

WOLCOTT TOWN COUNCIL

Regular Meeting

Tuesday, June 4, 2013

Council Chambers, Wolcott Town Hall

7:30 p.m.

Page 1 of 6

MINUTES

Note: These are summary minutes; a tape recording of this meeting is on file in Commission Secretary's Office in Wolcott Town Hall.

Chairman Valletta called the meeting to order at 7:30 p.m. with the Pledge of Allegiance, and attendance was taken.

MEMBERS PRESENT: Chairman David Valletta, Vice-Chairman Gale Lanza Mastrofrancesco, Francis Masi, Roger Picard, Jeffrey Slavin, Rachel Wisler, Charles Marsella, James Pape, and Donald Charette Sr.

MEMBERS ABSENT: None

ALSO PRESENT: Mayor Thomas G. Dunn; Linda Bruce, Municipal Finance Officer; Brian Tynan, Town Attorney; Taxpayer: Brian Smail; et al.

APPROVAL OF MINUTES:

1. **Regular Meeting – May 7, 2013**

Upon **MOTION** by Francis Masi, seconded by James Pape, it was unanimously voted to **approve** the minutes of the Regular Meeting held on May 7, 2013.

2. **Special Meeting – May 14, 2013**

Upon **MOTION** by Roger Picard, seconded by Francis Masi, it was unanimously voted to **approve** the minutes of the Special Meeting held on May 14, 2013, with one abstention from Mr. Marsella.

3. **Special Meeting – May 21, 2013**

Upon **MOTION** by Gale Mastrofrancesco, seconded by James Pape, it was unanimously voted to **approve** the minutes of the Special Meeting held on May 21, 2013, with two abstentions; one from Mr. Marsella and one from Mr. Masi.

4. **Public Hearing – May 21, 2013**

Upon **MOTION** by Roger Picard, seconded by Donald Charette, it was unanimously voted to **approve** the minutes of the Public Hearing held on May 21, 2013, with two abstentions; one from Mr. Marsella and one from Mr. Masi.

5. **Workshop – May 28, 2013**

WOLCOTT TOWN COUNCIL

Regular Meeting

Tuesday, June 4, 2013

Council Chambers, Wolcott Town Hall

7:30 p.m.

Page 2 of 6

MINUTES

Upon **MOTION** by Rachel Wisler, seconded by Francis Masi, it was unanimously voted to **approve** the minutes of the Workshop held on May 28, 2013, with one abstention from Mr. Marsella.

TAXPAYERS' TIME: (Limited to Items on the Agenda)

No taxpayers came forward.

CORRESPONDENCE (on file):

1. Finance Office Transfers, submitted by Linda Bruce
2. Letter dated April 2nd from the Republican Town Committee regarding their recommendation for an Appointment to the Board of Ethics
3. Letter dated May 20th from Police Chief Stephens regarding a promotional ceremony scheduled for June 6th at 2:00 p.m.
4. Letter dated May 21st from Superintendent Macary regarding Financing of Technology Hardware
5. Letter dated May 28th from the Democratic Town Committee regarding their recommendation for an Appointment to the Board of Ethics
6. Town of Wolcott Expenditure Report, Revenue Report, & Trial Balance, for month ending
04-30-13
7. Letter dated June 1st from Superintendent Macary Regarding Negotiations with Teachers
8. Letter dated June 4th from Mayor Dunn Regarding his recommendation to transfer funds from the Fund Balance to the Capital Non-Recurring Account

MAYOR'S REPORT:

Mayor Dunn came forward and reported the following:

- The road project is continuing; everything is going well
- The Memorial Day Parade was a success; many people came out

WOLCOTT TOWN COUNCIL

Regular Meeting

Tuesday, June 4, 2013

Council Chambers, Wolcott Town Hall

7:30 p.m.

Page 3 of 6

MINUTES

-
- He has submitted a letter in the Council packets recommending to transfer \$250,000 from the Fund Balance to the Capital & Nonrecurring account for various capital items and projects
 - Regarding the budget, he recommends that the Council wait to adopt it pending final figures from the State

At this time, Chairman Valletta advised that he and the Mayor attended the 40th anniversary of the Wolcott Volunteer Ambulance Corps. He noted that they were kind enough to present the Town Council and the Mayor with awards of appreciation for supporting them.

FINANCE OFFICER'S REPORT/TRANSFERS:

Linda Bruce came forward and advised that she submitted the following transfers for approval:

Upon **MOTION** by Francis Masi, seconded by Jeffrey Slavin, it was unanimously voted to **approve** the following transfer; Police – 211; from #1140 Wages Operations \$18,000.00, to #1900 Accrued Sick Days \$18,000.00 (**see attached**).

An inquiry was made with respect to the above transfer, at which time Mrs. Bruce stated that sick days are bought back each year, and this year it is unusually high.

Upon **MOTION** by Francis Masi, seconded by Jeffrey Slavin, it was unanimously voted to **approve** the following transfer; Animal Control Officer – 213 from #8900 Dare Education \$1,500.00, also from #4950 Operation Expense \$4,039.60, and also from #2600 Workers' Comp. Insurance \$731.40, to #2200 Social Security \$371.00 and also to #1140 Salary/Wages Operations \$5,900.00 (**see attached**).

An inquiry was made with respect to the above transfer, at which time Mrs. Bruce stated that the overtime was created by the part time officer who resigned earlier this year, which is not related to the Terryville situation.

Upon **MOTION** by Charles Marsella, seconded by Rachel Wisler, it was unanimously voted to **approve** the following transfer; Fire Dept. - 221 from #4901 Insurance Supplement \$594.94 to #3991 In-Service Training \$594.94 (**see attached**).

Upon **MOTION** by Roger Picard, seconded by Donald Charette, it was unanimously voted to **approve** the following transfer; Fire Marshal – 222; from #5600 Equipment & Supplies \$100.00, also from #4710 Tele-Communications \$450.00, and also from #3990 Conferences & Meetings \$450.00, to #4952 Vehicle Maintenance \$1,000.00 (**see attached**).

WOLCOTT TOWN COUNCIL

Regular Meeting

Tuesday, June 4, 2013

Council Chambers, Wolcott Town Hall

7:30 p.m.

Page 4 of 6

MINUTES

An inquiry was made with respect to the above transfer, at which time Mrs. Bruce stated that Waterbury Transmission is doing the work; they won the bid for vehicle maintenance for this fiscal year.

SUB-COMMITTEE/LIAISON REPORTS:

There were no reports.

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:

Upon **MOTION** by Francis Masi, seconded by Rachel Wisler, it was unanimously voted to **add** to New Business on the agenda, the following item: 'Discussion & Possible Action Regarding Letter of Support for Wolcott's PEGPETIA Grant application'.

1. Discussion & Possible Action Regarding Letter of Support for Wolcott's PEGPETIA Grant application

Upon **MOTION** by Francis Masi, seconded by Rachel Wisler, it was unanimously voted to **authorize** a letter to be submitted regarding the Town Council's support for Wolcott's PEGPETIA Grant application, Public Utilities Regulatory Authority Docket No. 13-04-05 to the Authority (**see attached**).

2. Appointments to the Board of Ethics Effective 7-1-13

Upon **MOTION** by Gale Mastrofrancesco, seconded by Donald Charette, it was unanimously voted to **reappoint** Nicole Grant to the Board of Ethics, effective July 1, 2013 (**see attached**).

Upon **MOTION** by Francis Masi, seconded by James Pape, it was unanimously voted to **appoint** Thomas Brundage to the Board of Ethics, effective July 1, 2013 (**see attached**).

Upon **MOTION** by Gale Mastrofrancesco, seconded by James Pape, it was unanimously voted to **add** to New Business on the agenda, the following item: 'Discussion & Possible Action on Mayor's Letter of Recommendation Regarding Funds Transfer' (**see attached**).

WOLCOTT TOWN COUNCIL

Regular Meeting

Tuesday, June 4, 2013

Council Chambers, Wolcott Town Hall

7:30 p.m.

Page 5 of 6

MINUTES

3. Discussion & Possible Action on Mayor's Letter of Recommendation Regarding Funds Transfer

Upon **MOTION** by Gale Mastrofrancesco, seconded by Donald Charette, it was unanimously voted to **approve** the Recommendation from the Mayor to Transfer \$250,000 from the Fund Balance to the Capital Nonrecurring Fund for the Purpose of Various Capital Items and Projects.

4. Adopt Town of Wolcott Budget for Fiscal Year 2013-2014

Upon **MOTION** by Gale Mastrofrancesco, seconded by Rachel Wisler, it was unanimously voted to **table** 'Adopt Town of Wolcott Budget for Fiscal Year 2013-2014', pending the outcome of the Governor's budget.

After a brief discussion, the Council decided to set a Special Meeting at **7:00 a.m.** on Thursday, June 6th to adopt the budget and set the mill rate, as not enough members were available in the evening on or before Monday, June 10th which would be the deadline to adopt the budget per the Charter.

5. Set Mill Rate for Fiscal Year 2013-2014

Chairman Valletta advised that the above item cannot be addressed until the budget is adopted.

ITEMS FOR NEXT AGENDA:

Chairman Valletta advised that if anyone has any items that they should contact himself or the Clerk.

At this time, Vice-Chairman Mastrofrancesco stated that she would like to bring something to the attention of the Council. She referenced an article that was recently published in New Haven Living magazine which ranked about 40 towns in the Greater New Haven area. They measured many different categories and Wolcott ranked number five overall. She proceeded to list specific categories along with Wolcott's ranking for same.

TAXPAYERS' TIME:

- 1. Brian Smail, of 131 Boundline Road** came forward and stated he is here regarding the \$350,000 the town is going to spend on the extension of the walking trail. He advised that he submitted paperwork on a lawsuit that was recently filed. His property and the Town's property are very close and asked if

WOLCOTT TOWN COUNCIL

Regular Meeting

Tuesday, June 4, 2013

Council Chambers, Wolcott Town Hall

7:30 p.m.

Page 6 of 6

MINUTES

he will be liable, like Middlebury, if someone is injured on his property. He also questioned who will maintain the trail and stated that there is no money in the budget for its maintenance. He next spoke about the following concerns: policing, safety and security, and a decrease of his property value. He added that the existing trail is not maintained, there are dogs off of their leashes, and it is a lawsuit waiting to happen.

EXECUTIVE SESSION:

No Executive Session was held.

ADJOURNMENT:

Upon **MOTION**, by James Pape, seconded by Charles Marsella, it was unanimously voted to **adjourn** the meeting at 7:52 p.m.

APPROVED:

Elizabeth Gaudiosi, Secretary
WOLCOTT TOWN COUNCIL

David Valletta, Chairman
WOLCOTT TOWN COUNCIL



TOWN OF WOLCOTT

TOWN HALL • 10 Kenea Avenue
Wolcott, Connecticut 06716
Tel. (203) 879-8100 • Fax: (203) 879-8105

May 30, 2013

David Valletta, Chairman
Wolcott Town Council
10 Kenea Avenue
Wolcott, CT 06716

**RE: TRANSFERS WITHIN/BETWEEN DEPARTMENTS - FISCAL YEAR
2012/2013**

Dear Mr. Valletta:

In accordance with the provisions of the Wolcott Town Charter, I am hereby notifying you of the following transfers for Fiscal Year 2012/2013 contained in Schedule A (Fund 01) which is attached hereto and made a part hereof.

If you have any questions, please feel free to contact me.

Sincerely,

Linda R. Bruce,
Municipal Finance Officer

LRB/jes
Enclosure

MAYOR'S ACTION:
DATE: June 3, 2013

APPROVED BY:

Thomas G. Dunn, Mayor
Town of Wolcott

COUNCIL'S ACTION:
DATE: June 4, 2013

APPROVED BY:

Chairman, Wolcott Town Council

SCHEDULE A
TRANSFERS WITHIN / BETWEEN DEPARTMENTS - FUND 01
2012-2013 FISCAL YEAR - FOR REVIEW ON JUNE 4, 2013

<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>DEBIT</u>	<u>CREDIT</u>
POLICE - 211				
	TO 01-2-211-1-1900	ACCRUED SICK DAYS	18,000.00	
	FROM 01-2-211-1-1140	WAGES - OPERATIONS		18,000.00

Reason: To pay for accrued sick time through the end of the 2012-2013 Fiscal Year.

ANIMAL CONTROL OFFICER - 213

	TO 01-2-213-1-1140	SALARY/WAGES OPERATIONS	5,900.00	
	01-2-213-2-2200	SOCIAL SECURITY	371.00	
	FROM 01-2-211-2-2600	WORKERS COMP. INSURANCE		731.40
	01-2-211-4-4950	OPERATION EXPENSE		4,039.60
	01-2-211-8-8900	DARE EDUCATION		1,500.00

Reason: To pay the Municipal Animal Control Officer through the end of the 2012-2013 Fiscal Year.

FIRE DEPT. - 221

	TO 01-2-221-3-3991	IN-SERVICE TRAINING	594.94	
	FROM 01-2-221-4-4901	INSURANCE SUPPLEMENT		594.94

Reason: To pay for State required fire apparatus driver testing.

FIRE MARSHAL - 222

	TO 01-2-222-4-4952	VEHICLE MAINTENANCE	1,000.00	
	FROM 01-2-222-3-3990	CONFERENCES & MEETINGS		450.00
	01-2-222-4-4710	TELE-COMMUNICATIONS		450.00
	01-2-222-5-5600	EQUIPMENT & SUPPLIES		100.00

Reason: To pay for repairs required to make Fire Marshal's secondary vehicle road-worthy.

TOWN of WOLCOTT

REQUEST FOR TRANSFER

DATE: 5-23-2013

REQUESTOR: Chief Edward L. Stephens



DEPT: 213

The following budget transfer(s) is requested:

	<u>ACCOUNT NUMBER</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
TO	<u>01-2-213-1-1140</u>	<u>Salary/Wages Operations</u>	<u>\$ 5,900.00</u>
	<u>01-2-213-2-2200</u>	<u>Social Security</u>	<u>\$ 371.00</u>
FROM	<u>01-2-211-2-2600</u>	<u>Workers Compensation Insurance</u>	<u>\$ 731.40</u>
	<u>01-2-211-4-4950</u>	<u>Operations Expense</u>	<u>\$ 4,039.60</u>
	<u>01-2-211-8-8900</u>	<u>DARE Education</u>	<u>\$ 1,500.00</u>

ALL REQUESTS FOR TRANSFERS MUST BE PRESENTED TO THE TOWN COUNCIL FOR APPROVAL - PLEASE ENSURE THAT ALL INFORMATION IS COMPLETE & ACCURATE

The reasons the "to" account(s) are exhausted:

Unanticipated wage costs (overtime) paid to Municipal Animal Control Officer due to the resignation of the part time Officer.

The transfer(s) is/are needed because of the following specific need:

To pay the Municipal Animal Control Officer through the end of the 2012-2013 Fiscal Year.

The effect on the "from" account(s):

Funds are available for transfer from these accounts.

APPROVAL L. Bruce.....

FINANCE OFFICE USE

DATE: 5/30/2013

TOWN of WOLCOTT

REQUEST FOR TRANSFER

DATE: 5/17/13

REQUESTOR: Kyle Dunn

DEPT.# 221

The following budget transfer(s) is requested:

	<u>ACCOUNT NUMBER</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
TO	<u>01-2-221-3-3991</u>	<u>IN-SERVICE TRAINING</u>	<u>594.94</u>
	<u> </u>	<u> </u>	<u> </u>
	<u> </u>	<u> </u>	<u> </u>
FROM	<u>01-2-221-4-4901</u>	<u>INSURANCE SUPPLEMENT</u>	<u>594.94</u>
	<u> </u>	<u> </u>	<u> </u>
	<u> </u>	<u> </u>	<u> </u>

ALL REQUESTS FOR TRANSFERS MUST BE PRESENTED TO THE TOWN COUNCIL FOR APPROVAL - PLEASE ENSURE THAT ALL INFORMATION IS COMPLETE & ACCURATE

The reasons the "to" account(s) are exhausted:

The "to" account is not exhausted, however the balance is not sufficient to pay for the State-required driver testing.

Transfer is needed for:

To pay for the required testing.

The effect on the "from" account(s):

Funds are available for transfer.

APPROVAL L. Bruce

FINANCE OFFICE USE
DATE: 5/30/2013

TOWN of WOLCOTT

REQUEST FOR TRANSFER

DATE: 5/22/13

REQUESTOR: *Sam [Signature]*

DEPT.# 222

The following budget transfer(s) is requested:

	<u>ACCOUNT NUMBER</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
TO	<u>01-2-222-4-4952</u>	<u>VEHICLE MAINTENANCE</u>	<u>1,000.00</u>
	<u> </u>	<u> </u>	<u> </u>
	<u> </u>	<u> </u>	<u> </u>
FROM	<u>01-2-222-3-3990</u>	<u>CONFERENCES & MEETINGS</u>	<u>450.00</u>
	<u>01-2-222-4-4710</u>	<u>TELE-COMMUNICATIONS</u>	<u>450.00</u>
	<u>01-2-222-5-5600</u>	<u>EQUIPMENT & SUPPLIES</u>	<u>100.00</u>
	<u> </u>	<u> </u>	<u> </u>

ALL REQUESTS FOR TRANSFERS MUST BE PRESENTED TO THE TOWN COUNCIL FOR APPROVAL - PLEASE ENSURE THAT ALL INFORMATION IS COMPLETE & ACCURATE

The reasons the "to" account(s) are exhausted:

The repairs made to the secondary vehicle assigned to the Fire Marshal's Office have exhausted the account.

Transfer is needed for:

To pay for further repairs required to make the vehicle road-worthy.

The effect on the "from" account(s):

Funds are available in the accounts for transfer.

APPROVAL *L. Bruce*.....

FINANCE OFFICE USE
DATE: 5/30/2013

WOLCOTT TOWN COUNCIL

TOWN HALL • 10 Kenea Avenue
Wolcott, CT 06716
203-879-8100

DAVID VALLETTA
Chairman

GALE LANZA MASTROFRANCESCO
Vice-Chairman

RACHEL WISLER, *Majority Leader*
FRANCIS MASI, *Minority Leader*
DONALD CHARETTE SR.
CHARLES MARSELLA
JAMES PAPE
ROGER PICARD
JEFFREY SLAVIN

June 5, 2013

Department of Energy and Environmental Protection
Public Utilities Regulatory Authority (PURA)
10 Franklin Square
New Britain, CT 06051

Attention: Kimberley J. Santopietro, Executive Secretary

SUBJECT: DOCKET NO. 13-04-05; WOLCOTT PEGPETIA APPLICATION: LETTER OF SUPPORT

Dear Madam Executive Secretary,

Please be advised that the Wolcott Town Council by unanimous vote supports the Wolcott application for a PEGPETIA Grant, PURA Docket No. 13-04-05; Application of Town of Wolcott for a Public, Educational and Governmental Programming and Educational Technology Investment Account (PEGPETIA) Grant.

We acknowledge the vast improvement that the PEGPETIA Grant Docket No. 09-07-29 has made in our endeavor to provide the residents of Wolcott with Governmental meetings from our Council Chambers. The approval of this Grant will allow those residents in our community with the Dish, who cannot view the meetings transmitted through Skye Cable XIII or u-Verse, to watch the PEG transmission over the internet and be advised of what's going on in times of emergency.

Thank you again for your consideration of Wolcott's Application.

Very truly yours,

David Valletta, Chairman, Wolcott Town Council
On behalf of the Members of Wolcott Town Council

WOLCOTT REPUBLICAN TOWN COMMITTEE

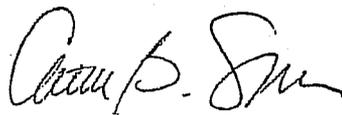
April 2, 2013

Wolcott Town Council
10 Kenea Ave
Wolcott, CT 06716

Dear Sir:

The Republican Town Committee would like to respectfully request that Nicole Grant be re-appointed as a Republican member on Board of Ethics. She has proven herself to be an active and productive member and would like to continue. Ms Grant can be reached at 203.441.4158, 34 Mountain View Dr, Wolcott CT, and nicole9520@aol.com. Thank you in advance for this consideration.

Sincerely,



Cathie B Sherman
Chair Vacancy Committee
Wolcott Republican Town
Committee

May 28, 2013

Mr. David Valletta, Chairman
Town Council
10 Kenea Ave
Wolcott Ct 06716

RE: Appointment to Ethics Board

Dear Mr. Valletta:

The Democratic Town Committee has appointed Thomas Brundage, 237 East St., Wolcott Ct. 06716, to the Ethics Board, to replace the expired term of Lynne Morytko as of June 30, 2013.

Very truly yours,

Lorraine M McQueen
Democratic Town Chair

THOMAS G. DUNN
MAYOR



OFFICE OF THE MAYOR
TOWN OF WOLCOTT

June 4, 2013

Mr. David Valletta, Chairman
Wolcott Town Council
10 Kenea Ave.
Wolcott, CT 06716

Dear Chairman Valletta and Town Council Members:

In accordance with the Wolcott Town Charter Section 702 (b), I am recommending transferring Two Hundred and Fifty Thousand Dollars (\$250,000.00) from the Fund Balance to the Capital Non-Recurring Fund for the purpose of various Capital Items and Projects.

Very truly yours,

A handwritten signature in black ink, appearing to read 'Thomas G. Dunn'. The signature is fluid and cursive.

Thomas G. Dunn
Mayor, Town of Wolcott

TGD/mm
Cc: Town Council Members
Town Clerk