

WOLCOTT TOWN COUNCIL

Regular Meeting

Tuesday, June 7, 2011

Council Chambers, Wolcott Town Hall

7:30 p.m.

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MINUTES

Note: These are summary minutes; a tape recording of this meeting is on file in Commission Secretary's Office in Wolcott Town Hall.

Chairman Santogatta called the regular meeting to order at 7:30 p.m. with the Pledge of Allegiance, and attendance was taken.

MEMBERS PRESENT: Chairman Michael Santogatta, Vice-Chairman Steven Olmstead, Michael Bokon, David Valletta, Michael Perrone, Gale Mastrofrancesco, Francis Masi, Charles Marsella, and Rachel Wisler

MEMBERS ABSENT: None

ALSO PRESENT: Mayor Thomas Dunn; Linda Bruce, Municipal Finance Officer; Brian Tynan, Town Attorney; Bonding Attorney Bruce Chudwick, Shipman & Goodwin, LLP; Janette Marcoux, First Southwest Company; Lorraine McQueen, Tax Collector; Police Chief Edward Stephens; Former Police Chief Neil O'Leary; Joseph Macary, Superintendent of Schools; Patricia Najarian, Board of Education Chairperson; James Pape, Board of Education Member, et al.

APPROVAL OF MINUTES:

▪ **Regular Meeting – May 3, 2011**

Upon **MOTION** by Francis Masi, seconded by David Valletta, it was unanimously voted to **approve** the minutes of the Regular Meeting held on May 3, 2011.

▪ **Special Meeting – May 10, 2011**

Upon **MOTION** by Rachel Wisler, seconded by Charles Marsella, it was unanimously voted to **approve** the minutes of the Special Meeting held on May 10, 2011.

▪ **Public Hearing – May 17, 2011**

Upon **MOTION** by Francis Masi, seconded by Rachel Wisler, it was unanimously voted to **approve** the minutes of the Public Hearing held on May 17, 2011.

▪ **Workshop – May 24, 2011**

Upon **MOTION** by Francis Masi, seconded by Rachel Wisler, it was unanimously voted to **approve** the minutes of the Workshop held on May 24, 2011.

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TAXPAYERS' TIME: (Limited to Items on the Agenda)

No taxpayers came forward.

CORRESPONDENCE (on file):

1. Finance Office Transfers, submitted by Linda Bruce (Fund 01, Fund 31, & Fund 36)
2. Letter dated May 4th to various parties regarding the Acceptance of Eva's Terrace as Town Road
3. Letter dated May 9th from Dr. Robert Eberle inviting the Town Council to attend Commencement Exercises for Wolcott High School on Wednesday, June 22nd at 7:00 p.m.
4. Letter dated May 9th to Patricia Najarian, Board of Education Chairperson, regarding the former Mitchell Property on Woodtick Road
5. Memo dated May 13th to Fr. Ed Hyland, Chairman of the Civilian Police Review Board, inviting the Board to attend the July 19th Town Council meeting
6. Dated May 25th from Cheryl Brundage, Assistant Tax Collector, list of properties for June 29th Tax Sale scheduled for 7:00 p.m. at the Wolcott Town Hall
7. Letter dated May 25th from Mark Garrigus and Richard Tucker, Chairman & Vice-Chairman of the Inland Wetlands Commission regarding a Commission matter
8. Letter dated May 25th from Mayor Dunn regarding referendum to Appropriate Funds for the Purchase of New Fire Truck and Construction Projects for the Town & Board of Education {separate email attachment} (miscellaneous information and correspondence from the Fire Dept. and the Wolcott Board of Education included)
9. Memo dated June 1st to Deputy Chief Stephens regarding motor vehicles with tinted windows
10. Memo dated June 1st to Mark Garrigus and Richard Tucker, of the Inland Wetlands Commission regarding their letter dated May 25, 2011
11. Letter dated June 2nd from Deputy Chief Stephens in response to memo dated June 1st

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- 12.** Proposed Resolutions Regarding Bonding Appropriation (3 Resolutions)
 - 13.** Board of Education Year to Date Budget Reports dated 04-29-11 & 05-31-11 (separate email attachments)
 - 14.** Town of Wolcott Expenditure Report, Revenue Report, & Trial Balance, for month ending 04-30-11 (previously sent on 05-12-11)
 - 15.** Letter dated June 7th from Mayor Dunn regarding revisions to the proposed FY 2011-2012 Budget
 - 16.** Submitted by Janette Marcoux at meeting, Bond Debt Amortization Schedule for proposed \$12.325 Million General Obligation Bonds

MAYOR'S REPORT:

Mayor Dunn came forward and reported the following:

- Memorial Day parade was well attended;
- Blight Committee will be in place this week; he received many additional letters after it was placed in the paper; he has appointed Officer Frank Schippiani as the Blight Enforcement Officer; Terri Hensel will start out as the Commission Secretary; she will need to see what the workload is;
- All of Wolcott's sports teams having been doing great this year;
- The position for the Assessor's Office will be in the paper this week

FINANCE OFFICER'S REPORT/TRANSFERS:

Mrs. Bruce came forward and reported the following:

- They have received confirmation from OPM that the Town's LOCIP application has been approved for the full amount of \$174,882.24;
- They have also received confirmation from FEMA that the Town's costs for the January 11th -13th, 2011, snowstorm has been approved in the amount of \$75,481.34; the total cost for that storm period amounted to \$100,641.79, which includes overtime labor, fringe benefits, road materials, and equipment usage costs; FEMA reimburses at 75% of the total allowable costs, and approved their application with no adjustments;
- Both LOCIP and FEMA confirmations have been accrued as revenue for the current fiscal year

Mrs. Bruce next advised that she has submitted the following transfers for approval:

Upon **MOTION** by David Valletta, seconded by Francis Masi, it was unanimously voted to **approve** the following transfer: GENERAL GOVT. - 112; TO 01-1-112-

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1-1143 WAGES – MAINTENANCE \$2,600.00, FROM 01-1-112-4-4710 TELEPHONE \$2,600.00.

Upon **MOTION** by Francis Masi, seconded by Gale Mastrofrancesco, it was unanimously voted to **approve** the following transfer: ASSESSOR – 154; TO 01-1-154-7-7300 CAPITAL OUTLAY 1,184.33, FROM 01-1-154-3-3100 POSTAGE \$1,184.33.

Upon **MOTION** by Francis Masi, seconded by David Valletta, it was unanimously voted to **approve** the following transfer: POLICE - 211 TO 01-2-211-1-1400 OVERTIME \$26,000.00, and to 01-2-211-4-4950 OPERATION EXPENSE \$19,000.00, FROM 01-2-211-1-1140, also from WAGES – OPERATIONS \$34,000.00. also from 01-2-211-2-2200 SOCIAL SECURITY \$1,000.00, and also from 01-1-112-8-8998 CONTINGENCY \$10,000.00.

Upon **MOTION** by Francis Masi, seconded by David Valletta, it was unanimously voted to **approve** the following transfer: FIRE MARSHAL – 222; TO 01-2-222-7-7310 CAPITAL OUTLAY-COMPUTERS \$363.82, from 01-2-222-5-5600 EQUIPMENT & SUPPLIES \$362.82.

Upon **MOTION** by Francis Masi, seconded by David Valletta, it was unanimously voted to **approve** the following transfer: LIBRARY -551; TO 01-5-551-4-4710 TELEPHONE \$500.00, FROM 01-5-551-4-4900 LIABILITY INSURANCE \$500.00.

Upon **MOTION** by Francis Masi, seconded by David Valletta, it was unanimously voted to **approve** the following transfer: FHCC – 31; TO 1-0 31-5-801-1-1400 OVERTIME \$4,000.00, FROM 31-5-801-4-4420 MAINT. & REPAIR BUILDINGS \$3,000.00, and also FROM 31-5-801-4-4421 MAINT. & REPAIR GROUNDS /WATER \$1,000.00.

Upon **MOTION** Francis Masi, seconded by David Valletta, it was unanimously voted to **approve** the following transfer: WATER – 36; TO 36-3-351-4-4120 WATER USAGE \$11,500.00, FROM 36-3-351-3-3430 TESTING COSTS 5,614.87, also from 36-3-351-3-3991 IN-SERVICE TRAINING 280.00, also from 36-3-351-4-4460 MAINTENANCE – WATER 5,000.00, also from 36-3-351-5-5100 OFFICE SUPPLIES 314.16, and also from 36-3-351-6-6100 DUES AND FEES \$290.97.

There were inquiries with respect to clarification of several of the above transfers; Mrs. Bruce provided explanations for same.

SUB-COMMITTEE AND LIAISON REPORTS:

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Finance Sub-Committee: Mr. Perrone stated that they have been meeting with the Mayor and Mrs. Bruce on the bond proposal and the defined pension contribution plan.

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:

1. Approval of Appointment of Police Chief

Mayor Dunn referred to the letter that he sent to the Council recommending that Deputy Chief Edward Stephens be appointed as Chief of Police (**see attached**).

A **MOTION** was offered by Francis Masi, seconded by Michael Bokon, to **approve** the appointment of Edward Stephens to Chief of Police.

A roll call vote was taken and the above motion carried as indicated below:

(9 Yes, 0 No)

	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>
Francis Masi	X		
Charles Marsella	X		
Michael Perrone	X		
Steven Olmstead	X		
Michael Bokon	X		
Gale Mastrofrancesco	X		
David Valletta	X		
Rachel Wisler	X		
Michael Santogatta	X		

2. Mayoral Presentation of Bonding Proposal for Capital Improvements

At this time, Mayor Dunn introduced Attorney Bruce Chudwick and Janette Marcoux who came forward.

Mayor Dunn next referred to his letter that he submitted to the Town Council requesting that they set a date to submit a \$12,325,000 bond appropriation to referendum (**see attached**).

Mayor Dunn next proceeded to review the following list of items included in his proposal:

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Road Reconstruction	\$ 9,000,000.00
Upgrades to the Schools	\$ 1,800,000.00
Waterline Construction/Lower Woodtick Rd.	\$ 350,000.00
Scovill Reservoir Walking Trail	\$ 350,000.00
New Fire Truck	\$ 500,000.00
Administrative, Financing and Bond Issuance Costs	\$ 325,000.00
TOTAL =	\$ 12,325,000.00

Mayor Dunn discussed the plan for road reconstruction at length, and referred to a map of the Town of Wolcott, that depicted the roads that are in dire need for reconstruction; they cannot continue to be patched. He noted that the plan may not include all of the proposed roads, or may include more; it will depend on what they encounter when reconstruction begins. He advised that he is planning on holding informational meetings that are televised so that the public can understand what the plans are and to explain that the Town is in good financial shape and now is the time to do this. He noted that these types of large, capital improvements and infrastructure projects cannot be placed in the Town's operating budget.

Mayor Dunn next noted that he received a letter from Patricia Najarian and Joe Macary listing the following upgrades and improvements that they feel are a priority at this time (**see attached**).

- Proposed Water Main for Wolcott High School \$ 1,130,000
- Fire Alarm System at Wakelee School \$ 125,000
- Fire Alarm System at Wolcott High School \$ 264,000
- Bleachers and Gym Floor at Wolcott High School \$ 249,000

TOTAL **\$ 1,768,000**

At this time, Ms. Marcoux submitted a Bond Debt Amortization Schedule for the proposed \$12.325 Million General Obligation Bonds, which she reviewed in detail with the Council (**see attached**). Ms. Marcoux next reported the following:

- Currently the Town is retiring about 85% of its debt within ten years, which is very good;
- The Town of Wolcott's debt ratio is very manageable and considered moderate
- The Town is in great financial shape to borrow

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Chairman Santogatta noted that the schedule that has been submitted is very important as it shows their ability to borrow and it shows what the financial impact would be going forward.

Detailed discussion followed with respect to interest rates, mill rate impact, etc.

A question and answer period followed, during which discussions were held regarding the following items:

- The Town of Wolcott's Bond Dating is A1
- If the Town did nothing and did not borrow any money now, in ten years its debt would be 85% retired
- The fire alarm systems; they have only been upgraded in two schools, not the rest; high school is double the amount due to the larger square footage
- Only monies that are spent are bonded; if a project comes in under budget, the money is not borrowed.

At this time, Attorney Chudwick proceeded to explain the proposed resolutions regarding the bond proposal. He explained that the first thing that the Council would need to do would be to approve the appropriation of \$12,325,000. He advised that the language in this resolution allows the monies to be moved between projects by resolution of the Town Council. The next step would be to submit that appropriation to referendum and set the date, times, and polling locations. He noted that he including a sample legal notice for the referendum warning. Lastly, is to approve a resolution authorizing the Town to prepare and print explanatory text of the referendum question. Mr. Chudwick also noted that a referendum cannot be held any earlier than 30 days from the date of publication of the legal notice.

Chairman Santogatta advised that he did not place the proposed resolutions on the agenda because he felt that they all needed an opportunity to hear the Mayor's presentation first and decide how they want to move forward with this. He noted that eight affirmative votes are required to send this to referendum. He next inquired how the Council would like to proceed. Vice-Chairman Olmstead, Mr. Valletta, Mrs. Mastrofrancesco, and Mrs. Wisler indicated that they feel a Workshop to discuss this proposal would be appropriate; Chairman Santogatta concurred.

Discussion followed with respect to a timeline. The Council next determined that they will hold a Workshop on Tuesday, June 14, 2011, at 6:30 p.m. in the Council Chambers. The date of Wednesday, June 29, 2011, was discussed for a second Workshop, and holding the July 5th date open for a regular meeting. Chairman

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Santogatta noted that they will set the summer schedule at the next meeting on June 21st.

3. Adopt Town of Wolcott Budget for FY 2011-2012

Chairman Santogatta advised that the Council has heard presentations from all of the Town's departments and the Board of Education; a Public Hearing and Workshop was also held on the proposed budget. Mr. Marsella commented that he thinks that the Council worked very well with all of the departments, the Board of Education, and the Mayor. He noted that this is his second year on the Council with no tax increase and keeping the services the same; he feels that it is a great accomplishment. Mrs. Mastrofrancesco commented that the Board of Education and the Mayor did a great job keeping their budgets very lean. Mr. Perrone concurred, noting that this is the third year in the row with no mill rate increase and no lay offs. Chairman Santogatta stated that he agreed with all of the comments, and noted that this was one of the most collaborative budgets that they have put together and he thinks it is outstanding.

Chairman Santogatta next referred to the letter from the Mayor recommending revisions to expenditures and revenues in the proposed FY 2011-2012 budget (**see attached**).

Upon **MOTION** by Francis Masi, seconded by Charles Marsella, it was unanimously voted to **approve** the following adjustments to revenues and expenditures for the FY 2011-2012 budget, as recommended by the Mayor:

REVENUE REVISIONS:

<u>Account#</u>	<u>Original</u>	<u>Addition/ (Reduction)</u>	<u>Total</u>
01-2-053-251	410,330.00	80,000.00	490,330.00

EXPENDITURE REVISIONS:

<u>Account#</u>	<u>Original</u>	<u>Addition/ (Reduction)</u>	<u>Total</u>
01-1-112-8-8996	100,000.00	10,000.00	110,000.00
01-1-154-3-3330	75,000.00	(5,000.00)	70,000.00
01-2-211-4-4951	50,000.00	(3,000.00)	47,000.00
01-3-311-4-4951	19,000.00	(3,000.00)	16,000.00
01-3-311-4-4953	82,000.00	(10,000.00)	72,000.00
		<u>(11,000.00)</u>	

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Upon **MOTION** by Michael Bokon, seconded by Rachel Wisler it was unanimously voted to **adopt** a General Government budget, as amended previously, for FY 2011-2012 in the amount of \$16,827,593.

Upon **MOTION** by Francis Masi, seconded by Michael Bokon it was unanimously voted to **adopt** an Education budget for FY 2011-2012 in the amount of \$31,470,976.

Chairman Santogatta advised that they have a total expenditure budget for FY 2011-2012 of \$48,298,569.

Upon **MOTION** by Francis Masi, seconded by Michael Bokon it was unanimously voted to **approve** a revenue budget, as amended previously, for FY 2011-2012 in the amount of 17,230,596.

Upon **MOTION** by Rachel Wisler, seconded by Gale Mastrofrancesco, it was unanimously voted to **set** the back tax property collection figure at \$625,000.

Upon **MOTION** by Gale Mastrofrancesco, seconded by Charles Marsella, it was unanimously voted to **set** current property taxes at \$30,442,973.

4. Set Mill Rate

At this time, they proceeded with the mill rate calculation (**see attached**).

Upon **MOTION** by Michael Bokon, seconded by Rachel Wisler, it was unanimously voted to **set** the tax collection rate at 98.5%.

A **MOTION** was offered by Francis Masi, seconded by Michael Bokon, to **set** the mill rate at 22.68 mills.

A roll call vote was taken and the above motion carried as indicated below:
(9 Yes, 0 No).

	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>
Francis Masi	X		
Charles Marsella	X		
Michael Perrone	X		
Steven Olmstead	X		
Michael Bokon	X		
Gale Mastrofrancesco	X		
David Valletta	X		
Rachel Wisler	X		
Michael Santogatta	X		

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ITEMS FOR NEXT AGENDA:

- **Set Summer Schedule**

TAXPAYERS' TIME:

No taxpayers came forward.

EXECUTIVE SESSION:

Upon **MOTION** by Michael Perrone, seconded by Charles Marsella, it was unanimously voted to take a five minute recess at 9:05 p.m. and **enter** into Executive Session for the purposes of discussing a Contractual Matter and inviting Mayor Dunn and Town Attorney Brian Tynan.

Chairman Santogatta called the regular session back to order at 9:20 p.m.

Upon **MOTION** by, Francis Masi, seconded by Charles Marsella, it was unanimously voted to **add** to the agenda the Proposed Employment Contract for the Police Chief.

- **Proposed Employment Contract for the Police Chief**

A **MOTION** was offered by Francis Masi, seconded by Rachel Wisler to **approve** the Employment Contract for the Police Chief.

A roll call vote was taken and the above motion carried as indicated below:
(9 Yes, 0 No)

	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>
Francis Masi	X		
Charles Marsella	X		
Michael Perrone	X		
Steven Olmstead	X		
Michael Bokon	X		
Gale Mastrofrancesco	X		
David Valletta	X		
Rachel Wisler	X		
Michael Santogatta	X		

ADJOURNMENT:

Upon **MOTION** by Charles Marsella, seconded by, Gale Mastrofrancesco, it was unanimously voted to **adjourn** the meeting at 9:23 p.m.

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APPROVED:

Elizabeth Gaudiosi, Secretary
WOLCOTT TOWN COUNCIL

Michael J. Santogatta, Chairman
WOLCOTT TOWN COUNCIL

**TOWN OF WOLCOTT
2011/2012 BUDGET
MILL RATE CALCULATION**

EXPENDITURES

General Government Budget	<u>\$16,827,593</u>	
Education Budget	<u>\$31,470,976</u>	
Total Expenditures		<u>\$48,298,569</u>

REVENUES

Excluding Property Tax - Budget as Presented	<u>(\$17,230,596)</u>	
Net Expenditures - To be Raised by Property Tax	<u>\$31,067,973</u>	
Back Property Taxes	<u>(\$625,000)</u>	
Current Property Taxes	<u>\$30,442,973</u>	
Court Stipulations	<u>\$0</u>	

TOTAL TO BE RAISED BY TAXES \$30,442,973

Grand List - Net After Appeals Reduction	<u>\$1,362,623,382</u>	
Grand List Reduced by a Collection Rate of: 98.50%	<u>\$1,342,184,031</u>	

MILL RATE - 2011/2012 FISCAL YEAR

Taxes		Grand List			
<u>\$30,442,973</u>	÷	<u>\$1,342,184,031</u>	=	<u>22.68</u>	

CURRENT MILL RATE - 2010/2011 FISCAL YEAR 22.68

MILL RATE INCREASE / (DECREASE) 0

THOMAS G. DUNN
MAYOR



OFFICE OF THE MAYOR
TOWN OF WOLCOTT

May 26, 2011

Wolcott Town Council
Attn: Michael Santogatta, Chairman
10 Kenea Ave.
Wolcott, CT 06716

Re: Deputy Chief Stephens

Dear Mr. Santogatta and Council Members:

In 2009, when we hired Neil O'Leary as Chief, it was with one goal in mind, to restructure and restore the respect to the department. While great strides were made with Chief O'Leary in charge, Deputy Chief Stephens, who worked along side Chief O'Leary, has been fulfilling the duties of Chief, running the Department professionally and efficiently. I believe that our hard work and dedication of bringing the Police Department back to one of the State's finest, one that is looked upon with respect and admiration, is being realized. It is with great enthusiasm that I would like to recommend that we appoint Edward Stephens as the Town of Wolcott's 7th Police Chief.

I have enclosed a copy of the Employment Contract for Chief Stephens for your review.

Sincerely,

Thomas G. Dunn
Mayor, Town of Wolcott

THOMAS G. DUNN
MAYOR



OFFICE OF THE MAYOR
TOWN OF WOLCOTT

May 24, 2011

Wolcott Town Council
Attn: Chairman Michael Santogatta
10 Kenea Ave.
Wolcott, CT 06716

Re: Referendum to Appropriate Funds for Purchase of a New Fire Truck and Construction Projects for the Town/Board of Education

Dear Mr. Santogatta:

In accordance with the Wolcott Town Charter Section 704 (f), I would like to recommend that the Town Council set a date for a referendum to approve or disapprove the appropriation of \$12,325,000.00 for the Purchase of a New Fire Truck and the Construction Projects for the Town/Board of Education listed below and the authorization to issue bonds, notes or temporary notes in an amount not to exceed \$12,325,000.00 to finance said appropriation.

The costs of the items are as follows:

Road Reconstruction	\$9,000,000.00
Upgrades to the Schools	\$1,800,000.00
Waterline Construction/Lower Woodtick Rd.	\$350,000.00
Scovill Reservoir Walking Trail	\$350,000.00
New Fire Truck	\$500,000.00
Administrative, Financing and Bond Issuance Costs	\$325,000.00
TOTAL =	\$12,325,000.00

Please feel free to contact me directly with any questions or concerns.

Sincerely,

Thomas G. Dunn

Thomas G. Dunn
Mayor, Town of Wolcott

Wolcott Board Of Education

154 Center Street • Wolcott, Connecticut 06716
Telephone (203) 879-8183 • FAX (203) 879-8182

Patricia Najarian
Chairman

Mary Kelly
Vice Chairman

Gloria Gubitosi
Secretary



Helen S. Audibert
Anthony F. Gugliotti
Kimberly A. Lumia
Cynthia Mancini
James Pape
Teresa Pineau

April 28, 2011

The Honorable Thomas Dunn
Mayor of the Town of Wolcott
10 Kenea Avenue
Wolcott, CT 06716

Dear Mayor Dunn:

Recently, the Board of Education conducted a five year capital improvement needs assessment throughout our school buildings. The items below are a priority list of capital improvements that the Wolcott Public Schools has identified to maintain a clean, healthy and safe learning environment for all children. These projects are too large to be placed into a yearly operating budget and require payments over a period of time. It would be fiscally prudent to bond these projects to provide public safety standards for all our school facilities.

- | | |
|--|--------------|
| • Proposed Water Main for Wolcott High School | \$ 1,130,000 |
| • Fire Alarm System at Wakelee School | \$ 125,000 |
| • Fire Alarm System at Wolcott High School | \$ 264,000 |
| • Bleachers and Gym Floor at Wolcott High School | \$ 249,000 |

TOTAL \$ 1,768,000

These improvements will enhance our school buildings by addressing critical health and safety concerns for all students and staff. Thank you very much for your time and consideration. We look forward to working with you in the upcoming bonding approval process. If you have any questions, please do not hesitate to contact us.

Sincerely,

Patricia Najarian

Patricia Najarian, Chairman
Wolcott Board of Education

Joseph Macary
Joseph Macary, Superintendent
Wolcott Public Schools

cc: Board of Education Members

**TOWN OF WOLCOTT, CONNECTICUT
PROPOSED \$12.325 MILLION GENERAL OBLIGATION BONDS
ISSUES OF 2013 AND 2015 - 20 YEARS**

ASCENDING PRINCIPAL PAYMENTS

ISSUES OF 2013 AND 2015

COMBINED DEBT SERVICE

E.Y.	Principal	Interest	Total	Mill Impact	CURRENT DEBT SERVICE			COMBINED DEBT SERVICE			Est. Net Town Share	Mill Impact	
					Principal Payments	Interest Payments	Less Est. State Reimb.	Principal Payments	Interest Payments	Less Est. State Reimb.			
2011		\$ 215,625	\$ 215,625	0.16	\$ 2,480,000	\$ 865,119	\$ (829,966)	\$ 2,490,000	\$ 865,119	\$ (829,966)	\$ 2,525,153	2011	1.90
2012		423,056	708,056	0.53	2,010,000	1,107,759	(525,638)	2,010,000	1,107,759	(525,638)	2,592,121	2012	1.95
2013		545,388	830,388	0.62	2,620,000	1,033,096	(829,587)	2,620,000	1,033,096	(829,587)	2,823,509	2013	2.12
2014		662,400	1,132,400	0.85	2,625,000	946,377	(803,596)	2,625,000	1,162,002	(803,596)	2,983,406	2014	2.24
2015	285,000	545,388	830,388	0.62	2,570,000	852,278	(782,037)	2,855,000	1,275,334	(782,037)	3,348,297	2015	2.52
2016	470,000	662,400	1,132,400	0.85	2,550,000	750,440	(754,166)	2,835,000	1,295,828	(754,166)	3,376,662	2016	2.54
2017	510,000	634,225	1,144,225	0.86	2,460,000	648,703	(722,874)	2,930,000	1,311,103	(722,874)	3,518,229	2017	2.65
2018	525,000	604,469	1,129,469	0.85	2,425,000	544,127	(691,180)	2,935,000	1,178,352	(691,180)	3,422,172	2018	2.57
2019	550,000	573,562	1,123,562	0.85	2,395,000	434,558	(600,265)	2,920,000	1,039,027	(600,265)	3,298,762	2019	2.48
2020	650,000	539,063	1,189,063	0.89	2,385,000	326,838	(391,409)	2,935,000	900,400	(391,409)	3,443,991	2020	2.59
2021	675,000	500,969	1,175,969	0.88	1,915,000	229,396	(375,828)	2,565,000	768,459	(375,828)	2,957,631	2021	2.22
2022	675,000	482,156	1,157,156	0.86	1,275,000	159,783	(26,174)	1,950,000	660,752	(26,174)	2,584,578	2022	1.94
2023	700,000	422,625	1,122,625	0.84	610,000	121,633	47,533	1,285,000	583,789	47,533	1,916,322	2023	1.44
2024	700,000	382,375	1,082,375	0.81	595,000	97,566		1,310,000	520,191		1,830,191	2024	1.38
2025	700,000	342,125	1,042,125	0.78	510,000	73,441		1,295,000	455,816		1,750,816	2025	1.32
2026	700,000	301,875	1,001,875	0.75	285,000	50,919		1,210,000	393,044		1,603,044	2026	1.21
2027	700,000	261,625	961,625	0.72	285,000	34,581		985,000	336,456		1,321,456	2027	0.99
2028	700,000	221,375	921,375	0.69	235,000	24,087		935,000	285,712		1,220,712	2028	0.92
2029	680,000	181,700	861,700	0.65	235,000	14,541		935,000	235,916		1,170,916	2029	0.88
2030	670,000	142,887	812,887	0.61	235,000	4,847		670,000	186,547		1,101,547	2030	0.83
2031	575,000	107,094	682,094	0.51					142,887		812,887	2031	0.61
2032	575,000	74,031	649,031	0.49				575,000	107,094		682,094	2032	0.51
2033	550,000	41,687	591,687	0.45				575,000	74,031		649,031	2033	0.49
2034	225,000	19,406	244,406	0.18				550,000	41,687		591,687	2034	0.45
2035	225,000	6,469	231,469	0.17				225,000	19,406		244,406	2035	0.18
2036								225,000	6,469		231,469	2036	0.17
					\$ 31,035,000	\$8,320,089	(\$7,345,187)	\$43,360,000	\$15,986,276	(\$7,345,187)	\$52,001,089		

Assumptions:
 Mill Value of \$1,329,326 in Fiscal Year 2012 (97.5% of 2010 Grand List)
 No grand list growth projection
 Assumed rates of interest of 5.75%. ASSUMED RATES ARE FOR DISCUSSION PURPOSES ONLY.
Estimated State Reimbursement is subject to verification by State of Connecticut

THOMAS G. DUNN
MAYOR



OFFICE OF THE MAYOR
TOWN OF WOLCOTT

June 7, 2011

Mr. Michael Santogatta, Chairman
Wolcott Town Council
10 Kenca Ave.
Wolcott, CT 06716

Re: Budget for Fiscal Year 2011-2012

Dear Chairman Santogatta and Town Council Members:

I would like to recommend the following revisions to the proposed 2011-2012 Fiscal Year Budget:

REVENUE REVISIONS:

<u>Account#</u>	<u>Original</u>	<u>Addition/ (Reduction)</u>	<u>Total</u>
01-2-053-251	410,330.00	80,000.00	490,330.00

EXPENDITURE REVISIONS

<u>Account#</u>	<u>Original</u>	<u>Addition/ (Reduction)</u>	<u>Total</u>
01-1-112-8-8996	100,000.00	10,000.00	110,000.00
01-1-154-3-3330	75,000.00	(5,000.00)	70,000.00
01-2-211-4-4951	50,000.00	(3,000.00)	47,000.00
01-3-311-4-4951	19,000.00	(3,000.00)	16,000.00
01-3-311-4-4953	82,000.00	(10,000.00)	72,000.00
		(11,000.00)	

Sincerely,

Thomas G. Dunn
Mayor, Town of Wolcott

TGD/mm
Cc: Town Council Members
Town Clerk



TOWN OF WOLCOTT

TOWN HALL • 10 Kenea Avenue
Wolcott, Connecticut 06716
Tel. (203) 879-8100 • Fax: (203) 879-8105

June 2, 2011

Michael J. Santogatta, Chairman
Wolcott Town Council
10 Kenea Avenue
Wolcott, CT 06716

RE: TRANSFERS WITHIN / BETWEEN DEPARTMENTS

Dear Mr. Santogatta:

In accordance with the provisions of the Wolcott Town Charter, I am hereby notifying you of the following transfers contained in Schedule A (Fund 01), Schedule A (Fund 31) and Schedule A (Fund 36) which are attached hereto and made a part hereof.

If you have any questions, please feel free to contact me.

Sincerely,

Linda R. Bruce
Municipal Finance Officer

LRB/jes
Enclosure

MAYOR'S ACTION:
DATE: June 3, 2011

APPROVED BY:

Thomas G. Dunn, Mayor
Town of Wolcott

COUNCIL'S ACTION:
DATE: June 7, 2011

APPROVED BY:

Chairman, Wolcott Town Council

SCHEDULE A
TRANSFERS WITHIN / BETWEEN DEPARTMENTS - FUND 01
2010-2011 FISCAL YEAR - FOR REVIEW ON JUNE 7, 2011

<u>DEPARTMENT</u>		<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>DEBIT</u>	<u>CREDIT</u>
GENERAL GOV'T. - 112	✓	TO 01-1-112-1-1143	WAGES - MAINTENANCE	2,600.00	
		FROM 01-1-112-4-4710	TELEPHONE		2,600.00

Reason: To pay maintenance wages through the end of the 2010-2011 Fiscal Year.

ASSESSOR - 154	✓	TO 01-1-154-7-7300	CAPITAL OUTLAY	1,184.33	
		FROM 01-1-154-3-3100	POSTAGE		1,184.33

Reason: To pay for a new computer replacing an outdated, failing unit.

POLICE - 211	✓	TO 01-2-211-1-1400	OVERTIME	26,000.00	
		01-2-211-4-4950	OPERATION EXPENSE	19,000.00	
		FROM 01-2-211-1-1140	WAGES - OPERATIONS		34,000.00
		01-2-211-2-2200	SOCIAL SECURITY		1,000.00
		01-1-112-8-8998	CONTINGENCY		10,000.00

Reason: Account 1400: To pay overtime expense through the end of the 2010-2011 Fiscal Year.
 Account 4950: To pay for new pistols, magazines and holsters.

FIRE MARSHAL - 222	✓	TO 01-2-222-7-7310	CAPITAL OUTLAY - COMPUTERS	363.82	
		FROM 01-2-222-5-5600	EQUIPMENT & SUPPLIES		362.82

Reason: To pay the maintenance fee for the Fire Records Management software.

LIBRARY -551		TO 01-5-551-4-4710	TELEPHONE	500.00	
		FROM 01-5-551-4-4900	LIABILITY INSURANCE		500.00

Reason: To pay for phone expense through the end of the 2010-2011 Fiscal Year.

TOWN of WOLCOTT

REQUEST FOR TRANSFER

DATE: 5/24/11

REQUESTOR: L.R. Bruce

DEPT 112

The following budget transfer(s) is requested:

	<u>ACCOUNT NUMBER</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
TO	<u>01-1-112-1-1143</u>	<u>WAGES - MAINTENANCE</u>	<u>2,600.00</u>
	<u> </u>	<u> </u>	<u> </u>
	<u> </u>	<u> </u>	<u> </u>
	<u> </u>	<u> </u>	<u> </u>
FROM	<u>01-1-112-4-4710</u>	<u>TELEPHONE</u>	<u>2,600.00</u>
	<u> </u>	<u> </u>	<u> </u>
	<u> </u>	<u> </u>	<u> </u>
	<u> </u>	<u> </u>	<u> </u>

**ALL REQUESTS FOR TRANSFERS MUST BE PRESENTED TO THE
TOWN COUNCIL FOR APPROVAL - PLEASE ENSURE
THAT ALL INFORMATION IS COMPLETE & ACCURATE**

The reasons the "to" account(s) are exhausted:

The account is not exhausted, however unpredictable winter storm conditions increased the time and expense spent for shoveling, clearing snow from roofs, etc.

Transfer is needed for:

To pay maintenance wages through the end of Fiscal Year 2010 - 2011.

The effect on the "from" account(s):

The account has funds available for transfer.

APPROVAL L. R. Bruce.....

FINANCE OFFICE USE

DATE: 6/2/2011.....

TOWN of WOLCOTT

REQUEST FOR TRANSFER

DATE: 6/1/2011

REQUESTOR: Pamela Deziel

DEPT 154

The following budget transfer(s) is requested:

	<u>ACCOUNT NUMBER</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
TO	<u>01-1-154-7-7300</u>	<u>CAPITAL OUTLAY</u>	<u>1,184.33</u>
	<u> </u>	<u> </u>	<u> </u>
	<u> </u>	<u> </u>	<u> </u>
	<u> </u>	<u> </u>	<u> </u>
FROM	<u>01-1-154-3-3100</u>	<u>POSTAGE</u>	<u>1,184.33</u>
	<u> </u>	<u> </u>	<u> </u>
	<u> </u>	<u> </u>	<u> </u>
	<u> </u>	<u> </u>	<u> </u>

ALL REQUESTS FOR TRANSFERS MUST BE PRESENTED TO THE TOWN COUNCIL FOR APPROVAL - PLEASE ENSURE THAT ALL INFORMATION IS COMPLETE & ACCURATE

The reasons the "to" account(s) are exhausted:

The account was not funded in the 2010-2011 Budget.

Transfer is needed for:

To pay for a new computer that is capable of processing an increased amount of data. The computer currently in use is outdated and is beginning to malfunction.

The effect on the "from" account(s):

The account has a balance available for transfer as no further large mailings are expected in the 2010-2011 Fiscal Year.

APPROVAL L. R. Bruce

FINANCE OFFICE USE

DATE: 6/2/2011

TOWN of WOLCOTT

REQUEST FOR TRANSFER

DATE: 6/1/2011

REQUESTOR: Deputy Chief Edward Stephens

DEPT 211

The following budget transfer(s) is requested:

	<u>ACCOUNT NUMBER</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
TO	<u>01-2-211-1-1400</u>	<u>OVERTIME</u>	<u>26,000.00</u>
	<u>01-2-211-4-4950</u>	<u>OPERATION EXPENSE</u>	<u>19,000.00</u>
FROM	<u>01-2-211-1-1140</u>	<u>WAGES - OPERATIONS</u>	<u>34,000.00</u>
	<u>01-2-211-2-2200</u>	<u>SOCIAL SECURITY</u>	<u>1,000.00</u>
	<u>01-1-112-8-8998</u>	<u>CONTINGENCY</u>	<u>10,000.00</u>

ALL REQUESTS FOR TRANSFERS MUST BE PRESENTED TO THE TOWN COUNCIL FOR APPROVAL - PLEASE ENSURE THAT ALL INFORMATION IS COMPLETE & ACCURATE

The reasons the "to" account(s) are exhausted:

Account 1400: The account is not exhausted, but has been progressively and significantly reduced by continuing medical absences, staffing shortages and unpredictable major crime investigations.

Account 4950: The account is not exhausted, however the balance must be increased to pay for new pistols, magazines and holsters that are needed to replace old, malfunctioning equipment

Transfer is needed for:

Account 1400: To pay overtime expenses through the end of the 2010 - 2011 Fiscal Year.

Account 4950: To pay for new pistols, magazines and holsters.

The effect on the "from" account(s):

The accounts have funds available for transfer.

APPROVAL L. P. Bruce

FINANCE OFFICE USE

DATE: 6/2/2011

TOWN of WOLCOTT

REQUEST FOR TRANSFER

DATE: 5/26/11

REQUESTOR: J. FRAGEAU

DEPT 222

The following budget transfer(s) is requested:

	<u>ACCOUNT NUMBER</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
TO	<u>01-2-222-7-7310</u>	<u>CAPITAL OUTLAY - COMPUTERS</u>	<u>362.82</u>
	<u> </u>	<u> </u>	<u> </u>
	<u> </u>	<u> </u>	<u> </u>
	<u> </u>	<u> </u>	<u> </u>
FROM	<u>01-2-222-5-5600</u>	<u>EQUIPMENT & SUPPLIES</u>	<u>362.82</u>
	<u> </u>	<u> </u>	<u> </u>
	<u> </u>	<u> </u>	<u> </u>
	<u> </u>	<u> </u>	<u> </u>

**ALL REQUESTS FOR TRANSFERS MUST BE PRESENTED TO THE
TOWN COUNCIL FOR APPROVAL - PLEASE ENSURE
THAT ALL INFORMATION IS COMPLETE & ACCURATE**

The reasons the "to" account(s) are exhausted:

The account is not exhausted, however the balance needs to be increased to accomodate the maintainence fee for the new Fire Records Management software.

Transfer is needed for:

To pay the maintenance fee for the Fire Records Management software.

The effect on the "from" account(s):

The account has funds available for transfer.

APPROVAL L. R. Bruce.....

FINANCE OFFICE USE

DATE: 6/2/2011.....

TOWN of WOLCOTT

REQUEST FOR TRANSFER

DATE: June 1, 2011

REQUESTOR: K. Giotsas

DEPT 551

The following budget transfer(s) is requested:

	<u>ACCOUNT NUMBER</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
TO	01-5-551-4-4710	Telephone	500.00
FROM	01-5-551-4-4900	Liability Insurance	500.00

**REQUESTS FOR TRANSFERS MUST BE PRESENTED TO THE
TOWN COUNCIL FOR REVIEW & APPROVAL - PLEASE ENSURE
THAT ALL INFORMATION IS COMPLETE & ACCURATE**

The reasons the "to" account(s) are exhausted:

The account is not exhausted.

Transfer is needed for:

To pay for phone usage through the end of the 2010-2010 Fiscal Year, activation of the Assistant Director's line, and repair of the Circulation Desk phone.

The effect on the "from" account(s):

The account has funds available for transfer.

APPROVAL *L. R. Bruce*

FINANCE OFFICE USE

DATE: *6/2/2011*

SCHEDULE A
TRANSFERS WITHIN / BETWEEN DEPARTMENTS - FUND 31
2010-2011 FISCAL YEAR - FOR REVIEW ON JUNE 7, 2011

<u>FUND</u>	<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>DEBIT</u>	<u>CREDIT</u>
FHCC - 31	TO 31-5-801-1-1400	OVERTIME	4,000.00	
	FROM 31-5-801-4-4420	MAINT. & REPAIR BUILDINGS		3,000.00
	31-5-801-4-4421	MAINT. & REPAIR GROUNDS /WATER		1,000.00

Reason: To pay overtime costs through the end of the 2010-2011 Fiscal Year.

TOWN of WOLCOTT

REQUEST FOR TRANSFER

DATE: 6/2/2011

REQUESTOR: Chris Vastola

FUND 31

The following budget transfer(s) is requested:

	<u>ACCOUNT NUMBER</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
TO	<u>31-5-801-1-1400</u>	<u>OVERTIME</u>	<u>4,000.00</u>
FROM	<u>31-5-801-4-4420</u>	<u>MAINT. & REPAIR BUILDINGS</u>	<u>3,000.00</u>
	<u>31-5-801-4-4421</u>	<u>MAINT. & REPAIR GROUNDS / WATER</u>	<u>1,000.00</u>

ALL REQUESTS FOR TRANSFERS MUST BE PRESENTED TO THE TOWN COUNCIL FOR APPROVAL - PLEASE ENSURE THAT ALL INFORMATION IS COMPLETE & ACCURATE

The reasons the "to" account(s) are exhausted:

The account is not exhausted, however the balance needs to be increased as it was conservatively budgeted and additional dollars are necessary to ensure the maintenance of the greens through the end of Fiscal Year 2010-2011.

Transfer is needed for:

To pay overtime costs through the end of Fiscal Year 2010-2011.

The effect on the "from" account(s):

The accounts have balances available for transfer.

APPROVAL L. P. Bruce

FINANCE OFFICE USE

DATE: 6/2/2011

SCHEDULE A
TRANSFERS WITHIN / BETWEEN DEPARTMENTS - FUND 36
2010-2011 FISCAL YEAR - FOR REVIEW ON JUNE 7, 2011

<u>FUND</u>	<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>DEBIT</u>	<u>CREDIT</u>
WATER - 36				
	TO 36-3-351-4-4120	WATER USAGE	11,500.00	
	FROM 36-3-351-3-3430	TESTING COSTS		5,614.87
	36-3-351-3-3991	IN-SERVICE TRAINING		280.00
	36-3-351-4-4460	MAINTENANCE - WATER		5,000.00
	36-3-351-5-5100	OFFICE SUPPLIES		314.16
	36-3-351-6-6100	DUES AND FEES		290.97

Reason: To pay Waterbury for water usage through the end of the 2010-2011 Fiscal Year

TOWN of WOLCOTT

REQUEST FOR TRANSFER

DATE: 05/05/2011

REQUESTOR: Philip Olmstead

FUND: 36

The following budget transfer(s) is requested:

	<u>ACCOUNT NUMBER</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
TO	<u>36-3-351-4-4120</u>	<u>Water Usage</u>	<u>11,500.00</u>
FROM	<u>36-3-351-3-3430</u>	<u>Testing Costs</u>	<u>5,614.87</u>
	<u>36-3-351-3-3991</u>	<u>In-Service Training</u>	<u>280.00</u>
	<u>36-3-351-4-4460</u>	<u>Maintenance - Water</u>	<u>5,000.00</u>
	<u>36-3-351-5-5100</u>	<u>Office Supplies</u>	<u>314.16</u>
	<u>36-3-351-6-6100</u>	<u>Dues and Fees</u>	<u>290.97</u>

**ALL REQUESTS FOR TRANSFERS MUST BE PRESENTED TO THE
TOWN COUNCIL FOR APPROVAL - PLEASE ENSURE
THAT ALL INFORMATION IS COMPLETE & ACCURATE**

The reasons the "to" account(s) are exhausted:

An unexpected and substantial increase in usage was experienced in the first quarter. As a result, Waterbury's billing for supplying water for this period was higher than had been estimated.

Transfer is needed for:

To pay Waterbury for water usage through the end of the 2010-2011 Fiscal Year.

The effect on the "from" account(s):

The accounts have funds available for transfer.

APPROVAL L. P. Bruce

FINANCE OFFICE USE

DATE: 6/2/2011