

# **WOLCOTT TOWN COUNCIL**

Regular Meeting

Tuesday, March 4, 2014

Council Chambers, Wolcott Town Hall

7:30 p.m.

Page 1 of 5

## **MINUTES**

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**Note: These are summary minutes;** a tape recording of this meeting is on file in Commission Secretary's Office in Wolcott Town Hall.

Vice-Chairman Mastrofrancesco called the meeting to order at 7:30 p.m. with the Pledge of Allegiance, and attendance was taken.

**MEMBERS PRESENT:** Vice-Chairman Gale Lanza Mastrofrancesco, Rachel Wisler, Charles Marsella, Roger Picard, Francis Masi, Jeffrey Slavin, Sr., Joseph Del Buono, and Donald Charette

**MEMBERS ABSENT:** Chairman David Valletta

**ALSO PRESENT:** Mayor Thomas G. Dunn; Linda R. Bruce, Municipal Finance Officer; Brian Tynan, Town Attorney; Candace Barth, Library Director; William O'Brien, Vice-Chairman, Library Board of Directors

### **APPROVAL OF MINUTES:**

#### **▪ Regular Meeting – February 18, 2014**

Upon **MOTION** by Francis Masi, seconded by Donald Charette, it was unanimously voted to **approve** the minutes of the Regular Meeting held on February 18, 2014.

### **TAXPAYERS' TIME:** (Limited to Items on the Agenda)

No taxpayers came forward.

### **CORRESPONDENCE (on file):**

- 1. Finance Office Transfers, submitted by Linda Bruce**
- 2. Proposed Resolution: Americans with Disabilities Act Notice (#379)**
- 3. Proposed Resolution: Town of Wolcott Grievance Procedure (#380)**
- 4. Proposed Resolution: Town of Wolcott Fair Housing (#381) {3 parts}**

### **MAYOR'S REPORT:**

Mayor Dunn came forward and reported the following:

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## MINUTES

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- He has mainly been concentrating on the budget process; there are a few weeks left until he submits it to the Council; he will be presenting some ideas and options at the next meeting or so to offset the budget
  - The last storm just missed them, which gave their equipment, product, and Highway Dept. a much needed break

### FINANCE OFFICER'S REPORT/TRANSFERS:

Linda Bruce came forward and reported the following:

- They received six responses for the RFP for audit services which were opened on February 24<sup>th</sup>; the RFPs were reviewed with the Town Council audit committee this evening; there will be a recommendation for the next Town Council meeting
- They are currently reviewing other commodities for RFPs such as propane, electricity, vehicle maintenance, etc.
- The Board of Education put out the diesel and heating oil bids which are due on March 7<sup>th</sup> at 11:00 a.m.
- The diesel fuel bid is in conjunction with the Town of Wolcott, Wolcott Board of Education, Town of Plymouth, Plymouth Board of Education, and the Thomaston Board of Education; the heating oil bid also includes all of these, with the exception of the Thomaston Board of Education
- An updated Cash Flow Report will be distributed to Council members at the March 18<sup>th</sup> Town Council meeting
- Transfers were submitted for approval

Upon **MOTION** by Roger Picard, seconded by Donald Charette, it was unanimously voted to **approve** the following transfer: Fund 01, Finance - 152, from Dept. 521 #4900 Liability Insurance \$1,190.00 to Dept. 152, #2305 Defined Contribution Pension \$1,190.00 (**see attached**).

Upon **MOTION** by Francis Masi, seconded by Jeffrey Slavin, it was unanimously voted to **approve** the following transfer: Fund 01, Police Dept. – 211, from #1400 Overtime \$143.87, to #3991 In-Service Training \$143.87 (**see attached**).

Upon **MOTION** by Francis Masi, seconded by Donald Charette, it was unanimously voted to **approve** the following transfer: Fund 31 – Farmingbury Hills Commission, from #7300 Expansion Project \$9,036.48, to #4420 Maint & Repair Buildings \$9,036.48 (**see attached**).

### SUB-COMMITTEE AND LIAISON REPORTS:

There were no reports.

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## MINUTES

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### UNFINISHED BUSINESS:

There was no unfinished business.

### NEW BUSINESS:

#### 1. Resolution: Americans with Disabilities Act Notice

A **MOTION** was offered by Rachel Wisler, seconded by Donald Charette, to **adopt** the following resolution (#379): Town of Wolcott Americans with Disabilities Act Notice; BE IT RESOLVED that the Town of Wolcott does not discriminate on the basis of disability in admission to, access to, or operations of its programs, services, or activities. The Town of Wolcott does not discriminate on the basis of disability in its hiring or employment practices. This notice is provided as required by Title II of the Americans with Disabilities Act of 1990. **(full text of resolution attached).**

Attorney Tynan came forward and stated that the resolutions on the agenda are required to be adopted each year. They are posted on the bulletin board in the lobby next to the elevator. It is a requirement of the Department of Economic and Community Development to be passed each year so that the Town has the ability to seek Small Cities Grant Program funds.

Vice-Chairman Mastrofrancesco called for a vote on the above motion which **carried** unanimously by voice vote.

#### 2. Resolution: Town of Wolcott Grievance Procedure

Upon **MOTION** by Rachel Wisler, seconded by Francis Masi, it was unanimously voted to **adopt** the following resolution (#380): Town of Wolcott Grievance Procedure; BE IT RESOLVED that this Grievance Procedure is established to meet the requirements of the Americans with Disabilities Act. It may be used by anyone who wishes to file a complaint alleging discrimination on the basis of disability in employment practices and policies or the provision of services, activities, programs, or benefits by the Town Of Wolcott **(full text of resolution attached).**

#### 3. Resolution: Town of Wolcott Fair Housing

Upon **MOTION** by Rachel Wisler, seconded by Jeffrey Slavin, it was unanimously voted to **adopt** the following resolution (#381): FAIR HOUSING RESOLUTION; TOWN OF WOLCOTT; NOW THEREFORE, BE IT RESOLVED, That the Town of Wolcott hereby endorses a Fair Housing Policy to ensure equal opportunity for all persons to rent, purchase, obtain financing and enjoy all other housing-related

# WOLCOTT TOWN COUNCIL

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## MINUTES

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services of their choice on a non-discriminatory basis as provided by State and Federal law (**reading of remainder of resolution was waived; full text attached**).

### 4. Library Update

Candace Barth and William O'Brien came forward, at which time they reported the following:

- Multiple water leaks were found after a February storm; carpeting needs to be replaced; they lost about 500 children's books and 250 adult books; ceiling tiles were also damaged
- They have submitted everything to the insurance company; there is a \$5,000 deductible; there was also an expense in having the roof shoveled off and identifying what the exact problem was which will not be covered by insurance; the leak was determined to come from a drain and not the roof itself; they believe the repair itself is not covered by insurance

From the audience, Mayor Dunn explained that the problem seems to stem from a build-up of ice around the drains, and because it's a flat roof, which is a poor design, all of the drain pipes are in the middle of the building on the inside. Mayor Dunn noted that the only way to really fix this problem is to place a regular roof over the top or knock the building down. Detailed discussion followed with respect to the specifics of the problem with the drains and the building design.

A question and answer period followed during which the following was noted by Ms. Barth and Mr. O'Brien:

- In FY 2012-2013: 49,827 books were borrowed, eight computers were used almost 10,000 times; 2,700 people attended programs
- 4,000 people came to the library in January and about 4,400 back in November
- Usage has been steady
- The website was visited 7,500 times in January
- E-books can be downloaded through the website; last fiscal year 1,800 e-books were downloaded
- They received a grant from the CT Community Foundation; with the funds, they held a series of ten programs for seniors that were well attended
- There are two book clubs, a genealogy group, children's programs, activities for seniors, demonstrations, etc.
- Two free movies are shown on the last Friday of each month

# **WOLCOTT TOWN COUNCIL**

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## **MINUTES**

- 
- The front parking lot was paved two years ago by the Town; they only had to purchase the materials; the outside of the building was done, which has dramatically cut down on old leaks
  - The electrical system needs to be overhauled which will probably cost about \$70,000
  - The furnace will probably have to be replaced at some point also; they had to install a circulator on it

### **ITEMS FOR NEXT AGENDA:**

Vice-Chairman Mastrofrancesco advised that if anyone has any items that they should contact the Chairman or the Clerk.

### **TAXPAYERS' TIME:**

No taxpayers came forward.

### **EXECUTIVE SESSION:**

Upon **MOTION** by Jeffrey Slavin, seconded by Donald Charette, it was unanimously voted at 7:56 p.m. to **enter** into Executive Session for the purpose of discussing contractual matters and inviting Mayor Dunn and Town Attorney Brian Tynan (five minute recess first).

Vice-Chairman Mastrofrancesco called the regular session back to order at 8:30 p.m.

### **ADJOURNMENT:**

Upon **MOTION**, by Rachel Wisler, seconded by Jeffrey Slavin, it was unanimously voted to **adjourn** the meeting at 8:31 p.m.

### **APPROVED:**

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Elizabeth Gaudiosi, Secretary  
**WOLCOTT TOWN COUNCIL**

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David Valletta, Chairman  
**WOLCOTT TOWN COUNCIL**



# TOWN OF WOLCOTT

TOWN HALL • 10 Kenea Avenue  
Wolcott, Connecticut 06716  
Tel. (203) 879-8100 • Fax: (203) 879-8105

February 27, 2014

David Valletta, Chairman  
Wolcott Town Council  
10 Kenea Avenue  
Wolcott, CT 06716

**RE: TRANSFERS WITHIN/BETWEEN DEPARTMENTS - FISCAL YEAR  
2013/2014**

Dear Mr. Valletta:

In accordance with the provisions of the Wolcott Town Charter, I am hereby notifying you of the following transfers for Fiscal Year 2013/2014 contained in Schedule A (Fund 01) and Schedule A (Fund 31) which are attached hereto and made a part hereof.

If you have any questions, please feel free to contact me.

Sincerely,

Linda R. Bruce,  
Municipal Finance Officer

LRB/sh  
Enclosure

**MAYOR'S ACTION:**

DATE: February 27, 2014

APPROVED BY: 

Thomas G. Dunn, Mayor  
Town of Wolcott

**COUNCIL'S ACTION:**

DATE: March 4, 2014

APPROVED BY:   
Vice - Chairman, Wolcott Town Council

**SCHEDULE A**  
**TRANSFERS WITHIN / BETWEEN DEPARTMENTS FUND 01**  
**2013-2014 FISCAL YEAR - FOR REVIEW ON MARCH 4, 2014**

<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>DEBIT</u>	<u>CREDIT</u>
<b>FINANCE - 152</b>				
TO:	01-1-152-2-2305	DEFINED CONTRIBUTION PENSION	1,190.00	
FROM:	01-5-521-4-4900	LIABILITY INSURANCE		1,190.00

Reason: To cover Town portion of Defined Contribution Pension Plan for department employee.

**POLICE DEPARTMENT - 211**

TO:	01-2-211-3-3991	IN-SERVICE TRAINING	143.87	
FROM:	01-2-211-1-1400	OVERTIME		143.87

Reason: To cover cost for balance of fiscal year.

# TOWN of WOLCOTT

## REQUEST FOR TRANSFER

DATE: 2/26/14

REQUESTOR: Linda R. Bruce

DEPT.# 152

The following budget transfer(s) is requested:

	<u>ACCOUNT NUMBER</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
TO	<u>01-1-152-2-2305</u>	<u>Defined Contribution Pension Plan</u>	<u>1,190.00</u>
	<u> </u>	<u> </u>	<u> </u>
	<u> </u>	<u> </u>	<u> </u>
	<u> </u>	<u> </u>	<u> </u>
FROM	<u>01-5-521-4-4900</u>	<u>Liability Insurance</u>	<u>1,190.00</u>
	<u> </u>	<u> </u>	<u> </u>
	<u> </u>	<u> </u>	<u> </u>
	<u> </u>	<u> </u>	<u> </u>

**ALL REQUESTS FOR TRANSFERS MUST BE PRESENTED TO THE  
TOWN COUNCIL FOR APPROVAL - PLEASE ENSURE  
THAT ALL INFORMATION IS COMPLETE & ACCURATE**

The reasons the "to" account(s) are exhausted:

New account, no appropriation.

Transfer is needed for:

To cover Town portion of Defined Contribution Pension Plan for department employee.

The effect on the "from" account(s):

No effect.

APPROVAL L. Bruce.....

FINANCE OFFICE USE

DATE:..... 2/26/2014

# TOWN of WOLCOTT

## REQUEST FOR TRANSFER

DATE: 2/26/14

REQUESTOR: Linda R. Bruce

DEPT.# 211

The following budget transfer(s) is requested:

	<u>ACCOUNT NUMBER</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
TO	<u>01-2-211-3-3991</u>	<u>In-Service Training</u>	<u>143.87</u>
FROM	<u>01-2-211-1-1400</u>	<u>Overtime</u>	<u>143.87</u>

**ALL REQUESTS FOR TRANSFERS MUST BE PRESENTED TO THE  
TOWN COUNCIL FOR APPROVAL - PLEASE ENSURE  
THAT ALL INFORMATION IS COMPLETE & ACCURATE**

The reasons the "to" account(s) are exhausted:

Account is not exhausted.

Transfer is needed for:

To cover cost for balance of fiscal year.

The effect on the "from" account(s):

No effect.

APPROVAL L. Bruce.....

FINANCE OFFICE USE

DATE:..... 2/26/2014

**SCHEDULE A  
TRANSFERS WITHIN / BETWEEN DEPARTMENTS FUND 31  
2013-2014 FISCAL YEAR - FOR REVIEW ON MARCH 4, 2014**

<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>DEBIT</u>	<u>CREDIT</u>
<b>FARMINGBURY HILLS COMMISSION - FUND 31</b>				
TO:	31-5-801-4-4420	MAINT & REPAIR BUILDINGS	9,036.48	
FROM:	31-5-801-7-7300	EXPANSION PROJECT		9,036.48

Reason: To pay for the unexpected water damage in maintenance building and leaking roof in restaurant building.

# TOWN of WOLCOTT

## REQUEST FOR TRANSFER

DATE: 2/18/14

REQUESTOR: Paul Garland

DEPT.# 801

The following budget transfer(s) is requested:

	<u>ACCOUNT NUMBER</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
TO	<u>31-5-801-4-4420</u>	<u>Maint &amp; Repair Buildings</u>	<u>9,036.48</u>
	<u> </u>	<u> </u>	<u> </u>
	<u> </u>	<u> </u>	<u> </u>
FROM	<u>31-5-801-7-7300</u>	<u>Expansion Project</u>	<u>9,036.48</u>
	<u> </u>	<u> </u>	<u> </u>
	<u> </u>	<u> </u>	<u> </u>
	<u> </u>	<u> </u>	<u> </u>
	<u> </u>	<u> </u>	<u> </u>

**ALL REQUESTS FOR TRANSFERS MUST BE PRESENTED TO THE  
TOWN COUNCIL FOR APPROVAL - PLEASE ENSURE  
THAT ALL INFORMATION IS COMPLETE & ACCURATE**

The reasons the "to" account(s) are exhausted:

Account is not exhausted.

Transfer is needed for:

To pay for unexpected water damage in maintenance building and leaking roof in restaurant building.

The effect on the "from" account(s):

Account will have a zero balance.

APPROVAL L. Bruce .....

FINANCE OFFICE USE

DATE: 2/26/2014

REPRODUCE THIS FORM AS NECESSARY



# 379  
**TOWN OF WOLCOTT**

TOWN HALL • 10 Kenea Avenue  
Wolcott, Connecticut 06716  
Tel. (203) 879-8100 • Fax: (203) 879-8105

**Town of Wolcott**  
**Americans with Disabilities Act Notice**

**BE IT RESOLVED** that the **Town of Wolcott** does not discriminate on the basis of disability in admission to, access to, or operations of its programs, services, or activities. The **Town of Wolcott** does not discriminate on the basis of disability in its hiring or employment practices.

This notice is provided as required by Title II of the Americans with Disabilities Act of 1990.

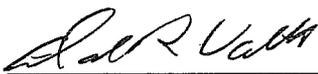
Questions, concerns, complaints, or requests for additional information regarding the ADA may be forwarded to the **Town of Wolcott's** designated ADA Compliance Coordinator.

**Title:** Municipal Agent  
**Office Address:** 10 Kenea Avenue  
Wolcott, CT 06716  
**Phone Number:** (203) 879-8100 Ext. 103  
**Email Address:** mmorrone@wolcottct.org  
**Days/Hours Available:** Monday – Wednesday 8:00AM to 4:30PM /Thursday 8:00 AM-5:30 PM  
Friday 8:00AM- 12:00 PM

Individuals who need auxiliary aids for effective communication in programs and services of the **Town of Wolcott** are invited to make their needs and preferences known to the ADA Compliance Coordinator.

This notice is available in large print, on audio tape, and in Braille, from the ADA Compliance Coordinator.

Adopted by the **TOWN OF WOLCOTT** on **March 4, 2014**.

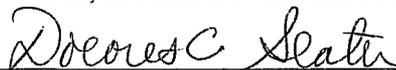
  
\_\_\_\_\_  
David Valletta, Chairman  
Wolcott Town Council

  
\_\_\_\_\_  
Thomas G. Dunn, Mayor  
Town of Wolcott

Dated at Wolcott, CT on March 4, 2014.

**CERTIFICATION**

I, Dolores C. Slater, do hereby certify that this is a true and correct copy of resolution duly adopted and ratified by the **Town Council of the Town of Wolcott on March 4, 2014**, in accordance with the constituent charter of the Town of Wolcott; and that the same has not in any way been modified, repealed, or rescinded, but is in full force and effect.

  
\_\_\_\_\_  
Dolores C. Slater, Town Clerk

3-5-2014  
Date

{seal}



# 380  
**TOWN OF WOLCOTT**

TOWN HALL • 10 Kenea Avenue

Wolcott, Connecticut 06716

Tel. (203) 879-8100 • Fax: (203) 879-8105

**Town of Wolcott**  
**Municipal Grievance Procedure**

**BE IT RESOLVED** that this Grievance Procedure is established to meet the requirements of the Americans with Disabilities Act. It may be used by anyone who wishes to file a complaint alleging discrimination on the basis of disability in employment practices and policies or the provision of services, activities, programs, or benefits by the **Town of Wolcott**.

The complaint should be in writing and contain information about the alleged discrimination such as name, address, phone number of complainant and location, date, and description of the problem. Alternative means of filing complaints, such as personal interviews or a tape recording of the complaint will be made available for persons with disabilities upon request.

The complaint should be submitted by the grievant and/or his/her designee as soon as possible but no later than 60 calendar days after the alleged violation to:

Municipal Agent  
(203) 879-8100 Ext. 103  
10 Kenea Avenue  
Wolcott, CT 06716

Within 15 calendar days after receipt of the complaint, **Municipal Agent** will meet with the complainant to discuss the complaint and possible resolutions. Within 15 calendar days after the meeting, **Municipal Agent** will respond in writing, and, where appropriate, in a format accessible to the complainant, such as large print, Braille, or audio tape. The response will explain the position of **Municipal Agent** and offer options for such substantive resolution of the complaint.

If the response by **Municipal Agent** does not satisfactorily resolve the issue, the complainant and/or his/her designee may appeal the decision of the ADA Coordinator within 15 calendar days after receipt of the response to the **Mayor** or his or her designee.

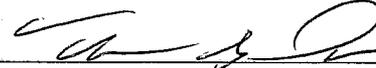
Within 15 calendar days after receipt of the appeal, the **Mayor** or his or her designee will meet with the complainant to discuss the complaint and possible resolutions. Within 15 days after the meeting the **Mayor** or his or her designee will respond in writing, and where appropriate, in a format accessible to the complainant, with a final resolution of the complaint.

All written complaints received by **Municipal Agent**, appeals to the **Mayor** or his or her designee, and responses from the ADA Coordinator and Mayor or his or her designees, will be kept by the Town Of Wolcott for at least three years.

Adopted by the **TOWN OF WOLCOTT** on **March 4, 2014**.



David Valletta, Chairman  
Wolcott Town Council

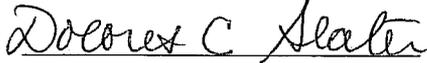


Thomas G. Dunn, Mayor  
Town of Wolcott

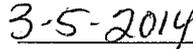
Dated at Wolcott, CT on March 4, 2014.

**CERTIFICATION**

I, Dolores C. Slater, do hereby certify that this is a true and correct copy of resolution duly adopted and ratified by the **Town Council of the Town of Wolcott on March 4, 2014**, in accordance with the constituent charter of the Town of Wolcott; and that the same has not in any way been modified, repealed, or rescinded, but is in full force and effect.



Dolores C. Slater, Town Clerk



Date

{seal}



# 381  
**TOWN OF WOLCOTT**

TOWN HALL • 10 Kenea Avenue  
Wolcott, Connecticut 06716  
Tel. (203) 879-8100 • Fax: (203) 879-8105

**FAIR HOUSING RESOLUTION  
TOWN OF WOLCOTT**

**WHEREAS**, All persons are afforded a right to full and equal housing opportunities in the neighborhood of their choice; and

**WHEREAS**, Federal Fair Housing laws require that all individuals, regardless of race, color, religion, sex, handicap, familial status or national origin, be given equal access to all housing-related opportunities, including rental and home ownership opportunities, and be allowed to make free choices regarding housing location; and

**WHEREAS**, Connecticut Fair Housing laws require that all individuals, regardless of race, creed, color, national origin, ancestry, sex, marital status, age, lawful source of income, familial status, learning disability, physical or mental disability, sexual orientation, or gender identity or expression be given equal access to all housing-related opportunities, including rental and home ownership opportunities, and be allowed to make free choices regarding housing location; and

**WHEREAS**, The Town of Wolcott is committed to upholding these laws, and realizes that these laws must be supplemented by an Affirmative Statement publicly endorsing the right of all people to full and equal housing opportunities in the neighborhood of their choice.

**NOW THEREFORE, BE IT RESOLVED**, That the Town of Wolcott hereby endorses a Fair Housing Policy to ensure equal opportunity for all persons to rent, purchase, obtain financing and enjoy all other housing-related services of their choice on a non-discriminatory basis as provided by State and Federal law; and

**BE IT FURTHER RESOLVED**, That Chief Executive Officer of the Town of Wolcott or his/her designated representative is responsible for responding to and assisting any person who alleges to be the victim of an illegal discriminatory housing practice in the Town of Wolcott and for advising such person of the right to file a complaint with the State of Connecticut Commission on Human Rights and Opportunities (CHRO) or the U.S. Department of Housing and Urban Development (HUD) or to seek assistance from the CT Fair Housing Center, legal services, or other fair housing organizations to protect his or her right to equal housing opportunities.

Adopted by the TOWN OF WOLCOTT on March 4, 2014.

David Valletta, Chairman  
Wolcott Town Council

Thomas G. Dunn, Mayor  
Town of Wolcott

Dated at Wolcott, CT on March 4, 2014.

**CERTIFICATION**

I, Dolores C. Slater, do hereby certify that this is a true and correct copy of resolution duly adopted and ratified by the Town Council of the Town of Wolcott on March 4, 2014, in accordance with the constituent charter of the Town of Wolcott; and that the same has not in any way been modified, repealed, or rescinded, but is in full force and effect.

Dolores C. Slater, Town Clerk

3-5-2014

Date

{seal}



# TOWN OF WOLCOTT

TOWN HALL • 10 Kenea Avenue

Wolcott, Connecticut 06716

Tel. (203) 879-8100 • Fax: (203) 879-8105

## TOWN OF WOLCOTT FAIR HOUSING POLICY STATEMENT

It is the policy of the **Town of Wolcott** to promote Fair Housing opportunities and to encourage racial and economic integration in all its programs and housing development activities.

Programs funded and administered by the **Town of Wolcott** must comply with the provisions of Section 46a-64c of the C.G.S., and with related state and federal laws and regulations that prohibit discriminatory housing practices.

The **Town of Wolcott** or any sub-recipient of the **Town of Wolcott** will carry out an affirmative marketing program to attract prospective buyers or tenants of all majority or minority groups, without consideration of race, color, religion, sex, national origin, ancestry, creed, sexual orientation, gender identity or expression, marital status, lawful source of income, disability, age or because the individual has children, in all programs and housing development activities funded or administered by the **Town of Wolcott**.

The municipality's **Mayor** is responsible for the enforcement and implementation of this policy. The Mayor may be reached at 203-879-8100 or at [tdunn@wolcottct.org](mailto:tdunn@wolcottct.org).

Complaints pertaining to discrimination in any program funded or administered by the **Town of Wolcott** may be filed with the **Mayor**. The municipality's Grievance Procedure will be utilized in these cases.

Complaints also may be filed with the Commission on Human Rights and Opportunity, Special Enforcement Unit, 21 Grand Street, Hartford, CT 06106, Telephone (860) 541-3403 within 180 days of the alleged violation by submitting a notarized complaint and/or the Boston Regional Office of FHEO, U.S. Department of Housing and Urban Development, Thomas P. O'Neill, Jr. Federal Building, 10 Causeway Street, Room 321, Boston, MA 02222-1092, Telephone (617) 994-8300 or 1-800-827-5005, TTY (617) 565-5453. A complaint may be filed with HUD within one year after an alleged violation. Additionally, an individual may file suit, at his/her expense, in Federal District Court or State Court within two years of an alleged violation. If the individual cannot afford an attorney, the Court may appoint one. A suit can be brought even after filing a complaint, if the complaining party has not signed a conciliation agreement and an Administrative Law Judge has not started a hearing. A court may award actual and punitive damages and attorney's fees and costs.

A copy of this policy statement will be given annually to all **Town of Wolcott** employees and they are expected to fully comply with it. In addition, a copy will be posted throughout the **Town of Wolcott**.

Revised: March 4, 2014

3-5-14  
Date:

Thomas G. Dunn  
Thomas G. Dunn, Mayor  
Town of Wolcott

**THIS STATEMENT IS AVAILABLE IN LARGE PRINT OR ON AUDIO TAPE** by contacting the Municipal Agent, Wolcott Town Hall, 10 Kenea Avenue, Wolcott, CT 203-879-8100.



# TOWN OF WOLCOTT

TOWN HALL • 10 Kenea Avenue

Wolcott, Connecticut 06716

Tel. (203) 879-8100 • Fax: (203) 879-8105

## TOWN OF WOLCOTT

### COMPLIANCE WITH TITLE VI OF THE CIVIL RIGHTS ACT OF 1964

The **TOWN OF WOLCOTT** does not discriminate in the provision of services, the administration of its programs, or contractual agreements. The **TOWN OF WOLCOTT** seeks to fully carry out its responsibilities under the Title VI Regulations.

Title VI of the Civil Rights Act of 1964 prohibits discrimination on the grounds of race, color, or national origin in programs and activities receiving Federal financial assistance. Title VI provides that No person shall on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any programs covered by the Regulations.

This policy is effectuated through the methods of administration outlined in the **Town of Wolcott's** Fair Housing Plan and is fully implemented to ensure compliance by the **Town of Wolcott**, as the recipient, and by sub-recipients. The cooperation of all personnel is required.

  
\_\_\_\_\_  
Thomas G. Dunn, Mayor  
Town of Wolcott

3-5-14  
Date