

WOLCOTT TOWN COUNCIL

Regular Meeting

Tuesday, June 17, 2014

Council Chambers, Wolcott Town Hall

7:30 p.m.

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MINUTES

Note: These are summary minutes; a tape recording of this meeting is on file in Commission Secretary's Office in Wolcott Town Hall.

MEMBERS PRESENT: Chairman David Valletta, Vice-Chairman Gale Lanza Mastrofrancesco, Francis Masi, Roger Picard, Rachel Wisler, Charles Marsella, Joseph Del Buono, and Donald Charette Sr.

MEMBERS ABSENT: Jeffrey Slavin

ALSO PRESENT: Mayor Thomas G. Dunn (A@ 8:10 p.m.); Linda Bruce, Municipal Finance Officer; Brian Tynan, Town Attorney; Police Chief Edward Stephens; et al.

APPROVAL OF MINUTES:

▪ **Workshop – June 2, 2014**

Upon **MOTION** by Francis Masi, seconded by Rachel Wisler, it was unanimously voted to **approve** the minutes of the Workshop held on June 2, 2014.

▪ **Regular Meeting – June 3, 2014**

Upon **MOTION** by Francis Masi, seconded by Roger Picard, it was unanimously voted to **approve** the minutes of the Regular Meeting held on June 3, 2014.

TAXPAYERS' TIME: (Limited to Items on the Agenda)

No taxpayers came forward.

CORRESPONDENCE (on file):

1. **Finance Office Transfers, submitted by Linda Bruce**
2. **Letter dated June 9th from the Republican Town Committee regarding Board of Ethics appointment**
3. **Letter dated June 10th from Mayor Dunn regarding appointments for the Building Committee for School Upgrades, Projects & Renovations**
4. **Proposed Video Service Addendum & Agreement for FY 2014-2015 with Michael Bruce Video**
5. **Proposed Contract for Asphalt Rubber Surface Treatment with All States Asphalt, Inc.**

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6. **Proposed Contract for Bonded Wearing Course A/K/A Nova Chip with States Asphalt, Inc.**
7. **Proposed Contract for PCRM/Crack Sealing/Clean Concrete Pavement with Sealcoating, Inc.**
8. **Memo dated June 4th to various parties advising that the mill rate for FY 2014-2015 has been set at 27.17 mills**
9. **Letter dated June 4th to Janet Tynan regarding her appointment to the Library Board of Directors**
10. **Town of Wolcott Expenditure Report, Revenue Report, & Trial Balance, for month ending 05-31-14**
11. **Revised Letter dated June 17th from Mayor Dunn regarding appointments for the Building Committee for School Upgrades, Projects & Renovations**
12. **Proposed Contract for Road Resurfacing with Materials with Cocchiola Paving, Inc.**
13. **Proposed Contract for Road Resurfacing with Materials with B&W Paving & Landscaping, Inc. (Secondary Vendor)**
14. **Town of Wolcott Approved Budget for Fiscal Year 2014-2015**

MAYOR'S REPORT:

Mayor Dunn was not present at this time.

FINANCE OFFICER'S REPORT/TRANSFERS:

Linda Bruce came forward and reported the following:

- The FY 2014-2015 approved budget will appear in the July 2014 issue of the Wolcott Community News; the budget must be published in a newspaper having a substantial community circulation as stated in the Wolcott Town Charter Section 703(a) and as required by CT State Statutes Sections 7-344
- They opened the bids for Electricity and Refuse/Recycling services on June 5th; bids were awarded for both
- There were four contractors in attendance at the Refuse/Recycling Pre-Bid meeting on May 15th; two of the four submitted proposals; CWPM, LLC and Gaudiosi Hauling; the bid was awarded to Gaudiosi Hauling; the contract will be written for a five year period as in the past

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- During just the first year of the contract, based on the number of households currently being serviced, there is a difference of \$559,457.48 between the two bidders; over the five year period, the difference is over \$2 million dollars
- In addition to the difference in pricing, Gaudiosi Hauling is providing value added services which includes the following collection services:
 - All Municipal buildings
 - Other Municipal properties such as Farmingbury Hills maintenance garage, Peterson Park, Sunrise Park, Wolcott walking trails, Mattatuck Beach, Woodtick Recreational Facility, Wolcott soccer fields, and the future Wolcott Dog Park
 - Non-Profit Organizations (weekly collections & special events): BAW, Girls Softball League, all Wolcott Volunteer Firehouses, Wolcott Volunteer Ambulance Services, Annual Wolcott Lions Club Country Fair, Wolcott Special Olympics, Kiwanis Club, and Crossroads functions; upon request they will also service Wolcott's places of Worship
- The bid has been awarded, however, the Town Council must approve the contract; the contract has been drawn up by Attorney Michael Tansley and will be forwarded to Gaudiosi Hauling for signatures; the current contract expires on June 30th; Gaudiosi Hauling will continue with their current services until the new contract is in place because the bid has been awarded and they have accepted the bid award
- They have a bid opening for Gasoline scheduled for June 26th and there are four additional bid openings scheduled for road reconstruction work; two on July 1st and two on July 2nd
- There are two additional road reconstruction contracts submitted tonight for the Council's consideration that were not in the packets; action can be taken on them this evening if the Council would entertain adding them to the agenda
- With respect to all of the road reconstruction, the bid specification lists in detail all work to be performed; they are issuing the simple contracts which were approved by the Town Council for the first phase of the road reconstruction project
- The auditors, Mahoney, Sabol, & Company, are at Town Hall this week to perform interim audit services; they will be testing accounts payable transactions, payroll transactions, journal entries, and discussing accounting policies & procedure; they will also be going to the Board of Education; they will be back the third week in August to finalize the audit
- The State of CT Office of Policy & Management (OPM) is currently in the process of designing, developing, and implementing a uniform Chart of Accounts for Municipalities; originally it was to be for Boards of Education, but has been expanded to include General Government financials also; Blum, Shapiro is the consulting firm contracted by OPM; they have been requested to provide Blum, Shapiro an electronic copy of their general ledger

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revenue and expenditure files for FY 2012-2013; Blum, Shapiro has that information as they were the Town's auditors for that time, but this is for a different process, so they will be complying with OPM as requested in their letter dated May 30, 2014

- Transfers were submitted for approval

Upon **MOTION** by Gale Mastrofrancesco, seconded by Rachel Wisler, to **approve** the following transfer: Fund 01; Tax Collector – 153 from #7300 Capital Outlay \$400.00, to #3990 Conferences & Meetings \$400.00 (**see attached**).

Upon **MOTION** by Roger Picard, seconded by Rachel Wisler, it was unanimously voted to **approve** the following transfer: Fund 01, Library – 551 from #5100 Office Supplies \$340.00, to #4420 Maintenance & Repair-Buildings \$340.00 (**see attached**).

Upon **MOTION** by Francis Masi, seconded by Roger Picard, it was unanimously voted to **approve** the following transfer: Fund 31, Farmingbury Hills Commission from #2600 Workers Compensation Ins \$2,221.00, to #4420 Maintenance & Repair-Buildings \$2,221.00 (**see attached**).

SUB-COMMITTEE AND LIAISON REPORTS:

There were no reports.

UNFINISHED BUSINESS:

1. **Discussion & Possible Action To Authorize Mayor to Execute Contracts Relating to the Reconstruction & Repair of Various Town Roads, Roadside Elements, and Parking Lots**

No action was taken on the above item.

NEW BUSINESS:

1. **Set Summer Schedule**

Upon **MOTION**, by Francis Masi, seconded by Roger Picard, it was unanimously voted to **set** the summer schedule to the third Tuesday in July (7-15-14) and the third Tuesday in August (8-19-14), and set the time at 7:00 p.m. instead of 7:30 p.m.

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2. Appointments to the Board of Ethics

Upon **MOTION** by Roger Picard, seconded by Gale Mastrofrancesco, it was unanimously voted to accept the name submitted to them and **appoint** Randy Watts to the Board of Ethics.

Chairman Valletta indicated that a vacancy still remains on the Board of Ethics.

A **motion** was offered by Charles Marsella, seconded by Francis Masi to appoint Ralph Shove to the Board of Ethics, at which time it was noted that Mr. Shove cannot be reappointed to the Board of Ethics because he has already served three consecutive terms. Mr. Marsella advised that he will try to find another candidate for the next meeting.

3. Establish Building Committee for School Upgrades

Upon **MOTION**, by Rachel Wisler, seconded by Roger Picard, it was unanimously voted to **table** 'Establish Building Committee for School Upgrades' on the agenda (until they receive additional names for the committee).

With respect to the above item, Chairman Valletta noted that they would like to get some individuals with some building experience on the Building Committee. Mrs. Wisler also noted that they would like to give the public an opportunity to come forward.

4. Discussion & Possible Action on Proposed Video Service Addendum & Agreement with Michael Bruce Video for FY 2014-2015

A **MOTION** was offered by Francis Masi, seconded by Gale Mastrofrancesco, to **accept** the Proposed Video Service Addendum & Agreement with Michael Bruce Video for FY 2014-2015 (**see attached**).

It was noted that there were a few questions that they would like to ask Mr. Bruce about the addendum to the proposed agreement before they take action on it.

Mr. Masi **withdrew** his motion and Vice-Chairman Mastrofrancesco **withdrew** her second.

Upon **MOTION**, by Rachel Wisler, seconded by Roger Picard, it was unanimously voted to **table** 'Proposed Video Service Addendum & Agreement with Michael Bruce Video for FY 2014-2015' until their next meeting in July.

Upon **MOTION**, by Rachel Wisler, seconded by Gale Mastrofrancesco, it was unanimously voted to **add** to New Business on the agenda Correspondence Items

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#12 & #13; Proposed Contract for Road Resurfacing with Materials with Cocchiola Paving, Inc. and the Proposed Contract for Road Resurfacing with Materials with B&W Paving & Landscaping, Inc.

At this time, Attorney Tynan and Linda Bruce came forward.

It was noted that items #5, #6, #7, #8, and #9 on agenda below will be discussed as a group.

5. **Discussion & Possible Action to Authorize Mayor to Execute Proposed Contract for Asphalt Rubber Surface Treatment with All States Asphalt, Inc.**
6. **Discussion & Possible Action to Authorize Mayor to Execute Proposed Contract for Bonded Wearing Course A/K/A Nova Chip with All States Asphalt, Inc.**
7. **Discussion & Possible Action to Authorize Mayor to Execute Proposed Contract for PCRM/Crack Sealing/Clean Concrete Pavement with Sealcoating, Inc.**
8. **Discussion & Possible Action to Authorize Mayor to Execute Proposed Contract for Road Resurfacing with Materials with Cocchiola Paving, Inc.**
9. **Discussion & Possible Action to Authorize Mayor to Execute Proposed Contract for PCRM/Crack Sealing/Clean Concrete Pavement with Sealcoating, Inc.**

Attorney Tynan advised that all of these contracts are the same kind as the ones approved by the Town Council about 18 months ago. The bid specifications list all work to be performed and Mrs. Bruce has awarded the bids. Mrs. Bruce proceeded to outline the pricing amounts that were submitted for the asphalt rubber surface treatment and for the bonded wearing course per square yard along with the amounts that they submitted last time, at which time Mr. Del Buono stated that it would have been helpful if the Council would have received the numbers that the contractors submitted. Lengthy discussion followed after which Vice-Chairman Mastrofrancesco indicated that the bids have already been awarded by Mrs. Bruce so there is really not a reason to hold up the project. Mr. Marsella requested if the Council can get a copy of the pricing submitted this year along with the pricing submitted last time.

Upon **MOTION**, by Rachel Wisler, seconded by Gale Mastrofrancesco, it was unanimously voted to **approve** all five (5) proposed contracts on the agenda related to the road reconstruction project and **authorize** the Mayor to Execute the Contracts

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as presented (All States Asphalt, Inc. (2); Sealcoating, Inc.; Cocchiola Paving, Inc.; B&W Paving & Landscaping, Inc.) {see attached}.

10. Discussion Regarding Property Located at 456 Boundline Road

Attorney Tynan indicated that the State of Connecticut has awarded the Town of Wolcott an Open Space Grant in the amount of \$350,000. He next noted the following:

- There have been preliminary discussions with the owner of the property located across the street from Wolcott High School about purchasing that parcel
- The parcel is approximately 5.25 acres
- The Town Council gets involved per Section 306 (h) of the Charter in dealing with the purchase of the property; any property in excess of \$150,000 must be submitted to a town referendum; the Charter does not draw a distinction as to how the purchase of property is to be financed
- He and the Mayor met informally with the owner of the property last week
- He has ordered a title search which he has just received in the mail
- He has ordered an appraisal which should be in by the end of the week
- He has drafted a contract and left the dollar amounts blank
- They must start discussing how to handle the referendum issue; the Republican Party will be having a primary on August 12th and he was hoping to have it on that same day; the Secretary of State's Office advised that primaries require three separate polling places and a referendum needs one polling place so that would require someone voting in the primary to also visit a different polling place for the referendum, so that would end up being confusing
- In the past they have added a property purchase question to the November ballot
- As of right now, the asking price is \$375,000-\$380,000
- The DEEP may require an updated survey on the property before they can release the funds

A brief question and answer period was held and discussion followed regarding how they can use STEAP Grant funds, whether an open space grant can be used for any kind of recreational purpose, who will decide on the 'use' of the property, and if abutting property owners need to be contacted regarding its use. Attorney Tynan stated that he believes the expectation is that the property would be used in conjunction with Wolcott High School, but that they would need to speak with the Board of Education or the Superintendent. The property would be owned by the Town but may be dedicated to the Board of Education just like the other property; that would be a Town Council decision. Attorney Tynan advised that he will supply

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the Council with appraisals, title search, etc. He added that this item can remain under unfinished business on the agenda.

At this time, Mayor Dunn arrived (8:10 p.m.)

Attorney Tynan noted that items #11 & #12 can both be taken up in Executive Session, at which time the following motion was made:

11. Discussion & Possible Action on Proposed Employment Agreement for Police Chief

12. Discussion & Possible Action on Proposed Employment Agreement for Chief Accountant

Upon **MOTION**, by Gale Mastrofrancesco, seconded by Rachel Wisler, it was unanimously voted to **move** the proposed Employment Agreement for Police Chief and proposed Employment Agreement for Chief Accountant to Executive Session.

ITEMS FOR NEXT AGENDA:

Chairman Valletta advised that if anyone has an item to please contact himself or the Secretary.

TAXPAYERS' TIME:

No taxpayers came forward.

EXECUTIVE SESSION:

Upon **MOTION** by Rachel Wisler, seconded by Gale Mastrofrancesco, it was unanimously voted at 8:15 p.m. to take a five minutes recess and then **enter** into Executive Session for the purpose of discussing contractual matters and inviting Mayor Dunn, Linda Bruce, Town Attorney Brian Tynan, and Police Chief Stephens (Chief Stephens will only remain present during discussions on his proposed contract).

Chief Stephens exited the Executive Session and 8:58 p.m. Executive Session continued.

Chairman Valletta called the regular session back to order at 9:49 p.m.

11. Discussion & Possible Action on Proposed Employment Agreement for Police Chief

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Upon **MOTION** by Charles Marsella, seconded by Joseph Del Buono, it was unanimously voted to **approve the** Proposed Employment Agreement for Police Chief with changes discussed in Executive Session.

12. Discussion & Possible Action on Proposed Employment Agreement for Chief Accountant

No action was taken on the above item.

ADJOURNMENT:

Upon **MOTION**, by Gale Mastrofrancesco, seconded by Rachel Wisler, it was unanimously voted to **adjourn** the meeting at 9:51 p.m.

APPROVED:

Elizabeth Gaudiosi, Secretary
WOLCOTT TOWN COUNCIL

David Valletta, Chairman
WOLCOTT TOWN COUNCIL



TOWN OF WOLCOTT

TOWN HALL • 10 Kenea Avenue
Wolcott, Connecticut 06716
Tel. (203) 879-8100 • Fax: (203) 879-8105

June 12, 2014

David Valletta, Chairman
Wolcott Town Council
10 Kenea Avenue
Wolcott, CT 06716

**RE: TRANSFERS WITHIN/BETWEEN DEPARTMENTS - FISCAL YEAR
2013/2014**

Dear Mr. Valletta:

In accordance with the provisions of the Wolcott Town Charter, I am hereby notifying you of the following transfers for Fiscal Year 2013/2014 contained in Schedule A (Fund 01) and Schedule A (Fund 31) which are attached hereto and made a part hereof.

If you have any questions, please feel free to contact me.

Sincerely,

Linda R. Bruce,
Municipal Finance Officer

LRB/sh
Enclosure

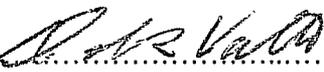
MAYOR'S ACTION:

DATE: June 12, 2014

APPROVED BY: 
Thomas G. Dunn, Mayor
Town of Wolcott

COUNCIL'S ACTION:

DATE: June 17, 2014

APPROVED BY: 
Chairman, Wolcott Town Council

**SCHEDULE A
 TRANSFERS WITHIN / BETWEEN DEPARTMENTS FUND 01
 2013-2014 FISCAL YEAR - FOR REVIEW ON JUNE 17, 2014**

<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>DEBIT</u>	<u>CREDIT</u>
TAX COLLECTOR - 153				
	TO: 01-1-153-3-3990	CONFERENCES & MEETINGS	400.00	
	FROM: 01-1-153-7-7300	CAPITAL OUTLAY		400.00
Reason: To pay for CT Tax Collectors Association Meeting for Tax Collector and Assistant.				
LIBRARY - 551				
	TO: 01-5-551-4-4420	MAINTENANCE & REPAIR-BUILDINGS	340.00	
	FROM: 01-5-551-5-5100	OFFICE SUPPLIES		340.00
Reason: To pay for cleaning of septic system.				
TOTAL TRANSFERS - FUND 01			740.00	740.00

TOWN of WOLCOTT

REQUEST FOR TRANSFER

DATE: June 10, 2014

REQUESTOR: Candace Barth

DEPT 551

The following budget transfer(s) is requested:

	<u>ACCOUNT NUMBER</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
TO	01-5-551-4-4420	Maintenance & Repair-Buildings	340.00
FROM	01-5-551-5-5100	Office Supplies	340.00

**REQUESTS FOR TRANSFERS MUST BE PRESENTED TO THE
TOWN COUNCIL FOR REVIEW & APPROVAL - PLEASE ENSURE
THAT ALL INFORMATION IS COMPLETE & ACCURATE**

The reasons the "to" account(s) are exhausted:

The account is not exhausted, but is low and also needs to cover other regular maintenance expenses.

Transfer is needed for:

To pay for cleaning of septic system.

The effect on the "from" account(s):

The account has funds available for transfer.

FINANCE OFFICE USE

APPROVAL *L. Bruce*

DATE: 6/12/2014

**SCHEDULE A
 TRANSFERS WITHIN / BETWEEN DEPARTMENTS FUND 31
 2013-2014 FISCAL YEAR - FOR REVIEW ON JUNE 17, 2014**

<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>DEBIT</u>	<u>CREDIT</u>
FARMINGBURY HILLS COMMISSION - FUND 31				
	TO: 31-5-801-4-4420	MAINT & REPAIR BUILDINGS	2,221.00	
	FROM: 31-5-801-2-2600	WORKERS COMPENSATION INS		2,221.00
TOTAL TRANSFERS - FUND 31			2,221.00	2,221.00

Reason: To pay for emergency safety repairs and lock and window replacements due to break in.

TOWN of WOLCOTT

REQUEST FOR TRANSFER

DATE: 6/11/14

REQUESTOR: Paul Garland

DEPT.# 801

The following budget transfer(s) is requested:

	<u>ACCOUNT NUMBER</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
TO	<u>31-5-801-4-4420</u>	<u>Maint & Repair Buildings</u>	<u>2,221.00</u>
	<u> </u>	<u> </u>	<u> </u>
	<u> </u>	<u> </u>	<u> </u>
FROM	<u>31-5-801-2-2600</u>	<u>Workers Compensation Ins</u>	<u>2,221.00</u>
	<u> </u>	<u> </u>	<u> </u>
	<u> </u>	<u> </u>	<u> </u>
	<u> </u>	<u> </u>	<u> </u>
	<u> </u>	<u> </u>	<u> </u>

ALL REQUESTS FOR TRANSFERS MUST BE PRESENTED TO THE TOWN COUNCIL FOR APPROVAL - PLEASE ENSURE THAT ALL INFORMATION IS COMPLETE & ACCURATE

The reasons the "to" account(s) are exhausted:

Emergency repairs needed outside main building, sidewalk lighting, parking lights, maintenance building outside lighting. All safety issues which needed to be addressed. Deadbolt and 2 replacement windows.

Transfer is needed for:

To cover the cost of the emergency repairs. To cover lock and windows replaced due to break in at the maintenance building.

The effect on the "from" account(s):

No effect.

APPROVAL L. Bruce.....

FINANCE OFFICE USE

DATE:..... 6/11/2014

REPRODUCE THIS FORM AS NECESSARY

WOLCOTT REPUBLICAN TOWN COMMITTEE

June 9, 2014

Wolcott Town Council
10 Kenea Ave
Wolcott, CT 06716

Dear Councilmembers:

The Republican Town Committee would like to respectfully request that Randy Watts serve a new term as Republican candidate on Board of Ethics. Mr Watts can be reached at 203.910-0443, 971 Spindle Hill Rd Rd, Wolcott CT. Thank you in advance for this consideration.

Sincerely,

A handwritten signature in cursive script, appearing to read "Cathie B. Sherman".

Cathie B Sherman
Vacancy Chairperson Wolcott
Republican Town Committee

THOMAS G. DUNN
MAYOR



OFFICE OF THE MAYOR
TOWN OF WOLCOTT

June 17, 2014

Revised

Chairman David Valletta
Wolcott Town Council
10 Kenea Ave
Wolcott, CT 06716

Dear Chairman Valletta,

Enclosed is a list of names recommended to me by Superintendent Joseph P. Macary for appointment to the Building Committee for the 2014 School Upgrades, Projects and Renovations.

Thomas Buzzelli
Gloria Clair
Gloria Gubitosi
Joseph Monroe
Robert Nagashima
Patricia Najarian
Dave Stankus

Thank you for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read 'T. G. Dunn', is written over a horizontal line.

Thomas G. Dunn
Mayor, Town of Wolcott

Cc: Wolcott Town Council Members



PROPOSED VIDEO SERVICE AGREEMENT ADDENDUM 2014-2015

June 1, 2014

Wolcott Town Council

Dear Members of the Wolcott Town Council:

Since our agreement last year, there have been changes in the way that your meetings have been distributed. Primarily, we have added Council meetings to WLCT 96, the streaming Internet video channel accessed by going to www.wolcottct.org. This has been accomplished at no additional charge to the Town of Wolcott. We have continued, per our agreement, to provide a DVD to the Community Access Provider (CAP), Skye Cable for replay on Friday evenings into Saturday per your direction.

As you review our service agreement for 2014-2015 you will notice an area that has been changed and has been indicated in (RED). A comparison to our previous agreement will disclose that there is no distribution to the CAP to cablecast a replay on Comcast channel 96. The transportation to and from the CAP is now outside of our agreement. We can provide the Council Clerk with a DVD copy at no additional charge and all arrangements with the CAP and transportation to and from them for airing will be your responsibility.

We can however continue to transport the DVDs to and from the CAP at an additional charge.

This additional service will include the production of an additional DVD, transportation to and retrieval from Skye Cable after cablecast however, as in the past, scheduling with the CAP will be the responsibility of the Council.

In return for the above service, the Town of Wolcott agrees to compensate Michael Bruce Video, Thirty Five Dollars and No Cents \$35.00 per meeting, due and payable in addition to the agreed amount on the attached service agreement.

We are available for discussion on this matter should it be necessary.

.....for the Town Council dated / /

Michael BruceMichael Bruce Video dated 6/1/14



PROPOSED VIDEO SERVICE AGREEMENT 2014-2015

June 1, 2014

Wolcott Town Council
Town of Wolcott
10 Kenea Avenue
Wolcott, CT 06716

Dear Members of the Wolcott Town Council:

To cover our services for the coming year we submit the following proposal.

Michael Bruce Video (MBV) submits this proposal for the expertise and services to cablecast live on a Town Specific Channel of the local cable franchise (when available) also the Internet Stream "wlct96" located at www.wolcottct.org, the meeting of the regular twice monthly meetings of the Wolcott Town Council which includes two special meetings regarding the budget. This service if available will begin on September 1, 2014 and end on June 30, 2015. **SEE ADDENDUM FOR ADDITIONAL SERVICES!**

This service will include expertise to video and audio record each meeting; will include opening and closing graphics for the "Live" and "Video" recordings and sound control for the equipment in place at Wolcott Town Hall. All requirements for Council meetings will be at the call of the Council Chairman. The video recording at all times, will be the property of the Town of Wolcott and will display the phrase "Funded by the Town of Wolcott."

In return for the above service, the Town of Wolcott agrees to compensate Michael Bruce Video,

Two Hundred Seventy Five Dollars and No Cents (\$275.00) per meeting

due and payable upon the receipt of an invoice to be submitted as monthly billing for each months meetings.

In the event of a meeting cancellation, a set-up charge of \$40.00 will be incurred.

As we have provided in the past, we will to continue to run a Community Bulletin Board and video record any event which will showcase Wolcott youngsters or events with positive exposure for Wolcott at no additional charge.

Services for additional meetings, public hearings and all other matters are separate and individual from this agreement and will be negotiated upon request.

Respectfully submitted:
Michael Bruce Video

.....for the Town Council dated / /

Michael BruceMichael Bruce Video dated 6/1/14

TOWN OF WOLCOTT
Finance Office
10 Kenea Avenue
Wolcott, CT 06716

Invitation to Bid #
Date Awarded
Date Bid Opened

14-24
June 9th, 2014
May 27th, 2014

CONTRACT AWARD

Contract Description:	Labor, Equipment & Materials to supply & install "Asphalt Rubber Surface Treatment"
Contract Value:	Dependant on Square Yards Treated
Contract Term:	July 1 st , 2014 through completion
Delivery Requirements:	

NOTICE TO CONTRACTOR: This notice of award is not an award to ship or provide services. Purchase orders against this contract will be issued on behalf of the department requiring materials or services. Do not perform any service without a purchase order.

TAXES: As a political subdivision of the State of Connecticut, the Town of Wolcott, CT is exempt from the payment of taxes imposed by the Federal Government and/or the State of Connecticut.

TERMS: The Invitation to Bid and the contractor's response constitute the entire agreement.

INDEMNIFICATION: The Contractor agrees to indemnify, defend, and save harmless, the Town of Wolcott, as well as its officers, agents, and employees from any and all claims and losses accruing or resulting from the performance of this Contract, and from any and all claims and losses accruing or resulting to any person, firm or Corporation who may be injured or damaged by the Contractor in the performance of this Contract.

NO WORK WILL BE PERFORMED ON TOWN OF WOLCOTT PROPERTY UNTIL ALL OF THE REQUIRED INSURANCE CERTIFICATES ARE SUBMITTED TO THE TOWN OF WOLCOTT FINANCE OFFICE

CONTRACTOR INFORMATION

Name:	All States Asphalt Inc	Payment Terms:	45 Days following acceptance of goods or services
Address:	P.O. Box 91 Sunderland, MA 01375	Telephone:	413-665-7021
Contact:	Alan L. Chicoine Division Manager	Fax:	413-665-9027
		Email:	asphalt@asmg.com

Acceptance by the Contractor

Acceptance by the Town of Wolcott

Signature

Date

Signature

Date

Print Name

Title

Print Name

Title

TOWN OF WOLCOTT

Finance Office
 10 Kenea Avenue
 Wolcott, CT 06716

Invitation to Bid #

14-29

Date Awarded

June 10th, 2014

Date Bid Opened

May 27th, 2014

CONTRACT AWARD

Contract Description:	Labor, Equipment & Materials to supply & install "Bonded Wearing Course A/K/A Nova Chip"
Contract Value:	Dependant on Square Yards Treated
Contract Term:	July 1 st , 2014 through December 2014
Delivery Requirements:	

NOTICE TO CONTRACTOR: This notice of award is not an award to ship or provide services. Purchase orders against this contract will be issued on behalf of the department requiring materials or services. Do not perform any service without a purchase order.

TAXES: As a political subdivision of the State of Connecticut, the Town of Wolcott, CT is exempt from the payment of taxes imposed by the Federal Government and/or the State of Connecticut.

TERMS: The Invitation to Bid and the contractor's response constitute the entire agreement.

INDEMNIFICATION: The Contractor agrees to indemnify, defend, and save harmless, the Town of Wolcott, as well as its officers, agents, and employees from any and all claims and losses accruing or resulting from the performance of this Contract, and from any and all claims and losses accruing or resulting to any person, firm or Corporation who may be injured or damaged by the Contractor in the performance of this Contract.

NO WORK WILL BE PERFORMED ON TOWN OF WOLCOTT PROPERTY UNTIL ALL OF THE REQUIRED INSURANCE CERTIFICATES ARE SUBMITTED TO THE TOWN OF WOLCOTT FINANCE OFFICE

CONTRACTOR INFORMATION

Name:	All States Asphalt Inc	Payment Terms:	45 Days following acceptance of goods or services
Address:	P.O. Box 91 Sunderland, MA 01375	Telephone:	413-665-7021
Contact:	Alan L. Chicoine Division Manager	Fax:	413-665-9027
		Email:	asphalt@asmg.com

Acceptance by the Contractor

Acceptance by the Town of Wolcott

 Signature

Date

 Signature

Date

 Print Name

Title

 Print Name

Title

TOWN OF WOLCOTT

Finance Office
 10 Kenea Avenue
 Wolcott, CT 06716

Invitation to Bid #

14-26

Date Awarded

June 12th, 2014

Date Bid Opened

May 27th, 2014

CONTRACT AWARD

Contract Description:	Contractor to clean and seal bituminous concrete pavement as part of Town's Road Reconstruction Project/PCRM Crack Sealing
Contract Value:	Dependant on Sealer per Pound
Contract Term:	July 1 st , 2014 through completion
Delivery Requirements:	

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CONTRACTOR INFORMATION

Name:	Sealcoating, Inc.	Payment Terms:	45 Days following acceptance of goods or services
Address:	825 Granite Street Braintree, MA 02184	Telephone:	781-428-3400
Contact:	Elizabeth Wuori President	Fax:	781-428-3430
		Email:	dwuori@sealcoatinginc.com

Acceptance by the Contractor

Acceptance by the Town of Wolcott

 Signature

 Date

 Signature

 Date

 Print Name

 Title

 Print Name

 Title

TOWN OF WOLCOTT
Finance Office
10 Kenea Avenue
Wolcott, CT 06716

Invitation to Bid #	14-27
Date Awarded	June 12 th , 2014
Date Bid Opened	May 28 th , 2014

CONTRACT AWARD

Contract Description:	"Road Resurfacing with Materials"
Contract Value:	Dependant on Unit of Measure
Contract Term:	June 30, 2015
Delivery Requirements:	

NOTICE TO CONTRACTOR: This notice of award is not an award to ship or provide services. Purchase orders against this contract will be issued on behalf of the department requiring materials or services. Do not perform any service without a purchase order.

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CONTRACTOR INFORMATION

Name:	Cocchiola Paving, Inc.	Payment Terms:	45 Days following acceptance of goods or services
Address:	18 Falls Avenue Oakville, CT 06779	Telephone:	860-945-2600
Contact:	Jose Almeida Vice President	Fax:	860-945-2609
		Email:	joea@cocchiola.com

Acceptance by the Contractor

Acceptance by the Town of Wolcott

Signature

Date

Signature

Date

Print Name

Title

Print Name

Title

TOWN OF WOLCOTT

Finance Office
 10 Kenea Avenue
 Wolcott, CT 06716

Invitation to Bid #

14-27

Date Awarded

June 12th, 2014

Date Bid Opened

May 28th, 2014

CONTRACT AWARD

Contract Description:

SECONDARY VENDOR

"Road Resurfacing with Materials"

Contract Value:

Dependant on Unit of Measure

Contract Term:

September 30, 2014

Delivery Requirements:

NOTICE TO CONTRACTOR: This notice of award is not an award to ship or provide services. Purchase orders against this contract will be issued on behalf of the department requiring materials or services. Do not perform any service without a purchase order.

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CONTRACTOR INFORMATION

Name:	B & W Paving & Landscaping, LLC.	Payment Terms:	45 Days following acceptance of goods or services
Address:	70 Foster Road Waterford, CT 06385	Telephone:	860-572-9942
Contact:	James Way Member	Fax:	860-536-5833
		Email:	jim@bandwpaving.com

Acceptance by the Contractor

Acceptance by the Town of Wolcott

Signature

Date

Signature

Date

Print Name

Title

Print Name

Title