▶ Final commissioning
- ▶ Complete data package

# Maintenance Long Term

- ▶ Cafeteria of programs – we will work with you
- ▶ Quoted:
  - ▶ Tanko Maintenance Program B
    - ▶ Three year contract
    - ▶ ~ \$6,989 for first year
    - ▶ ~ \$8,736 for next two years
  - ▶ Tanko Maintenance Program C
    - ▶ Three year contract
    - ▶ ~ \$10,483 for first year
    - ▶ ~ \$13,104 for next two years

# Maintenance

- ▶ You now have choices
- ▶ Maintain system yourself
- ▶ Tanko Maintenance program
  - ▶ B – Standard
  - ▶ C - Premium
  - ▶ Custom
- ▶ RFP for maintenance services
- ▶ 1 – year installation warranty

# Maintenance

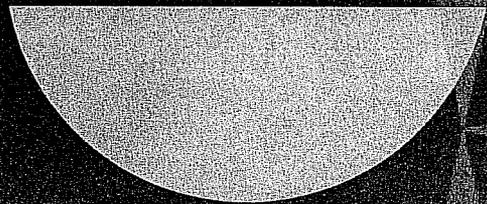
- ▶ You now have choices
  - ▶ Maintain system yourself
  - ▶ Tanko Maintenance program
    - ▶ B - Standard
    - ▶ C - Premium
    - ▶ Custom

# Maintenance

- ▶ You now have choices
- ▶ Maintain system yourself

# Maintenance

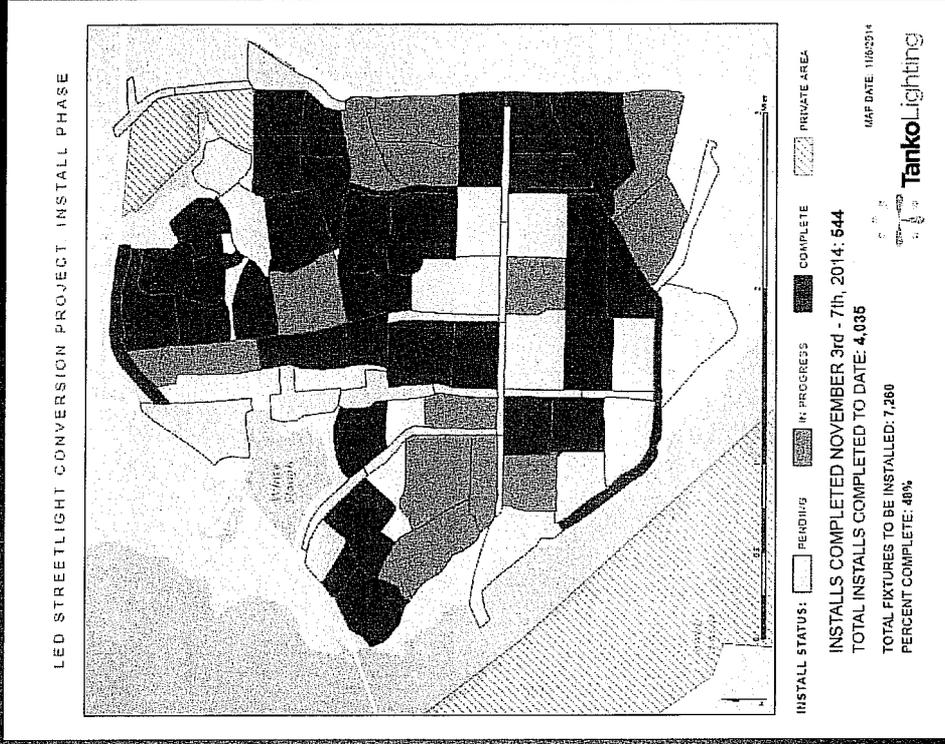
▶ You now have choices



# Task 3 - LED Retrofit

- ▶ Installation 
- ▶ Commissioning
- ▶ Rebate & tariff change coordination
- ▶ Full recycling of all old materials

## Sample Weekly Installation Report

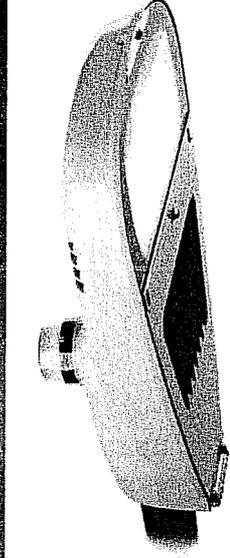


# Task 2 – Lighting Design Continued

- ▶ Product Agnostic
  - ▶ DLC listed
  - ▶ 100,000 hours life
  - ▶ 10 year warranty



GE Evolve Series ERL Fixture

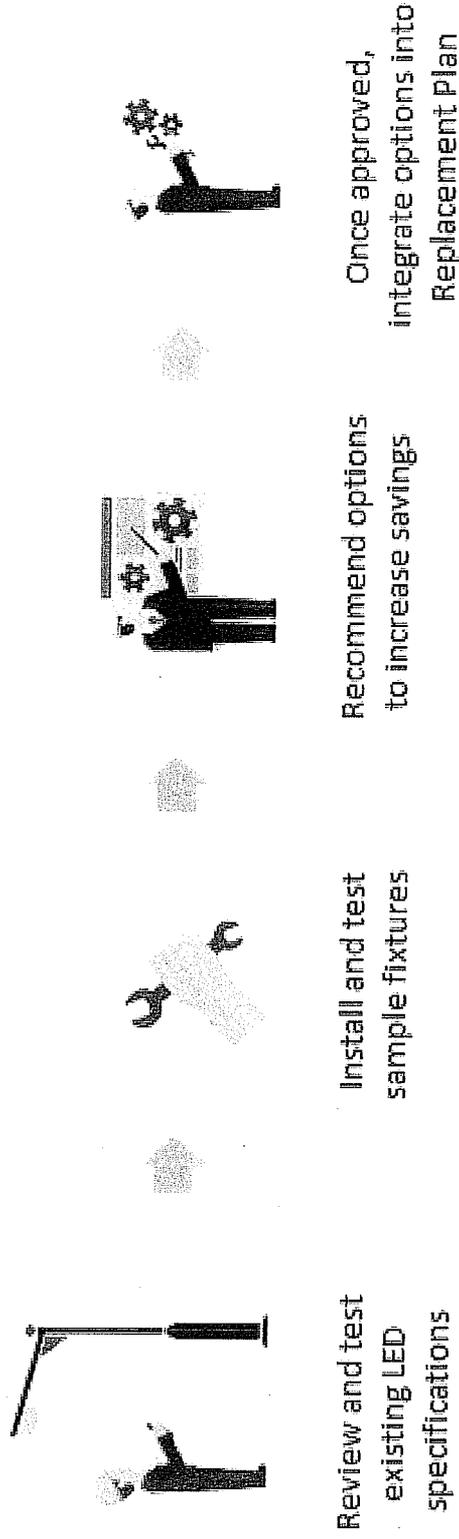


- ▶ Equipment proposed – GE
- ▶ Final cost estimates – new analysis post reconciliation
- ▶ Material procurement & logistics management

# Task 2- Lighting Design

- ▶ Lighting design based (on audit data) on GIS map

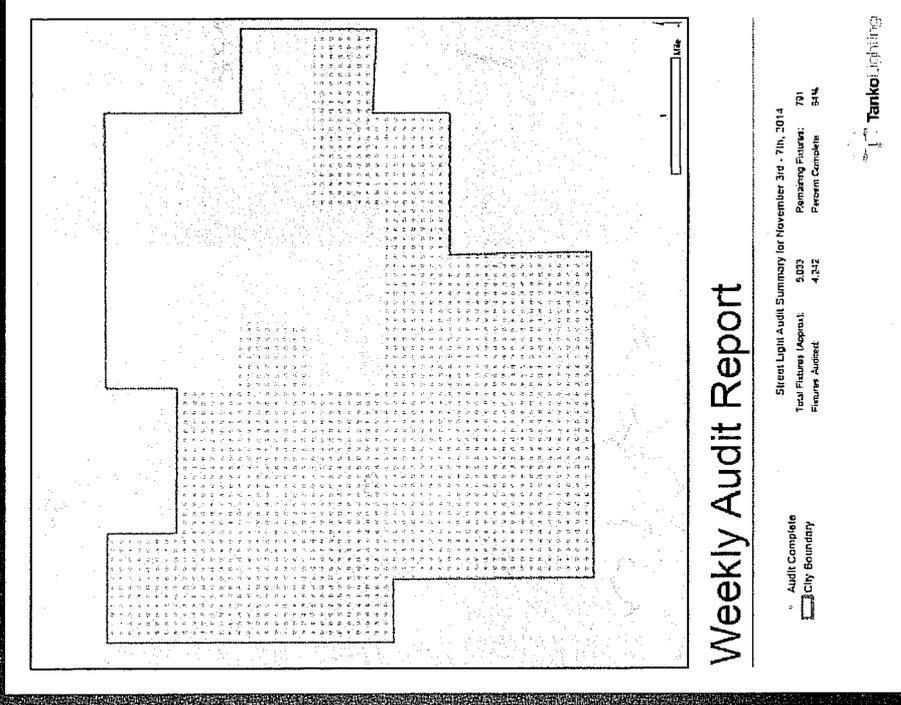
## Value Engineering Process



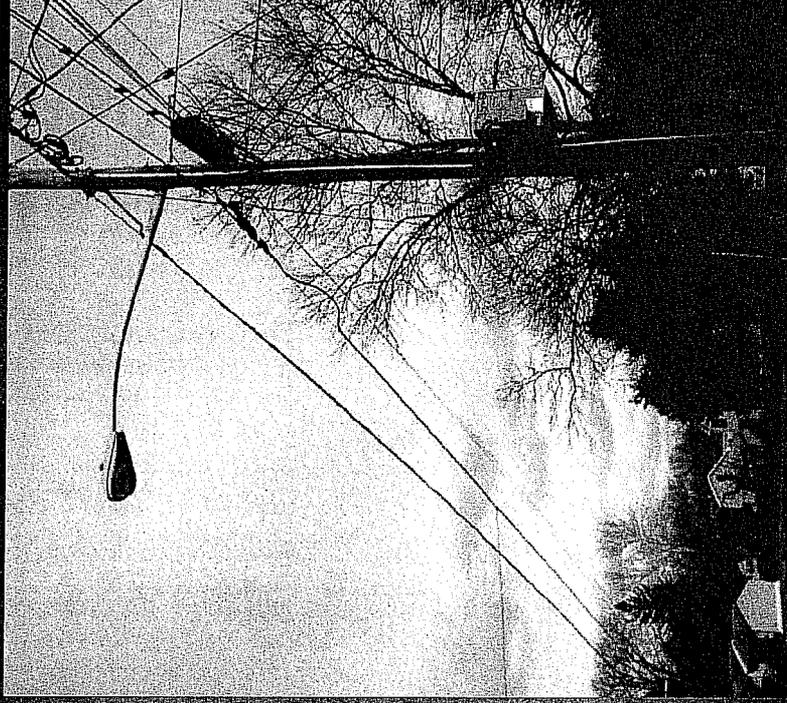
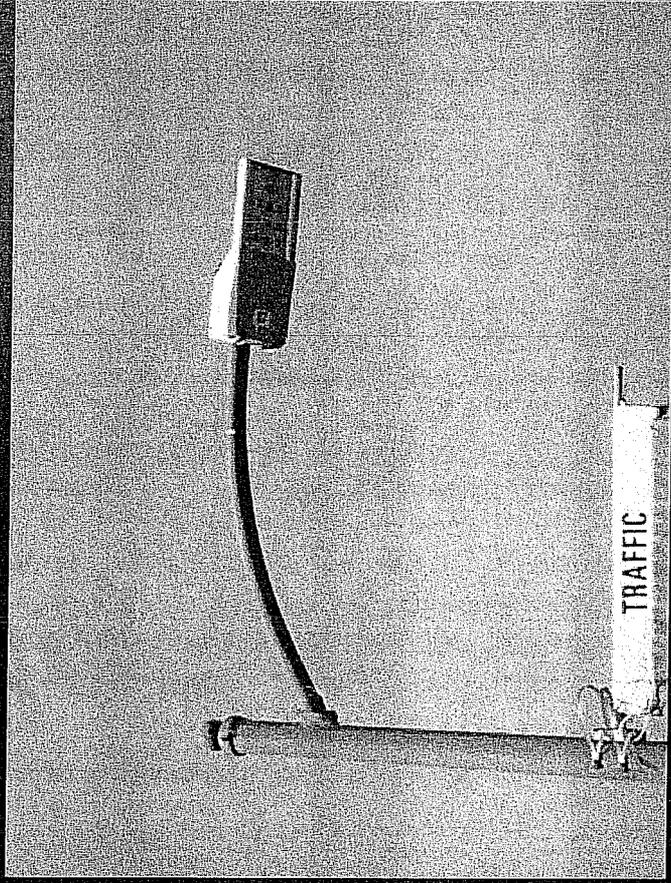
# Task 1 - Acquisition Support

- ▶ Comprehensive audit
- ▶ Weekly audit reports 
- ▶ Reconcile our data with Eversource data

Sample Weekly Audit Report



# Terms of Acquisition



# Why Acquisition & Conversion? A Comparison

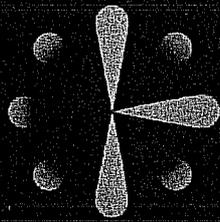
▶ **EVERSOURCE**    ONE - 100W HPS vs. ONE - 39W LED

	COSTS / Month		SAVINGS / Month
	Rate 116 - present	Rate 117 - future	
Distribution Rate	\$7.58	\$0.68	\$6.91
Kilowatt Hour (kWh)	\$3.17	\$1.00	\$2.17
	<b>COSTS / Year X 518</b>		<b>SAVINGS / Year</b>
Distribution Rate	\$46,724	\$3,988	\$42,736
Kilowatt Hour (kWh)	\$19,359	\$6,398	\$12,961

# Why Acquisition & Conversion? A Comparison

▶ EVERSOURCE ONE - 100W HPS vs. ONE - 39W LED

	COSTS / Month		SAVINGS / Month
	Rate 116 - present	Rate 117 - future	
Distribution Rate	\$7.58	\$0.68	\$6.91
Kilowatt Hour (kWh)	\$3.17	\$1.00	\$2.17



Tanko Lighting



# Wolcott, CT

TURN-KEY LED CONVERSION





# Table of Contents

Why Wolcott .....	2
Business Tax Programs .....	3
Wolcott Land Use .....	4
Town Profile .....	5
Wolcott Community Action/Organizations .....	6
Town of Wolcott Department Phone Directory .....	7
School System .....	8
Recreation .....	9
Local History .....	10

## Photo Credits

Photography By Picard

## Brochure Design

The Print Shop of Wolcott, LLC

## Data Sources

**Town Profile** — U. S. Census Bureau’s LEHD Origin-Destination Employment Statistics (LODES) 2012 and American Community Survey 5 year Estimates 2009-2013, CERC Town Profile 2014

**Wolcott’s History** — Florence Goodman

**Maps** — Naugatuck Valley Council of Governments

**Town Facilities** — Town of Wolcott, Central Connecticut Chambers of Commerce

## Attribution

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# Why Wolcott?

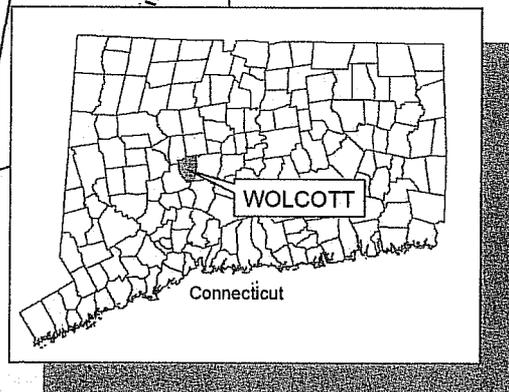
Our community meets the needs of both corporations and small businesses' with an active local chamber of commerce, [www.wolcottchamber.com](http://www.wolcottchamber.com). Wolcott is a residential community located in northern New Haven County with a land area of 21.6 square miles and a population of 16,600. There are about 6,000 total housing units with a median sales price of \$250,000. The median household income in Wolcott is \$83,993.

Wolcott has a mayor and town council form of government. The town has great business tax incentives, a low mill rate (27.1 in 2014), and an AA/Stable municipal long term bond rating by Standard & Poor (2014).



## Distance: To/From Town Centers in miles

Beacon Falls . . . . .	15.8
Berlin . . . . .	18.6
Bethany . . . . .	15.2
Boston . . . . .	125
Bristol . . . . .	6
Cheshire . . . . .	9.7
Farmington . . . . .	18.6
Hartford . . . . .	23.4
Meriden . . . . .	13
Naugatuck . . . . .	12.4
New Haven . . . . .	34.3
New York . . . . .	98.6
Oxford . . . . .	19.3
Plainville . . . . .	10.1
Plymouth . . . . .	7.5
Prospect . . . . .	8.6
Southington . . . . .	8.3
Stamford . . . . .	58.9
Wallingford . . . . .	21.8
Waterbury . . . . .	6.6
Watertown . . . . .	10.3



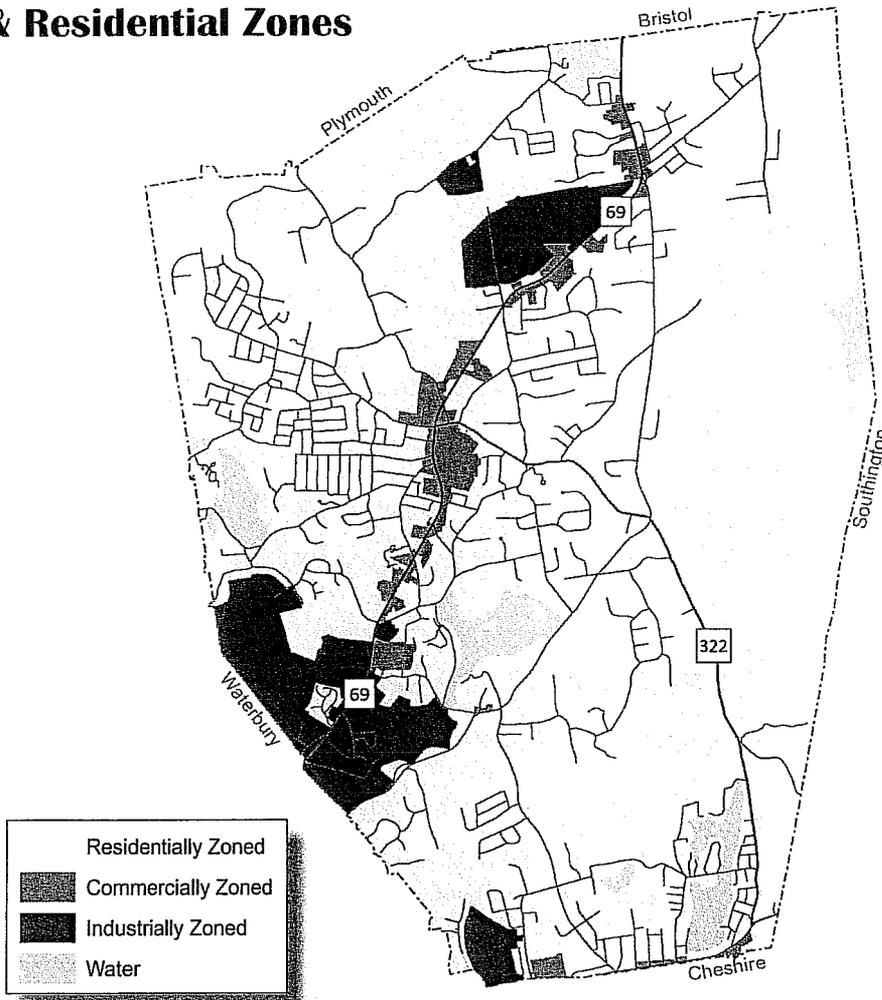
# Business Tax Programs

**Mission:** The purpose of the tax incentive program is to attract new firms to the Town of Wolcott and to promote expansion of existing businesses and industry. It is the intent of the Town to:

- Provide and create jobs for local and area residents
- Create long-term tax base growth through the replacement, reconstruction, expansion and remodeling of existing business and industrial facilities, where appropriate and environmentally sound
- Encourage the construction of new facilities, when necessary
- Create the potential for generating new demands for existing local businesses through a “spin off” effect of major employers’ business decisions

It is further the intent of the Town of Wolcott to encourage substantial investment in new equipment and other personal property subject to taxation within the Town. Wolcott has a low mill rate (27.1 in 2014) and a AA bond rating.

## Map of Commercial, Industrial, & Residential Zones



## Promote YOUR Business

The Wolcott Economic Development Commission has developed a website that is designed to highlight all of the businesses located in Wolcott. Its purpose is to provide more exposure to local business in our town. All Wolcott based businesses are invited to add their company profile to this online directory. There is no cost for this service and it is very simple.

To add your company profile please visit: [www.whywolcott.com](http://www.whywolcott.com). Next click on the “Submit Business Profile” link. Complete your information and hit submit. After it has been verified, it will be posted live to the site.

If you have any questions you may contact Dave Grant 203-565-6578, Email: [Sales@CTWebFactory.com](mailto:Sales@CTWebFactory.com) Website: [www.CTWebFactory.com](http://www.CTWebFactory.com)

## Opportunity

The town of Wolcott offers many industrial sites for the development of businesses. Two particular sites are located on Nutmeg Valley/Townline Road and on North Street. Easy access to these sites are offered through RTE 69, also known as Wolcott Road. The official zoning map can be viewed at the Wolcott Zoning Office.

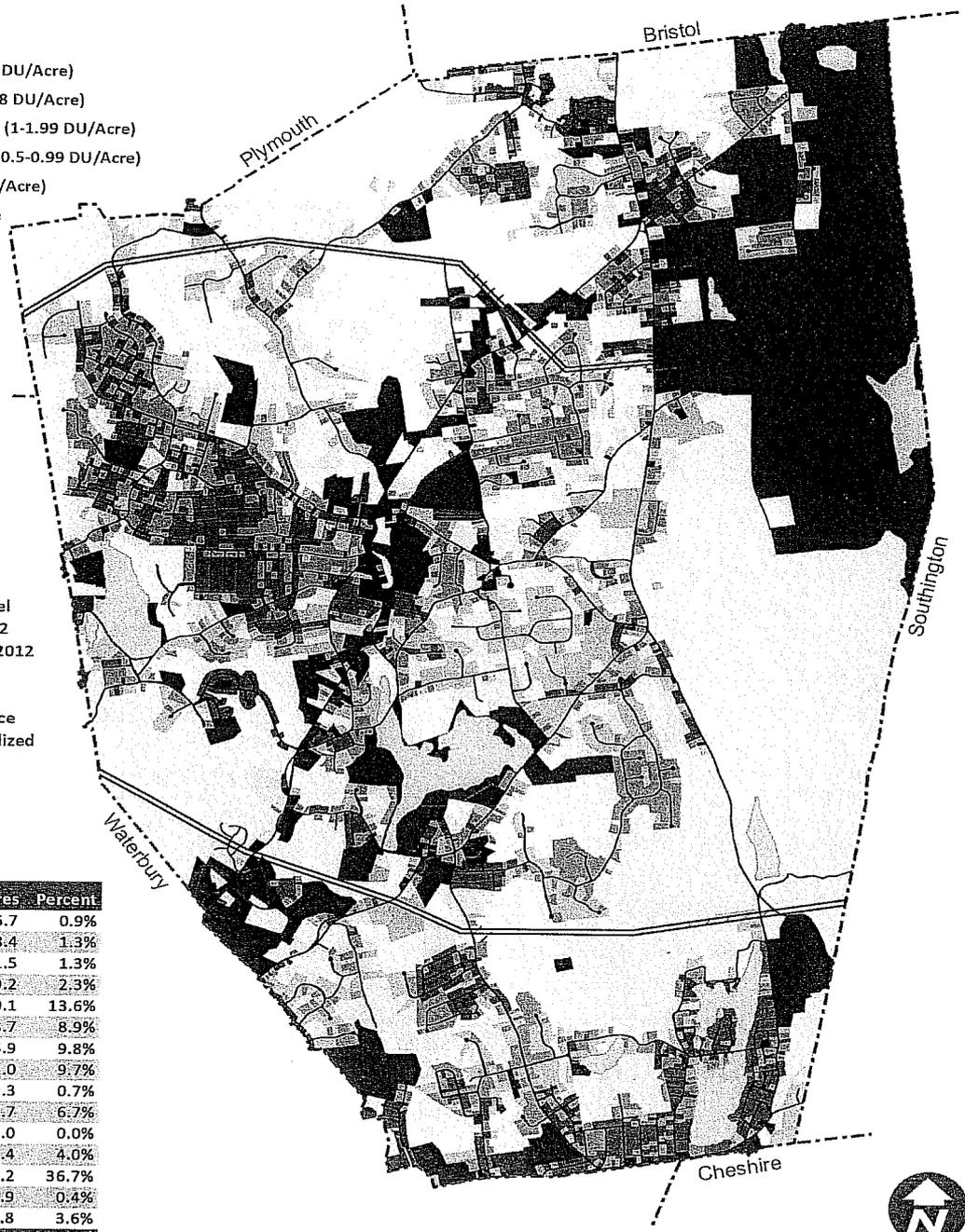
## Contact Us

For more information on these and other sites in town which are available for either purchase, rent or lease, you may contact the Assessor’s office.

Phone: 203-879-8100 x 111  
Fax: 203-879-8105  
Town’s website: [www.wolcottct.org](http://www.wolcottct.org)

# Wolcott Land Use

-  Agriculture
-  Community Facility
-  Commercial
-  Industrial
-  Residential-Urban High (>8 DU/Acre)
-  Residential-Urban Med. (2-8 DU/Acre)
-  Residential-Suburban Med. (1-1.99 DU/Acre)
-  Residential-Suburban Low (0.5-0.99 DU/Acre)
-  Residential-Estate (<0.5 DU/Acre)
-  Recreational or Open Space
-  Resource Extraction
-  Right Of Way
-  Utilities
-  Undeveloped Land
-  Water
-  Electric Transmission Lines



Land Use classification was determined on a parcel by parcel basis using 2008, 2010, and 2012 NAIP satellite imagery (USDA), 2012 leaf-off aerial photography (CTDEEP), municipal assessor information, COGCNV open space data, and COGCNV 2000 generalized land use information.

Other Sources:  
CT 911 Roads: CTDPS/TeleAtlas

Land Use Category	GIS Acres	Percent
Agriculture	126.7	0.9%
Commercial	178.4	1.3%
Community Facility	181.5	1.3%
Industrial	309.2	2.3%
Recreational	1,850.1	13.6%
Residential-Estate	1,208.7	8.9%
Residential-Suburban Low	1,326.9	9.8%
Residential-Suburban Med.	1,321.0	9.7%
Residential-Urban High	89.3	0.7%
Residential-Urban Med.	912.7	6.7%
Resource Extraction	5.0	0.0%
ROW	545.4	4.0%
Undeveloped	4,990.2	36.7%
Utilities	55.9	0.4%
Water	494.8	3.6%
<b>Totals:</b>	<b>13,595.3</b>	<b>100.0%</b>



# Wolcott Profile



## General Population (2010)

<b>Population</b>	
Population .....	16,680
Land Area .....	21.1 Sq. Mi.
Population Density .....	791 Sq. Mi.
Population (2025) .....	18,352 (projected)

<b>Race</b>	<b>Number</b>	<b>Percent</b>
White .....	15,758	94.5%
Black .....	293	1.8%
Asian/Pacific Islander .....	213	1.3%
Native American .....	26	0.2%
Other/Multi-Race .....	390	2.3%

<b>Age</b>	<b>Number</b>	<b>Percent</b>
< 5 Years .....	736	4.4%
5-17 Years .....	3,172	19.0%
18-24 Years .....	1,302	7.8%
25-34 Years .....	1,363	8.2%
35-44 Years .....	2,439	14.6%
45-64 Years .....	5,128	30.7%
65 and over .....	2,540	15.2%
Median Age .....		42.7 years

### Income (2013)

Median Household Income .....	\$83,993
Median Family Income .....	\$94,659
Poverty .....	Rate 2.9%    State 10.2%



## Labor Force & Employment

### Labor Force Status (2013)

Residents in Labor Force .....	8,951
Employed Residents .....	8,250
Unemployed Residents .....	701
Unemployment Rate .....	7.8%

### Educational Attainment (2013)

<b>(Persons Age 25+)</b>	<b>Percent</b>
High School Graduate .....	36.0%
Some College (no degree) .....	18.8%
Associates Degree .....	10.0%
Bachelor or More .....	28.3%

### Commuters (2012)

<b>Residents Commuting to:</b>	<b>Workers Commuting From:</b>		
Waterbury .....	1,390	Wolcott .....	864
Wolcott .....	864	Waterbury .....	635
Cheshire .....	416	Bristol .....	114
Bristol .....	392	Watertown .....	99
Southington .....	382	Naugatuck .....	71
Hartford .....	280	Southington .....	61
Farmington .....	252	Plymouth .....	47

### Jobs in Wolcott (2013)

Total Employment .....	2,966
------------------------	-------



## Economics

<b>Sector (Business Profile (2013))</b>	<b>Units</b>	<b>Employment</b>
Total - All Industries .....	358	2,966
23 Construction .....	62	299
31 Manufacturing .....	35	384
44 Retail Trade .....	35	270
62 Health Care & Social Assist. .....	38	538
72 Accom. & Food Service .....	33	239
Total Government .....	7	509
Local/Municipal Government .....	5	508

### Top Five Grand List (2013)

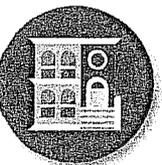
Connecticut Light & Power .....	\$8,376,260	0.7%
Beach Building .....	\$4,516,510	0.4%
Nucap US Inc. ....	\$3,852,890	0.3%
Buell Industries Inc. ....	\$2,794,710	0.2%
Vault Trust .....	\$2,289,860	0.2%

Net Grand List (2013) .....

Mill Rate: 27.1 (2014) S&P Bond Rating: AA (2014)

### Major Employers (2014)

Devon Precision Industries Inc. • Wolcott High School  
Tyrrell School • Nucap US • Wolcott View Manor Health



## Housing

<b>Housing Units (2013)</b>	<b>Number</b>	<b>Percent</b>
Total Units .....	6,195	100.0%
Vacant Units .....	215	3.5%
Occupied Units .....	5,980	96.5%

Average Household Size (2010) .....

### Housing Costs (2013)

Median Home Value .....	\$247,400
Median Gross Rent .....	\$923

# Wolcott Organizations



American Legion

[www.wolcottct.legion.org](http://www.wolcottct.legion.org)



The Wolcott  
Chamber  
of Commerce

Chamber of Commerce

[www.wolcottchamber.com](http://www.wolcottchamber.com)



Circle of Sports

[www.wolcott5k.com](http://www.wolcott5k.com)



Crossroads

[www.wolcottcrossroadsinc.com](http://www.wolcottcrossroadsinc.com)



Exchange Club

[www.exchangeclubofwolcott.com](http://www.exchangeclubofwolcott.com)



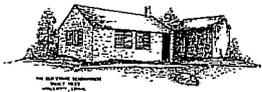
Farmingbury Woman's Club

[www.farmingbury.org](http://www.farmingbury.org)



Grange No. 173

[www.ctstategrange.org](http://www.ctstategrange.org)



Historical Society

[www.wolcotthistory.org](http://www.wolcotthistory.org)



Junior Women's Club

[www.juniorwomensclubofwolcott.org](http://www.juniorwomensclubofwolcott.org)



Knights of Columbus

[www.WolcottKofC.org](http://www.WolcottKofC.org)



Lions' Club

[www.wolcottlions.com](http://www.wolcottlions.com)



Lodge No. 146

[www.wolcottlodge146.org](http://www.wolcottlodge146.org)



Resource Center

[www.wolcottresourcecenter.com](http://www.wolcottresourcecenter.com)

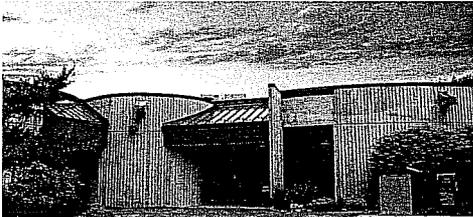


Veterans of Foreign Wars

[www.wolcottct.vfw.org](http://www.wolcottct.vfw.org)

# Town of Wolcott Department Phone Directory

Town Hall.....	203-879-8100.....	10 Kenea Avenue
Library.....	203-879-8110.....	469 Boundline Road
Rietdyke Senior Center.....	203-879-8133.....	211 Nichols Road
Public Works.....	203-879-8140.....	48 Todd Road
Sewer & Water.....	203-879-8141.....	48 Todd Road
Police Department.....	203-879-1414.....	225 Nichols Road
Civil Preparedness.....	203-879-1414.....	225 Nichols Road
Recycling Center.....	203-879-8142.....	48 Todd Road
Ambulance (volunteer).....	203-879-4122.....	48 Todd Road
Fire Department (volunteer).....	203-879-1414.....	225 Nichols Road



**Public Library**



**Senior Center**



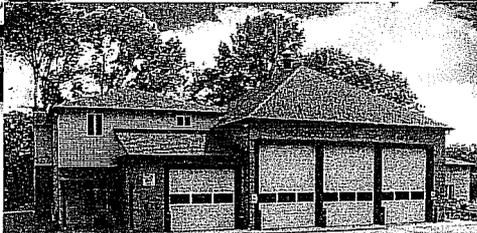
**Town Hall**



**Police Department**



**Volunteer Ambulance HQ**



**Fire Department**

# School System

The Wolcott Public School District is a high performing district based on student performance, school accolades, and district achievements. Wolcott Public Schools offer an exceptional comprehensive education to approximately 2,700 students and employ approximately 220 certified teachers. The school district has three elementary schools, one middle school, and one high school. Some programs featured at these schools are gifted/talented programs; student services programs for special needs students; UCONN co-op and advanced placement courses; and vocational/technical training programs. The district also offers a host of extra-curricular activities and interscholastic athletics.

- Alcott Elementary School (Pre K-5) . 203-879-8160 . 1490 Woodtick Rd.
- Frisbie Elementary School (K-5).... 203-879-8146 ..... 24 Todd Rd.
- Wakelee Elementary School (K-5)... 203-879-8154 ..... 12 Hempel Dr.
- Tyrrell Middle School (6-8) ..... 203-879-8151 ..... 500 Todd Rd.
- Wolcott High School (9-12) ..... 203-879-8164.. 457 Boundline Rd.



## Average Class Size (2012)

Grade K .....	17.7
Grade 2 .....	20.4
Grade 5 .....	20.5
Grade 7 .....	16.2
High School.....	20

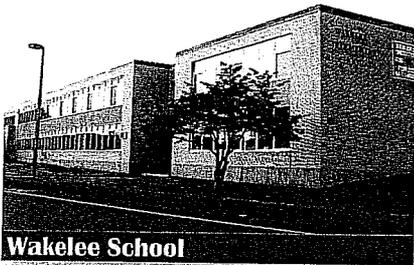
## Wolcott Schools



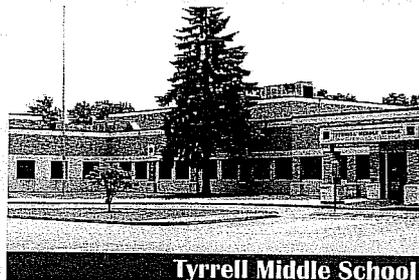
**Alcott School**



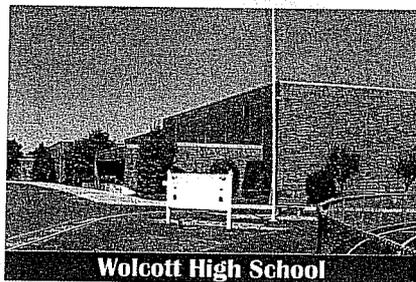
**Frisbie School**



**Wakelee School**



**Tyrrell Middle School**



**Wolcott High School**

## Vision

The vision of the Wolcott Public Schools is to prepare students for a 21st Century Global economy by teaching the required skills and competencies needed to be successful in a career pathway that leads to meaningful post-secondary experiences.

## Mission Statement

The mission of the Wolcott Public Schools is to promote the academic, social, and emotional development of all students to become contributing members of the global community.

## Core Beliefs

- All students can learn
- Set high expectations for student achievement in every classroom
- Literacy is an important component of learning and a fundamental life skill
- Technology should be used as a tool to enhance teaching and learning
- High standards for faculty and staff

# Recreation

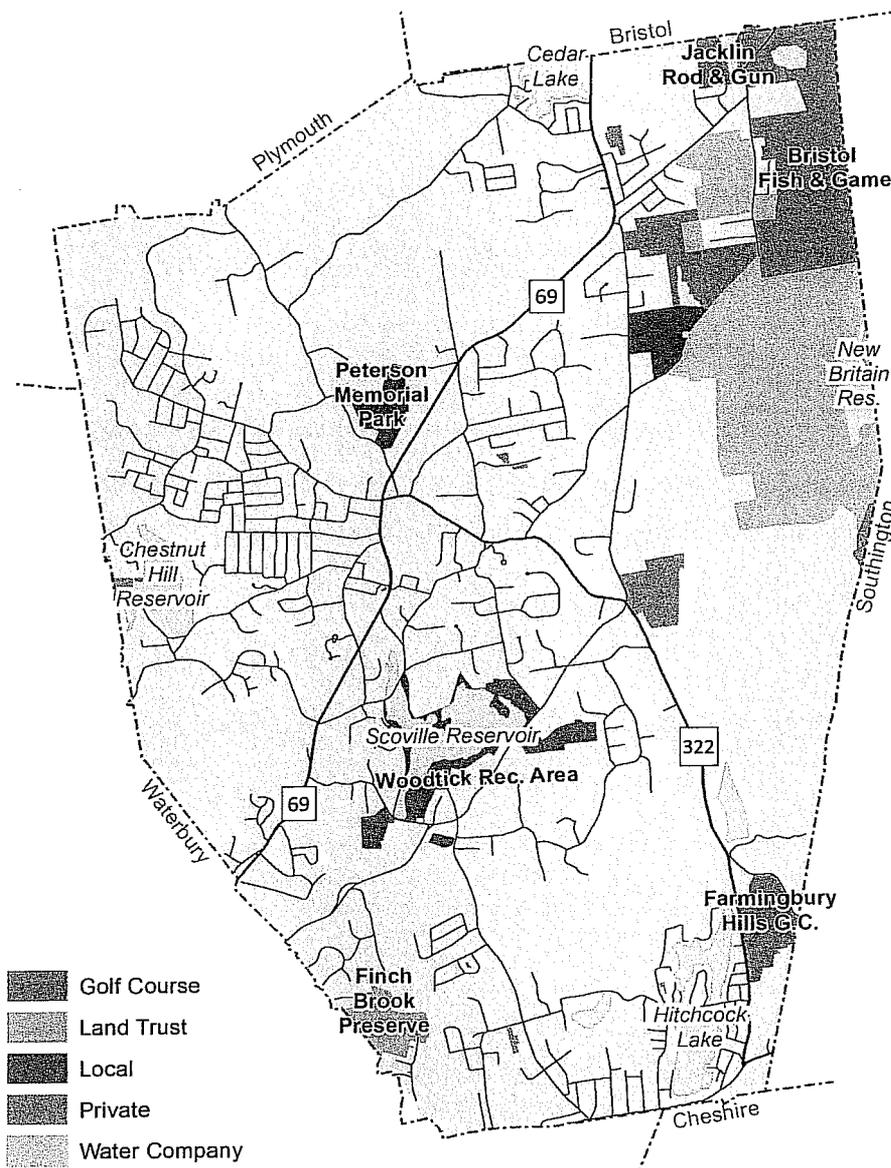
Wolcott is an active community with baseball, soccer, basketball, lacrosse and midget football programs available to community youth. The town has a newly constructed Youth Center and Sports Complex and is in the process of creating a three mile walking trail which should be completed in 2016.

Wolcott's five large bodies of water provide residents with great access to swimming, fishing, canoeing and kayaking. Woodtick Recreational Area is town-owned and open to the public. Private clubs include the Bristol Fish & Game and the Jacklin Rod & Gun Club.

## Farmingbury Hills Golf Course

Farmingbury Hills is a 9-hole golf course situated on 85 acres atop Southington Mountain. This beautiful municipal facility is a professionally groomed competitive course with views of both Meriden and Avon mountains.

## Map of Wolcott Recreation



## Peterson Park

Peterson Park has over 65 acres of open space and forests. There are tennis & basketball courts, picnic areas, and playgrounds. It boasts the beginning of the Mattatuck Trail, one of Connecticut's finest hiking trails. Plans are being completed for a dog park on the adjacent property.

## Chestnut Hill Reservoir

Chestnut Hill Reservoir is located in the western section of town and covers approximately 65 acres. It is a great place to bring a row boat, canoe or kayak. It is a "carry-in only" waterway as defined by the CT Department of Energy & Environmental Protection (DEEP) which means that no motors of any type are allowed and only watercraft that can be carried by one or two persons are permitted.

## Woodtick Recreation Area

The Woodtick Recreation Area features a public sandy beach with lifeguards, restroom facilities, playgrounds, basketball and volleyball courts, and a large picnic area. It is adjacent to a large man-made pond covering approximately 121 acres. It is home to a variety of fish and is stocked twice annually by the CT Department of Energy & Environmental Protection (DEEP).

# Local History

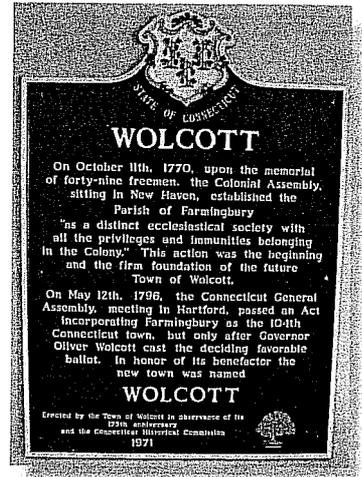
Wolcott's early history begins in the mid 1600s as a tale of two towns, Farmington and Waterbury. Prior to that time this region was a densely wooded area, which served as the hunting grounds for the Tunxis Indians.

In 1690 Thomas Judd, our earliest known settler built a log home on the corner of where Farview Avenue and Meriden Road are today. In 1724 Deacon Josiah Rogers traveled from North Branford and settled in the western side of town. In 1727 Ebenezer Wakelee acquired a large parcel of land in the "great plains" region on the Waterbury/Wolcott line. By 1729 Jacob Benson inhabited "the Hill" where Wolcott center is today. John Alcott of New Haven purchased 117.5 acres of land in the western section of town in the spring of 1731 and Isaac Hopkins settled in the valley just east of Chestnut Hill in 1732. The Frisbie family left Branford in 1759 to settle in the Woodtick area. These are just a few of the early pioneers that settled in what became the Town of Wolcott, Connecticut.

As more settlers moved into these two areas, disputes arose over town boundaries. In April of 1748 the General Court appointed three men from each town and a surveyor to establish the exact boundary between the towns; thus Bound Line Road was born in the settlement of Farmingbury. The name Farmingbury was derived from Waterbury and Farmington.

By the late 1750s the population of Farmingbury was approximately thirty-five families and their overall taxable worth was 2,000 pounds, sterling. These settlers were confident that they could support their own minister and schools so in 1760 they petitioned the General Court to establish themselves as a separate and distinct ecclesiastical society. They cited that traveling overland for substantial distances to attend public worship meetings on the Sabbath was a major hardship. The first and second petitions were denied because Waterbury and Farmington needed the financial support they received for their ministry and schools. However, the Court agreed to give Farmingbury the services of a minister, operating its own schools, and exemption of Waterbury parish taxes during the five winter months only. Farmingbury inhabitants petitioned again in 1767 and 1768 and were denied, but in 1770 the General Court in New Haven granted them permission to be a distinct and separate parish.

On November 13, 1770 the first meeting of the Ecclesiastical Society was held in the home of Joseph Atkins. At this time the Congregational parish officers were elected, a tax rate was set, and construction of a meetinghouse was agreed upon. The frame of the church was raised in April 1772 and by November the first meeting was held in the church.



By the mid 1770s Farmingbury was supporting Connecticut in the American Revolution. Over the course of that war Farmingbury sent 102 militiamen between the ages of fifteen to fifty. With the end of the War came a resurgence of population growth and by the mid 1780s the parish population was 600.

On December 7, 1787, a committee was established to petition the General Assembly to be freed entirely from its parent towns of Waterbury and now Southington (which had been divided out of Farmington in 1779). The process took over four years, but again they were turned down. Petitions failed again in 1792, 1793 and 1795 because of strong opposition from Southington.

In May of 1796 the town once again petitioned the General Assembly and was granted its freedom by a tie-breaking vote cast by the state's Lieutenant Governor, Oliver Wolcott. To show appreciation for the role Oliver Wolcott had played in securing separate town status, the town representatives voted to change the name from Farmingbury to Wolcott.

(By Florence Goodman)

(Information for this article was taken from "Wolcott, Connecticut 175th Anniversary 1796-1971 by John Washburne, "A Brief History of Wolcott," by M.M.N. Hall, 1962, and "The 1986 Historic Resources Inventory" by J.P. Loether)

# Life in the Town of Wolcott



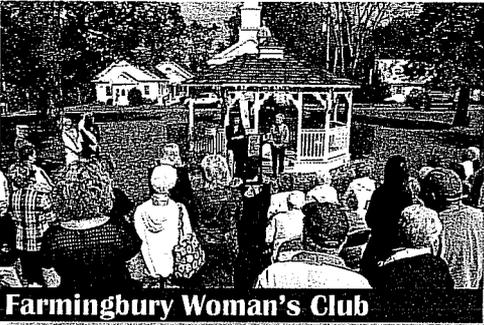
**Wolcott High School Football**



**Baseball Association of Wolcott**



**Toys for Tots**



**Farmingbury Woman's Club**



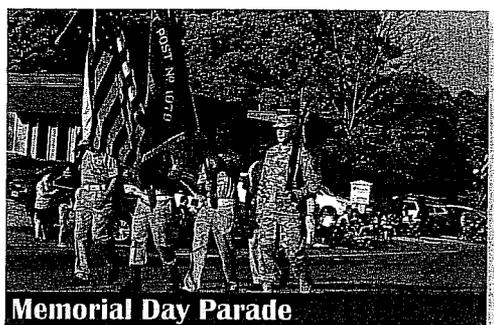
**Wolcott Dog Park**



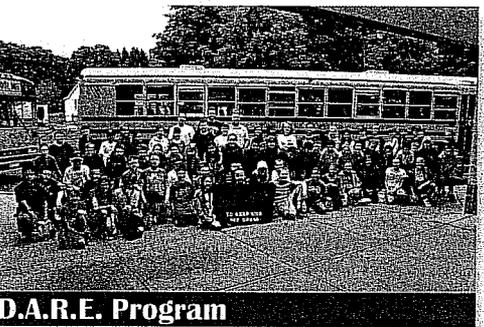
**Wolcott Senior Center**



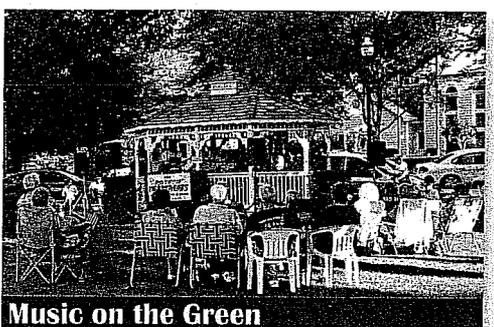
**Veterans Day Parade**



**Memorial Day Parade**

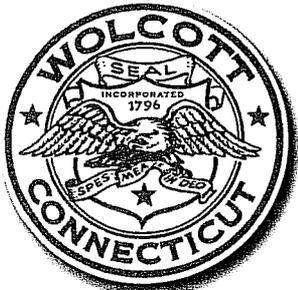


**D.A.R.E. Program**



**Music on the Green**

## Wolcott Economic Development Commission



This brochure was produced by Mary M. Kelly, Chairperson of the Commission, with contributions from Commission members Sean Hughes, Dave Grant, Richard Mansfield, and Terry Mulhall.

**TYNAN & IANNONE**

*Attorneys at Law*

250 Wolcott Road  
Wolcott, Connecticut 06716-2634

WILLIAM F. TYNAN  
MARK IANNONE  
BRIAN TYNAN  
CLIFFORD COMERFORD

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(203) 879-9152  
tilawct.com

November 13, 2015

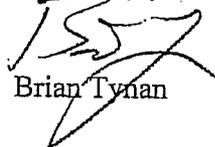
Chairman David Valletta  
Wolcott Town Council  
Wolcott Town Hall  
10 Kenea Avenue  
Wolcott, CT 06716

**RE: Della Bella Donation of Land**

Dear Chairman Valletta and Members of the Wolcott Town Council:

Attached please find a Letter of Intent from the Heirs of Daniel Della Bella, Sr. The letter indicates that the family wishes to donate a land locked parcel of property roughly 5.85 acres off of Central Avenue and Old Boundline Road. As you may know, the Della Bella Family donated approximately 20 acres in the 1960's or 70's and this parcel abuts that property. I would ask that you review this matter and we should have more details available for you at the next Town Council meeting.

Very truly yours,



Brian Tynan

BT/an  
Enclosure

# Letter of Intent Donation Of Property to The Town Of Wolcott

Karen Garrigus  
135 Garrigus Court  
Wolcott, CT 06716  
September 1, 2015

**Dear Mayor Dunn and the Wolcott Town Council**

The heirs of Daniel Della Bella Sr. wish to donate a parcel of land to the Town of Wolcott for conservation / open space use.

This Tenants in Common property is listed as Beatrice Arsenault Et Al, Unique ID L03105000, Assessor's Map 123, Lot 37 and Zoned R-130.

The roughly 5.85 acres is undeveloped land consisting of mature upland forest with no wetlands and borders a larger parcel of roughly 20 acres, that was previously donated to the Town of Wolcott by Daniel Della Bella Sr. in 1963, Map 123, Lot 35F. Assessor's Map attached of both properties.

Upon Town Council acceptance of this donation, we ask that the Town Attorney prepare and process all documents for conveyance of this parcel to the Town of Wolcott.

Respectively Submitted,

  
Karen Garrigus

**Tenant in Common approval for ID# L0310500 land donation to Town of Wolcott**

Interest %	Owner of Interest		
2/5	Beatrice Arsenault (Trust)	<u>Beatrice Arsenault Trust</u>	Date 9/12/15
1/5	Joanne D. Farris (Trust)	<u>Cheryl Rosenthal Executor, Joanne D. Farris Trust</u>	Date 9/4/15
1/2 of 1/5	Gary Gemino	<u>Gary J. Gemino</u>	Date 9-27-15
1/2 of 1/5	Sandy Deleskis	<u>Sandra B. Deleskis</u>	Date 9-1-15
1/4 of 1/5	Ann Morrone	<u>Ann Morrone</u>	Date 9-10-15
1/4 of 1/5	Lisa Giordano (Trust)	<u>Lisa Giordano Trust</u>	Date 9-23-2015
1/4 of 1/5	Karen Garrigus	<u>Karen Garrigus</u>	Date 9-01-2015
1/4 of 1/5	Donna Gray (Trust)	<u>Donna Gray Trust</u>	Date 9/23/15



**TYNAN & IANNONE**  
*Attorneys at Law*  
250 Wolcott Road  
Wolcott, Connecticut 06716-2634

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tilawct.com

November 12, 2015

Chairman David Valletta  
Wolcott Town Council  
Wolcott Town Hall  
10 Kenea Avenue  
Wolcott, CT 06716

**RE: Lease Extension Agreement for Farmingbury Hills Restaurant, LLC**

Dear Chairman Valletta and Members of the Wolcott Town Council:

For the benefit of the new Members of the Wolcott Town Council, the Town of Wolcott had entered into a Lease Agreement with Farmingbury Hills restaurant, LLC in June 2001. Upon the expiration of the 10 year Lease term, the Lessee had exercised its option to extend the Lease Agreement. As many of you will recall last year the Town Council voted to extend the Lease by giving two-five year options to Farmingbury Hills Restaurant effective June 1, 2014. The Golf Course Commission and the LLC have been negotiation terms and have addressed various issues to their mutual satisfaction.

Attached to this letter please find an Extension Agreement including some additional provisions that the Golf Course Commission and the Lessee has wished to reduce to writing.

As the Lease extension has previously been approved by the Wolcott Town Council and the Golf Course Commission has approved this Extension as well, I would ask that the Town Council approve the Extension Agreement and authorize Mayor Dunn to execute this on behalf of the Town of Wolcott.

Thank you very much for your attention to this matter.

Very truly yours,

  
Brian Tynan

BT/an  
Enclosure  
#6274

## EXTENSION AGREEMENT

Between the Town of Wolcott and Thomas G. Dunn, Mayor, 10 Kenea Avenue, Wolcott, Connecticut 06716 (hereinafter referred to as "Lessor"); and Farmingbury Hills Restaurant, LLC a Connecticut Limited Liability Company with its personal place of business located at 141 East Street, Wolcott, Connecticut (hereinafter referred to as "Lessee") acting herein by Christopher DiNunzio, Member Duly Authorized.

WHEREAS, the Town of Wolcott and Farmingbury Hills Restaurant, LLC entered into a 10 year Lease effective June 1, 2001;

WHEREAS, Farmingbury Hills Restaurant, LLC exercised an option pursuant to Paragraph 3 of the 2001 Lease Agreement to extend the Restaurant Lease for a period of 5 years;

WHEREAS, on July 15, 2014, the Wolcott Town Council voted to extend two 5 year options to Farmingbury Hills Restaurant, LLC effective June 1, 2014;

THEREFORE, the Lessor and Lessee hereby acknowledge that the Lessee has exercised its option for the first Lease Agreement extension effective June 1, 2014 through May 31, 2019.

This extension is conditioned upon the Lessee's principal, Christopher DiNunzio, issuing a personal guaranty to the Town of Wolcott in form attached hereto;

It is further agreed and acknowledged that the principal member of Farmingbury Hills Restaurant, LLC has exchanged security deposits with the Estate of Daniel Gugliotti so that the security deposit currently held plus accumulated interest by the Town of Wolcott is acknowledged and accepted as funds currently owed to Christopher DiNunzio as personal guarantor of the original lease and this subsequent extension of Lease Agreement.

The Lessee shall deposit the sum of \$30,000.00 with the Town of Wolcott upon the execution of this agreement and shall deposit an additional \$12,500.00 on or before June 30, 2016. These sums shall be held as a security deposit for the faithful performance of the obligations by the Lessee pursuant to the original Lease and this extension agreement. Failure to make the additional payment shall be grounds for immediate termination of the Lease.

The Parties also wish to supplement the original lease with the following additional provisions: The Lessee acknowledges it shall be responsible for any repair and replacement of the kitchen exhaust hood.

The Lessee shall place a vending machine and ATM in the hall between the Pro Shop and grill room and shall be responsible for a stocking of same. The Lessee shall provide security surveillance at its expense for the vending machine and ATM and will in exchange receive any profits from the vending machine and ATM. In all other respects the original Lease terms in the Lease dated June 1, 2001 shall remain in full force and effect.



**GUARANTY OF PAYMENT OF RENT**

**PERSONAL GUARANTY**

In consideration of and as an inducement to the Town of Wolcott, (Lessor), to extend a particular lease dated June 1, 2001, between Lessor and Farmingbury Hill Restaurant, L.L.C., (Lessee), Lessor hereby relies on this guaranty of the lease by Christopher DiNunzio of 18 Ferro Road, Wolcott, Connecticut, as Guarantor.

Guarantor, unconditionally guarantees the full and punctual payment of all rent, both basic and additional, if any (as defined in the lease), and all other sums due, including interest and penalties, and to be paid by Lessee pursuant to the lease and the performance by Lessee of all the terms, conditions, covenants and agreements of the lease, and Guarantor agrees to pay all of Lessor's costs, expenses, and reasonable attorney fees incurred in enforcing the covenants and agreements of Lessee in the lease or incurred by Lessor in enforcing this guaranty.

Guarantor waives notice of the acceptance of this agreement, presentment, protest, notice of protest, and any demand for performance or any notice of nonperformance which might otherwise be a condition precedent to the liability of Guarantor under this guaranty. Guarantor agrees that Lessor may proceed directly against Guarantor, without first proceeding or making claim or exhausting any remedy against Lessee or pursuant to any particular remedy or remedies available to Lessor.

Guarantor agrees that without releasing, diminishing, or otherwise affecting the liability of Guarantor or the performance of any obligation contained in this guaranty and without affecting the Lessor's rights, Lessor may, at anytime and from time to time, and without notice to

or further consent of Guarantor: (a) make an agreement extending or reducing the term of the lease or otherwise altering the terms of payment of all or any part of the rent, or granting any indulgences with respect to these matters; or modifying or otherwise dealing with the lease; (b) exercise or refrain from exercising or waiving any right Lessor might have; (c) accept security of any kind from Lessee; (d) consent to any assignment or subletting in accordance with the lease by Lessee, its successors or assigns, made with or without notice to Guarantor, and € consent to a changed or different use of the leased premises (as defined in the lease).

Neither Guarantors obligations to make payment in accordance with the terms of this agreement nor any remedy for the enforcement of this agreement shall be impaired, modified, changed, released, or limited in any manner by any impairment, modification, change, release, or limitation of the liability of Lessee or of any remedy for the enforcement resulting from the operation of any present or future provision of the Federal Bankruptcy Code or from the decision of any court.

This guaranty of lease shall bind the heirs, executors, administrators and assigns of the Guarantors and inure to the benefit of the successors and assigns of the Lessor.

In Witness Whereof, the Guarantor has hereunto set its hand and seal to this guaranty agreement on this \_\_\_\_\_ day of November, 2015.

Signed, Sealed and Delivered  
In the presence of:

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Christopher DiNunzio

