

WOLCOTT TOWN COUNCIL

Regular Meeting

Tuesday, January 3, 2012

Council Chambers, Wolcott Town Hall

7:30 p.m.

Page 1 of 5

MINUTES

Note: These are summary minutes; a tape recording of this meeting is on file in Commission Secretary's Office in Wolcott Town Hall.

Chairman Valletta called the meeting to order at 7:30 p.m. with the Pledge of Allegiance, and attendance was taken.

MEMBERS PRESENT: Chairman David Valletta, Vice-Chairman Gale Lanza Mastrofrancesco, Donald Charette Sr., Francis Masi, James Pape, Roger Picard, Jeffrey Slavin, Rachel Wisler, and Charles Marsella

MEMBERS ABSENT: None

ALSO PRESENT: Mayor Thomas G. Dunn; Linda Bruce, Municipal Finance Officer; Town Attorney Brian Tynan; Joseph Macary, Superintendent of Schools; Patricia Najarian, Board of Education Chairperson

APPROVAL OF MINUTES:

▪ **Regular Meeting – December 20, 2011**

Upon **MOTION** by Gale Mastrofrancesco, seconded by Rachel Wisler, it was unanimously voted to **approve** the minutes of the Regular Meeting held on December 20, 2011.

TAXPAYERS' TIME: (Limited to Items on the Agenda)

No taxpayers came forward.

CORRESPONDENCE (on file):

1. Letter received on December 19th from the Republican Town Committee submitting Rachel Wisler's name for Majority Leader of the Town Council
2. Letter dated December 28th from Attorney Brian Tynan regarding Contract with Cocchiola Paving for Nutmeg Valley Road and Townline Road
3. Proposed Contract from Cocchiola Paving
4. Letter received on December 29th from the Democratic Town Committee submitting Fran Masi's name as Minority Leader of the Town Council
5. Letter received on December 29th from the Republican Town Committee recommending John Sharek to be appointed to the Pension Committee

WOLCOTT TOWN COUNCIL

Regular Meeting

Tuesday, January 3, 2012

Council Chambers, Wolcott Town Hall

7:30 p.m.

Page 2 of 5

MINUTES

6. Copy of letter dated December 29th from the Assessor, Pamela Deziel, to Linda Bruce, MFO, requesting a waiver of the public bidding procedure on office equipment
7. Letter received on January 3rd from the Democratic Town Committee recommending Maggie Gugliotti to be appointed to the Pension Committee
8. Letter dated January 3rd from Mayor Dunn regarding his approval of the Permanent Pension Committee Recommendations from each Town Committee

MAYOR'S REPORT:

Mayor Dunn advised that he did not have a report this evening.

FINANCE OFFICER'S REPORT/TRANSFERS:

Linda Bruce came forward and reported the following:

- They have received most of the departmental budget requests and continue to work on the budget
- Finance Office personnel continue to work with FEMA for Tropical Storm Irene and Storm Alfred; they are finalizing the costs for Irene, and were notified today that the kick-off meetings for Storm Alfred have not yet been scheduled
- The Town has the same FEMA representative for Alfred as they did for Irene; the representative felt that Wolcott would not have to have a kick-off meeting, as she is familiar with the Town and with their reporting; she feels all they have to do is continue to gather the information and submit it for review
- There were no transfers submitted for approval

SUB-COMMITTEE AND LIAISON REPORTS:

Sub-Committee for the Review of an Accounting Firm: Mrs. Wisler reported that the sub-committee met this evening and they will be recommending extending the contract for Blum, Shapiro & Company for one more year.

UNFINISHED BUSINESS:

There was no unfinished business.

WOLCOTT TOWN COUNCIL

Regular Meeting

Tuesday, January 3, 2012

Council Chambers, Wolcott Town Hall

7:30 p.m.

Page 3 of 5

MINUTES

NEW BUSINESS:

1. Discussion & Possible Action on Bid Waiver Request for Office Equipment

Chairman Valletta noted that the above item has been withdrawn.

2. Wolcott Public Schools Update from Board of Education Chairperson & Superintendent of Schools

Joseph Macary and Patricia Najarian came forward at which time they submitted a hand out of their presentation that they proceeded to review in detail, entitled **'The State of Education in Wolcott, CT; Presentation to the Town Council January 3, 2012'**, (see full presentation attached).

A brief question & answer period followed along with comments and discussion regarding the following:

- Increasing coverage of Wolcott High School activities or announcements in the Wolcott Community News
- A parent portal is now available on line for the middle school and high school for parents to check on grades; they no longer have to wait for report cards; there is also alot of communication via email between teachers and parents
- Interventions are done for students who are not making the grades, which include reading labs, one on one time with reading consultants, after school reading programs and more specialized interventions
- Federal and state grant monies; there is some concern with possible reductions

Chairman Valletta thanked Mrs. Najarian and Mr. Macary for coming in and sharing information.

3. Appointment of Town Council Majority & Minority Leaders

Upon **MOTION** by Gale Mastrofrancesco, seconded by Jeffrey Slavin, it was unanimously voted to **appoint** Rachel Wisler as Majority Leader and Francis Masi as Minority Leader of the Wolcott Town Council (as recommended by each Town Committee {see attached}).

4. Appointments of Council Members to Permanent Pension Committee by Town Council Majority & Minority Leaders

WOLCOTT TOWN COUNCIL

Regular Meeting

Tuesday, January 3, 2012

Council Chambers, Wolcott Town Hall

7:30 p.m.

Page 4 of 5

MINUTES

Upon **MOTION** by Rachel Wisler, seconded by Gale Mastrofrancesco, it was unanimously voted to **appoint** Roger Picard to the Permanent Pension Committee, as named by Majority Leader Rachel Wisler.

Upon **MOTION** by Francis Masi, seconded by James Pape, it was unanimously voted to **appoint** Charles Marsella to the Permanent Pension Committee, as named by Minority Leader Francis Masi.

5. Approval of Appointments to Permanent Pension Committee (as recommended by Town Committees and approved by Mayor & Town Council)

Upon **MOTION** by Rachel Wisler, seconded by James Pape, it was unanimously voted to approve the **appointments** of John Sharek and Maggie Gugliotti to the Permanent Pension Committee (as recommended by each Town Committee & also approved by the Mayor) {see attached}.

6. Discussion & Possible Action on Approval of Extension of Blum, Shapiro, P.C. & Company as Auditing Firm for Fiscal Year 2011-2012

Upon **MOTION** by Rachel Wisler, seconded by Francis Masi, it was unanimously voted to **extend** the contract for Blum, Shapiro & Company for one more year (for auditing services for FY 2011-2012).

7. Discussion & Possible Action on Proposed Contract for Nutmeg Valley Road & Townline Road Project

Attorney Tynan, Mayor Dunn, and Linda Bruce came forward. Attorney Tynan noted that he submitted a letter to the Town Council stating that he is satisfied with the contract as to form (see attached). He next reviewed several sections of the proposed contract in detail.

A **MOTION** was offered by Gale Mastrofrancesco, seconded by Donald Charette, to **approve** the contract with Cocchiolo Paving for Nutmeg Valley Road & Townline Road (on file).

A brief question and answer period followed with respect to several specific areas within the contract, at which time Attorney Tynan, Mrs. Bruce, and Mayor Dunn provided clarification.

Chairman Valletta called for a vote on the above motion which **carried** unanimously by voice vote.

ITEMS FOR NEXT AGENDA:

WOLCOTT TOWN COUNCIL

Regular Meeting

Tuesday, January 3, 2012

Council Chambers, Wolcott Town Hall

7:30 p.m.

Page 5 of 5

MINUTES

- Appointments to Boards & Commissions

Chairman Valletta advised that if anyone has any additional items that they should contact himself or the Clerk.

TAXPAYERS' TIME:

No taxpayers came forward.

EXECUTIVE SESSION:

Upon **MOTION** by Gale Mastrofrancesco, seconded by Rachel Wisler, it was unanimously voted at 8:30 p.m. to **enter** into Executive Session to discuss strategy and negotiations and the status of various pending claims and litigation of which the Town of Wolcott is a party to, inviting Mayor Dunn and Town Attorney Brian Tynan.

Upon **MOTION** by Donald Charette, seconded by Jeffrey Slavin it was unanimously voted to take a five minute recess before they enter into Executive Session.

Chairman Valletta called the regular session back to order at 9:19 p.m.

ADJOURNMENT:

Upon **MOTION**, by Charles Marsella, seconded by Jeffrey Slavin, it was unanimously voted to **adjourn** the meeting at 9:20 p.m.

APPROVED:

Elizabeth Gaudiosi, Secretary
WOLCOTT TOWN COUNCIL

David Valletta, Chairman
WOLCOTT TOWN COUNCIL

The State of Education in Wolcott, Connecticut



Presentation to the
Wolcott Town Council
January 3, 2012

Core Beliefs

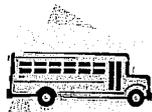
- All Students Can Learn
- Set high expectations for student achievement in every classroom
- Literacy is an important component of learning and a fundamental life skill
- Technology should be used as a tool to enhance teaching and learning
- High Standards for Faculty and Staff

Wolcott Public Schools

2

Mission Statement

The mission of the Wolcott Public Schools is to develop in each student the knowledge, skills, and attitudes necessary to become a productive member of the community and a contributing member to society.



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3

Vision...

- The vision of the Wolcott Public Schools is to prepare students for a 21st Century Global economy. By teaching the required skills and competencies needed to be successful in career pathways that lead to meaningful post-secondary experiences.



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4

District Goals 2008-2013

Goal 1 – High Expectations for Students

- To set high expectations for all students in order to reach their maximum potential and to prepare them for the challenges of an independent and fulfilling quality of life as productive members of society.



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5

District Goals 2008-2013

Goal 2 – Environment for Learning

- To create an optimal learning environment for all students to feel secure and accepted, to acquire knowledge, to develop skills, and to promote positive attitudes to help students achieve their maximum potential.



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District Goals 2008-2013

Goal 3 – High Performance Standards for all School Personnel

- To attain high standards of performance and demonstrations of professional conduct by certified staff: administrators, teachers, student support staff, coaches, and non certified staff: custodians, secretaries, paraprofessionals, food service personnel.

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7

District Goals 2008-2013

Goal 4 – Effective and Efficient Resource Allocation

- To provide accessibility to resources that will positively affect student learning and achievement with maximum efficiency and develop productive partnerships with the community.



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District Goals 2008-2013

Goal 5 – Direct Involvement of Citizens

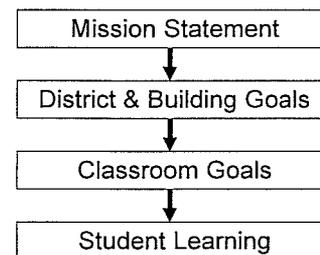
- To improve public education by connecting the entire Wolcott community through open communication and community service.



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9

Alignment



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10

Reflection

- When you improve a little each day, eventually big things occur... Not tomorrow, not the next day, but eventually a big gain is made. Don't look for the big, quick improvement. Seek the small improvement one day at a time. That's the only way it happens- and when it happens, it lasts.

- John Wooden

Wolcott Public Schools

11

How do you measure success in the classroom?

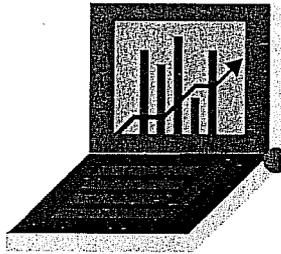
- Student learning in the classroom is only measured by student outcomes... through assessments and data, that are aligned to curricula/standards.



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12

Data Analysis



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13

No Child Left Behind

- By Federal Law, *all* students must be 100% proficient in Reading & Mathematics by 2014
- Sub groups comprised of more than of 40 students (i.e. race, language, economic and students with disabilities) must meet yearly set benchmarks

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14

Proficiency Standards

Benchmarks for 2008 & 2009 & 2010

- Reading 79%
- Mathematics 82%

Benchmarks for 2011 & 2012 & 2013

- Reading 89%
- Mathematics 91%

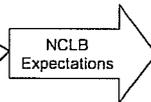
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15

Scoring Levels

Students raw scores fall in one of the five levels listed below:

- Level 5 – Advanced
- Level 4 – Goal
- Level 3 – Proficiency
- Level 2 – Basic
- Level 1 – Below Basic



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16

CMT Analysis

Grade 3 CMT

Percentage of Students in the Proficiency Range

	<u>2009</u>	<u>2010</u>	<u>2011</u>
Math	94.5%	91.5%	94.2%
Reading	82.4%	78.7%	86.8%
Writing	95.6%	87.4%	96.1%

17

CMT Analysis

Grade 4 CMT

Percentage of Students in the Proficiency Range

	<u>2009</u>	<u>2010</u>	<u>2011</u>
Math	95.0%	95.1%	94.4%
Reading	86.9%	87.4%	84.4%
Writing	95.6%	97.8%	94.0%

18

CMT Analysis

Grade 5 CMT

Percentage of Students in the Proficiency Range

	<u>2009</u>	<u>2010</u>	<u>2011</u>
Math	97.6%	97.5%	96.7%
Reading	93.1%	87.9%	91.1%
Writing	94.4%	97.1%	98.9%
Science	95.3%	96.6%	95.7%

19

CMT Analysis

Grade 6 CMT

Percentage of Students in the Proficiency Range

	<u>2009</u>	<u>2010</u>	<u>2011</u>
Math	97.5%	97.1%	93.6%
Reading	92.1%	92.9%	93.1%
Writing	94.1%	91.2%	94.1%

20

CMT Analysis

Grade 7 CMT

Percentage of Students in the Proficiency Range

	<u>2009</u>	<u>2010</u>	<u>2011</u>
Math	97.4%	96.2%	94.5%
Reading	93.2%	94.8%	93.3%
Writing	92.3%	93.0%	89.5%

21

CMT Analysis

Grade 8 CMT

Percentage of Students in the Proficiency Range

	<u>2009</u>	<u>2010</u>	<u>2011</u>
Math	98.3%	97.7%	99.0%
Reading	95.0%	95.8%	92.7%
Writing	97.6%	95.5%	91.8%
Science	90.3%	88.5%	91.8%

22

CAPT Analysis

Grade 10 CAPT

Percentage of Students in the Proficiency Range

	<u>2009</u>	<u>2010</u>	<u>2011</u>
Math	84.8%	93.3%	93.6%
Reading	89.4%	92.3%	91.2%
Writing	92.0%	91.7%	95.2%
Science	88.4%	91.7%	90.3%

23

Fact...

- In the 24 areas of State Testing on the Connecticut Mastery Tests (CMTs) and Connecticut Academic Performance Test (CAPT). There were over ninety (90%) percent of students, in the Level 3 (proficiency) band and above, in **21 out of 24 subject areas!**

Very Impressive!

Wolcott Public Schools

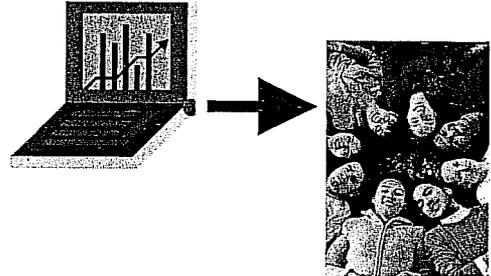
24

Data Comparison

- The Wolcott Public Schools compares Student Performance indicators with the following:
 - Cohort Analysis
 - State/DRG Comparisons
 - Surrounding Districts

25

Cohort Analysis



26

Cohort Analysis

Grade 3 in 2009; Grade 4 in 2010; Grade 5 in 2011
 (This is the small group of students in our schools)
 Percentage of Students in the Proficiency Range

	<u>2009/3</u>	<u>2010/4</u>	<u>2011/5</u>
Math	95.2%	97.6%	97.6%
Reading	84.1%	88.4%	91.5%
Writing	95.9%	98.2%	98.8%

27

Cohort Analysis

Grade 6 in 2009; Grade 7 in 2010; Grade 8 in 2011
 (This is the small group of students in our schools)
 Percentage of Students in the Proficiency Range

	<u>2009/6</u>	<u>2010/7</u>	<u>2011/8</u>
Math	100%	98.9%	99.5%
Reading	92.9%	95.6%	95.1%
Writing	95.2%	95.2%	93.0%

28

ERG/DRG Comparisons

- Compares "apples to apples"
- Town Wealth
- Socio-economics
- School Resources
- College Graduates
- Minority Population
- The "Four" Connecticut's...



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29

District Reference Group

Canterbury	Seymour
East Windsor	Sprague
Enfield	Stafford
Griswold	Sterling
Montville	Thompson
North Canaan	Voluntown
Plainville	Windsor Locks
Plymouth	Region 11

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30

Strengths of the District

- Wolcott ranked # 1 in its DRG (District Reference Group) in 8 out of 24 areas
- Wolcott ranked # 2 in its DRG (District Reference Group) in 6 out of 24 areas
- Wolcott ranked # 3 in its DRG (District Reference Group) in 6 out of 24 areas
- Wolcott ranked # 4 in its DRG (District Reference Group) in 4 out of 24 areas

Mastery of Subjects in Goal (Level -4)

Wolcott Public Schools

31

Wolcott vs. State of Connecticut

Grade 5 CMT in 2011

Percentage of Students in the Proficiency Range

	<u>State</u>	<u>Wolcott</u>	Difference
Math	87.6%	96.7%	+ 9.1%
Reading	75.1%	91.1%	+ 16.0%
Writing	88.0%	98.9%	+ 10.9%
Science	82.4%	95.7%	+ 13.3%

32

Surrounding Towns

Grade 8 CMT Proficiency 2011

	Math	Reading	Writing	Science
Bristol	87.1%	83.8%	81.2%	77.1%
Cheshire	97.0%	96.7%	94.3%	94.0%
Plymouth	87.6%	75.8%	68.6%	82.4%
Region 16	95.2%	90.4%	90.6%	89.0%
Southington	96.3%	91.7%	90.5%	86.6%
Waterbury	58.5%	59.2%	63.9%	41.0%
Watertown	85.0%	91.2%	89.1%	82.7%
Wolcott	99.0%	92.7%	91.8%	91.8%

33

Wolcott High School

- Using the Goal Performance (Mastery Level 4), 2010 was the first time in 18 years that Wolcott High School has CAPT Scores above the state average in all four areas! Happened again in 2011...
- All Four Tests are above the 90% Proficiency Level for the second year in a row! Excellent Work.

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34

AP Scores 2011

- Every student in these courses passed the Advanced Placement exam with a 3 (out of 5) or better and received college credit:
 - AP Calculus
 - AP U.S. History
 - AP Chemistry
 - AP English

35

How did we get here?

- Maximizing Student Learning:
 - By creating quality, core instruction in every classroom and subject area
- Strategies
 - Classroom Walk-throughs
 - Data Teams & Collaboration
 - Assessments measuring student learning

36

Quiz Time

- Rank the following districts in terms of results for student achievement on standardized testing such as the CMT:
 - Brookfield
 - Fairfield
 - Greenwich
 - Wolcott

37

Quiz Time!

Goal Level (4 out of 5) on the Grade 5 CMT

Math	84.0%	86.3%	90.8%	87.5%
Reading	77.7%	79.0%	83.3%	79.4%
Writing	84.2%	87.1%	89.7%	80.7%
Science	76.7%	75.7%	85.3%	79.8%

Can you guess the District?
Brookfield, Fairfield, Greenwich, or Wolcott

38

Focus Groups

- The Board of Education regularly meets with district groups to build better relationships with the community and staff.
- Some focus group meetings include:
 - Cafeteria Workers
 - Athletic Coaches
 - School Nurses
 - Parent Booster Clubs

39

ConnCAN Results

- ConnCAN is an education reform organization that advocates for equity in schools and strives to close the student achievement gap in Connecticut
- Wolcott ranked 13th out of 133 Districts in Elementary Education in terms of overall student performance. Wolcott was above many other high-performing districts.

ConnCAN Results

- Tyrell MS ranked 42 out of 242 Middle Schools in Connecticut in terms of overall student performances
- Wakelee Elementary ranked in the Top 10 (5) for Performance Gains among all Elementary School in Connecticut
- Wolcott HS ranked in the Top 10 (3) for low-income student performances as compared to all the High Schools in CT

District Highlights

- The Board of Education received two Communications Awards from CABA last year. Award for the FY2011 Budget and the honorable mention for the Annual Report of the Superintendent
- United Way Spirit of Excellence Award
- Theory of Action Model used by other Superintendents in New England area

Wolcott Public Schools

42

School Highlights

- Tyrrell MS received the CAS School Climate Award for creating a safe and positive learning environment 2010-12
- Governor's Summer Reading Challenge Award at Wakelee ES & Tyrrell MS
- WHS State Championship Golf Team
- Alcott ES is a Higher Order Thinking School integrating arts and academics

Wolcott Public Schools

43

Student Highlights

- WHS Students started Rachel's Challenge and a SADD Chapter for improve school climate and raise awareness about drugs
- Last year 100 student athletes were named to the Rep-Am All Academic Team
- The State recognized 16 Juniors as CAPT Scholars in 2011 (Advanced in all 4 areas)
- Class of 2010 Valedictorian & Salutatorian went to IVY League Colleges

Wolcott Public Schools

44

Personnel Highlights

- Joe Monroe named Athletic Director of the Year by the CT HS Coaches Assoc
- Joe Norcross named a finalist in the CAS First Year Principalship Award
- Gail Gilmore named Superintendent of Schools for Watertown
- Jay Pace named Football Coach of the Year by the New Haven Register

Wolcott Public Schools

45

Special Recognition

- Writing is one of the most effective measurements of reading comprehension
- The following grade levels achieved 100% proficiency in Writing on the CMT:
 - Alcott Grade 3
 - Frisbie Grade 5
 - Alcott Grade 5

Great Job!

46

Special Recognition

- All students in AP English, U.S. History, Calculus, and Chemistry courses passed the Advanced Placement Exam in May.
- Alcott Grade 3 Students achieved 100% **Mastery** in Writing on the CMT!!!
- Tyrrell MS Grade 8 Students achieved 99% Proficiency in Mathematics on the CMT!

Great Job!

47

Keeps Getting Better...

- Elementary: Standardized Program of Studies
- Elementary: Data Teams & Curriculum Alignment
- Middle School: Data Teams & Assessments
- Middle School: Positive Behavioral System
- High School – Data Teams & Collaboration
- High School – Connecticut HS Reform Initiative
- Homework & Grading Policy & Guidelines

Schools are a reflection of society...

Wolcott Public Schools

48

Questions & Answers



Wolcott Public Schools

49

Open Door Policy

■ Any ideas, concerns, questions or comments, please contact us:

Patricia Najarian
Board Chairman
pnejarian@wolcottps.org

Joseph Macary
Superintendent
jmacary@wolcottps.org

154 Center Street
Wolcott, CT 06716
Voice: 203-879-8183
Fax: 203-879-8182
www.wolcottps.org

Wolcott Public Schools

50

Wolcott Council

WOLCOTT REPUBLICAN TOWN COMMITTEE

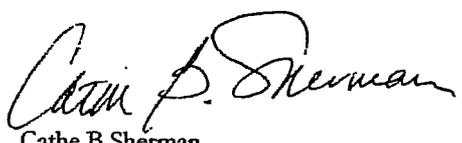
December 1, 2011

Wolcott Town Council
10 Kenea Ave
Wolcott, CT 06716

Dear Council members,

The Republican Town Committee would like to respectfully submit Rachel Wisler's name for Majority leader of the Wolcott Town Council.

Sincerely,



Cathie B Sherman
Chairman Wolcott Republican Town Committee

Cc :Honorable Mayor Thomas Dunn

RECEIVED
12-19-2011 10:50 am
Dolores C Slater
TOWN CLERK
WOLCOTT, CONN.

Wolcott Democratic Town Committee

David Valletta, Chairman, Wolcott Town Council
10 Kenea Ave.
Wolcott, CT 06716
12/29/11

Re: Fran Masi

Dear Chairman Valletta:

Fran Masi has been selected as the Minority Leader by Wolcott Democratic Town Committee.

Thank you for your consideration in this matter.

Sincerely,

David Gentile

David Gentile
Chairman
Wolcott Democratic Town Committee

WOLCOTT REPUBLICAN TOWN COMMITTEE

December 29, 2011

Mayor Thomas Dunn
10 Kenea Ave
Wolcott, CT 06716

Dear Sir:

The Republican Town Committee would like to respectfully submit John Sharek's name as the Republican candidate on the Pension Committee.

Thank you in advance for this consideration.

Sincerely,

Cathe B Sherman
Chairperson Wolcott Republican Town Committee

Wolcott Democratic Town Committee

Mayor Thomas G. Dunn
David Valletta, Chairman, Wolcott Town Council
10 Kenea Ave.
Wolcott, CT 06716
12/29/11



Re: Appointment to Permanent Pension Committee

Dear Mayor and Chairman Valletta,

The Democratic Town Committee respectfully submits the name of Maggie Gugliotti for your consideration for a position on the Permanent Pension Committee.

Maggie has served on the current Pension Committee and is well qualified to serve on the Permanent Pension Committee. She has been very active in our Town for many years and has served with distinction on many boards and commissions in the past.

I highly recommend Maggie and I hope that you will give her serious consideration for this position.

Thank you.

Sincerely,

David Gentile

David Gentile
Chairman
Wolcott Democratic Town Committee

CC: Maggie Gugliotti

THOMAS G. DUNN
MAYOR



OFFICE OF THE MAYOR
TOWN OF WOLCOTT

January 3, 2012

Wolcott Town Council
Attn : David Valletta, Chairman
10 Kenea Ave.
Wolcott, CT 06716

Re: Permanent Pension Committee

Dear Chairman Valletta and Town Council Members:

The following names have been submitted to me for recommendation for the Permanent Pension Committee:

Democratic Town Committee – Maggie Gugliotti
Republican Town Committee – John Sharek

I approve the proposed names and would appreciate your approval as well.

Sincerely,

Thomas G. Dunn
Mayor, Town of Wolcott

TGD:mmm

TYNAN & IANNONE

Attorneys at Law

250 Wolcott Road
Wolcott, Connecticut 06716-2634

WILLIAM F. TYNAN
MARK IANNONE
BRIAN TYNAN
CLIFFORD COMERFORD
MATTHEW A. LUCARELLI

TELEPHONE
(203) 879-1481
FAX
(203) 879-9152

December 28, 2011

Chairman David Valletta
Wolcott Town Hall
10 Kenea Avenue
Wolcott, CT 06716

RE: Contract with Cocchiola Paving for Nutmeg Valley Road and Townline Road

Dear Chairman Valletta and Members of the Wolcott Town Council:

I have been asked to review a Contract with Cocchiola Paving for work to be done by them on Nutmeg Valley Road and Townline Road. I have reviewed the voluminous Contract and I am satisfied with it as to form.

The three major issues that I have usually with Contracts of this nature are as follows:

1. That they indicate whether a prevailing wage would be necessary;
2. Also I always look to see whether the Contract requires and does supply the necessary performance and other bond;
3. Finally, that the Contract tries to include the local preference language if available for local contractors to do subcontracting work.

This Contract is satisfactory to me as to form and does address the three major issues.

Therefore I would recommend that the Council approve it at its next available Council meeting.

Very truly yours,


Brian Tynan

BT/an