WOLCOTT TOWN COUNCIL

Regular Meeting
Tuesday, April 7, 2015
Council Chambers, Wolcott Town Hall
7:30 p.m.

MINUTES

Chairman Valletta called the meeting to order at 7:30 p.m. with the Pledge of Allegiance, and attendance was taken.

MEMBERS PRESENT: Chairman David Valletta, Vice-Chairman Gale Lanza Mastrofrancesco, Joseph Del Buono, Francis Masi, Rachel Wisler, Roger Picard, Jeffrey Slavin, Charles Marsella and Donald Charette Sr.

MEMBERS ABSENT: None

ALSO PRESENT: Mayor Thomas G. Dunn; Linda Bruce, Municipal Finance Officer; Attorney Michael Tansley, Cicchetti, Tansley & McGrath, LLP; David Kalinowski, Public Works Director; Police Chief Edward Stephens; Taxpayer: Brian Smail; et al.

APPROVAL OF MINUTES:

- **Regular Meeting - March 17, 2015**

Upon **MOTION** by Donald Charette, seconded by Jeffrey Slavin, it was unanimously voted to **approve** the minutes of the Regular Meeting held on March 17, 2015.

TAXPAYERS' TIME: (Limited to Items on the Agenda)

No taxpayers came forward.

CORRESPONDENCE (on file):

1. Finance Office Transfer, submitted by Linda Bruce
2. Proposed Utility Audit Agreement with Cleary Energy
3. Proposed Resolution (#399): Americans with Disabilities Act Notice
4. Proposed Resolution (#400): Town of Wolcott Grievance Procedure
5. Proposed Resolution(#401): Town of Wolcott Fair Housing
6. Letter dated March 19th to Harry Fitzgerald regarding his appointment to the Board of Assessment Appeals
7. Copy of Memo dated March 23rd from Pam Deziel, Assessor, to Town Attorney Brian Tynan regarding Town of Wolcott Revaluation for October 1, 2016
8. Town of Wolcott Proposed Budget for Fiscal Year 2015-2016
9. Wolcott Public Schools Proposed Budget for FY 2015-2016
10. Announcement for Wolcott Fire Department Company 2: Fire Safety Open House, 55 North Street; will be held on Sunday, April 12th from 1-5 p.m.
11. Letter dated April 2nd from James McKenna, President of the Edgewood Cemetery Association, regarding Real Property Off of Old Boundline Road
12. Town of Wolcott Proposed Budget Presentation for FY 2015-2016

MAYOR'S REPORT:

Mayor Dunn came forward and stated that he does not have a report this evening. A brief question and answer period followed with respect to the condition of the roads following the harsh winter. Discussion followed regarding the plans for patching and paving.

FINANCE OFFICER'S REPORT:

Linda Bruce came forward and stated that she does not have a report and noted that one transfer was submitted for approval.

Upon **MOTION** by Francis Masi, seconded by Rachel Wisler, it was unanimously voted to approve the following transfer: Fund 01; Public Works – 311, from #4420 $3,000.00 to #4100 $3,000.00 **(see attached).**

SUB-COMMITTEE AND LIAISON REPORTS:

Mr. Picard advised that he attended a meeting of the Economic Development Commission last week and noted that they are in the process of developing a brochure on the benefits of living and/or doing business in Wolcott. They should have something in place and distributed within the next month or two.

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:

1. **Discussion & Possible Action to Authorize the Mayor to Execute Utility Audit Agreement with Cleary Energy**

Attorney Michael Tansley and Linda Bruce came forward, at which time Mrs. Bruce advised that Attorney Tansley has reviewed the contract **(see attached).** She noted that in Section 707 (c) of the Charter, the Council can waive the public bidding procedures and it is her opinion that to enter into a public bid for a utility contract would not be in the best interests of the Town of Wolcott. The proposed contract does not incur any expense for the Town of Wolcott. If refunds or credits are realized, the benefits are shared with the contractor under the terms of the contract. There is no determined value of the contract, however, it does span multiple fiscal years so requires Town Council approval.

Attorney Tansley advised that he has reviewed the contract and noted that certain language changes have been made. Those changes were proposed to Mr. Cleary, and were agreed to. The contract is now more compliant with the Freedom of Information Act and certain other insertions were made to make sure that the contract was written in a manner that is in the best interest of the Town. The contract does not have a particular dollar value and therefore does not meet the $10,000 threshold requiring that it be put out to bid per the Charter.

A lengthy discussion followed with respect to the specifics of the contract such as the utility rates, percentages per year of cost savings, the number of years of the contract, etc. Mr. Marsella noted that he has spoken to other companies that have two year contracts instead of three and thinks that it would be better if they could get a two year contract. Discussion continued after which it was determined that the Council would prefer that the Finance Officer do some additional research into this issue. No action was taken.

2. Resolution: Americans with Disabilities Act Notice

Upon **MOTION** by Gale Mastrofrancesco, seconded by Rachel Wisler, it was unanimously voted to **adopt** the following resolution (#399**): Town of Wolcott Americans with Disabilities Act Notice;** BE IT RESOLVED that the Town of Wolcott does not discriminate on the basis of disability in admission to, access to, or operations of its programs, services, or activities. The Town of Wolcott does not discriminate on the basis of disability in its hiring or employment practices **(reading of entire resolution was waived-full text attached).**

3. Resolution: Town of Wolcott Grievance Procedure

Upon **MOTION** by Gale Mastrofrancesco, seconded by Jeffrey Slavin, it was unanimously voted to **adopt** the following resolution (#400): **Town of Wolcott Municipal Grievance Procedure;** BE IT RESOLVED that this Grievance Procedure is established to meet the requirements of the Americans with Disabilities Act. It may be used by anyone who wishes to file a complaint alleging discrimination on the basis of disability in employment practices and policies or the provision of services, activities, programs, or benefits by the Town of Wolcott **(reading of entire resolution was waived-full text attached).**

4. Resolution: Town of Wolcott Fair Housing

Upon **MOTION** by Gale Mastrofrancesco, seconded by Rachel Wisler, it was unanimously voted to **adopt** the following resolution (#401): **FAIR HOUSING RESOLUTION TOWN OF WOLCOTT**; It is the policy of the Town of Wolcott to promote Fair Housing opportunities and to encourage racial and economic integration in all its programs and housing development activities. NOW THEREFORE, BE IT RESOLVED, That the Town of Wolcott hereby endorses a Fair Housing Policy to ensure equal opportunity for all persons to rent, purchase, obtain financing and enjoy all other housing-related services of their choice on a non-discriminatory basis as provided by State and Federal law **(reading of entire resolution was waived-full text attached).**

5. Town of Wolcott Proposed Budget Presentation for Fiscal Year 2015-2016

Mayor Dunn came forward and presented the FY 2015-2016 Town of Wolcott Proposed Budget **(selected sections attached; full presentation on file).** He began the presentation by reading the following transmittal letter to the Town Council dated March 31, 2015.

Dear Chairman Valletta:

Presented herein is the Town's 2015/2016 Proposed Budget.

The Government Finance Officers Association identifies the budget as the principal mechanism for promoting sound financial management practices regarding the use and distribution of municipal resources.

This budget was developed with the goal of achieving a financial plan that maintains the Town's commitment to providing a full range of public services while ensuring long-term financial integrity.

We have achieved an unprecedented goal in Fiscal Year 2014/2015 – an increase in our credit rating from Standard and Poor's. Standard and Poor's elevated Wolcott from an A1 to double AA Stable. This rating increase contributed to a successful bond refunding in January, 2015. We achieved a budgetary savings of $408,844 over the life of the bonds. The majority of the savings is realized in Fiscal Years 2015/2016 and 2016/2017 of $153,262 and $159,252 respectively for a total of $312,514. The balance of $96,330 is amortized over Fiscal Years 2018 through 2027.

The proposed General Government budget totals $19,765,354 or a 5.7% increase over the 2014/2015 approved budget. This budget does not propose any new programs or increases in personnel levels. The proposed cost increase is driven by contractual agreements including salaries, medical benefits, pension contributions, refuse collection/disposal, consulting services, bonding cost and State mandated requirements. The majority of the increases are:

• Medical Insurance	$ 400,000
• Salaries	183,786
• Pension Contribution	125,346
• Refuse Collection/Disposal	22,700
• State Mandated Requirements	39,000
• Technology - Servers	30,000
• Bonding Cost	117,527
• Lease Cost/Capital Purchases	100,760

These increases total $1,019,119 or 95.2% of the total increase.

We have worked hard over the last twelve (12) years to avoid "Feast and Famine" budgetary actions, which allow some Town operations to thrive while others fail in their public responsibilities. We have attempted to keep all General Government departments healthy and provide improvements to buildings and services where necessary. These improvements, as noted below, were accomplished by utilizing the General Government budget, bonding and grant proceeds and lease-purchase agreements.

Town-Wide Communication System	Renovations to Wolcott Public Library
Dispatch Center	Police Command Vehicle (SUV)
Rescue Truck	Police Cruisers

Fire Pumpers
Fire Pumper-Tanker
Hazard Materials Response Vehicle
De-Icing Equipment
Fire Dept. Support Vehicles (SUVS)
Ambulances
Cardiac Monitoring & Resuscitation Equipment

Animal Control Van
Senior Buses
Dump Trucks fitted with Plows &
Paving Machine
Excavator
Road Grader
Sewer Cleaning Truck

Additionally we have constructed a new Youth Center, properties were purchased on Woodtick Road adjoining Frisbie School, on Mad River Road adjoining Peterson Park and on Bound Line Road adjacent to Wolcott High School.

The most recent approved planned and completed improvements to our infrastructure and Town buildings include:

Road Reconstruction and Repair
New Boilers at Wolcott High School
Bleachers at Wolcott High School
Natural Gas Line at Wolcott High School
Repair to Waterline on Woodtick Road
Energy Improvements-Public Works Facility
Upgrades to Lecture Hall at Wolcott High School
Upgrades to Music Suites at Wolcott High School

Waterline to Wolcott High School
Gym Floor at Wolcott High School
Fire Alarm System at Wolcott High School
Fire Alarm System at Wakelee Elementary
Walking Trail at Scovill Reservoir
Public Works Pre-Fab Building
Renovation to Front Entrance Canopy at Wakelee
Central Office Renovation at Alcott School

There have been many budget challenges over the last eleven (11) budget presentations. The 2015/2016 proposed budget also includes challenges. The challenge to maintain all Town services amidst rising fringe benefit costs and State mandated requirements. Cost savings measures implemented over the last eleven (11) budgets have contributed to the preservation of Town services and programs.

The cost savings efficiencies include:

- Salary freeze in 2009/2010
- Staffing level reductions in the Police Department
- Staffing level reductions in the Public Works Department
- Staffing level reductions in Town Hall
- Reorganization of Winter Road treatment applications
- Refurbishing Public Works Trucks – eliminate purchase of additional Commercial Dump Trucks which could exceed $200,000 per truck
- Combining the responsibilities of the Public Works Director and Zoning Enforcement Officer – this initiative has resulted in an approximate cost savings of $616,078 for the period of 2005/2006 through 2014/2015.

Without these cost savings efficiencies we would not have realized the modest annual budget increase of .949% - less than one % - over a seven year period, which includes the 2015/2016 proposed budget.

Unless there is a radical change in legislative direction we expect State funded revenues to remain flat. Additionally we do not expect a major increase in local

revenue sources. Given this likelihood, future budgets will continue to explore operational changes that contribute to enhanced efficiency and reduced costs. At the same time this proposed budget looks to Wolcott's future by addressing public safety measures, continuation of all Town services and programs, capital financing issues and maintenance of infrastructure and facilities, thus avoiding a "Feast and Famine" budgetary process.

Once again, I would like to thank all who were involved in the 2015/2016 budget process and I look forward to working with the Town Council members in finalizing the 2015/2016 Fiscal Year Budget.

Respectfully, Thomas G. Dunn, Mayor

General summary is as follows:

2015/2016 TOTAL PROPOSED GENERAL GOVERNMENT EXPENDITURE BUDGET

The Budget for 2015-2016 $19,765,354 (Proposed)
The Budget for 2014-2015 $18,694,482 (Approved)
Total Change is: $1,070,872 5.7% increase

EXPENDITURE BUDGET BY CATEGORY
2014/2015 COMPARED TO PROPOSED 2015/2016

2015/2016	+/-	APPROVED 2014/2015	PROPOSED
WAGES		$ 5,847,801	$ 6,031,587
FRINGE BENEFITS		3,754,979	4,290,255
DEBT SERVICE/LEASING		4,007,785	4,240,072
MAINT/REFUSE/ELEC/FUEL		2,143,420	2,182,626
GASOLINE/DIESEL		173,950	123,250
COMMUNICATIONS/LIAB INS		497,132	521,450
MISC. OPERATING EXPENSE		1,291,010	1,353,752
LEGAL/PROF. SERVICES		978,405	1,022,362
TOTAL		$18,694,482	$19,765,354

TOWN OF WOLCOTT 2015/2016
TOTAL PROPOSED EXPENDITURE BUDGET

	2014/2015 Approved	2015/2016 Proposed	+/-
General Gov't	$18,694,482	$19,765,354	$1,070,872
Education	$32,779,867	$33,139,867	$360,000
GRAND TOTAL	$51,474,349	$52,905,221	+$1,430,872

6. Department Budget Presentations for Fiscal Year 2015-2016

- **Departments: 111-117** (Exp. pp. 8-11 / Rev. Dept. 112-p. 5)

There were several line items referenced for clarification purposes. Mayor Dunn provided explanation for same.

Dept. 112: #1205 Wages-Tree Warden: $5,000 increase/previously not funded: Tree Warden is appointed by the Mayor; he is an employee of the Public Works Dept.; Tree Warden was not previously paid; a stipend was placed in the budget due to extra duties incurred recently; also, in case they need an outside source.

Dept. 112: #1250 Wages-Cleaning-P/T: $500 increase: Need for increased hours in cleaning of various public buildings.

Dept. 112: #2120 Medical Insurance: $400,000 increase: Increase in claims; very difficult to estimate; they are comfortable with the number; the amount would be significantly greater if they were not self-funded.

Dept. 112: #3700 Consulting Services: $25,000 increase: Increase due to all state mandates, specifically with respect to the dams.

Dept. 112: #3200 Legal & Consulting Services: $22,000 increase: Specifically for attorneys' fees for legal & negotiations matters.

Dept. 112: #6120 CT Conference of Municipalities $10,000 increase/previously not funded: He has determined that it will be worth it to now be a part of CCM; they have made changes and are offering benefits without extra charges; it will be a trial run.

Dept. 112: #4410 Maint.-Town Hall: $5,000 increase: anticipated increased maintenance to the Town Hall, including duct work.

Five Year Capital Plan: Police Dept. – 211; From the audience, Police Chief Stephens noted that the ATV has been utilized at the Woodtick Recreation Area and was utilized for a rescue in the woods; the ATV does not have to be registered.

Five Year Capital Plan: Park & Recreation- 521: Possible improvements to Frisbie Field in the amount of $50,000 is for possible grant monies; they apply every year.

Five Year Capital Plan: Acquired Facilities – Fund 30: Kiwanis Campground Improvements: the property is owned by the Town of Wolcott and is leased to the Kiwanis Club.

Five Year Capital Plan: Public Safety - 212: **Video Storage Replacement:** From the audience, Chief Stephens noted that their current system is outdated; this is a captor system for all of the cameras.

- **Public Works: Dept. 311** (Exp. pp. 20-21)

Mr. Kalinowski came forward, at which time the following lines items were referenced and clarification was provided:

#1140 Wages-Operations: $82,975 increase: to pay for wage increases.

From the audience, Mrs. Bruce referenced the following line item, and noted that the above increase is offset with the decrease in the Operating Reserve account. Actual increase is approximately $9,000.

#8997 Operating Reserve: $73,515 decrease: this amount was anticipated for union negotiations.

#4400 Maint. Equipment: no increase: is comfortable with the current number with no increase due to a lot of work that was accomplished in the current fiscal year.

#5700 Overtime: no increase: held the line on this; it was noted that they can also use the Town Aid Roads line item for overtime.

General discussion followed with respect to how repairs are made to the fleet and the life expectancy of various vehicles. Mr. Kalinowksi noted that most repairs are made in-house, some need to be sent out. It was noted that the Town Crew was called out 47 times this fiscal year. The two dump trucks and the mower in the Five Year Capital Plan was referenced. It was noted that they will own them after the last payments.

ITEMS FOR NEXT AGENDA:

Chairman Valletta advised that if anyone has any items please contact the Chairman or the Secretary.

TAXPAYERS' TIME:

1. **Brian Smail, of 131 Boundline Road** came forward and noted that the Police ATV vehicle previously mentioned din the meeting is not allowed to be driven on pavement. The Police are driving it on asphalt which opens up the Town to a lawsuit. Mr. Smail next referenced the massacre taking place on Woodtick Road, at which time Chairman Valletta requested that Mr. Smail not use the word massacre to describe the construction of the walking trail. Mr. Smail next stated that on Monday morning there were seven town vehicles present in the area with no 'men working' signs or flaggers present. He noted that this is also a liability issue for the Town. Lastly, Mr. Smail stated that a wood chipper has been dragged all through the wetlands and again questioned where the original 'cease & desist' is issued by Michael DeNegris.

EXECUTIVE SESSION:

No Executive Session was held.

ADJOURNMENT:

Upon **MOTION** by Rachel Wisler, seconded by Gale Mastrofrancesco, it was unanimously voted to adjourn the meeting at 8:52 p.m.

APPROVED:

Elizabeth Gaudiosi, Secretary
WOLCOTT TOWN COUNCIL

David Valletta, Chairman
WOLCOTT TOWN COUNCIL

TOWN OF WOLCOTT

TOWN HALL • 10 Kenea Avenue
Wolcott, Connecticut 06716
Tel. (203) 879-8100 • Fax: (203) 879-8105

April 2, 2015

David Valletta, Chairman
Wolcott Town Council
10 Kenea Avenue
Wolcott, CT 06716

RE: TRANSFERS WITHIN/BETWEEN DEPARTMENTS - FISCAL YEAR 2014/2015

Dear Mr. Valletta:

In accordance with the provisions of the Wolcott Town Charter, I am hereby notifying you of the following transfer for Fiscal Year 2014/2015 contained in Schedule A (Fund 01) which is attached hereto and made a part hereof.

If you have any questions, please feel free to contact me.

Sincerely,

Linda R. Bruce

Linda R. Bruce,
Municipal Finance Officer

LRB/sh
Enclosures

MAYOR'S ACTION:
DATE: April 2, 2015

APPROVED BY: .....
Thomas G. Dunn, Mayor
Town of Wolcott

COUNCIL'S ACTION:
DATE: April 7, 2015

APPROVED BY: .....
Chairman, Wolcott Town Council

SCHEDULE A
TRANSFERS WITHIN / BETWEEN DEPARTMENTS FUND 01
2014-2015 FISCAL YEAR - FOR REVIEW ON APRIL 7, 2015

DEPARTMENT		ACCOUNT	DESCRIPTION	DEBIT	CREDIT
PUBLIC WORKS - 311					
	TO:	01-3-311-4-4100	ELECTRICITY	3,000.00	
	FROM:	01-3-311-4-4420	MAINT. & REPAIR-BUILDING		3,000.00
			TOTAL TRANSFERS - FUND 01	**3,000.00**	**3,000.00**

Reason: To pay for electricity costs through the end of the fiscal year.

TOWN of WOLCOTT
REQUEST FOR TRANSFER

DATE: 3/26/2015

REQUESTOR: David Kalinowski **DEPT.#** 311

The following budget transfer(s) is requested:

	ACCOUNT NUMBER	DESCRIPTION	AMOUNT
TO	01-3-311-4-4100	Electricity	3,000.00
FROM	01-3-311-4-4420	Maint. & Repair-Building	3,000.00

ALL REQUESTS FOR TRANSFERS MUST BE PRESENTED TO THE TOWN COUNCIL FOR APPROVAL - PLEASE ENSURE THAT ALL INFORMATION IS COMPLETE & ACCURATE

The reasons the "to" account(s) are exhausted:

Account is not exhausted.

Transfer is needed for:

To pay for electricity costs through the end of the fiscal year.

The effect on the "from" account(s):

No effect.

FINANCE OFFICE USE

APPROVAL L. Bruce DATE: 4/2/2015

REPRODUCE THIS FORM AS NECESSARY

Dennis H Cleary Principal

Email: dcleary@clearyenergy.com
Phone: 203-416-6568 Ext. 101
Toll Free Fax: 800-930-2567 Local Fax: 203-416-6587

UTILITY AUDIT AGREEMENT

DATE: Jan 26, 2015

Customer: Town of Wolcott

Address: 10 Kenea Ave

Wolcott CT 06716

We Agree:

(1) That Cleary and Associates LLC., DBA Cleary Energy (Hereafter referred to as Cleary) is contracted by The Town of Wolcott and (Hereafter referred to as Customer) to use its best efforts to examine all utility, supplier and government charges on all Utility bills to obtain refunds and / or credits and rate reductions. The utilities include but are not limited to all Electric, Gas, and Propane.

(2) That Customer will provide Cleary with requested copies of utility bills and will sign authorization documents allowing the release of all billing information needed for the audit and to enable Cleary to secure refunds and / or credits and rate reductions for Customer on the following facilities / locations: All Town owned general government facilities, specifically excluding herefrom all educational facilities.

(3) That Customer will pay to Cleary the following amounts: (A) 50% of any refunds or credits obtained on prior utility bills as a result of the efforts of Cleary and/ or the affirmative acts of Customer, (B) 50% for the first twelve months following the refunds of all Customer utility related cost savings obtained as a result of the efforts of Cleary and/ or the affirmative acts of Customer, (C) 40 % for the second twelve months following the refunds of all Customer utility related cost savings obtained as a result of the efforts of Cleary and/ or the affirmative acts of Customer, (D) 30% for the third 12 months following the refunds of all Customer utility related cost savings obtained as a result of the efforts of Cleary and/ or the affirmative acts of Customer. If no refunds, savings or credits are received, Customer will owe nothing to Cleary.

(4) That Customer agrees to provide Cleary with copies of refund and credit statements and all utility related billing to Cleary for verification of sums due. The amounts due Cleary are payable after the Customer's receipt of any refund, credit or checks, within fifteen (15) days of Customer's receipt of an invoice from Cleary for same. The substantially prevailing party in any litigation arising out of this agreement shall be entitled to recover from the other party its costs of suit including reasonable attorney's fees.

(5) That this agreement shall terminate upon the expiration of the three year period set forth above, or sooner in the event Customer receives notification that no refunds or further cost savings are due Customer. Notwithstanding such termination, Cleary shall be entitled to receive any and all amounts due as a result of its efforts in accordance with the terms of this agreement. Cleary maintains that the results to be achieved and all reports to Customer will be due to Cleary's work product and its proprietary systems and methods. Therefore, Customer agrees not to disclose any information provided to it by Cleary that is expressly marked proprietary to the extent that such information is exempt from disclosure under the provisions of Connecticut Freedom of Information Act as determined by the Wolcott Town Attorney or his/her designee, whose determination shall be conclusive and final as between the parties.

(Agreed to by)

(Address)

(City State) (Zip)

(Authorized Person Signature) _____

(Title) _____

(Printed Signature) _____

(Accepted By) Dennis H. Cleary Principal, Cleary and Associates LLC, DBA Cleary Energy

(Signature)

_____

FIVE YEAR CAPITAL PLAN
FISCAL YEARS 2015-2016 THROUGH 2019-2020

Project Summary Descriptions	Funding Source	FY 2015-2016	FY 2016-2017	FY 2017-2018	FY 2018-2019	FY 2019-2020
TOWN CLERK - 122						
Records Desk - Storage of Land Records & Minutes	Exp Budget		7,000			
Rolling Shelves - for Land Records	Exp Budget			6,000		
Map Filing System - for large survey map storage	Exp Budget				5,000	
Vault Survey - for grant projects	Exp Budget					5,000
ASSESSOR - 154						
State Mandated Revaluation - for October 1, 2016	Exp Budget	90,000	90,000			
POLICE DEPARTMENT - 211						
1 SUV - continued replacement of fleet	Exp Budget-Lease	12,000	12,000	12,000		
Patrol Vehicles - continued replacement of fleet	Exp Budget-Lease	-	30,000	30,000	30,000	30,000
13 new tasers	Exp Budget	17,000				
1 ATV - to purchase vehicle loaned to Wolcott for 1 year	Exp Budget	9,200				
PUBLIC SAFETY - 212						
Video storage replacement	Exp Budget-Lease/Grant	10,000	10,000	10,000		
Server & CIIS router - replace outdated equipment	Exp Budget-Lease	5,000	7,000	7,000		
FIRE DEPARTMENT - 221						
Engine Pumper - replace 1989 engine at Co #1	Under Review		525,000			
Tanker - replace one of the tankers reburbished in 1996	Under Review			550,000		
Tanker - replace one of the tankers reburbished in 1996	Under Review				550,000	
Engine Pumper - replace 1995 engine at Co #3	Under Review					550,000
FIRE MARSHAL - 222						
1 SUV - replace 2001 Ford Expedition	Exp Budget-Lease	12,000	12,000	12,000		

FIVE YEAR CAPITAL PLAN
FISCAL YEARS 2015-2016 THROUGH 2019-2020

Project Summary Descriptions	Funding Source	FY 2015-2016	FY 2016-2017	FY 2017-2018	FY 2018-2019	FY 2019-2020
CIVIL PREPAREDNESS - 231						
Pet shelter supplies	Exp Budget		2,000			
All Hazard Siren - Tyrell Middle School	Exp Budget			3,000		
All Hazard Siren - Wolcott Landowners Area	Exp Budget				3,000	
All Hazard Siren - Alcott School	Exp Budget					3,000
EMERGENCY PLANNING COMM - 241						
Emergency Operations Center Equipment & Shelter Supplies	Exp Budget		3,000	2,000	2,000	2,000
In-ground Water Tanks	Under Review		20,000	21,000	22,000	23,000
Shelter Adaptation - for people with special needs	Under Review			50,000		
Shelter Adaptation - for people with pets	Under Review				25,000	
VOLUNTEER AMBULANCE - 251						
Ambulance - final payment on 2010 unit	Exp Budget-Lease	24,465				
Ambulance - replace 2007 unit	Exp Budget-Lease	30,000	30,000	30,000	30,000	30,000
4 radios and 18 AED batteries	Exp Budget	14,060				
Replace Roof - older building built in 1990	Exp Budget		10,000			
Exhaust Fume Removal Systems - OSHA compliance in ambulance bays	Under Review			75,000		
PUBLIC WORKS - 311						
2 Small Dump Trucks, Ford F-550	Exp Budget-Lease	25,000	25,000	25,000	25,000	25,000
Large Mower	Exp Budget-Lease	13,000	12,000	12,000	12,000	12,000
Single Stream Recycle Truck	Under Review		50,000	50,000	50,000	50,000
PARK & RECREATION - 521						
Frisbie Field - possible improvements	Grant Funds	50,000				

FIVE YEAR CAPITAL PLAN
FISCAL YEARS 2015-2016 THROUGH 2019-2020

Project Summary Descriptions	Funding Source	FY 2015-2016	FY 2016-2017	FY 2017-2018	FY 2018-2019	FY 2019-2020
LIBRARY - 551						
Electrical updates - replace distribution panel, subpanels, feeders, etc.	Exp Budget	25,104				
Replace exterior electrical transformer	Under Review		21,750			
Replace carpeting in adult area	Under Review			32,000		
Fluorescent lighting - replace main level lighting with energy efficient fixtures	Under Review				50,750	
Acoustical Ceiling Tile	Under Review					40,600
ACQUIRED FACILITIES - FUND 30						
Woodtick Recreation Area - Miscellaneous improvements as needed	Exp Budget	10,000				
Repair/Replace Chestnut Hill Reservoir Dam Valves	Exp Budget	10,000				
Kiwanis Campground Improvements - repair beach erosion, court & parking lot	Exp Budget		5,000			
Canoes/Kayaks - possible rentals	Exp Budget			15,000		
Field Development	Under Review				150,000	
FARMINGBURY HILLS COMMISSION - FUND 31						
Groundmaster 4000-D Mower	Exp Budget-Lease	12,500	12,500	12,500	12,500	12,500
MultiPro 1750, Sprayer	Exp Budget-Lease	6,500	6,500	6,500	6,500	6,500
Workman HDX Utility with 4 wheel drive kit	Exp Budget-Lease	5,000	5,000	5,000	5,000	5,000
SEWER DEPTARTMENT - FUND 35						
Cross Country Line Clearing - clear & re-establish cross country easements	Exp Budget	30,000	30,000	30,000	30,000	30,000
Manhole & Infrastructure Inspection Program - repair/upgrade as determined	Exp Budget	25,000	25,000	25,000	25,000	25,000

Account Number	Ref# - Account Title	2012-2013 EXPENDED	2013-2014 BUDGET	2013-2014 EXPENDED	2014-2015 APPROVED	2015-2016 REQUESTED	2015-2016 RECOMMENDED	2015-2016 VS 2014-2015
111 - MAYOR'S OFFICE								
01-1-111-1-1100	1 - SALARY/ADMINISTRATIVE	81,999.84	82,976.43	82,976.43	85,000.00	86,700.00	86,700.00	1,700.00
01-1-111-1-1110	3 - GEN'L ASSIST.- MUNICIPAL AGENT	53,512.68	53,733.18	53,733.18	54,584.00	56,086.00	56,086.00	1,502.00
01-1-111-1-1130	2 - SALARY/ASSISTANTS	51,317.76	50,319.11	50,319.11	53,146.00	54,608.00	54,608.00	1,462.00
01-1-111-2-2200	3655 - SOCIAL SECURITY	13,812.24	13,820.27	13,820.27	14,750.00	15,110.00	15,110.00	360.00
01-1-111-2-2305	4194 - DEFINED CONTRIBUTION PENSION PLAN	0.00	300.60	300.60	3,190.00	3,280.00	3,280.00	90.00
01-1-111-8-8130	4 - CEREMONIAL/EXPENSES	1,846.37	1,900.00	1,900.00	1,900.00	1,900.00	1,900.00	0.00
(Sub) 111 - MAYOR'S OFFICE		**202,488.89**	**203,049.59**	**203,049.59**	**212,570.00**	**217,684.00**	**217,684.00**	**5,114.00**
112 - OTHER GENERAL GOVERNMENT								
01-1-112-1-1120	33 - WAGES-CLERICAL	79,746.07	82,091.09	82,091.09	84,160.00	90,840.00	90,840.00	6,680.00
01-1-112-1-1125	718 - WAGES-FLOATER	35,933.82	2,743.66	2,743.66	0.00	0.00	0.00	0.00
01-1-112-1-1140	38 - WAGES-OPERATIONS	36,982.01	38,918.81	38,918.81	36,985.00	39,985.00	39,985.00	3,000.00
01-1-112-1-1143	3746 - WAGES-MAINTENANCE	51,585.12	53,330.16	53,330.16	51,000.00	55,040.00	55,040.00	4,040.00
01-1-112-1-1145	3533 - WAGES-RECYCLING	43,925.02	44,904.66	44,904.66	45,000.00	52,000.00	52,000.00	7,000.00
01-1-112-1-1200	39 - WAGES-PART TIME	11,037.98	11,324.78	11,324.78	10,500.00	11,000.00	11,000.00	500.00
01-1-112-1-1205	4223 - WAGES-TREE WARDEN	0.00	0.00	0.00	0.00	5,000.00	5,000.00	5,000.00
01-1-112-1-1250	3747 - WAGES-CLEANING-P/T	8,412.30	11,695.70	11,695.70	10,500.00	18,750.00	18,750.00	8,250.00
01-1-112-1-1300	51 - TEMPORARY HELP	4,079.02	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	0.00
01-1-112-2-2119	448 - GROUP LIFE INSURANCE	26,313.35	26,815.39	26,815.39	27,000.00	32,000.00	32,000.00	5,000.00
01-1-112-2-2120	36 - MEDICAL INSURANCE	1,087,000.00	1,387,000.00	1,387,000.00	1,687,000.00	2,087,000.00	2,087,000.00	400,000.00
01-1-112-2-2200	34 - SOCIAL SECURITY	20,521.89	20,034.90	20,034.90	20,220.00	22,120.00	22,120.00	1,900.00
01-1-112-2-2300	35 - PENSION PLAN	472,610.00	528,641.00	528,641.00	539,233.00	555,990.00	555,990.00	16,757.00
01-1-112-2-2305	4151 - DEFINED CONTRIBUTION PENSION PLAN	5,458.53	2,199.54	2,199.54	2,160.00	2,160.00	2,160.00	0.00
01-1-112-2-2500	37 - UNEMPLOYMENT COMPENSATION	2,707.82	22,443.00	22,443.00	10,000.00	10,000.00	10,000.00	0.00
01-1-112-2-2600	58 - WORKERS COMP INSUR	27,613.27	35,345.73	35,345.73	40,800.00	42,850.00	42,850.00	2,050.00
01-1-112-3-3010	56 - LEGAL/PUBLIC NOTICES	3,465.12	2,993.04	2,993.04	3,000.00	3,000.00	3,000.00	0.00
01-1-112-3-3100	54 - POSTAGE	8,999.25	9,500.00	9,500.00	9,000.00	9,000.00	9,000.00	0.00
01-1-112-3-3200	44 - LEGAL & CONSULTING SERVICES	97,333.02	103,475.45	103,475.45	78,000.00	100,000.00	100,000.00	22,000.00
01-1-112-3-3605	3535 - EVICTION ACTIVITIES	328.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	0.00
01-1-112-3-3670	3826 - TECHNOLOGY	23,997.40	24,580.00	24,580.00	31,600.00	31,600.00	31,600.00	0.00
01-1-112-3-3700	45 - CONSULTING SERVICES	3,154.38	11,398.65	11,398.65	31,000.00	56,000.00	56,000.00	25,000.00
01-1-112-3-3800	52 - TRI-TOWN HEALTH DISTRICT	127,693.80	127,700.00	127,700.00	127,939.00	127,947.00	127,947.00	8.00
01-1-112-3-3860	48 - NW REGIONAL MENTAL HEALTH BOARD	1,836.00	1,832.00	1,832.00	1,840.00	1,840.00	1,840.00	0.00
01-1-112-3-3990	77 - CONFERENCES & MEETINGS	765.50	815.00	815.00	800.00	800.00	800.00	0.00
01-1-112-4-4100	59 - ELECTRICITY	19,009.83	24,275.95	24,269.64	21,125.00	24,000.00	24,000.00	2,875.00
01-1-112-4-4105	3711 - FUEL, HEATING	18,200.00	23,200.00	23,200.00	20,200.00	16,000.00	16,000.00	-4,200.00

Account Number	Ref# - Account Title	2012-2013	2013-2014	2013-2014	2014-2015	2015-2016	2015-2016	2015-2016 VS
		EXPENDED	BUDGET	EXPENDED	APPROVED	REQUESTED	RECOMMENDED	2014-2015
01-1-112-4-4121	3402 - PUBLIC FIRE CHARGE	8,838.34	9,394.83	9,394.83	8,000.00	9,600.00	9,600.00	1,600.00
01-1-112-4-4210	60 - REFUSE COLLECTION	714,978.98	714,263.15	714,263.15	715,000.00	813,200.00	813,200.00	98,200.00
01-1-112-4-4211	61 - RECYCLING	253,178.32	250,972.82	250,972.82	247,500.00	245,000.00	245,000.00	-2,500.00
01-1-112-4-4212	62 - REFUSE DISPOSAL	538,185.82	538,753.77	538,753.77	543,000.00	470,000.00	470,000.00	-73,000.00
01-1-112-4-4400	42 - MAINT.-EQUIPMENT	6,273.23	7,592.31	7,592.31	8,000.00	8,000.00	8,000.00	0.00
01-1-112-4-4410	65 - MAINT.-TOWN HALL	17,404.18	19,213.52	19,213.52	20,000.00	25,000.00	25,000.00	5,000.00
01-1-112-4-4600	67 - CONTRACT SERVICES-OTHER	8,890.73	14,976.36	14,976.36	14,878.88	14,880.00	14,880.00	1.12
01-1-112-4-4710	53 - TELE-COMMUNICATIONS	8,158.33	9,934.25	9,934.25	8,000.00	10,000.00	10,000.00	2,000.00
01-1-112-4-4900	57 - LIABILITY INSURANCE	50,410.11	53,992.52	53,992.52	58,450.00	61,375.00	61,375.00	2,925.00
01-1-112-4-4910	64 - STREET LIGHTING	95,101.18	100,532.10	100,532.10	95,000.00	105,000.00	105,000.00	10,000.00
01-1-112-4-4940	63 - FIRE HYDRANT CHARGES	27,000.00	28,650.00	28,650.00	28,950.00	28,950.00	28,950.00	0.00
01-1-112-5-5100	40 - OFFICE SUPPLIES	6,681.28	6,105.59	6,105.59	7,350.00	7,350.00	7,350.00	0.00
01-1-112-5-5350	3430 - GWTD	1,879.00	2,379.00	2,379.00	2,879.00	3,879.00	3,879.00	1,000.00
01-1-112-5-5900	41 - BOOKS, MAGAZINES & PERIODICALS	104.00	205.66	205.66	250.00	250.00	250.00	0.00
01-1-112-6-6120	69 - CT CONFERENCE OF MUNICIPALITIES	0.00	0.00	0.00	0.00	10,000.00	10,000.00	10,000.00
01-1-112-6-6125	3933 - CNCL OF SMALL TOWNS	1,025.00	1,025.00	1,025.00	1,025.00	1,025.00	1,025.00	0.00
01-1-112-6-6140	50 - COUNCIL OF GOVERNMENTS	7,029.00	7,122.00	7,122.00	7,122.00	6,055.00	6,055.00	-1,067.00
01-1-112-7-7150	74 - STORM WATER PROJECT	11,633.96	11,912.56	11,912.56	12,104.00	12,347.00	12,347.00	243.00
01-1-112-7-7310	79 - CAPITAL-EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-1-112-7-7323	3897 - POSTAGE MACHINE LEASE	2,707.08	2,707.08	2,707.08	2,710.00	3,075.00	3,075.00	365.00
01-1-112-8-8100	73 - MEMORIAL DAY PARADE	1,519.43	1,676.69	1,676.69	2,000.00	2,000.00	2,000.00	0.00
01-1-112-8-8135	449 - HISTORICAL SOCIETY	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	0.00
01-1-112-8-8170	71 - HITCHCOCK LAKE WEED CONTROL	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00	0.00
01-1-112-8-8180	75 - TAX REFUNDS	7,379.94	9,719.20	9,719.20	15,000.00	15,000.00	15,000.00	0.00
01-1-112-8-8210	76 - VITAL STATISTICS	348.00	316.00	316.00	700.00	700.00	700.00	0.00
01-1-112-8-8520	70 - FHCC CAPITAL IMPROVEMENTS	26,000.00	45,000.00	45,000.00	50,000.00	70,000.00	70,000.00	20,000.00
01-1-112-8-8530	49 - PROBATE COURT	21,721.12	27,649.87	27,649.87	29,000.12	30,000.00	30,000.00	999.88
01-1-112-8-8996	4001 - CAPTL NON-RECURRING FUND-XFR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-1-112-8-8997	3534 - OPERATING RESERVE	0.00	18,200.00	18,200.00	9,995.00	0.00	0.00	-9,995.00
01-1-112-8-8998	72 - CONTINGENCY ACCOUNT	0.00	0.00	0.00	30,000.00	30,000.00	30,000.00	0.00
(Sub) 112 - OTHER GENERAL GOVERNMENT		**4,044,655.53**	**4,494,052.79**	**4,494,046.48**	**4,820,476.00**	**5,392,108.00**	**5,392,108.00**	**571,632.00**
113 - SCHOOL BONDS								
01-1-113-9-9175	3911 - SCHL BONDS REFIN PRIN	515,000.00	530,000.00	530,000.00	520,000.00	510,000.00	510,000.00	-10,000.00
01-1-113-9-9176	3912 - SCH BONDS REFIN INT	144,518.75	126,875.00	126,875.00	108,500.05	89,200.00	89,200.00	-19,300.05
01-1-113-9-9311	4031 - SCHOOL 8/15/06 INT-REFUND 2015	6,108.50	5,628.50	5,628.50	5,148.55	15,512.00	15,512.00	10,363.45
01-1-113-9-9312	4032 - SCHOOL 8/15/06 PRINC-REFUND 2015	12,000.00	12,000.00	12,000.00	12,000.00	36,000.00	36,000.00	24,000.00

Account Number	Ref# - Account Title	2012-2013 EXPENDED	2013-2014 BUDGET	2013-2014 EXPENDED	2014-2015 APPROVED	2015-2016 REQUESTED	2015-2016 RECOMMENDED	2015-2016 VS 2014-2015
01-1-113-9-9313	4127 - SCHOOL 8/01/10 INTEREST	13,662.52	13,062.50	13,062.50	12,462.55	11,863.00	11,863.00	-599.55
01-1-113-9-9314	4128 - SCHOOL 8/1/10 PRINCIPAL	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	0.00
01-1-113-9-9315	4129 - SCHOOL REFUNDG 2010 INT	440,475.00	403,875.00	403,875.00	361,350.05	312,850.00	312,850.00	-48,500.05
01-1-113-9-9316	4130 - SCHOOL REFUNDG 2010 PRINC	1,225,000.00	1,215,000.00	1,215,000.00	1,215,000.00	1,210,000.00	1,210,000.00	-5,000.00
(Sub) 113 - SCHOOL BONDS		**2,376,764.77**	**2,326,441.00**	**2,326,441.00**	**2,254,461.20**	**2,205,425.00**	**2,205,425.00**	**-49,036.20**
114 - GEN IMPROVE BONDS								
01-1-114-9-9313	3510 - FHCC CLBHSE PRNCPL 3/15/02	50,000.00	50,000.00	50,000.00	25,000.00	25,000.00	25,000.00	0.00
01-1-114-9-9314	3511 - FHCC CLBHSE INTRST 3/15/02	19,012.50	15,887.50	15,887.50	12,762.55	11,200.00	11,200.00	-1,562.55
01-1-114-9-9317	4033 - SEN CTR PRINC 8/15/06	19,000.00	24,000.00	24,000.00	19,000.00	0.00	0.00	-19,000.00
01-1-114-9-9318	4034 - SEN CTR INT 8/15/06	8,869.50	8,009.50	8,009.50	7,149.55	0.00	0.00	-7,149.55
01-1-114-9-9319	4035 - GOLF COURSE INT 8/15/06-REFND 2015	4,940.00	3,900.00	3,900.00	2,860.05	745.00	745.00	-2,115.05
01-1-114-9-9320	4036 - GOLF COURSE PRINC 8/15/06-REFND 2015	26,000.00	26,000.00	26,000.00	26,000.00	25,000.00	25,000.00	-1,000.00
01-1-114-9-9321	4037 - LIBRARY INTRST	17,672.00	16,352.00	16,352.00	15,032.05	0.00	0.00	-15,032.05
01-1-114-9-9322	4038 - LIBRARY PRINC 8/15/06	33,000.00	33,000.00	33,000.00	33,000.00	0.00	0.00	-33,000.00
01-1-114-9-9342	4039 - GG VAR PRJTS 8/15/06 INT	43,446.00	40,046.00	40,046.00	36,646.05	0.00	0.00	-36,646.05
01-1-114-9-9343	4040 - GG VAR PRJTS 8/15/06 PRNC	85,000.00	85,000.00	85,000.00	85,000.00	0.00	0.00	-85,000.00
01-1-114-9-9344	4076 - GEN OBL LOT B 8/15/06 INT	41,062.52	38,062.50	38,062.50	34,687.55	0.00	0.00	-34,687.55
01-1-114-9-9345	4077 - GEN OBL LOT B 8/15/06 PRIN	75,000.00	75,000.00	75,000.00	75,000.00	0.00	0.00	-75,000.00
01-1-114-9-9346	4131 - GEN OBL 8/1/10 INT	134,975.00	128,525.00	128,525.00	122,075.05	115,625.00	115,625.00	-6,450.05
01-1-114-9-9347	4132 - GEN OBL 8/1/10 PRINC	215,000.00	215,000.00	215,000.00	215,000.00	215,000.00	215,000.00	0.00
01-1-114-9-9348	4133 - GEN OBL REFUNDG 2010 INT	8,850.00	7,950.00	7,950.00	7,000.45	6,000.00	6,000.00	-1,000.45
01-1-114-9-9349	4134 - GEN OBL REFUNDG 2010 PRINC	30,000.00	30,000.00	30,000.00	25,000.00	25,000.00	25,000.00	0.00
01-1-114-9-9350	4216 - GEN OBL 10/23/14 INT	0.00	0.00	0.00	0.00	358,641.00	358,641.00	358,641.00
01-1-114-9-9351	4217 - GEN OBL 10/23/14 PRINC	0.00	0.00	0.00	0.00	275,000.00	275,000.00	275,000.00
01-1-114-9-9352	4224 - GEN OBL REFUNDG 2015 INT	0.00	0.00	0.00	0.00	53,644.00	53,644.00	53,644.00
01-1-114-9-9353	4225 - GEN OBL REFUNDG 2015 PRINC	0.00	0.00	0.00	0.00	116,000.00	116,000.00	116,000.00
(Sub) 114 - GEN IMPROVE BONDS		**811,827.52**	**796,732.50**	**796,732.50**	**741,213.30**	**1,226,855.00**	**1,226,855.00**	**485,641.70**
115 - SEWER/WATER BONDS								
01-1-115-9-9325	3564 - CLINTON HILL INT 8/15/06-REFND 2015	104,354.00	96,654.00	96,654.00	89,254.00	62,891.00	62,891.00	-26,363.00
01-1-115-9-9326	4042 - CLINTON HILL PRIN 8/15/06-REFND 2015	195,000.00	190,000.00	190,000.00	180,000.00	138,000.00	138,000.00	-42,000.00
01-1-115-9-9327	4135 - WTR BOND REFUNDG 2010 INT	45,150.00	41,550.00	41,550.00	37,350.00	32,650.00	32,650.00	-4,700.00
01-1-115-9-9328	4136 - WTR BOND REFUNDG 2010 PRINC	120,000.00	120,000.00	120,000.00	120,000.00	115,000.00	115,000.00	-5,000.00
(Sub) 115 - SEWER/WATER BONDS		**464,504.00**	**448,204.00**	**448,204.00**	**426,604.00**	**348,541.00**	**348,541.00**	**-78,063.00**
116 - LEASES								
01-1-116-9-9080	6 - MASTER LEASE-PRINCIPAL	4,220.00	3,891.58	3,891.58	0.00	0.00	0.00	0.00
01-1-116-9-9081	9 - MASTER LEASE-INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Ref# - Account Title	2012-2013	2013-2014	2013-2014	2014-2015	2015-2016	2015-2016	2015-2016 VS
		EXPENDED	BUDGET	EXPENDED	APPROVED	REQUESTED	RECOMMENDED	2014-2015
01-1-116-9-9090	4195 - MISCELLANEOUS LEASES	0.00	0.00	0.00	4,925.50	870.00	870.00	-4,055.50
01-1-116-9-9210	31 - MUNICIPAL LEASING-PRINCIPAL	157,647.82	208,979.93	208,979.93	146,521.50	139,780.00	139,780.00	-6,741.50
01-1-116-9-9211	32 - MUNICIPAL LEASING-INTEREST	18,765.00	16,302.13	16,302.13	10,094.50	5,876.00	5,876.00	-4,218.50
(Sub) 116 - LEASES		**180,632.82**	**229,173.64**	**229,173.64**	**161,541.50**	**146,526.00**	**146,526.00**	**-15,015.50**
117 - SHORT TERM PAYMENTS								
01-1-117-9-9338	4201 - BAN - 10/15/2013	0.00	0.00	0.00	365,000.00	139,000.00	139,000.00	-226,000.00
(Sub) 117 - SHORT TERM PAYMENTS		**0.00**	**0.00**	**0.00**	**365,000.00**	**139,000.00**	**139,000.00**	**-226,000.00**
121 - TOWN COUNCIL								
01-1-121-2-2200	3656 - SOCIAL SECURITY	1,358.00	1,385.00	1,368.47	1,385.00	1,520.00	1,520.00	135.00
01-1-121-3-3010	95 - LEGAL/PUBLIC NOTICES	392.08	1,590.09	1,415.77	1,700.00	1,700.00	1,700.00	0.00
01-1-121-3-3300	94 - ACCOUNTING SERVICES	47,900.00	49,500.00	49,500.00	46,000.00	47,000.00	47,000.00	1,000.00
01-1-121-3-3705	3537 - VIDEOGRAPHY	4,950.00	4,045.00	4,045.00	5,000.00	5,000.00	5,000.00	0.00
01-1-121-5-5100	93 - OFFICE SUPPLIES	131.98	300.00	300.00	300.00	300.00	300.00	0.00
01-1-121-8-8150	96 - COUNCIL STIPEND	18,000.00	18,000.00	18,000.00	18,000.00	19,800.00	19,800.00	1,800.00
01-1-121-8-8225	3376 - CHARTER REVISION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
(Sub) 121 - TOWN COUNCIL		**72,732.06**	**74,820.09**	**74,629.24**	**72,385.00**	**75,320.00**	**75,320.00**	**2,935.00**
122 - TOWN CLERK'S OFFICE								
01-1-122-1-1100	97 - SALARY/ADMINISTRATIVE	55,624.92	56,733.93	56,733.93	57,750.00	58,900.00	58,900.00	1,150.00
01-1-122-1-1120	98 - WAGES-CLERICAL	36,992.15	38,304.85	38,304.85	36,985.00	39,985.00	39,985.00	3,000.00
01-1-122-1-1130	101 - SALARY/ASSISTANTS	45,245.86	45,362.65	45,362.65	46,081.00	47,350.00	47,350.00	1,269.00
01-1-122-2-2200	3657 - SOCIAL SECURITY	10,120.94	10,316.58	10,316.58	10,930.00	11,190.00	11,190.00	260.00
01-1-122-3-3010	105 - LEGAL/PUBLIC NOTICES	225.49	649.60	649.60	650.00	650.00	650.00	0.00
01-1-122-3-3250	4043 - REGULATORY TRAINING	100.00	100.00	100.00	200.00	200.00	200.00	0.00
01-1-122-3-3600	102 - DATA PROCESSING SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-1-122-3-3655	3963 - RECORDS MANAGEMENT	19,699.37	18,732.21	18,732.21	18,500.00	18,500.00	18,500.00	0.00
01-1-122-3-3990	107 - DUES/CONFERENCES/MEETINGS	685.00	735.00	735.00	750.00	750.00	750.00	0.00
01-1-122-4-4400	106 - MAINTENANCE-EQUIPMENT	1,386.22	825.00	825.00	1,300.00	2,530.00	2,530.00	1,230.00
01-1-122-5-5100	100 - OFFICE SUPPLIES	1,500.00	1,500.64	1,500.64	1,500.00	1,500.00	1,500.00	0.00
01-1-122-7-7300	109 - CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-1-122-7-7328	3996 - CAP LEASE MAP MACHINE	250.00	250.00	250.00	250.00	300.00	300.00	50.00
01-1-122-8-8220	108 - ELECTION EXPENSE	0.00	213.44	213.44	250.00	250.00	250.00	0.00
01-1-122-8-8997	3541 - OPERATING RESERVE	0.00	0.00	0.00	1,950.00	0.00	0.00	-1,950.00
(Sub) 122 - TOWN CLERK'S OFFICE		**171,829.95**	**173,723.90**	**173,723.90**	**177,096.00**	**182,105.00**	**182,105.00**	**5,009.00**
151 - TREASURER'S OFFICE								
01-1-151-1-1100	110 - SALARY/ADMINISTRATIVE	21,000.20	21,406.01	21,406.01	22,500.00	22,500.00	22,500.00	0.00
01-1-151-1-1101	4143 - LONGEVITY	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Ref# - Account Title	2012-2013 EXPENDED	2013-2014 BUDGET	2013-2014 EXPENDED	2014-2015 APPROVED	2015-2016 REQUESTED	2015-2016 RECOMMENDED	2015-2016 VS 2014-2015
01-2-251-2-2300	725 - LENGTH OF SERVICE-PENSION	26,000.00	26,000.00	26,000.00	28,000.00	30,000.00	30,000.00	2,000.00
01-2-251-2-2600	290 - WORKERS COMPENSATION INS	19,902.92	21,000.00	21,000.00	22,050.00	23,160.00	23,160.00	1,110.00
01-2-251-3-3050	3426 - WAGES-PARAMEDIC	283,400.00	283,400.00	283,400.00	294,900.00	300,800.00	300,800.00	5,900.00
01-2-251-4-4610	4111 - CONTRACTED SERVICES	7,800.00	7,600.04	7,600.04	7,800.00	9,000.00	9,000.00	1,200.00
01-2-251-6-6130	3679 - NCPSCC	6,700.00	6,764.68	6,764.68	9,154.00	9,154.00	9,154.00	0.00
01-2-251-7-7300	3755 - CAPITAL IMPRVMNTS - BLDG	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-2-251-7-7310	4082 - CAPITAL OUTLAY - EQUIPMENT	19,470.00	0.00	0.00	0.00	14,060.00	14,060.00	14,060.00
01-2-251-7-7320	292 - CAPITAL OUTLAY - AMBULANCE	24,465.00	24,465.00	24,464.46	24,465.00	54,465.00	54,465.00	30,000.00
01-2-251-8-8505	4175 - EXPLORER FUND	4,178.59	5,000.00	4,844.25	5,000.00	5,000.00	5,000.00	0.00
01-2-251-8-8510	291 - PROGRAM SUPPORT AMBULANCE	60,000.00	60,000.00	60,000.00	60,000.00	60,000.00	60,000.00	0.00
(Sub) 251 - VOLUNTEER AMBULANCE		**455,416.51**	**437,527.72**	**437,371.43**	**454,869.00**	**509,139.00**	**509,139.00**	**54,270.00**
311 - PUBLIC WORKS								
01-3-311-1-1100	293 - SALARY/ADMINISTRATIVE	34,767.72	35,605.35	35,605.35	36,173.00	36,896.00	36,896.00	723.00
01-3-311-1-1140	294 - WAGES-OPERATIONS	857,408.45	874,932.00	874,932.00	949,700.00	1,032,675.00	1,032,675.00	82,975.00
01-3-311-1-1400	295 - OVERTIME	92,304.89	59,895.36	59,895.36	80,000.00	80,000.00	80,000.00	0.00
01-3-311-1-1500	307 - UNIFORM ALLOWANCE	8,250.00	8,250.00	7,350.00	8,800.00	9,350.00	9,350.00	550.00
01-3-311-2-2200	3681 - SOCIAL SECURITY	78,156.08	81,722.60	81,722.60	90,900.00	90,550.00	90,550.00	-350.00
01-3-311-2-2600	303 - WORKERS COMPENSATION INS	53,000.00	53,650.00	53,650.00	58,450.00	61,375.00	61,375.00	2,925.00
01-3-311-3-3600	4204 - DATA PROCESSING SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-3-311-3-3830	308 - CDL REQUIREMENTS	1,997.00	1,700.00	1,700.00	2,200.00	2,200.00	2,200.00	0.00
01-3-311-4-4100	304 - ELECTRICITY	8,083.06	10,004.74	10,004.74	8,000.00	13,000.00	13,000.00	5,000.00
01-3-311-4-4105	3719 - FUEL,HEATING	22,000.00	30,739.58	30,739.58	25,000.00	25,000.00	25,000.00	0.00
01-3-311-4-4400	305 - MAINT.-EQUIPMENT	71,906.50	81,597.62	81,458.42	85,000.00	85,000.00	85,000.00	0.00
01-3-311-4-4401	3749 - EQMNT MAINT P&R	10,496.20	12,997.51	12,896.39	13,000.00	13,000.00	13,000.00	0.00
01-3-311-4-4420	306 - MAINT & REPAIR-BUILDING	8,000.00	8,002.49	8,002.49	25,000.00	10,000.00	10,000.00	-15,000.00
01-3-311-4-4610	4112 - CONTRACTED SERVICES	4,116.76	8,500.00	8,500.00	8,500.00	9,000.00	9,000.00	500.00
01-3-311-4-4710	301 - TELE-COMMUNICATIONS	10,479.23	10,469.96	10,469.96	12,000.00	12,000.00	12,000.00	0.00
01-3-311-4-4900	302 - LIABILITY INSURANCE	87,986.98	90,700.00	90,700.00	103,650.00	108,850.00	108,850.00	5,200.00
01-3-311-4-4950	3750 - OPER EXP P&R	3,496.25	5,680.37	5,680.37	6,000.00	7,500.00	7,500.00	1,500.00
01-3-311-4-4951	3895 - GASOLINE	25,716.33	29,182.38	29,182.38	25,000.00	25,000.00	22,000.00	-3,000.00
01-3-311-4-4953	3896 - DIESEL	64,410.92	56,379.86	56,379.86	59,000.00	59,000.00	35,000.00	-24,000.00
01-3-311-5-5400	297 - SAND AND GRAVEL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-3-311-5-5402	3903 - ROAD SALT/EQMNT/SUPPLIES	0.00	5,000.00	3,911.05	0.00	0.00	0.00	0.00
01-3-311-5-5700	296 - OPERATING SUPPLIES	29,827.80	40,678.81	31,557.90	30,000.00	40,000.00	40,000.00	10,000.00
01-3-311-7-7120	299 - LOCIP	116,236.31	114,468.00	114,468.00	114,583.00	114,583.00	114,583.00	0.00
01-3-311-7-7130	300 - DRAINAGE CONSTRUCTION MATERIAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Ref# - Account Title	2012-2013 EXPENDED	2013-2014 BUDGET	2013-2014 EXPENDED	2014-2015 APPROVED	2015-2016 REQUESTED	2015-2016 RECOMMENDED	2015-2016 VS 2014-2015
01-3-311-7-7140	3751 - FIELD IMPRV P&R	5,999.90	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00	0.00
01-3-311-7-7160	309 - TOWN AID ROADS	151,441.00	302,402.00	302,402.00	301,987.00	301,987.00	301,987.00	0.00
01-3-311-7-7170	310 - ROAD PATCHING/REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-3-311-7-7300	447 - CAPITAL OUTLAY	0.00	0.00	0.00	12,500.00	2,000.00	2,000.00	-10,500.00
01-3-311-7-7328	4176 - CAP LEASE MAP MACHINE	250.00	250.00	250.00	250.00	300.00	300.00	50.00
01-3-311-7-7329	4002 - CAPITAL LEASE	0.00	0.00	0.00	0.00	38,000.00	38,000.00	38,000.00
01-3-311-8-8997	3720 - OPERATING RESERVE	21,725.00	48,950.00	48,950.00	98,425.00	24,910.00	24,910.00	-73,515.00
(Sub) 311 - PUBLIC WORKS		**1,768,056.38**	**1,979,758.63**	**1,968,408.45**	**2,162,118.00**	**2,210,176.00**	**2,183,176.00**	**21,058.00**
521 - PARK & RECREATION								
01-5-521-1-1100	349 - SALARY/ADMINISTRATIVE	19,180.72	19,254.49	19,254.49	20,500.00	21,064.00	21,064.00	564.00
01-5-521-1-1115	350 - SALARY/WAGES INSTRUCTOR	28,102.12	35,881.13	29,378.97	36,000.00	36,000.00	36,000.00	0.00
01-5-521-1-1310	361 - SEASONAL HELP	23,767.25	25,045.38	25,045.38	25,000.00	25,000.00	25,000.00	0.00
01-5-521-2-2200	3682 - SOCIAL SECURITY	5,376.40	6,140.00	5,584.32	6,240.00	6,280.00	6,280.00	40.00
01-5-521-4-4100	357 - ELECTRICITY	2,851.40	4,000.00	3,011.09	4,000.00	4,000.00	4,000.00	0.00
01-5-521-4-4400	354 - MAINT.-EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-5-521-4-4900	356 - LIABILITY INSURANCE	7,269.40	7,735.00	7,735.00	9,375.00	9,850.00	9,850.00	475.00
01-5-521-4-4950	360 - OPERATION EXPENSE	655.11	0.00	0.00	700.00	700.00	700.00	0.00
01-5-521-5-5100	352 - OFFICE SUPPLIES	245.75	294.87	294.87	400.00	400.00	400.00	0.00
01-5-521-5-5810	365 - PROGRAM SUPPORT - P & R TEAMS	17,500.00	17,800.00	17,750.00	0.00	0.00	0.00	0.00
01-5-521-5-5820	366 - PROGRAM SUPPORT	45,100.00	48,000.00	46,100.00	65,800.00	65,800.00	65,800.00	0.00
01-5-521-5-5830	367 - RECREATIONAL MATERIALS	3,312.25	3,500.00	3,256.79	3,500.00	3,500.00	3,500.00	0.00
01-5-521-7-7180	369 - PARK IMPROVEMENTS	4,227.98	6,611.64	6,611.64	8,000.00	8,000.00	8,000.00	0.00
01-5-521-7-7300	4069 - CAPITAL OUTLAY	0.00	0.00	0.00	1,000.00	1,000.00	1,000.00	0.00
01-5-521-8-8110	363 - AWARDS EXPENSE	377.42	500.00	371.76	500.00	500.00	500.00	0.00
01-5-521-8-8120	364 - MUSIC CONCERTS	3,363.00	3,863.00	3,863.00	5,000.00	5,000.00	5,000.00	0.00
01-5-521-8-8920	362 - SAFETY & HEALTH TRAINING	0.00	500.00	94.00	1,000.00	1,000.00	1,000.00	0.00
(Sub) 521 - PARK & RECREATION		**161,328.80**	**179,125.51**	**168,351.31**	**187,015.00**	**188,094.00**	**188,094.00**	**1,079.00**
551 - LIBRARY								
01-5-551-1-1100	370 - SALARY/ADMINISTRATIVE	118,999.92	119,457.60	119,457.60	121,380.00	124,714.00	124,714.00	3,334.00
01-5-551-1-1140	372 - WAGES-OPERATIONS	171,077.51	179,403.35	175,712.57	189,000.00	194,969.00	194,969.00	5,969.00
01-5-551-1-1150	371 - CUSTODIANS	7,000.00	7,378.54	7,378.54	7,500.00	8,000.00	8,000.00	500.00
01-5-551-2-2200	3683 - SOCIAL SECURITY	22,218.71	23,870.00	22,633.88	24,325.00	25,100.00	25,100.00	775.00
01-5-551-2-2305	4187 - DEFINED CONTRIBUTION PENSION PLAN	0.00	3,355.00	3,332.88	3,340.00	3,010.00	3,010.00	-330.00
01-5-551-2-2600	377 - WORKERS COMPENSATION INS	1,666.88	1,760.00	1,760.00	1,850.00	1,950.00	1,950.00	100.00
01-5-551-3-3700	4019 - CONSULTING SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-5-551-4-4100	378 - ELECTRICITY	16,471.90	20,024.22	20,024.22	20,000.00	20,000.00	20,000.00	0.00

Town of Wolcott
General Government
2015/2016 Budget Process Overview

As stated in my letter to the Town Council members, 95.2% of the increase in the proposed budget is attributable to the following:

•Medical Insurance	$400,000
•Salaries	183,786
•Pension Contribution	125,346
•Refuse Collection/Disposal	22,700
•State Mandated Requirements	39,000
•Technology - Servers	30,000
•Bonding Cost	117,527
•Lease Cost/Capital Purchases	100,760

Town of Wolcott
General Government
2015/2016 Budget Process Overview

These measures contributed to the cost savings that were instrumental in the following:

- Including the proposed increase for Fiscal Year 2015/2016 the budgets for the last 7 Fiscal Years incurred a minimal annual expenditure increase of .949% – less than 1%

- The 5 year period 2009/2010 thru 2013/2014 generated a 4.61% decrease or

- **A .92% average 5 year expenditure decrease.**

Town of Wolcott
2015/2016
General Government Expenditure Budget

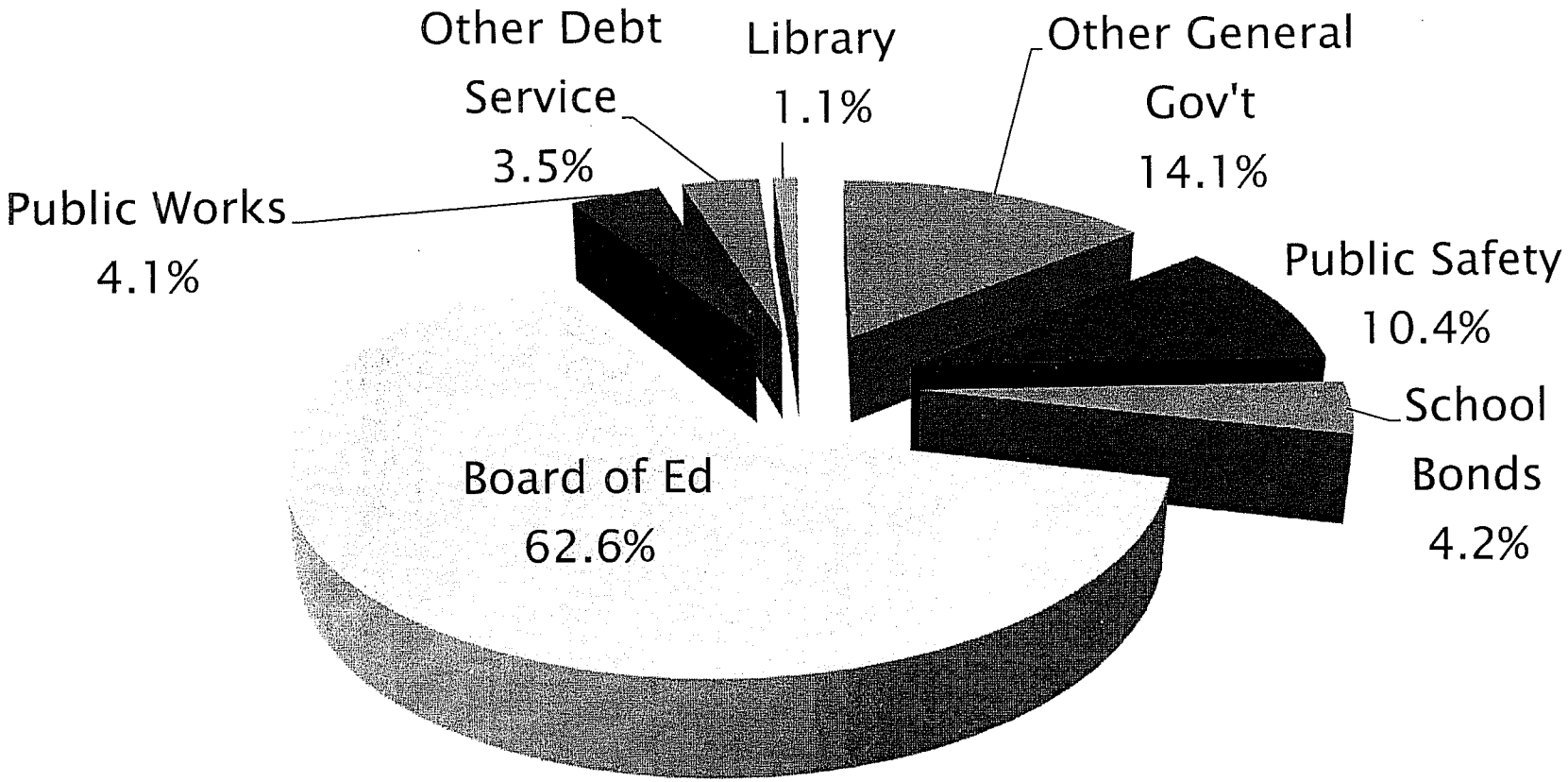
Since becoming Mayor in November, 2003 fuel costs have increased dramatically.

	03/04	15/16
Heating Fuel	.81/gal	1.90/gal
Gasoline	.99/gal	1.87/gal
Diesel	.88/gal	1.90/gal

Even with decreases in fuel contract prices for 2015/2016 the increases since 2003/2004 have affected a myriad of budget categories in each of the last 11 Fiscal Years.

- Asphalt
- Delivery costs
- Plowing costs
- Grass cutting - schools & parks
- Supplies - departmental operating expenses & programs
- Road cost - all Town vehicles

Total 2015/2016 Operating Budget - Including Education

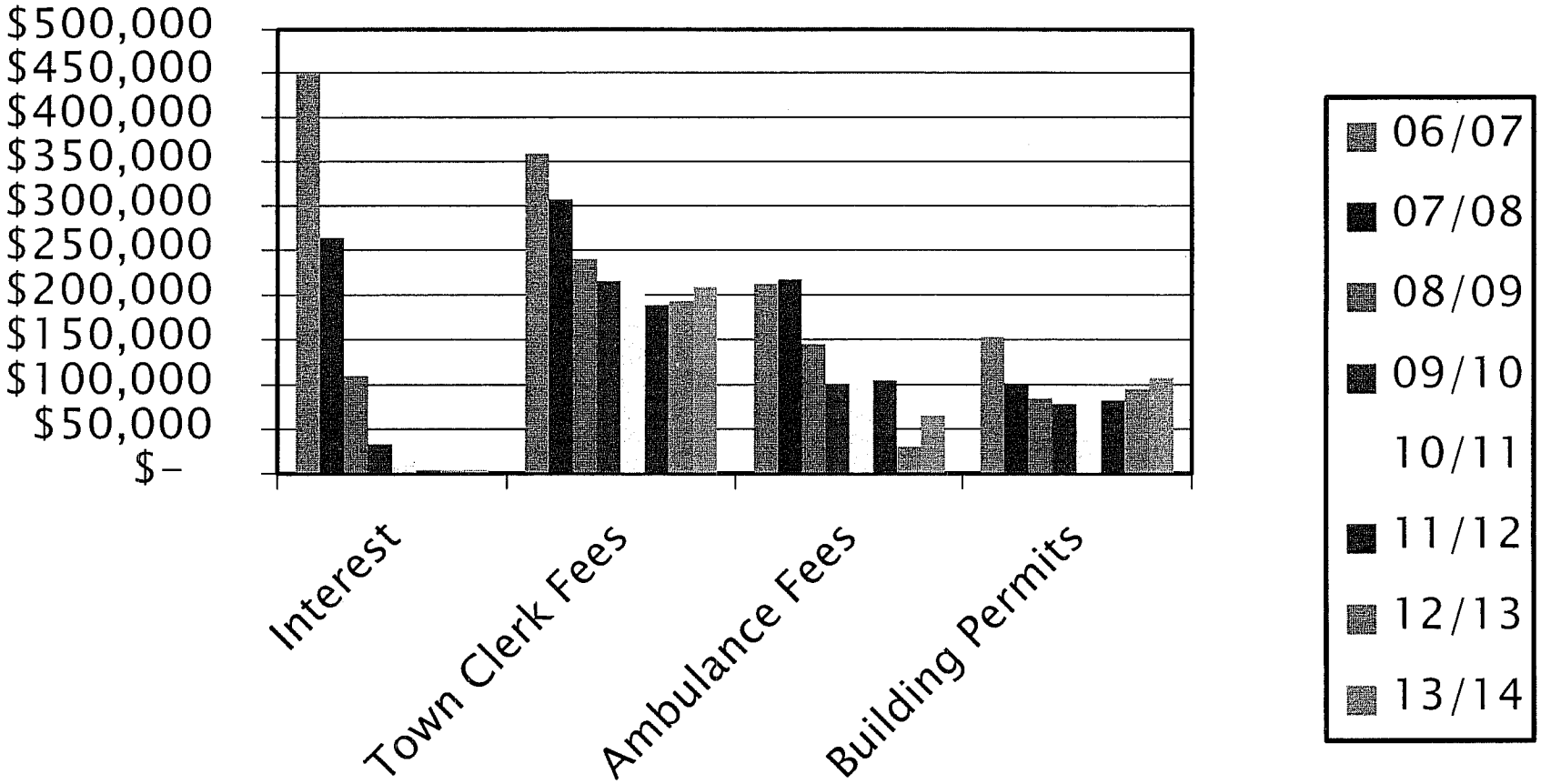


TOWN OF WOLCOTT REVENUE
LOCAL REVENUE HISTORY

	Interest	Town Clerk	Ambulance	Bldg Permits
06/07	449,888	359,174	211,937	153,287
13/14	3,599	208,419	65,000	107,471
Decrease	(446,289)	(150,755)	(146,937)	(45,816)

The next slide lists local revenue for Fiscal Years 05/06 through 13/14.

LOCAL REVENUE HISTORY



TOWN OF WOLCOTT
FUND BALANCE - GENERAL FUND

Fiscal Year Ended	Total Fund Balance	Unassigned Fund Balance	Designated for Subsequent Year Budget
06/30/14	3,552,399	3,449,415	0
06/30/13	3,094,896	2,911,362	0
06/30/12	2,721,563	2,542,999	0
06/30/11	2,497,372	2,335,382	0
06/30/10	1,993,364	1,903,876	0-$150,000 transferred
06/30/09	1,729,972	1,526,551	0 out to purchase
06/30/08	2,059,423	1,453,252	550,000 Woodtick Rd property
06/30/07	2,115,756	1,741,041	300,000
06/30/06	2,628,206	1,674,492	900,000
06/30/05	2,323,226	1,599,009	600,000
06/30/04	2,144,690	1,665,133	300,000
06/30/03	1,865,587	1,514,136	200,000
06/30/02	1,019,612	819,612	200,000
06/30/01	1,678,578	1,378,578	300,000

* See attached spreadsheet – Fund Balance, history 6/30/1994-6/30/2014

#399

Town of Wolcott

Americans with Disabilities Act Notice

BE IT RESOLVED that the **Town of Wolcott** does not discriminate on the basis of disability in admission to, access to, or operations of its programs, services, or activities. The **Town of Wolcott** does not discriminate on the basis of disability in its hiring or employment practices.

This notice is provided as required by Title II of the Americans with Disabilities Act of 1990.

Questions, concerns, complaints, or requests for additional information regarding the ADA may be forwarded to the **Town of Wolcott's** designated ADA Compliance Coordinator.

Title:	Municipal Agent
Office Address:	10 Kenea Avenue Wolcott, CT 06716
Phone Number:	(203) 879-8100 Ext. 103
Email Address:	mmorrone@wolcottct.org
Days/Hours Available:	Monday – Wednesday 8:00AM to 4:30PM /Thursday 8:00 AM-5:30 PM Friday 8:00AM- 12:00 PM

Individuals who need auxiliary aids for effective communication in programs and services of the **Town of Wolcott** are invited to make their needs and preferences known to the ADA Compliance Coordinator.

This notice is available in large print, on audio tape, and in Braille, from the ADA Compliance Coordinator.

Adopted by the **TOWN OF WOLCOTT on April 7, 2015.**

David Valletta, Chairman
Wolcott Town Council

Thomas G. Dunn, Mayor
Town of Wolcott

Dated at Wolcott, CT on April 7, 2015.

CERTIFICATION

I, Dolores C. Slater, do hereby certify that this is a true and correct copy of resolution duly adopted and ratified by the **Town Council of the Town of Wolcott on April 7, 2015**, in accordance with the constituent charter of the Town of Wolcott; and that the same has not in any way been modified, repealed, or rescinded, but is in full force and effect.

Dolores C. Slater, Town Clerk

4-8-2015
Date

{seal}

400

TOWN OF WOLCOTT

TOWN HALL • 10 Kenea Avenue
Wolcott, Connecticut 06716
Tel. (203) 879-8100 • Fax: (203) 879-8105

Town of Wolcott
Municipal Grievance Procedure

BE IT RESOLVED that this Grievance Procedure is established to meet the requirements of the Americans with Disabilities Act. It may be used by anyone who wishes to file a complaint alleging discrimination on the basis of disability in employment practices and policies or the provision of services, activities, programs, or benefits by the **Town of Wolcott.**

The complaint should be in writing and contain information about the alleged discrimination such as name, address, phone number of complainant and location, date, and description of the problem. Alternative means of filing complaints, such as personal interviews or a tape recording of the complaint will be made available for persons with disabilities upon request.

The complaint should be submitted by the grievant and/or his/her designee as soon as possible but no later than 60 calendar days after the alleged violation to:

Municipal Agent
(203) 879-8100 Ext. 103
10 Kenea Avenue
Wolcott, CT 06716

Within 15 calendar days after receipt of the complaint, **Municipal Agent** will meet with the complainant to discuss the complaint and possible resolutions. Within 15 calendar days after the meeting, **Municipal Agent** will respond in writing, and, where appropriate, in a format accessible to the complainant, such as large print, Braille, or audio tape. The response will explain the position of **Municipal Agent** and offer options for such substantive resolution of the complaint.

If the response by **Municipal Agent** does not satisfactorily resolve the issue, the complainant and/or his/her designee may appeal the decision of the ADA Coordinator within 15 calendar days after receipt of the response to the **Mayor** or his or her designee.

Within 15 calendar days after receipt of the appeal, the **Mayor** or his or her designee will meet with the complainant to discuss the complaint and possible resolutions. Within 15 days after the meeting the **Mayor** or his or her designee will respond in writing, and where appropriate, in a format accessible to the complainant, with a final resolution of the complaint.

All written complaints received by **Municipal Agent,** appeals to the **Mayor** or his or her designee, and responses from the ADA Coordinator and Mayor or his or her designees, will be kept by the Town Of Wolcott for at least three years.

Adopted by the **TOWN OF WOLCOTT on April 7, 2015.**

David Valletta, Chairman
Wolcott Town Council

Thomas G. Dunn, Mayor
Town of Wolcott

Dated at Wolcott, CT on April 7, 2015.

CERTIFICATION

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Dolores C. Slater, Town Clerk

4-8-2015
Date

{seal}

401

TOWN OF WOLCOTT

TOWN HALL • 10 Kenea Avenue
Wolcott, Connecticut 06716
Tel. (203) 879-8100 • Fax: (203) 879-8105

FAIR HOUSING RESOLUTION
TOWN OF WOLCOTT

WHEREAS, All persons are afforded a right to full and equal housing opportunities in the neighborhood of their choice; and

WHEREAS, Federal Fair Housing laws require that all individuals, regardless of race, color, religion, sex, handicap, familial status or national origin, be given equal access to all housing-related opportunities, including rental and home ownership opportunities, and be allowed to make free choices regarding housing location; and

WHEREAS, Connecticut Fair Housing laws require that all individuals, regardless of race, creed, color, national origin, ancestry, sex, marital status, age, lawful source of income, familial status, learning disability, physical or mental disability, sexual orientation, or gender identity or expression be given equal access to all housing-related opportunities, including rental and home ownership opportunities, and be allowed to make free choices regarding housing location; and

WHEREAS, The **Town of Wolcott** is committed to upholding these laws, and realizes that these laws must be supplemented by an Affirmative Statement publicly endorsing the right of all people to full and equal housing opportunities in the neighborhood of their choice.

NOW THEREFORE, BE IT RESOLVED, That the **Town of Wolcott** hereby endorses a Fair Housing Policy to ensure equal opportunity for all persons to rent, purchase, obtain financing and enjoy all other housing-related services of their choice on a non-discriminatory basis as provided by State and Federal law; and

BE IT FURTHER RESOLVED, That Chief Executive Officer of the Town of Wolcott or his/her designated representative is responsible for responding to and assisting any person who alleges to be the victim of an illegal discriminatory housing practice in the **Town of Wolcott** and for advising such person of the right to file a complaint with the State of Connecticut Commission on Human Rights and Opportunities (CHRO) or the U.S. Department of Housing and Urban Development (HUD) or to seek assistance from the CT Fair Housing Center, legal services, or other fair housing organizations to protect his or her right to equal housing opportunities.

Adopted by the **TOWN OF WOLCOTT on April 7, 2015.**

David Valletta, Chairman
Wolcott Town Council

Thomas G. Dunn, Mayor
Town of Wolcott

Dated at Wolcott, CT on April 7, 2015.

CERTIFICATION

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Dolores C. Slater, Town Clerk

4-8-2015
Date

{seal)

TOWN OF WOLCOTT

TOWN HALL • 10 Kenea Avenue
Wolcott, Connecticut 06716
Tel. (203) 879-8100 • Fax: (203) 879-8105

TOWN OF WOLCOTT
FAIR HOUSING POLICY STATEMENT

It is the policy of the **Town of Wolcott** to promote Fair Housing opportunities and to encourage racial and economic integration in all its programs and housing development activities.

Programs funded and administered by the **Town of Wolcott** must comply with the provisions of Section 46a-64c of the C.G.S., and with related state and federal laws and regulations that prohibit discriminatory housing practices.

The **Town of Wolcott or any sub-recipient of the Town of Wolcott** will carry out an affirmative marketing program to attract prospective buyers or tenants of all majority or minority groups, without consideration of race, color, religion, sex, national origin, ancestry, creed, sexual orientation, gender identity or expression, marital status, lawful source of income, disability, age or because the individual has children, in all programs and housing development activities funded or administered by the **Town of Wolcott.**

The municipality's **Mayor** is responsible for the enforcement and implementation of this policy. The Mayor may be reached at **203-879-8100** or at **tdunn@wolcottct.org.**

Complaints pertaining to discrimination in any program funded or administered by the **Town of Wolcott** may be filed with the **Mayor**. The municipality's Grievance Procedure will be utilized in these cases.

Complaints also may be filed with the Commission on Human Rights and Opportunity, Special Enforcement Unit, 21 Grand Street, Hartford, CT 06106, Telephone (860) 541-3403 within 180 days of the alleged violation by submitting a notarized complaint and/or the Boston Regional Office of FHEO, U.S. Department of Housing and Urban Development, Thomas P. O'Neill, Jr. Federal Building, 10 Causeway Street, Room 321, Boston, MA 02222-1092, Telephone (617) 994-8300 or 1-800-827-5005, TTY (617) 565-5453. A complaint may be filed with HUD within one year after an alleged violation. Additionally, an individual may file suit, at his/her expense, in Federal District Court or State Court within two years of an alleged violation. If the individual cannot afford an attorney, the Court may appoint one. A suit can be brought even after filing a complaint, if the complaining party has not signed a conciliation agreement and an Administrative Law Judge has not started a hearing. A court may award actual and punitive damages and attorney's fees and costs.

A copy of this policy statement will be given annually to all **Town of Wolcott** employees and they are expected to fully comply with it. In addition, a copy will be posted throughout the **Town of Wolcott.**

Revised: April 7, 2015

4-7-15
Date

Thomas G. Dunn, Mayor
Town of Wolcott

THIS STATEMENT IS AVAILABLE IN LARGE PRINT OR ON AUDIO TAPE by contacting the Municipal Agent, Wolcott Town Hall, 10 Kenea Avenue, Wolcott, CT 203-879-8100.

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COMPLIANCE WITH TITLE VI OF THE CIVIL RIGHTS ACT OF 1964

The **TOWN OF WOLCOTT** does not discriminate in the provision of services, the administration of its programs, or contractual agreements. The **TOWN OF WOLCOTT** seeks to fully carry out its responsibilities under the Title VI Regulations.

Title VI of the Civil Rights Act of 1964 prohibits discrimination on the grounds of race, color, or national origin in programs and activities receiving Federal financial assistance. Title VI provides that No person shall on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any programs covered by the Regulations.

This policy is effectuated through the methods of administration outlined in the **Town of Wolcott's** Fair Housing Plan and is fully implemented to ensure compliance by the **Town of Wolcott**, as the recipient, and by sub-recipients. The cooperation of all personnel is required.

Thomas G. Dunn, Mayor
Town of Wolcott

9-7-15
Date