

**SEWER AND WATER COMMISSION
REGULAR MEETING – 11/16/2015
SEWER AND WATER DEPARTMENT – 7:00 P.M.**

MEMBERS PRESENT: Chairman James Paolino, Vice-Chairman Scott Meyers, Walter Tumel, Jim Natale, and Sam Zotto.

MEMBERS ABSENT: Gregory Dandio.

ALSO PRESENT: Administrator Philip Olmstead and Town Attorney Brian Tynan.

I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ATTENDANCE

The meeting was called to order at 7:00 p.m. Attendance was taken; a quorum was present.

II. APPROVAL OF MINUTES

1) Regular Meeting – 09/21/2015

Upon **MOTION** by Scott Meyers, seconded by Jim Natale, it was unanimously voted by voice vote to accept the minutes of the Regular Meeting dated September 21, 2015.

III. CORRESPONDENCE

	<u>Date</u>	<u>To</u>	<u>From</u>	<u>Subject</u>
1.	09/23/15	Town Council	Commission	Water Usage Rate Increase
2.	10/02/15	Commission	Town Council	10/6/15 Mtg Agenda/Packet
3.	10/02/15	Commission	D. Tynan	Attorney Latino Fees Sept
4.	10/05/15	Town Council	J. Paolino	Water Usage Rate Increase
5.	10/09/15	Commission	L. Bosco	Sewer Spreadsheet 9/30
6.	10/09/15	Commission	L. Bosco	Water Spreadsheet 9/30
7.	10/09/15	Commission	L. Bosco	Sewer Delinq Rpt as of 9/30
8.	10/09/15	Commission	L. Bosco	Water Delinq Rpt as of 9/30
9.	10/09/15	D. Slater	J. Paolino	10/19 Meeting Cancellation
10.	10/22/15	Town Council	J. Paolino	Water Rate Increase
11.	10/29/15	T. Dunn	D.K. / P.O.	Job Opening Maint II
12.	10/29/15	T. Dunn	D.K. / P.O.	Job Opening Floater II
13.	11/02/15	Commission	L. Bosco	Sewer Spreadsheet 10/31
14.	11/02/15	Commission	L. Bosco	Water Spreadsheet 10/31
15.	11/02/15	Commission	L. Bosco	Sewer Delinq Rpt as of 10/31
16.	11/02/15	Commission	L. Bosco	Water Delinq Rpt as of 10/31

17.	11/05/15	Commission	P. Olmstead	Wtby Sewer Bill FY 2015
18.	11/05/15	Commission	D. Tynan	Attorney Latino Fees Oct
19.	11/12/15	Commission	Town Council	11/17/15 Mtg Agenda
20.	11/16/15	Commission	J. Latino	Revised Retainer Agreement

IV. NEW BUSINESS

Upon **MOTION** by Scott Meyers, seconded by Jim Natale, it was unanimously voted by voice vote to add the following items to the Agenda under New Business: Waterline at Arrowhead Condominiums and Review of Water Rules and Regulations on plastic piping.

1) Waterline at Arrowhead Condominiums

Attorney Brain Tynan came forward to inform the Commission of the actions being taken to connect Arrowhead Condominiums to the City of Waterbury's water line a short distance away over the town line.

James Paolino stated that this resolution would be between the Town of Wolcott and the City of Waterbury and not necessarily involve the Wolcott Water Department in its official capacity. He noted the Commission's interest in this scenario would be any alterations to the existing Inter-Municipal Agreement should they have an effect on our Water Department customers.

Attorney Tynan stated the City of Waterbury is looking to bill the Town of Wolcott quarterly for all water usage and the Town of Wolcott will have to recoup from Arrowhead the town funds expended for each water usage bill paid.

2) Review of Water Rules and Regulations on plastic piping

James Paolino reported a request was received for the Commission to re-examine the Water Rules and Regulations on the ability to use under-ground plastic piping from curb to structure. He requested Administrator Philip Olmstead to review the Inter-Municipal Agreement for applicable provisions and to report to the Commission the process for changing our Rules and Regulations should it choose to go that route.

Mr. Olmstead asked Commissioner Walter Tumel if the City of Waterbury still required cooper pipe to structures. Walter Tumel stated they did, as far as he knew, however he has been gone for a year now.

Mr. Olmstead noted that being a consecutive system, we also have to look more into that requirement. Mr. Paolino requested Mr. Olmstead to do so.

V. OLD BUSINESS

1) Collection of Delinquent Accounts

James Paolino reported Attorney Latino is prepared to file eleven cases in Small Claims Court for collection of delinquent sewer usage; the Revised Retainer Agreement states the new charge of \$1,350.00 for ten, however he believes he could get the eleventh in because the full cost is not required on all of them. He noted the Court would decide that day if court fees will also be awarded.

James Paolino reported the Sewer and Water Department will handle issuing the Shut Off Notices for ten delinquent water usage accounts as directed by him and Tax Collector Darlene Tynan; doing so will save the \$150.00 per notice fee (\$1,500 total) stated in Attorney Latino's Revised Retainer Agreement.

2) Water Rate Increases

James Paolino reported that this item is on the Town Council Agenda for tomorrow night and Commissioner Sam Zotto will attend as representative.

VI. SUB-COMMITTEE REPORTS

VII. ADMINISTRATOR'S REPORT

1) Water Quality Monitoring and Reporting

Administrator Philip Olmstead reported the Wolcott Water Department is currently in compliance with all Water Quality Monitoring and Reporting. All monthly results met US EPA Primary and Secondary drinking water standards; however one of the two July quarterly results (Hempel Drive) indicated an exceedance in Trihalomethanes - high temperatures in weather and low reservoir levels can create this effect.

• **December Water Billing**

The staff is currently performing meter reads for the December billing.

- **Call Before You Dig**
The staff continues to mark out Call Before You Digs as received.
- **Town Wide Road Reconstruction**
The project is winding down for the year. The staff worked steadily on this project with the Public Works Dept over the last seven months
- **Sanitary Sewer Easement Clearing**
We are starting to get a little kickback on our share of investment in the machine. An operator from the Public Works Dept is currently in our easements clearing brush and we will request this continue up until the time we lose access to the machine and/or the employee.
- **Department Staff**
Mark E. Bove has transferred out to the Public Works Department (Maintainer II position) and Patrick Russo has transferred in (Public Works/Sewer and Water Maintainer II Floater position).

James Paolino reported that the budget preparation documents for Fiscal Year 2016-2017 have been received. Staff will prepare the budget as usual and forward to the Commission upon completion.

VIII. PUBLIC COMMENT

John Gentile, 229 Spindle Hill Road, came forward regarding his wanting to use plastic pipe for his water service (from curb to house) and not cooper, as required in the town's Rules and Regulations. He made positive reference to lower cost, comments from people, and surrounding town's acceptance.

As this item was addressed earlier on the Agenda, James Paolino provided a recap and noted the Administrator was requested to look into the use of underground plastic pipe. When questioned further, he stated our requirements require cooper and if it is found that the ability is there to change the requirements and the Commission considers the ability, it would be of no help to Mr. Gentile today; if there is a plan to install soon, cooper is the requirement.

IX. EXECUTIVE SESSION

X. ITEMS FOR NEXT AGENDA

- **Collection of Delinquent Accounts**
- **Water Rate Increase**
- **Review of Water Rules and Regs on plastic piping**

Jim Natale referenced the Clinton Hill Sewer Survey recently conducted by the Mayor's Office. Discussion was held. Results found more than the majority were not in favor of pursuing preliminary engineering. There is no further action required by the Commission. Failing septic systems will have to be repaired to relieve the complaints in the neighborhood.

XI. ADJOURNMENT

Upon **MOTION** by Scott Meyers, seconded by Jim Natale, it was unanimously voted by voice vote to adjourn the meeting at 7:45 p.m.

ACCEPTED:

Laurie Bosco, Administrative Secretary

James Paolino, Chairman
SEWER AND WATER COMMISSION