

WOLCOTT TOWN COUNCIL

Regular Meeting

Tuesday, July 16, 2013

Council Chambers, Wolcott Town Hall

7:00 p.m.

Page 1 of 7

MINUTES

Note: These are summary minutes; a tape recording of this meeting is on file in Commission Secretary's Office in Wolcott Town Hall.

Chairman Valletta called the meeting to order at 7:00 p.m. with the Pledge of Allegiance, and attendance was taken.

MEMBERS PRESENT: Chairman David Valletta, Vice-Chairman Gale Lanza Mastrofrancesco, Francis Masi, James Pape, Roger Picard, and Rachel Wisler

MEMBERS ABSENT: Charles Marsella, Jeffrey Slavin, and Donald Charette Sr.

ALSO PRESENT: Mayor Thomas G. Dunn; Linda Bruce, Municipal Finance Officer; Brian Tynan, Town Attorney; Robert Larson, Chairman, Farmingbury Hills Golf Commission; Joseph Macary, Superintendent of Schools (arrived @ 7:49 p.m.); et al.

APPROVAL OF MINUTES:

▪ Regular Meeting – June 18, 2013

Upon **MOTION** by Francis Masi, seconded by James Pape, it was unanimously voted to **approve** the minutes of the Regular Meeting held on June 18, 2013, with one abstention from Roger Picard.

TAXPAYERS' TIME: (Limited to Items on the Agenda)

No taxpayers came forward.

CORRESPONDENCE (on file):

1. Finance Office Transfer, submitted by Linda Bruce
2. Notice to Town Clerk dated June 19th advising that a Town Meeting has been scheduled for Tuesday, July 16th at 6:30 p.m.
3. Notice to Town Clerk dated June 19th regarding Town Council Summer Schedule
4. Proposed Video Service Agreement for FY 2013-2014 with Michael Bruce Video
5. Letter dated June 19th to Todd Bendtsen advising that the School Upgrades Building Committee will also oversee the installation of a natural gas line and related equipment at the high school

WOLCOTT TOWN COUNCIL

Regular Meeting

Tuesday, July 16, 2013

Council Chambers, Wolcott Town Hall

7:00 p.m.

Page 2 of 7

MINUTES

6. **Copy of Connecticut General Statutes Section 10-153d**
7. **Submitted by Town Attorney Brian Tynan, Copy of January 17, 2012 Town Council Meeting Minutes pertaining to Lions Club Fireworks Display**
8. **Copy of Letter dated July 11th from Linda Bruce to Mayor Dunn Regarding Purchase of Video Equipment for Council Chambers from Discover Video, LLC**
9. **Letter dated July 11th from Linda Bruce Regarding Request for Bid Waiver**
10. **Copy of the Wolcott Town Council's Annual Report for FY 2012-2013 submitted to the Mayor's Office**
11. **Proposed Lease Agreement for Golf Carts with Club Car**
12. **Board of Education Year to Date Budget Report dated 6-28-13**
13. **Copy of Approved Town of Wolcott Budget for FY 2013-2014**

MAYOR'S REPORT:

Mayor Dunn stated that he does not have a report this evening.

Mrs. Wisler requested if the Mayor could speak with Police Chief Stephens about adding more patrol cars on Boundline Road. It is being used as a detour due to the lower Center Street closing and cars are speeding. Mayor Dunn advised that patrols have already been added to Boundline Road and Catering Road and noted that they are aware of the speeding issues.

A brief question and answer period followed during which the following was discussed.

- Extension of the Town Green and elimination of Kenea Avenue; Mayor Dunn noted that it was discussed many years ago, but no action was ever taken
- Issue with the dead end up at Long Swamp Road; the chain and sign continue to be an eyesore; Mayor Dunn noted that they cannot close it permanently, they need to be able to get through; the possibility of placing speed bumps was discussed; Mayor Dunn noted that they will continue to work on solutions.

WOLCOTT TOWN COUNCIL

Regular Meeting

Tuesday, July 16, 2013

Council Chambers, Wolcott Town Hall

7:00 p.m.

Page 3 of 7

MINUTES

FINANCE OFFICER'S REPORT/TRANSFERS:

Linda Bruce came forward and reported the following:

- She has submitted the FY 2013-2014 approved budget to the Office of Policy & Management as required per CT General Statutes Sections 7-406b and 7-344 and also as required per Section 703 of the Town of Wolcott Charter
- The approved FY 2013-2014 approved budget and mill rate calculation will appear in the July 2013 issue of the Wolcott Community News

Mrs. Bruce advised that year-end transfers for FY 2012-2013 will be presented to the Council at the August 20th meeting and noted that she has submitted one transfer for FY 2013-2014 for approval this evening.

Upon **MOTION** by Rachel Wisler, seconded by Roger Picard, it was unanimously voted to **approve** the following transfer; General Gov't - 153; from #5100 Office Supplies \$142.77 to #3637 DMV Charges \$142.77 (**see attached**).

SUB-COMMITTEE/LIAISON REPORTS:

There were no reports.

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:

1. Discussion & Possible Action on Proposed Video Service Agreement with Michael Bruce Video for FY 2013-2014

Upon **MOTION** by Francis Masi, seconded by Rachel Wisler, it was unanimously voted to **accept** the proposed Video Service Agreement with Michael Bruce Video for FY 2013-2014 (**see attached**).

2. Discussion & Possible Action on Request to Waive Public Bidding Procedures for the Purchase of Video Streaming Equipment from Discover Video, LLC

Upon **MOTION** by Roger Picard, seconded by Gale Mastrofrancesco, it was unanimously voted to **accept** the request to Waive Public Bidding Procedures for

WOLCOTT TOWN COUNCIL

Regular Meeting

Tuesday, July 16, 2013

Council Chambers, Wolcott Town Hall

7:00 p.m.

Page 4 of 7

MINUTES

the Purchase of Video Streaming Equipment from Discover Video, LLC (**see attached**).

3. Discussion & Possible Action Regarding Acquiring License for Use of Property on Woodcrest Avenue

Attorney Tynan came forward and submitted a subdivision map depicting the area under discussion (**see attached**). He also passed around a Google map. The area is at the end of Woodcrest Avenue which is a dead end with no cul de sac. The Town extended the asphalt onto the property just a little bit. The owner of the property that has been encroached upon contacted the Town regarding his property being used as a turnaround. The area in question is probably about 8 feet at the very left, west, going out to a distance of about 34 feet. There were a few ways to approach this including tearing out the asphalt and not using it at all, use an eminent domain action, or to pay a one-time fee for its use so that garbage trucks, ambulances, etc. could continue to use it. The best solution seems to be a type of easement; the Town would be granted a license to use the property for a sum of \$5,000.00. He noted that there should be no issues with insuring the property with C.I.R.M.A.

A question and answer period was held and brief discussion followed with regard to the specific location of the property and surrounding area. It was noted that anyone could use the turnaround; it would not be exclusive to town owned vehicles.

Upon **MOTION** by James Pape, seconded by Gale Mastrofrancesco, it was unanimously voted to **authorize** the Mayor to expend the sum of \$5,000.00 in order to obtain a license to be recorded on the land records (for Use of Property on Woodcrest Avenue).

Mayor Dunn advised that they will probably use the money from an open space account which contains funds received from builders in lieu of additional units or parking spaces. If not, they will use the legal & consulting line item.

4. Discussion & Possible Action on Request for Use of Town Property for Lions Club Fireworks Display

Attorney Tynan advised that he is the person in charge for obtaining the fireworks display for the Lions Club. He referenced the minutes from January 2012 where the Town Council gave permission to the Lions Club to use Town property for last year only. He next stated that they would like permission to use that area for fireworks indefinitely.

WOLCOTT TOWN COUNCIL

Regular Meeting

Tuesday, July 16, 2013

Council Chambers, Wolcott Town Hall

7:00 p.m.

Page 5 of 7

MINUTES

A **MOTION** was offered by Rachel Wisler, seconded by Roger Picard, to **approve** the request for Use of Town Property for Lions Club Fireworks Display for this year and in the future.

A question and answer period followed with respect to the logistics of the fireworks to be set up and several other issues, during which the following was discussed:

- The area is a small piece of property owned by the town off of Sunrise Road
- Last year they sent out notices to both of the senior housing complexes; they will do that again this year advising them of the dates and times
- They plan on lighting off their fireworks display on the Friday and Sunday nights during the Wolcott Country Fair
- They will use the same company as last year who were recommended by the Assistant Fire Marshal
- The area is ideal as it is surrounded by trees; if there were an accident, it would not go into the crowd

Chairman Valletta called for a vote on the above motion which *carried* unanimously by voice vote.

5. Discussion & Possible Action on Authorization for Mayor to Execute Golf Cart Lease with Club Car

At this time, Robert Larson came forward and joined Attorney Tynan.

A **MOTION** was offered by Francis Masi, seconded by James Pape, to **authorize** the Mayor to Execute the Golf Cart Lease with Club Car **(on file)**.

A brief question and answer period was held during which the following was noted:

- Mr. Larson advised that the lease is \$2,481.50 for six months out of the year; they only pay on the lease in the months that they are active and generating revenue
- Attorney Tynan advised that he and Mr. Larson have been in discussions with Club Car on numerous issues; one of the issues he has is that Club Car has taken some exceptions with the bid aspect; they wanted the Town to modify an ordinance and they also wanted to limit liability on their part

WOLCOTT TOWN COUNCIL

Regular Meeting

Tuesday, July 16, 2013

Council Chambers, Wolcott Town Hall

7:00 p.m.

Page 6 of 7

MINUTES

-
- Attorney Tynan noted that he advised Club Car that the Town will not be modifying an ordinance and they have come to an agreement on the liability issue
 - Mr. Larson stated that although some of those issues were still pending up until today, they needed to get this on the Town Council agenda, because the carts should be ready for delivery by July 22nd; if they waited until the end of August, then they may not get the carts until September or October which is the end of the season
 - Mr. Larson advised that they originally leased the carts in 2006; that lease expired in 2011; at that point, they purchased the carts at a cost of approximately \$37,000; the carts have been utilized for an additional two years plus; Club Car is purchasing the carts back at \$1,550 each for a total of \$55,800; profit is just under \$20,000, of which approximately \$9,000 was expended in maintenance of the carts over the past two years; the Town has realized approximately \$11,000 in profit in having purchased the carts to begin with; they originally paid \$1,050 for each of the 36 carts, and their value ended up being \$1,550 each
 - Mr. Larson advised that the \$1,550 buy back price for each cart is a firm offer and is in the contract; with respect to possibly purchasing the carts again in five years, he indicated that there is no way to know what the market will be at that time

Chairman Valletta called for a vote on the above motion which *carried* unanimously by voice vote.

ITEMS FOR NEXT AGENDA:

Chairman Valletta advised that if anyone has any items that they should contact himself or the Clerk.

TAXPAYERS' TIME:

No taxpayers came forward.

Upon **MOTION** by Rachel Wisler, seconded by Roger Picard, it was unanimously voted at 7:38 p.m. to take a five to ten minutes recess.

Chairman Valletta called the regular session back to order at 7:49 p.m.

EXECUTIVE SESSION:

Upon **MOTION** by James Pape, seconded by Rachel Wisler, it was unanimously voted to **enter** into Executive Session at 7:49 p.m. for the purpose of discussing

WOLCOTT TOWN COUNCIL

Regular Meeting

Tuesday, July 16, 2013

Council Chambers, Wolcott Town Hall

7:00 p.m.

Page 7 of 7

MINUTES

upcoming Teacher Contract Negotiations, inviting Joseph Macary and Mayor Dunn.

Chairman Valletta called the regular session back to order at 8:22 p.m.

ADJOURNMENT:

Upon **MOTION**, by Roger Picard, seconded by James Pape, it was unanimously voted to **adjourn** the meeting at 8:23 p.m.

APPROVED:

Elizabeth Gaudiosi, Secretary
WOLCOTT TOWN COUNCIL

David Valletta, Chairman
WOLCOTT TOWN COUNCIL



TOWN OF WOLCOTT

TOWN HALL • 10 Kenea Avenue
Wolcott, Connecticut 06716
Tel. (203) 879-8100 • Fax: (203) 879-8105

July 10, 2013

David Valletta, Chairman
Wolcott Town Council
10 Kenea Avenue
Wolcott, CT 06716

**RE: TRANSFERS WITHIN/BETWEEN DEPARTMENTS - FISCAL YEAR
2013/2014**

Dear Mr. Valletta:

In accordance with the provisions of the Wolcott Town Charter, I am hereby notifying you of the following transfer for Fiscal Year 2013/2014 contained in Schedule A (Fund 01) which is attached hereto and made a part hereof.

If you have any questions, please feel free to contact me.

Sincerely,

Linda R. Bruce,
Municipal Finance Officer

LRB/amb
Enclosure

MAYOR'S ACTION:

DATE: July 10, 2013

APPROVED BY:

Thomas G. Dunn, Mayor
Town of Wolcott

COUNCIL'S ACTION:

DATE: July 16, 2013

APPROVED BY:

Chairman, Wolcott Town Council

SCHEDULE A
TRANSFERS WITHIN / BETWEEN DEPARTMENTS - FUND-01
2013-2014 FISCAL YEAR - FOR REVIEW ON July 16, 2013

<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>DEBIT</u>	<u>CREDIT</u>
GENERAL GOV'T - 153				
	TO: 01-1-153-3-3637	DMV CHARGES	142.77	
	FROM: 01-1-153-5-5100	OFFICE SUPPLIES		142.77

Reason: To pay Motor Vehicle Department for Delinquent Tax Collection Program Use.

TOWN of WOLCOTT

REQUEST FOR TRANSFER

DATE: 07/10/2013

REQUESTOR: Tax Department

DEPT.# 153

The following budget transfer(s) is requested:

	<u>ACCOUNT NUMBER</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
TO	<u>01-1-153-3-3637</u>	<u>DMV Charges</u>	<u>142.77</u>
FROM	<u>01-1-153-5-5100</u>	<u>Office Supplies</u>	<u>142.77</u>

**ALL REQUESTS FOR TRANSFERS MUST BE PRESENTED TO THE
TOWN COUNCIL FOR APPROVAL - PLEASE ENSURE
THAT ALL INFORMATION IS COMPLETE & ACCURATE**

The reason the "to" account(s) is exhausted:
DMV Charges exceeds budgeted amount

The transfer(s) is needed because of the following reason:
To pay Motor Vehicle Department for Delinquent Tax Collection Program Use

The effect on the "from" account(s):
Account will be monitored for available funds

APPROVAL: L. Bruce

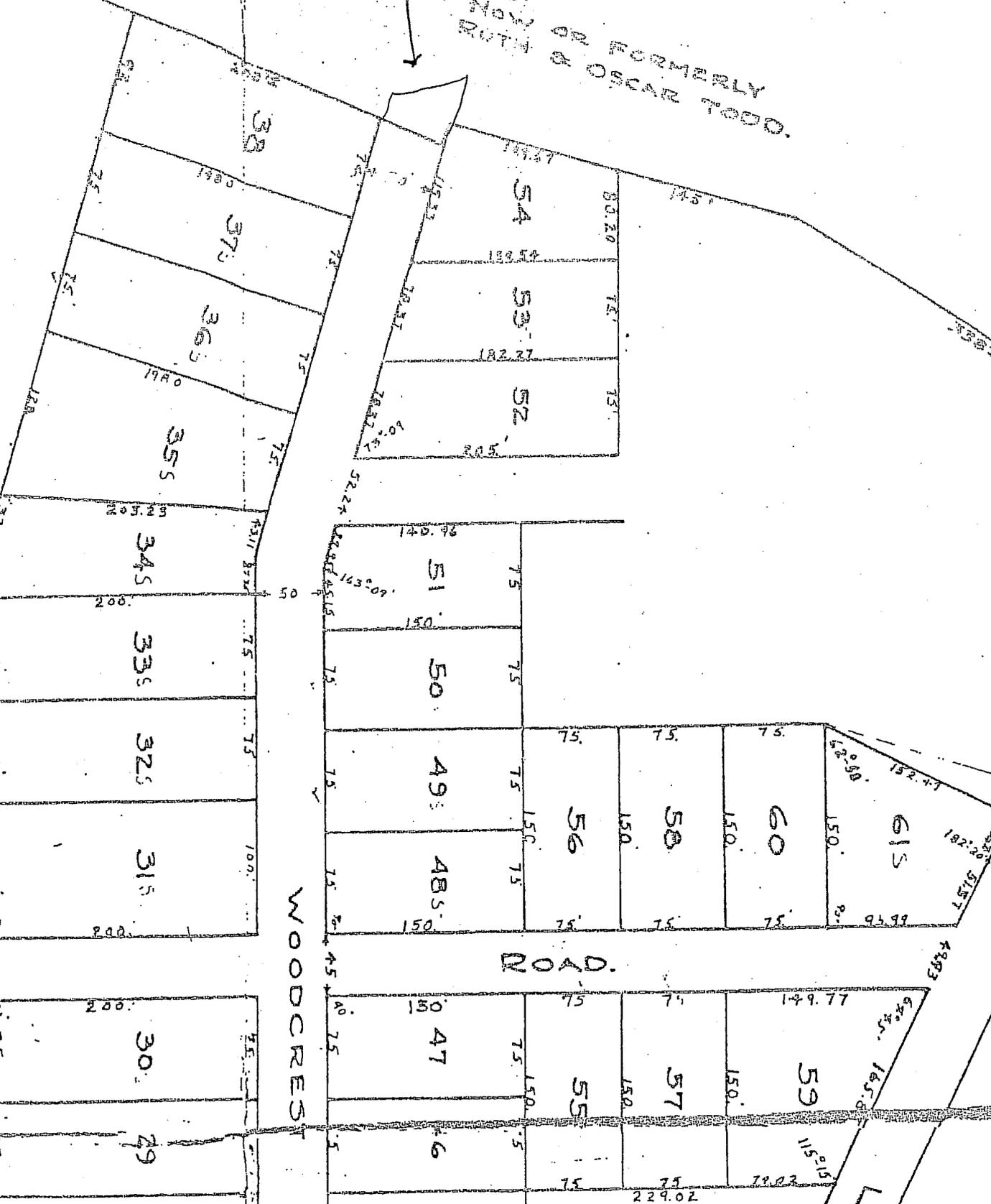
FINANCE OFFICE USE

DATE: 7/10/2013

REPRODUCE THIS FORM AS NECESSARY

207
208
209
210
211
212
213
214
215
216
217
218
219
220
221
222
223
224
225
226
227
228
229
230
231
232
233
234
235
236
237
238
239
240
241
242
243
244
245
246
247
248
249
250
251
252
253
254
255
256
257
258
259
260
261
262
263
264
265
266
267
268
269
270
271
272
273
274
275
276
277
278
279
280
281
282
283
284
285
286
287
288
289
290
291
292
293
294
295
296
297
298
299
300
301
302
303
304
305
306
307
308
309
310
311
312
313
314
315
316
317
318
319
320
321
322
323
324
325
326
327
328
329
330
331
332
333
334
335
336
337
338
339
340
341
342
343
344
345
346
347
348
349
350
351
352
353
354
355
356
357
358
359
360
361
362
363
364
365
366
367
368
369
370
371
372
373
374
375
376
377
378
379
380
381
382
383
384
385
386
387
388
389
390
391
392
393
394
395
396
397
398
399
400
401
402
403
404
405
406
407
408
409
410
411
412
413
414
415
416
417
418
419
420
421
422
423
424
425
426
427
428
429
430
431
432
433
434
435
436
437
438
439
440
441
442
443
444
445
446
447
448
449
450
451
452
453
454
455
456
457
458
459
460
461
462
463
464
465
466
467
468
469
470
471
472
473
474
475
476
477
478
479
480
481
482
483
484
485
486
487
488
489
490
491
492
493
494
495
496
497
498
499
500
501
502
503
504
505
506
507
508
509
510
511
512
513
514
515
516
517
518
519
520
521
522
523
524
525
526
527
528
529
530
531
532
533
534
535
536
537
538
539
540
541
542
543
544
545
546
547
548
549
550
551
552
553
554
555
556
557
558
559
560
561
562
563
564
565
566
567
568
569
570
571
572
573
574
575
576
577
578
579
580
581
582
583
584
585
586
587
588
589
590
591
592
593
594
595
596
597
598
599
600
601
602
603
604
605
606
607
608
609
610
611
612
613
614
615
616
617
618
619
620
621
622
623
624
625
626
627
628
629
630
631
632
633
634
635
636
637
638
639
640
641
642
643
644
645
646
647
648
649
650
651
652
653
654
655
656
657
658
659
660
661
662
663
664
665
666
667
668
669
670
671
672
673
674
675
676
677
678
679
680
681
682
683
684
685
686
687
688
689
690
691
692
693
694
695
696
697
698
699
700
701
702
703
704
705
706
707
708
709
710
711
712
713
714
715
716
717
718
719
720
721
722
723
724
725
726
727
728
729
730
731
732
733
734
735
736
737
738
739
740
741
742
743
744
745
746
747
748
749
750
751
752
753
754
755
756
757
758
759
760
761
762
763
764
765
766
767
768
769
770
771
772
773
774
775
776
777
778
779
780
781
782
783
784
785
786
787
788
789
790
791
792
793
794
795
796
797
798
799
800
801
802
803
804
805
806
807
808
809
810
811
812
813
814
815
816
817
818
819
820
821
822
823
824
825
826
827
828
829
830
831
832
833
834
835
836
837
838
839
840
841
842
843
844
845
846
847
848
849
850
851
852
853
854
855
856
857
858
859
860
861
862
863
864
865
866
867
868
869
870
871
872
873
874
875
876
877
878
879
880
881
882
883
884
885
886
887
888
889
890
891
892
893
894
895
896
897
898
899
900
901
902
903
904
905
906
907
908
909
910
911
912
913
914
915
916
917
918
919
920
921
922
923
924
925
926
927
928
929
930
931
932
933
934
935
936
937
938
939
940
941
942
943
944
945
946
947
948
949
950
951
952
953
954
955
956
957
958
959
960
961
962
963
964
965
966
967
968
969
970
971
972
973
974
975
976
977
978
979
980
981
982
983
984
985
986
987
988
989
990
991
992
993
994
995
996
997
998
999
1000

FORMERLY
OSCAR TOOD.



WOODCREST

OYON ROAD

L-111

WILY



PROPOSED VIDEO SERVICE AGREEMENT 2013-2014

June 17, 2013

Wolcott Town Council
Town of Wolcott
10 Kenea Avenue
Wolcott, CT 06716

Dear Members of the Wolcott Town Council:

To cover our services for the coming year we submit the following proposal.

Michael Bruce Video (MBV) submits this proposal for the expertise and services to cablecast live on a Governmental Channel of the local cable franchise (when available) and replay a recording on the weekend following the meeting of the regular twice monthly, twenty one (21) meetings of the Wolcott Town Council which includes two special meetings regarding the budget, *(All cable times for reruns may be requested by the Town Council, but are at the discretion of the Community Access Provider, Skye Cable 13.)* This service if available will begin September 1, 2013 and end on June 30, 2014.

This service will include expertise to video and audio record each meeting; will include opening and closing graphics for the "Live" and "Video" recordings and sound control for the equipment in place at Wolcott Town Hall. All requirements for Council meetings will be at the call of the Council Chairman. The video recording of Council meetings at all times, will be the property of the Town of Wolcott and will display the phrase "Funded by the Town of Wolcott."

In return for the above service, the Town of Wolcott agrees to compensate Michael Bruce Video,

Two Hundred Seventy Five Dollars and No Cents (\$275.00) per meeting

due and payable upon the receipt of an invoice to be submitted as monthly billing for each months meetings.

In the event of a meeting cancellation, a set-up charge of \$40.00 will be incurred.

As we have provided in the past, we will to continue to run a Community Bulletin Board and video record any event which will showcase Wolcott youngsters or events with positive exposure for Wolcott at no additional charge if permitted by the Community Access Provider (CAP)..

Services for additional meetings, public hearings and all other matters are separate and individual from this agreement and will be negotiated upon request.

Respectfully submitted:
Michael Bruce Video

.....for the Town Council dated / /

.....Michael Bruce Video dated / /



TOWN OF WOLCOTT

TOWN HALL • 10 Kenea Avenue
Wolcott, Connecticut 06716
Tel. (203) 879-8100 • Fax: (203) 879-8105

July 11, 2013

TO: Mayor Thomas G. Dunn
FROM: Linda R. Bruce, Municipal Finance Officer

Linda R. Bruce

RE: Purchase of Video Equipment for Council Chambers from Discover Video, LLC.

In accordance with the Wolcott Town Charter, Section 707, paragraph [c], [i], [ii] and [v], it is my opinion that to proceed with the public bidding procedure once again for the referenced equipment would not be in the best interests of the Town of Wolcott. The equipment will be purchased with grant proceeds. The grant amount is \$36,675.50, with the recommended purchase from Discover Video totaling \$16,233.00.

The justification for this recommendation is based on the following:

- We received a quotation from Discover Video, LLC for specialized video equipment totaling \$16,233.00.
- Bid notices #14-10 and 14-11 were posted in the Waterbury Republican. This was a 2nd posting.
- We received no responses through the bid process for this specialized equipment.
- Discover Video, LLC is the manufacturer of the Spirit and Nomad Video Streaming Systems.

It is my recommendation to purchase the video equipment at a cost of \$16,233.00 from Discover Video, LLC. This cost also includes installation.

LRB/amb

CC: Town Council Members

MayorThomasG.DunnBidWaiverDiscoverVideo07.11.2013



TOWN OF WOLCOTT

TOWN HALL • 10 Kenea Avenue
Wolcott, Connecticut 06716
Tel. (203) 879-8100 • Fax: (203) 879-8105

July 11, 2013

TO: Mayor Thomas G. Dunn
FROM: Linda R. Bruce, Municipal Finance Officer

Linda R. Bruce

RE: Purchase of Video Equipment for Council Chambers from Discover Video, LLC.

In accordance with the Wolcott Town Charter, Section 707, paragraph [c], [i], [ii] and [v], it is my opinion that to proceed with the public bidding procedure once again for the referenced equipment would not be in the best interests of the Town of Wolcott. The equipment will be purchased with grant proceeds. The grant amount is \$36,675.50, with the recommended purchase from Discover Video totaling \$16,233.00.

The justification for this recommendation is based on the following:

- We received a quotation from Discover Video, LLC for specialized video equipment totaling \$16,233.00.
- Bid notices #14-10 and 14-11 were posted in the Waterbury Republican. This was a 2nd posting.
- We received no responses through the bid process for this specialized equipment.
- Discover Video, LLC is the manufacturer of the Spirit and Nomad Video Streaming Systems.

It is my recommendation to purchase the video equipment at a cost of \$16,233.00 from Discover Video, LLC. This cost also includes installation.

LRB/amb

CC: Town Council Members

MayorThomasG.DunnBidWaiverDiscoverVideo07.11.2013



TOWN OF WOLCOTT

TOWN HALL • 10 Kenea Avenue
Wolcott, Connecticut 06716
Tel. (203) 879-8100 • Fax: (203) 879-8105

July 11, 2013

TO: David Valetta, Chairman Wolcott Town Council
FROM: Linda R. Bruce, Municipal Finance Officer

RE: Request for Bid Waiver

Please find enclosed my memo to Mayor Dunn regarding a bid waiver for the purchase of video streaming equipment for the Wolcott Town Council Chambers. Discover Video, LLC is the manufacturer of this particular equipment and we have not received bids for comparable equipment. This equipment will be used in conjunction with additional video recording equipment to enhance broadcasting capabilities for the Town of Wolcott.

It is my opinion we have performed our due diligence in following the required bid process and I am requesting the Town Council approve a bid waiver for Discover Video, LLC.

LRB/amb

CC: Town Council Members
Mayor Thomas G. Dunn

DVallettaBidWaiverDiscoverVideo 07.11.2013

TOWN OF WOLCOTT
INVITATION TO BID #14-09 GOLF CART LEASE
FARMINGBURY HILLS COUNTRY CLUB

The Club Car, LLC. (vendor's Name) proposes to supply the following 2014 gas-powered golf carts to the Farmingbury Hills Country Club for the 2013 golf season.

Each of the carts should have the following:

Canopy Tops	Rear Scuff Plates
Split Windshields	Number Decals
Information Holders	Rear Rain Bonnet for Clubs
Hub Caps	
Sweater Baskets	

Thirty-six (36) new 2014 gas powered golf carts including a full maintenance program for a

Monthly fee of \$ 2,481.50

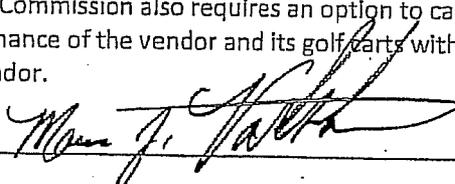
Annual fee of \$ 14,889.00

Golf carts should be ready for delivery by July 22, 2013.

All vendors must submit a list of golf courses in Connecticut along with the name of a contact person where the vendor's carts are now in service.

The Farmingbury Hills Commission wishes to sign a five-year (5) lease with the golf cart company.

The Farmingbury Hills Commission also requires an option to cancel said lease for unsatisfactory service and/or performance of the vendor and its golf carts with thirty-day (30) notice in writing of cancellation to the vendor.

Signature of Vendor:  Date: July 8, 2013

Note: Vendors may also include any other options on a separate sheet of paper.