

WOLCOTT TOWN COUNCIL

Regular Meeting

Tuesday, October 16, 2012

Council Chambers, Wolcott Town Hall

7:30 p.m.

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MINUTES

Note: These are summary minutes; a tape recording of this meeting is on file in Commission Secretary's Office in Wolcott Town Hall.

Chairman Valletta called the meeting to order at 7:30 p.m. with the Pledge of Allegiance.

At this time, Chairman Valletta requested that everyone remain standing. Mr. Marsella next requested a moment of silence in memory of a good friend who they lost this week, Mike Ignacio. He was a lifetime member of the Wolcott Fire Department and was only 43 years old with two young children. They will all miss his sense of humor and his willingness to help everyone.

Attendance was taken.

MEMBERS PRESENT: Chairman David Valletta, Vice-Chairman Gale Lanza Mastrofrancesco, James Pape, Jeffrey Slavin, Rachel Wisler, Francis Masi, Charles Marsella, and Donald Charette Sr.

MEMBERS ABSENT: Roger Picard

ALSO PRESENT: Linda Bruce, Municipal Finance Officer; et al.

APPROVAL OF MINUTES:

▪ **Regular Meeting – October 2, 2012**

Upon **MOTION** by Jeffrey Slavin, seconded by Gale Mastrofrancesco, it was unanimously voted to **approve** the minutes of the Regular Meeting held on October 2, 2012, with one abstention from Rachel Wisler.

TAXPAYERS' TIME: (Limited to Items on the Agenda)

No taxpayers came forward.

CORRESPONDENCE (on file):

1. Finance Office Transfer, submitted by Linda Bruce
2. Proposed Fire Alarm Maintenance Contract for Library with Sterling Security Systems, Inc.
3. Board of Education Year to Date Budget Report dated 09-30-12

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4. **Town of Wolcott Expenditure Report, Revenue Report, & Trial Balance, for month ending 09-30-12** (emailed under separate cover by Susan Hale)
5. **Letter dated October 15th from Town Attorney Brian Tynan regarding Fire Protection at the Wolcott Public Library**
6. **Letter dated October 16th from Mayor Dunn requesting approval of his recommendation of an appointment to the Civilian Police Review Board**
7. **Letter dated October 16th from Mayor Dunn regarding the new Director of Woodtick Recreation Area**

MAYOR'S REPORT:

Mayor Dunn was not present.

Mr. Masi stated that although the Mayor is not present, he would like the record to show that he has a question for him. He stated that he went to the Stanley Street and Long Swamp Road area where the chain has been placed. He commented that he thinks it is a very dangerous situation and would like to know if anything is going to be done about it.

FINANCE OFFICER'S REPORT/TRANSFERS:

Linda Bruce stated that she does not have a report this evening and advised that she submitted one transfer for approval.

Upon **MOTION** by Gale Mastrofrancesco, seconded by Rachel Wisler, it was unanimously voted to **approve** the following transfer; Dept. 112 General Government; from line item #4600 Contract Services-Other \$721.12, to line item #8530 Probate Court \$721.12 (**see attached**).

SUB-COMMITTEE AND LIAISON REPORTS:

SUB-COMMITTEE FOR THE WALKING TRAIL: Mr. Charette reported that the bid for surveying has been awarded. He next stated that they are waiting for some documents from the survey company.

Mrs. Bruce advised that they have received all of the insurance documents that are required in the bid specification.

UNFINISHED BUSINESS:

There was no unfinished business.

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NEW BUSINESS:

1. Discussion & Possible Action to Authorize Mayor to Execute Fire Alarm Maintenance Contract for Library with Sterling Security Systems, Inc.

A **MOTION** was offered by Gale Mastrofrancesco, seconded by Jeffrey Slavin, to **approve** the Fire Alarm Maintenance Contract for Library with Sterling Security Systems, Inc. (**on file**).

Chairman Valletta noted that this is before the Council because the contract spans more than one fiscal year. Mr. Marsella commented that he thinks it's a great thing to have a company like this coming in, and believes that they will maintain the system better. Over the years, the old Sonitrol system was not maintained and was in bad shape. They had many false alarms over the years due to lack of maintenance. A brief question and answer period followed.

Chairman Valletta called for a vote on the above motion which **carried** unanimously by voice vote.

Upon **MOTION** by Gale Mastrofrancesco, seconded by Rachel Wisler, it was unanimously voted to **add** 'Appointment of Marlene Cossette for Vacancy on Civilian Police Review Board' to the agenda.

2. Appointment of Marlene Cossette for Vacancy on Civilian Police Review Board

Upon **MOTION** by Gale Mastrofrancesco, seconded by Francis Masi, it was unanimously voted to **approve the appointment** of Marlene Cossette to the Civilian Police Review Board.

ITEMS FOR NEXT AGENDA:

Chairman Valletta advised that if anyone has any items to please contact himself or the Secretary. He also advised the next meeting scheduled for November 6th is cancelled as it falls on Election Day.

TAXPAYERS' TIME:

No taxpayers came forward.

EXECUTIVE SESSION:

No Executive Session was held.

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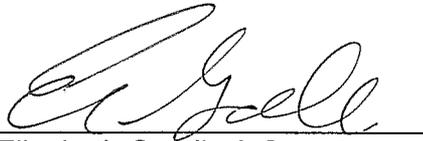
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MINUTES

ADJOURNMENT:

Upon **MOTION** by Charles Marsella, seconded by Donald Charette, it was unanimously voted to **adjourn** the meeting at 7:40 p.m.

APPROVED:



Elizabeth Gaudiosi, Secretary
WOLCOTT TOWN COUNCIL



David Valletta, Chairman
WOLCOTT TOWN COUNCIL



TOWN OF WOLCOTT

TOWN HALL • 10 Kenea Avenue
Wolcott, Connecticut 06716
Tel. (203) 879-8100 • Fax: (203) 879-8105

October 11, 2012

David Valletta, Chairman
Wolcott Town Council
10 Kenea Avenue
Wolcott, CT 06716

**RE: TRANSFERS WITHIN/BETWEEN DEPARTMENTS - FISCAL YEAR
2012/2013**

Dear Mr. Valletta:

In accordance with the provisions of the Wolcott Town Charter, I am hereby notifying you of the following transfer for Fiscal Year 2012/2013 contained in Schedule A (Fund 01) which is attached hereto and made a part hereof.

If you have any questions, please feel free to contact me.

Sincerely,

Linda R. Bruce,
Municipal Finance Officer

LRB/jes
Enclosure

MAYOR'S ACTION:

DATE: October 11, 2012

APPROVED BY:

Thomas G. Dunn, Mayor
Town of Wolcott

COUNCIL'S ACTION:

DATE: October 16, 2012

APPROVED BY:

Chairman, Wolcott Town Council

SCHEDULE A
TRANSFERS WITHIN / BETWEEN DEPARTMENTS - FUND 01
2012-2013 FISCAL YEAR - FOR REVIEW ON OCTOBER 16, 2012

<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>DEBIT</u>	<u>CREDIT</u>
112 - GEN'L. GOV'T.				
	TO: 01-1-112-8-8530	PROBATE COURT	721.12	
	FROM: 01-1-112-4-4600	CONTRACT SERVICES - OTHER		721.12

Reason: To pay for Probate Court charge.

TOWN of WOLCOTT

REQUEST FOR TRANSFER

DATE: 10/11/12

REQUESTOR: Linda R. Bruce

DEPT 112

The following budget transfer(s) is requested:

	<u>ACCOUNT NUMBER</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
TO	01-1-112-8-8530	PROBATE COURT	721.12
FROM	01-1-112-4-4600	CONTRACT SERVICES - OTHER	721.12

**REQUESTS FOR TRANSFERS MUST BE PRESENTED TO THE
TOWN COUNCIL FOR REVIEW & APPROVAL - PLEASE ENSURE
THAT ALL INFORMATION IS COMPLETE & ACCURATE**

The reasons the "to" account(s) are exhausted:

The account is not exhausted, however the actual cost slightly exceeds the budgeted estimate.

Transfer is needed for:

To pay the Probate Court charge.

The effect on the "from" account(s):

The account has funds available for transfer.

APPROVAL L. Bruce FINANCE OFFICE USE DATE: 10/11/2012

TYNAN & IANNONE
Attorneys at Law
250 Wolcott Road
Wolcott, Connecticut 06716-2634

WILLIAM F. TYNAN
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MATTHEW A. LUCARELLI

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October 15, 2012

Chairman David Valletta
Wolcott Town Hall
10 Kenea Avenue
Wolcott, CT 06716

RE: Fire Protection at the Wolcott Public Library

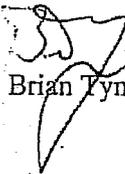
Dear Chairman Valletta and Members of the Wolcott Town Council:

I have reviewed the Monitoring Agreement submitted by Sterling Security Systems Incorporated for monitoring of fire protection at the Wolcott Public Library. Mrs. Bruce has indicated that this Agreement will result in approximately \$2,500.00 in savings over the course of a three year period. Because this spans multiple fiscal years the Town Council must review it and accept it.

I will give you a brief summary of the two page Agreement. It calls for a \$40.00 per month payment due quarterly in advance for the monitoring of potential fires at the Library. Sterling has limited its liability to \$250.00. The Town of Wolcott is required to supply telephone service but the equipment remains the property of Sterling. The Town is required to test the equipment periodically but not less than one time per week.

Based upon the information supplied to me by Mrs. Bruce I would recommend that the Council approve this Monitoring Agreement.

Very truly yours,


Brian Tynan

BT/an

THOMAS G. DUNN
MAYOR



OFFICE OF THE MAYOR
TOWN OF WOLCOTT

October 16, 2012

Wolcott Town Council
Attn : David Valletta, Chairman
10 Kenea Ave.
Wolcott, CT 06716

Re: Civilian Police Review Board

Dear Chairman Valletta and Town Council Members:

I would like to put forward the following name, Marlene Cossette (R), for a vacancy on the Civilian Police Review Board.

I approve the proposed name and would appreciate your approval as well.

Sincerely,

A handwritten signature in black ink, appearing to be 'T. G. Dunn'. The signature is fluid and cursive, written over a horizontal line.

Thomas G. Dunn
Mayor, Town of Wolcott

TGD:mm

