

WOLCOTT TOWN COUNCIL

Regular Meeting

Tuesday, March 16, 2010

Council Chambers, Wolcott Town Hall

7:30 p.m.

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MINUTES

Note: These are summary minutes; a tape recording of this meeting is on file in Commission Secretary's Office in Wolcott Town Hall.

Chairman Santogatta called the Regular Meeting to order at 7:30 p.m. with the Pledge of Allegiance, and attendance was taken.

MEMBERS PRESENT: Chairman Michael Santogatta, Vice-Chairman Steven Olmstead, David Valletta, Michael Perrone, Randy Petroniro Sr., Gale Mastrofrancesco, Francis Masi, and Michael Bokon

MEMBERS ABSENT: Charles Marsella

ALSO PRESENT: Mayor Thomas Dunn; Linda Bruce, Municipal Finance Officer; Town Attorney Brian Tynan; Mark Garrigus, Chairman, Inland Wetlands & Watercourses Commission; et al.

APPROVAL OF MINUTES:

• Regular Meeting – March 2, 2010

Upon **MOTION** by Francis Masi, seconded by David Valletta, it was unanimously voted to **approve** the minutes of the Regular Meeting held on March 2, 2010.

TAXPAYERS' TIME: (Limited to Items on the Agenda)

No taxpayers came forward.

CORRESPONDENCE (on file):

1. Finance Office Transfers, submitted by Linda Bruce
2. Proposed Resolution for DECD Town-Wide Housing Rehabilitation Grant Application
3. Proposed Resolution for Americans with Disabilities Act Notice
4. Proposed Resolution for Town of Wolcott Grievance Procedure
5. Letter dated March 11th from Mayor Dunn regarding the purchase of various capital items and recommendation to set a Town Meeting (list of items attached)
6. Proposed Resolutions (2): To Appropriate Up to \$175,000 from the Reserve Fund for Capital & Nonrecurring Expenditures for Various Capital Items & Submit to Town Meeting
7. Letter received on March 3rd from Sgt. Christopher Wihbey, President, I.B.P.O. 332, requesting the establishment of a town ordinance for police protection to be required at certain construction sites (previous correspondence attached)

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8. Letters dated March 3rd sent to all individuals recently appointed to the Charter Revision Commission
9. Letters dated March 3rd sent from the Chairman to the residents who were not appointed to the Charter Revision Commission
10. Copy of letter dated March 4th to Mayor Dunn from Russ Emons, Fire Marshal, regarding the need to replace a certain asphalt area in the town yard
11. Letter dated March 8th from Linda Bruce and Roger Levesque requesting a Town Council Workshop with the Town's Financial Advisor
12. Letter dated March 10th from Town Attorney Brian Tynan regarding RSK Waterline Extension for MacCormack Drive (proposed agreement attached)
13. Letter dated March 11th from Town Attorney Brian Tynan regarding the Wolcott Youth & Activity Learning Center (proposed contract attached)
14. Copy of letter dated March 11th to Mayor Dunn from David Kalinowski, Administrator of Public Works, regarding the status of the town fleet (additional items attached)
15. Memo dated March 11th from Chairman Santogatta advising that a Town Council Workshop has been scheduled for Tuesday, March 30, 2010, at 7:00 p.m. in the Council Chambers
16. Board of Education Year to Date Budget Report dated 2-26-10
17. Town of Wolcott Expenditure Report, Revenue Report, & Trial Balance for month ending 2-28-10 (emailed under separate cover by Susan Hale)
18. 2010 Schedule of Budget Meetings with the Town Council & Various Town Departments and Commissions
19. 2010 Town Council Budget Schedule, REVISED 3-15-10
20. Submitted by Linda Bruce at meeting, Town of Wolcott Cash Flow Report dated 3/16/10
21. Submitted by town Attorney Brian Tynan, revised contract for Youth Center

MAYOR'S REPORT:

Mayor Dunn came forward and reported the following:

- Mayor Dunn spoke about the recent rainstorm and advised that the Town Crew will be very busy with paving roads and doing drainage work; he also spoke about the use of Ice B' Gone and noted that there is almost no sand to be swept from the roads and no sand going into the drains and ending up in the ponds and lakes;
- The weightlifting team, for the fourth year in a row, won the NVL Championship and came in third in the state; the cheerleading team came in first in the NVL, and third in the state

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Mayor Dunn next advised that Scovill's was drained for the purpose dredging the Munson Road side; there was a company that was going to come and do it at no cost to the Town. He next requested that Mark Garrigus come forward and explain what transpired. Mr. Garrigus advised that the project started with the Acquired Facilities Commission last year; they wanted to remove the island from the water, most of which was created from sand from the roads and from run off from construction over the years. They spoke with the state about the project, which would fall under general maintenance, and a local contractor agreed to donate his time to remove about 300-400 yards of material. When the time came for removal, the contractor had another job and was unable to do it; other companies were called but they were also unable to do the work, so the reservoir was filled back up. They will attempt to accomplish the dredging at a later time. Mr. Garrigus provided additional detail with respect to the area during which a brief question and answer period followed.

Mr. Masi inquired how the light is progressing at the intersection of Woodtick Road and Route 69, at which time Mayor Dunn advised that the state delayed the project for a year; their projected date is next fall. Vice-Chairman Olmstead inquired if the Mayor was happy with the individuals that the Town Council appointed to the Charter Revision Commission. Mayor Dunn replied that he knows each individual on the Commission, some very well and some not so well, and he just hopes that it doesn't become political; he stated that the Town Council makes those appointments, not himself, and he is willing to work with any group. Mr. Perrone referenced the letter from the Fire Marshal, and inquired if it was something that was going to be addressed through the budget process. Mayor Dunn advised that it is an item that he needs to discuss further with Mr. Emons.

FINANCE OFFICER REPORT/TRANSFERS:

Linda Bruce came forward and reported that the contract for workers' compensation and liability insurance agent of record will be ready to be presented to the Town Council at their next meeting. They received two proposals with no increase in fee from their current agent of record; there was a difference of \$21,000 between the two proposals. It has been awarded to their current agent of record. Proposals for actuarial services for OPEB are currently under review; they were just opened yesterday.

Mrs. Bruce next reported that she has transfers for approval.

Upon **MOTION**, by Francis Masi, seconded by Gale Mastrofrancesco, it was unanimously voted to **approve** the following transfer; General Government – 112; from 01-1-112-2-2119 Group Life Insurance \$19.65, to 01-1-114-9-9344 Gen Obl Lot B 3/15/06 Int \$.26, and also to 01-1-115-9-9319 Htck Wtrln Int 3/15/02 \$19.39.

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Upon **MOTION**, by Francis Masi, seconded by David Valletta, it was unanimously voted to **approve** the following transfer; Town Council – 121; from 01-1-112-8-8998 Contingency Account \$5,000.00, to 01-1-121-8-8225 Charter Revision \$5,000.00.

Upon **MOTION**, by Francis Masi, seconded by Gale Mastrofrancesco, it was unanimously voted to **approve** the following transfer; Police - 211; from 01-2-211-1-1140 Wages – Operations \$10,000.00, to 01-2-211-1-1400 Overtime \$10,000.00.

Upon **MOTION**, by Francis Masi, seconded by Gale Mastrofrancesco, it was unanimously voted to **approve** the following transfer; Public Safety – 212; from 01-2-212-1-1140 Wages - Operations \$2,500.00, to 01-2-212-1-1400 Overtime \$2,500.00.

Upon **MOTION**, by Francis Masi, seconded by David Valletta, it was unanimously voted to **approve** the following transfer; Fire Marshal - 222; from 01-2-222-5-5600 Equipment & Supplies \$300.00, to 01-2-222-4-4952 Vehicle Maintenance \$300.00.

SUB-COMMITTEE AND LIAISON REPORTS:

There were no reports.

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:

- **Resolution: DECD Town-Wide Housing Rehabilitation Grant Application**

Attorney Tynan came forward and briefly explained what the first three items are for; the resolutions are required yearly by the State of CT for the Small Cities grant programs. The program has been very beneficial to the town over the last 10 years; a number of residents were able to get new roofs, new septic systems, and new furnaces, when they otherwise wouldn't have been able to do so. There are income requirements to obtain the loans through the program, and most of the applicants are elderly or families with small children.

Upon **MOTION**, by Steven Olmstead, seconded by Francis Masi, it was unanimously voted to **adopt** the following resolution; Department of Community Development, State of Connecticut, Certified Resolution of the Governing Body; WHEREAS, federal monies are available under the Title I of the Housing and Community Development Act of 1974, 42 U.S.C § 5301, et. seq., as amended, also known as Public Law 93-383, and administered by the State of Connecticut, Department of Economic and Community Development as the Connecticut Small

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Cities Development Block Grant Program; and WHEREAS, pursuant to Chapter 127c, and Part VI of Chapter 130 of the Connecticut General Statutes, the Commissioner of the State of Connecticut Department of Economic and Community Development is authorized disburse such federal monies to local municipalities; and WHEREAS, it is desirable and in the public interest that the Town of Wolcott make an application to the State for \$300,000 in order to undertake and carryout a Small Cities Community Development Program and to execute an Assistance Agreement (**see attached**).

- **Resolution: Americans with Disabilities Act Notice**

Upon **MOTION**, by Steven Olmstead, seconded by Francis Masi, it was unanimously voted to **adopt** the following resolution; Certified Resolution of the Town of Wolcott; Americans with Disabilities Act Notice; BE IT RESOLVED that the Town of Wolcott does not discriminate on the basis of disability in admission to, access to, or operations of its programs, services, or activities. Town of Wolcott does not discriminate on the basis of disability in its hiring or employment practices. This notice is provided as required by Title II of the Americans with Disabilities Act of 1990. Questions, concerns, complaints, or requests for additional information regarding the ADA may be forwarded to Town of Wolcott designated ADA Compliance Coordinator. Individuals who need auxiliary aids for effective communication in programs and services of the Town of Wolcott are invited to make their needs and preferences known to the ADA Compliance Coordinator (**see attached**).

- **Resolution: Town of Wolcott Grievance Procedure**

Upon **MOTION**, by Gale Mastrofrancesco, seconded by Michael Perrone, it was unanimously voted to **waive** the reading of the following resolution; Certified Resolution for Town of Wolcott Grievance Procedure.

Upon **MOTION**, by Francis Masi, seconded by Gale Mastrofrancesco, it was unanimously voted to **adopt** the following resolution; Certified Resolution for Town of Wolcott Grievance Procedure (**see attached**).

- **Resolutions: To Appropriate Up to \$175,000 from the Reserve Fund for Capital & Nonrecurring Expenditures for Various Capital Items & Submit to Town Meeting**

Mayor Dunn came forward and referenced his letter to the Town Council recommending that they approve an appropriation of up to \$175,000.00 for various capital items and then submit it to a Town Meeting (**see attached**). Mayor Dunn advised that the items are necessary and that monies were put into this fund for this purpose; if it is approved they would be able to obtain the items that are needed without having to place them in the 2010-2011 budget request.

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The Council next reviewed each of the following items on the list with Mayor Dunn:

	(estimated pricing)
▪ Senior Bus	\$15,000.00
▪ Computers for Cruisers	\$65,298.00
▪ Police Cruiser	\$24,971.00
▪ Traverse (Police)	\$31,414.00
▪ Public Works (overhaul to large Dump Trucks)	<u>\$30,000.00</u>
TOTAL	\$166,683.00

Discussion followed pertaining to the specifics of each of the above items with a question and answer period following.

Upon **MOTION**, by Gale Mastrofrancesco, seconded by Michael Perrone, it was unanimously voted to **adopt** the following resolution; RESOLUTION TO APPROPRIATE UP TO \$175,000.00 FROM THE RESERVE FUND FOR CAPITAL AND NONRECURRING EXPENDITURES TO BE USED FOR VARIOUS CAPITAL ITEMS; BE IT RESOLVED that the Town of Wolcott appropriate up to \$175,000.00 from the reserve fund for capital and nonrecurring expenditures to be used for various capital items (**see attached**).

Upon **MOTION**, by Steven Olmstead, seconded by Randy Petroniro, it was unanimously voted to **adopt** the following resolution; RESOLUTION TO SUBMIT TO A TOWN MEETING A RESOLUTION TO APPROPRIATE UP TO \$175,000.00 FROM THE RESERVE FUND FOR CAPITAL AND NONRECURRING EXPENDITURES TO BE USED FOR VARIOUS CAPITAL ITEMS; BE IT RESOLVED: That the following resolution approved by the Wolcott Town Council concurrently herewith shall be submitted to the electors and persons qualified to vote at town meetings of the Town of Wolcott for approval or disapproval at a Town Meeting to be held in the Council Chambers of the Wolcott Town Hall, 10 Kenea Avenue, Wolcott, Connecticut on **Wednesday, March 24, 2010, at 6:30 p.m.**; RESOLUTION TO APPROPRIATE UP TO \$175,000.00 FROM THE RESERVE FUND FOR CAPITAL AND NONRECURRING EXPENDITURES TO BE USED FOR VARIOUS CAPITAL ITEMS (**see attached**).

- **Discussion & Possible Action on Agreement for Waterline Extension for MacCormack Drive**

Attorney Tynan came forward and gave a brief overview of the proposed contract (**on file**). It is for a private developer that is in the process of putting in age restricted housing in the area; there are issues with the quality and quantity of water in that area, and they have approached the town through the Sewer & Water Commission who has given permission to allow them, at their expense, to bring a waterline up MacCormack Drive to Potuccos Ring Road onto their

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property. Attorney Tynan advised that the biggest benefit to the taxpayers is that that the individuals who reside on MacCormack Drive will not be assessed the full assessment rate, as is normally the case; they will have the option to connect into the waterline and it will be the developers responsibility to bring the laterals to their property. He noted that they will be assessed a nominal trunk rate. Discussion ensued with respect to specifics of the project during which a brief question and answer period followed.

Upon **MOTION**, by Francis Masi, seconded by Gale Mastrofrancesco, it was unanimously voted to **authorize the Mayor to sign** the Agreement for Waterline Extension on MacCormack Drive {RSK Realty, LLC} **(on file)**.

- **Discussion & Possible Action on Contract for the Construction of the Wolcott Activity & Learning Center**

Attorney Tynan came forward and gave a brief overview of the proposed contract; he made some minor revisions to the contract and distributed to the Council this evening. The revisions were basically grammatical and also the addition of a provision that the design-builder has to make sure that no mechanic's liens are filed against the Town of Wolcott's property as the project is being built. The bid for this project was awarded to Spectrum Square, LLC, who will build the Youth Center for \$396,000.00 and not a penny over; the design-builder is to construct it within 16 weeks and have it substantially completed within 12 weeks. He noted that a lot of people have been involved with this project including participation from the Lion's Club, who will also use the facility for their fair in August. Mayor Dunn indicated that a lot of work has gone into this process and the approval of the contract this evening would allow the project to move forward.

A **MOTION** was offered by Francis Masi, seconded by Randy Petroniro, to **agree** to the Agreement Between the Owner, being the Town of Wolcott, and the Design-Builder, being Spectrum Square, LLC, for the project of the Youth Center on Todd Road {revised agreement} **(on file)**.

Discussion ensued with respect to specifics of the project during which a brief question and answer period followed.

Mr. Bokon stated that for the record, he would like to note that when this project was presented at a Town Meeting for a vote, what was approved was to knock the barn down, and build the Youth Center there. Now it has changed, and they're knocking down the portable classrooms instead and leaving the barn up. He commented that he just wants to make sure that it does not have to go back to the townspeople.

Attorney Tynan advised that he spoke with the Town Bonding Counsel, Attorney Bruce Chudwick, who advised him that there was no problem with it. Mayor Dunn added that what they cannot do is renovate the barn into a Youth Center.

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**A roll call vote was taken and the above motion *carried* as indicated below:
8-0**

	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>
Francis Masi	X		
Michael Perrone	X		
Steven Olmstead	X		
Michael Bokon	X		
Gale Mastrofrancesco	X		
Randy Petroniro	X		
David Valletta	X		
Michael Santogatta	X		

ITEMS FOR NEXT AGENDA:

Chairman Santogatta indicated if anyone has any items for the next agenda to please contact himself or the Secretary.

TAXPAYERS' TIME:

No taxpayers came forward.

EXECUTIVE SESSION:

No Executive Session was held.

ADJOURNMENT:

Upon **MOTION**, Michael Perrone, seconded by Gale Mastrofrancesco, it was unanimously voted to **adjourn** the regular meeting at 8:47 p.m.

APPROVED:

Elizabeth Gaudiosi, Secretary
WOLCOTT TOWN COUNCIL

Michael J. Santogatta, Chairman
WOLCOTT TOWN COUNCIL



TOWN OF WOLCOTT

TOWN HALL • 10 Kenea Avenue
Wolcott, Connecticut 06716
Tel. (203) 879-8100 • Fax: (203) 879-8105

March 11, 2010

Michael J. Santogatta, Chairman
Wolcott Town Council
10 Kenea Avenue
Wolcott, CT 06716

RE: TRANSFERS WITHIN / BETWEEN DEPARTMENTS

Dear Mr. Santogatta:

In accordance with the provisions of the Wolcott Town Charter, I am hereby notifying you of the following transfers contained in Schedule A, which is attached hereto and made a part hereof.

If you have any questions, please feel free to contact me.

Sincerely,

Linda R. Bruce
Municipal Finance Officer

LRB/jes
Enclosure

MAYOR'S ACTION:
DATE: March 11, 2010

APPROVED BY:

.....
Thomas G. Dunn, Mayor
Town of Wolcott

COUNCIL'S ACTION:
DATE: March 16, 2010

APPROVED BY:

.....
Chairman, Wolcott Town Council

TOWN of WOLCOTT

REQUEST FOR TRANSFER

DATE: 3/11/10
 REQUESTOR: Linda R. Bruce

DEPTS: 114
 121
 211
 212
 222

The following budget transfer(s) is requested:

	<u>ACCOUNT NUMBER</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
TO	01-1-114-9-9344	GEN OBL LOT B 8/15/06 INT	0.26
	01-1-115-9-9319	HTCK WTRLN INT 3/15/02	19.39
	01-1-121-8-8225	CHARTER REVISION	5,000.00
	01-2-211-1-1400	OVERTIME	10,000.00
	01-2-212-1-1400	OVERTIME	2,500.00
	01-2-222-4-4952	VEHICLE MAINTENANCE	300.00
FROM	01-1-112-2-2119	GROUP LIFE INSURANCE	19.65
	01-1-112-8-8998	CONTINGENCY ACCOUNT	5,000.00
	01-2-211-1-1140	WAGES - OPERATIONS	10,000.00
	01-2-212-1-1140	WAGES - OPERATIONS	2,500.00
	01-2-222-5-5600	EQUIPMENT & SUPPLIES	300.00

**ALL REQUESTS FOR TRANSFERS MUST BE PRESENTED TO THE
 TOWN COUNCIL FOR APPROVAL - PLEASE ENSURE
 THAT ALL INFORMATION IS COMPLETE & ACCURATE**

The reasons the "to" account(s) are exhausted:

01-1-114-9-9344	Interest expenses slightly higher than anticipated.
01-1-115-9-9319	"
01-1-121-8-8225	Account was not funded in F/Y 2009-2010.
01-2-211-1-1400	Overtime costs are higher than anticipated due to unexpected absences.
01-2-212-1-1400	Higher than estimated costs resulting from unforeseen absences.
01-2-222-4-4952	Unanticipated repairs made to the Deputy Fire Marshal's vehicle.

Transfer is needed for:

01-1-114-9-9344	To pay for minor expense adjustments.
01-1-115-9-9319	"
01-1-121-8-8225	To pay for Charter revision expenses.
01-2-211-1-1400	To pay for Police Department overtime.
01-2-212-1-1400	To pay for Public Safety Department overtime.
01-2-222-4-4952	To pay for vehicle repairs.

The effect on the "from" account(s):

01-1-112-2-2119	Based on current experience, funds are available for transfer.
01-1-112-8-8998	"
01-2-211-1-1140	"
01-2-212-1-1140	"
01-2-222-5-5600	"

APPROVAL L.R. Bruce FINANCE OFFICE USE DATE: 3/11/2010

SCHEDULE A
TRANSFERS WITHIN / BETWEEN DEPARTMENTS - FUND 01
2009-2010 FISCAL YEAR - FOR REVIEW ON MARCH 16, 2010

<u>DEPARTMENT</u>		<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>DEBIT</u>	<u>CREDIT</u>
GENERAL GOVERNMENT - 112					
	TO	01-1-114-9-9344	GEN OBL LOT B 8/15/06 INT	0.26	
		01-1-115-9-9319	HTCK WTRLN INT 3/15/02	19.39	
	FROM	01-1-112-2-2119	GROUP LIFE INSURANCE		19.65
Reason: To make minor adjustments in account expenditures.					
TOWN COUNCIL - 121					
	TO	01-1-121-8-8225	CHARTER REVISION	5,000.00	
	FROM	01-1-112-8-8998	CONTINGENCY ACCOUNT		5,000.00
Reason: To pay for Charter revision expenses.					
POLICE - 211					
	TO	01-2-211-1-1400	OVERTIME	10,000.00	
	FROM	01-2-211-1-1140	WAGES - OPERATIONS		10,000.00
Reason: To pay for Police Department overtime.					
PUBLIC SAFETY - 212					
	TO	01-2-212-1-1400	OVERTIME	2,500.00	
	FROM	01-2-212-1-1140	WAGES - OPERATIONS		2,500.00
Reason: To pay for Public Safety Department overtime.					
FIRE MARSHAL - 222					
	TO	01-2-222-4-4952	VEHICLE MAINTENANCE	300.00	
	FROM	01-2-222-5-5600	EQUIPMENT & SUPPLIES		300.00
Reason: To pay for emergency repairs to the Deputy Fire Marshal's vehicle.					

THOMAS G. DUNN
MAYOR



OFFICE OF THE MAYOR
TOWN OF WOLCOTT

March 11, 2010

Mr. Michael Santogatta, Chairman
Wolcott Town Council
10 Kenea Ave.
Wolcott, CT 06716

Re: Purchase of Various Capital Items

Dear Chairman Santogatta and Town Council Members:

In accordance with the Wolcott Town Charter Section 704 (k), I recommend for the Town Councils approval the use of up to One Hundred Seventy Five Thousand Dollars \$175,000.00 from the Capital & Non-Recurring Fund to be used towards the purchase of Various Capital Items. If approved, I recommend a Town Meeting be called for the purpose of this appropriation.

Very truly yours,

Thomas G. Dunn

Thomas G. Dunn
Mayor, Town of Wolcott

TGD/mm
Cc: Town Council Members
Town Clerk

**List of Items to be Purchased with Monies used from the
Capital & Non-Recurring Fund (Estimated Pricing)**

Senior Bus	\$15,000.00
Computers for Cruisers (Capital)	\$65,298.00
Police Cruiser	\$24,971.00
Traverse (Police)	\$31,414.00
Public Works (Overhaul to Large Dump Trucks)	<u>\$30,000.00</u>
TOTAL	\$166,683.00

311

DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT
 STATE OF CONNECTICUT
 (AN EQUAL OPPORTUNITY EMPLOYER)
CERTIFIED RESOLUTION OF THE GOVERNING BODY

I, **Dolores C. Slater, Wolcott Town Clerk**, certify that below is a true and correct copy of a resolution duly adopted by the **Town of Wolcott** at a meeting of its **Town Council** duly convened on **March 16, 2010**, and which has not been rescinded or modified in any way whatsoever and is at present in full force and effect.

3-17-2010

(Date)

Dolores C Slater Town Clerk

(Signature and Title of Official)

SEAL

WHEREAS, federal monies are available under the Title I of the Housing and Community Development Act of 1974, 42 U.S.C § 5301, et. seq., as amended, also known as Public Law 93-383, and administered by the State of Connecticut, Department of Economic and Community Development as the Connecticut Small Cities Development Block Grant Program; and

WHEREAS, pursuant to Chapter 127c, and Part VI of Chapter 130 of the Connecticut General Statutes, the Commissioner of the State of Connecticut Department of Economic and Community Development is authorized disburse such federal monies to local municipalities; and

WHEREAS, it is desirable and in the public interest that the Town of Wolcott make an application to the State for (Municipality) **\$300,000** in order to undertake and carryout a Small Cities Community Development Program and to execute an Assistance Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE

Town Council

(Governing Body)

1. That it is cognizant of the conditions and prerequisites for the state financial assistance imposed by Part VI of Chapter 130 of the CGS

(State Statutory Reference)

2. That the filing of an application for State financial assistance by

Town of Wolcott

(Municipality)

in an amount not to exceed \$300,000 is hereby approved and that

Mayor, Thomas G. Dunn

(Title and Name of Authorized Official)

is directed to execute and file such application with the Connecticut Department of Economic and Community Development, to provide such additional information, to execute such other documents as may be required, to execute an Assistance Agreement with the State of Connecticut for State financial assistance if such an agreement is offered, to execute any amendments, decisions, and revisions thereto, to carryout approved activities and to act as the authorized representative of

Town of Wolcott

(Municipality)

Adopted by the **TOWN COUNCIL** of the **TOWN OF WOLCOTT** on **March 16, 2010**.



Michael Santogatta, Chairman
Wolcott Town Council

Dated at Wolcott, CT on March 16, 2010.

#312

Certified Resolution of the Town of Wolcott

Town of Wolcott Americans with Disabilities Act Notice

BE IT RESOLVED that the Town of Wolcott does not discriminate on the basis of disability in admission to, access to, or operations of its programs, services, or activities. Town of Wolcott does not discriminate on the basis of disability in its hiring or employment practices.

This notice is provided as required by Title II of the Americans with Disabilities Act of 1990.

Questions, concerns, complaints, or requests for additional information regarding the ADA may be forwarded to Town of Wolcott designated ADA Compliance Coordinator.

<u>Title:</u>	Municipal Agent
<u>Office Address:</u>	10 Kenea Avenue Wolcott, CT 06716
<u>Phone Number:</u>	(203) 879-8100
<u>Days/Hours Available:</u>	Monday – Wednesday 8:00AM to 4:30PM /Thursday 8:00 A.M.-5:30 P.M. Friday 8:00AM- 12:00 P.M

Individuals who need auxiliary aids for effective communication in programs and services of the Town of Wolcott are invited to make their needs and preferences known to the ADA Compliance Coordinator.

Adopted at the **March 16, 2010** Wolcott Town Council Meeting.


Michael Santogatta, Chairman
Wolcott Town Council

Dated at Wolcott, CT this 16th day of March, 2010.

CERTIFICATION

I, Dolores C. Slater, do hereby certify that I am the Clerk of the Town of Wolcott, a municipal corporation organized and existing under the laws of the State of Connecticut having its principal place of business at 10 Kenea Avenue, Wolcott, CT 06716, and that I am the keeper of the corporate records and seal. That the above is a true and correct copy of resolution duly adopted and ratified by the **Town Council of the Town of Wolcott on March 16, 2010**, in accordance with the constituent charter of the Town of Wolcott; and that the same has not in any way been modified, repealed, or rescinded, but is in full force and effect.


 Dolores C. Slater, Town Clerk

Date: 3-17-2010

{SEAL}

313

Certified Resolution of the Town of Wolcott

Town of Wolcott Grievance Procedure

BE IT RESOLVED that this Grievance Procedure is established to meet the requirements of the Americans with Disabilities Act. It may be used by anyone who wishes to file a complaint alleging discrimination on the basis of disability in employment practices and policies or the provision of services, activities, programs, or benefits by: Town Of Wolcott

The complaint should be in writing and contain information about the alleged discrimination such as name, address, phone number of complainant and location, date, and description of the problem. Alternative means of filing complaints, such as personal interviews or a tape recording of the complaint will be made available for persons with disabilities upon request.

The complaint should be submitted by the grievant and/or his/her designee as soon as possible but no later than 60 calendar days after the alleged violation to:

Municipal Agent
(203) 879-8100 ext. 103
10 Kenea Avenue
Wolcott, CT 06716

Within 15 calendar days after receipt of the complaint, Municipal Agent will meet with the complainant to discuss the complaint and possible resolutions. Within 15 calendar days after the meeting, Municipal Agent will respond in writing, and, where appropriate, in a format accessible to the complainant, such as large print, Braille, or audio tape. The response will explain the position of Municipal Agent and offer options for such substantive resolution of the complaint.

If the response by Municipal Agent does not satisfactorily resolve the issue, the complainant and/or his/her designee may appeal the decision of the ADA Coordinator within 15 calendar days after receipt of the response to the Mayor or his or her designee.

Within 15 calendar days after receipt of the appeal, the Mayor or his or her designee will meet with the complainant to discuss the complaint and possible resolutions. Within 15 days after the meeting the Mayor or his or her designee will respond in writing, and where appropriate, in a format accessible to the complainant, with a final resolution of the complaint.

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**RESOLUTION TO APPROPRIATE UP TO \$175,000.00 FROM THE
RESERVE FUND FOR CAPITAL AND NONRECURRING
EXPENDITURES TO BE USED FOR VARIOUS CAPITAL ITEMS**

BE IT RESOLVED that the Town of Wolcott appropriate up to \$175,000.00 from the reserve fund for capital and nonrecurring expenditures to be used for various capital items.

Adopted at the **March 16, 2010** Wolcott Town Council Meeting.



Michael J. Santogatta, Chairman
Wolcott Town Council

Dated at Wolcott, CT this 16th day of March, 2010.

CERTIFICATION

I, Dolores C. Slater, do hereby certify that I am the Clerk of the Town of Wolcott, a municipal corporation organized and existing under the laws of the State of Connecticut having its principal place of business at 10 Kenea Avenue, Wolcott, CT 06716, and that I am the keeper of the corporate records and seal. That the above is a true and correct copy of resolution duly adopted and ratified by the **Town Council of the Town of Wolcott on March 16, 2010**, in accordance with the constituent charter of the Town of Wolcott; and that the same has not in any way been modified, repealed, or rescinded, but is in full force and effect.



Dolores C. Slater, Town Clerk

{SEAL}

Date: 3-17-2010

All written complaints received by Municipal Agent, appeals to the Mayor or his or her designee, and responses from the ADA Coordinator and Mayor or his or her designees, will be kept by the Town Of Wolcott for at least three years.

Adopted at the **March 16, 2010** Wolcott Town Council Meeting.

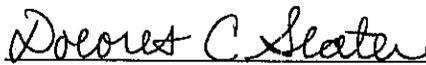


Michael Santogatta, Chairman
Wolcott Town Council

Dated at Wolcott, CT this 16th day of March 2010.

CERTIFICATION

I, Dolores C. Slater, do hereby certify that I am the Clerk of the Town of Wolcott, a municipal corporation organized and existing under the laws of the State of Connecticut having its principal place of business at 10 Kenea Avenue, Wolcott, CT 06716, and that I am the keeper of the corporate records and seal. The foregoing is a true and correct copy of resolution duly adopted and ratified by the **Town Council of the Town of Wolcott on March 16, 2010**, in accordance with the constituent charter of the Town of Wolcott; and that the same has not in any way been modified, repealed, or rescinded, but is in full force and effect.



Dolores C. Slater, Town Clerk

Date: 3-17-2010

{SEAL}

#315

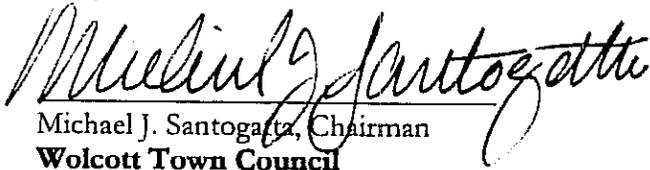
RESOLUTION TO SUBMIT TO A TOWN MEETING A RESOLUTION TO APPROPRIATE UP TO \$175,000.00 FROM THE RESERVE FUND FOR CAPITAL AND NONRECURRING EXPENDITURES TO BE USED FOR VARIOUS CAPITAL ITEMS

BE IT RESOLVED:

That the following resolution approved by the Wolcott Town Council concurrently herewith shall be submitted to the electors and persons qualified to vote at town meetings of the Town of Wolcott for approval or disapproval at a Town Meeting to be held in the Council Chambers of the Wolcott Town Hall, 10 Kenea Avenue, Wolcott, Connecticut on **Wednesday, March 24, 2010 at 6:30 p.m.**

RESOLUTION TO APPROPRIATE UP TO \$175,000.00 FROM THE RESERVE FUND FOR CAPITAL AND NONRECURRING EXPENDITURES TO BE USED FOR VARIOUS CAPITAL ITEMS

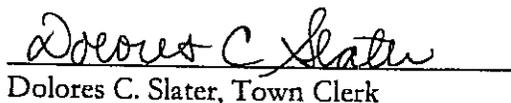
Adopted at the **March 16, 2010** Wolcott Town Council Meeting.


Michael J. Santogatta, Chairman
Wolcott Town Council

Dated at Wolcott, CT this **16th** day of **March, 2010**.

CERTIFICATION

I, Dolores C. Slater, do hereby certify that I am the Clerk of the Town of Wolcott, a municipal corporation organized and existing under the laws of the State of Connecticut having its principal place of business at 10 Kenea Avenue, Wolcott, CT 06716, and that I am the keeper of the corporate records and seal. That the above is a true and correct copy of resolution duly adopted and ratified by the **Town Council of the Town of Wolcott on March 16, 2010** in accordance with the constituent charter of the Town of Wolcott; and that the same has not in any way been modified, repealed, or rescinded, but is in full force and effect.


Dolores C. Slater, Town Clerk

{SEAL}

Date: 3-17-2010