

WOLCOTT TOWN COUNCIL

Regular Meeting

Tuesday, February 16, 2010

Wolcott Town Hall, Council Chambers

7:30 p.m.

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MINUTES

Note: These are summary minutes; a tape recording of this meeting is on file in Commission Secretary's Office in Wolcott Town Hall.

Chairman Santogatta called the Regular Meeting to order at 7:30 p.m. with the Pledge of Allegiance, and attendance was taken.

MEMBERS PRESENT: Chairman Michael Santogatta, Vice-Chairman Steven Olmstead, David Valletta, Michael Perrone, Randy Petroniro Sr., Gale Mastrofrancesco, Francis Masi, Charles Marsella

MEMBERS ABSENT: Michael Bokon

ALSO PRESENT: Mayor Thomas Dunn; Linda Bruce, Municipal Finance Officer; Acting Police Chief Neil O'Leary; Dolores Slater, Town Clerk; Ray Fontaine, et al.

APPROVAL OF MINUTES:

- **Regular Meeting – February 2, 2010**

Upon **MOTION** by Francis Masi, seconded by Michael Perrone, it was unanimously voted to **approve** the minutes of the Regular Meeting held on February 2, 2010.

TAXPAYERS' TIME: (Limited to Items on the Agenda)

No taxpayers came forward.

CORRESPONDENCE (on file):

1. Finance Office Transfers, submitted by Linda Bruce
2. Proposed Resolution for CT State Library – Historic Documents Preservation Grant
3. Letter dated February 6th from John Wynne expressing dissatisfaction with arbitration decision
4. Letters received from the following individuals expressing interest in serving on the Charter Revision Commission: Phyllis Bingham, Robert Sherman, William Brown, George Babcock, Wendy Costa, Arline Tansley, Sam Zotto, James Paolino, and Roger Harbanuk
5. Board of Education Year to Date Budget Report dated 1-29-10
6. Town of Wolcott Expenditure Report, Revenue Report, & Trial Balance for month ending 1-31-10
7. Revised Proposed Video Service Agreement for 2010-2011, submitted by Michael Bruce Video on February 11th
8. Letters received on February 16th from the following individuals expressing interest in serving on the Charter Revision Commission: Christopher O'Brien, Rachel Wisler, and David Fusco

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9. Letter dated February 16th from Mayor Dunn Regarding Police Department Promotions
 10. Submitted by Linda Bruce, Town of Wolcott Cash Flow Report for FY 2009-2010, dated 2-15-10

MAYOR'S REPORT:

Mayor Dunn came forward and reported the following:

- The Town is still in decent shape with respect to overtime and product for snow removal;
- The Town was awarded \$72,000 in grant monies for the Town Garage; the Council approved the resolution a few months back to apply for the monies; the Town of Wolcott received the third highest amount of money;
- The Town is still seeking grants for the waterline for the high school and monies for the Superfund area.

Mr. Petroniro inquired about field allotments for the BAW and credentials for the constables. Mayor Dunn noted that the Park & Recreation Commission met last week, and it looks like they are working out a solution involving the Sports Complex, which would free up Frisbie on Fridays, Saturdays, and Sundays for the BAW; there have been no final decisions yet. He also involved that badges are on order for the constables and in the meantime, they can pick up a credential card from the Mayor's Office; the badges have a four week wait time. Mrs. Mastrofrancesco inquired about the Town's website and asked if they are any closer in getting it in compliance with the Freedom of Information Act. Mayor Dunn stated that they have spoken with the high school and with the vendor that takes care of the Town Hall computers; he will be presenting a price soon to the Town Council to get the website in compliance.

FINANCE OFFICER REPORT/TRANSFERS:

Linda Bruce came forward and reported that this week they will be posting RFP's for an insurance agent of record for liability and workers' compensation insurance; the contract is up June 30th. They will also be posting an RFP for actuarial services for OPEB (other post employment benefits), which will be in conjunction with the Board of Education. She noted that in addition, they are also looking into posting one for an insurance agent of record for health services, to see what type of added value services would be available; this is not something that they have not done in the past.

Upon **MOTION**, by Francis Masi, seconded by Randy Petroniro, it was unanimously voted to **approve** the following transfers; General Government – Dept. 112, from 01-1-112-8-8998 Contingency Account \$5,000.00, to 01-1-112-8-8180 Tax Refunds \$5,000.00; Registrars – Dept. 167, from 01-1-167-8-8221 Primary Expense \$1,400.00, to Capital Outlay 01-1-167-7-7300 \$1,400.00; Highway- Dept. 311, from 01-3-311-4-4420 Maint & Repair Building \$736.00, also from 01-3-311-7-7130

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Drainage Construction \$728.00, and also from 01-3-311-7-7300 Capital Outlay \$1,736.00, to 01-3-311-4-4400 Maintenance – Equipment \$3,200.00 (**see attached**).

Chairman Santogatta commented that he is happy to hear that they are exploring getting an agent of record for the medical account; he thinks that they really need someone to determine whether they need an individual stop loss insurance and aggregate stop loss insurance, especially on the Board of Education side.

Mr. Petroniro referenced the electricity line item in General Government and inquired if Mrs. Bruce could keep them posted with respect to any savings incurred due to the energy conservation contract that they approved a couple of months ago.

Mr. Masi inquired about the status of the overtime account in the Highway Dept. budget, at which time Mrs. Bruce replied that as of this morning they have approximately \$36,000 left in the account; that is after taking out the overtime that would be posted for week ending last week.

SUB-COMMITTEE AND LIAISON REPORTS:

Mrs. Mastrofrancesco reported that she had the opportunity to meet with Bill Barratt at Wolcott Ambulance, and commented that she was very impressed with the facility and their equipment. She noted that they work hand in hand with the Police Dept. and that they do a fantastic job, which is very reassuring.

Mr. Marsella indicated that Fire Chief Dunn gave him a report for FY 2008-2009; the Fire Dept. responded to 471 calls, slightly down from 07-08, and a new engine is on order and is expected for delivery in August.

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:

- **Hometown Hero Award Presentation**

Mayor Dunn thanked the Town Council for placing this new item on their agenda, at which time he introduced Mr. Ray Fontaine, and asked him to come forward and give a quick overview of the incident.

Mr. Fontaine proceeded to describe what happened. He was on a flight to Las Vegas when he noticed a struggle taking place in first class; a man was attempting to open the door to the plane. He and several other passengers then subdued the

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man. Apparently, the man had too much to drink and was attempting to get off the plane.

Several Council members thanked Mr. Fontaine at which time Mayor Dunn presented him with a plaque from the Town for his act of heroism.

- **Resolution: CT State Library – Historic Documents Preservation Grant**

Dolores Slater came forward and advised that each year she applies for State money that is available for the presentation of land records; it is a \$3,000 grant.

Chairman Santogatta described some of the land records and deeds that go back to the late 1700's, which were slowly deteriorating. He commented that she has done a remarkable job in having those documents sent out to be preserved and rebound. Mrs. Slater stated that she is grateful that they are able to participate in this grant program because a lot of small towns do not have the funds to be able to do this type of work. All of the hand written land records have been restored; they are up to the year 1945-1950. Mr. Petroniro commented that since taking office, Mrs. Slater has done a tremendous job running the Town Clerk's Office.

Upon **MOTION**, by Steven Olmstead, seconded by Francis Masi, it was unanimously voted to **adopt** the following resolution; Certified Resolution of the Town of Wolcott; RESOLVED: That Thomas G. Dunn, Mayor of the Town of Wolcott, is empowered to execute and deliver in the name and on behalf of this municipality, a contract with the Connecticut State Library for an Historic Documents Preservation Grant (**see attached**).

- **Authorization for Mayor to Sign Fuel Contract**

Mayor Dunn stated that this is to authorize him to sign on with the Board of Education, if they decide to accept a bid. Discussion followed regarding the specifics of the process. It was noted by Chairman Santogatta that Mr. Bendtsen is authorized to execute within a certain range and it was further noted that the company awarded the bid is required to put a performance bond in place.

Upon **MOTION**, by Charles Marsella, seconded by Gale Mastrofrancesco, it was unanimously voted to **authorize** the Mayor to sign on to a fuel contract that would be beneficial to the Town.

Upon **MOTION**, by Francis Masi, seconded by Dave Valletta, it was unanimously voted to **add** to New Business on the agenda, 'Michael Bruce Video Service Agreement for 2010-2011'.

- **Michael Bruce Video Service Agreement for 2010-2011**

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Upon **MOTION**, by Francis Masi, seconded by Randy Petroniro, it was unanimously voted to **accept** the Michael Bruce Video Service Agreement for 2010-2011 (on file).

ITEMS FOR NEXT AGENDA:

Chairman Santogatta indicated if anyone has any items for the next agenda to please contact himself or the Secretary.

TAXPAYERS' TIME:

No taxpayers came forward.

EXECUTIVE SESSION:

Upon **MOTION** by David Valletta, seconded by Charles Marsella, it was unanimously voted to take a five minute recess at 8:16 p.m. and then **enter** into Executive Session for the purpose of discussing personnel matters, inviting Mayor Dunn and Acting Police Chief O'Leary.

Chairman Santogatta called the regular session back to order at 8:59 p.m.

Upon **MOTION**, by Francis Masi, seconded by Dave Valletta, it was unanimously voted to **add** 'Police Department Promotions' to the agenda.

- **Police Department Promotions**

Upon **MOTION**, by Francis Masi, seconded by Randy Petroniro, it was unanimously voted to **approve** the promotions of Acting Sgt. Christopher Wihbey, Acting Sgt. Patrick Malloy, and Detective Brian Boutote to Sergeants of the Wolcott Police Department.

ADJOURNMENT:

Upon **MOTION**, Michael Perrone, seconded by David Valletta, it was unanimously voted to **adjourn** the regular meeting at 9:01 p.m.

APPROVED:

Elizabeth Gaudiosi, Secretary
WOLCOTT TOWN COUNCIL

Michael Santogatta, Chairman
WOLCOTT TOWN COUNCIL