

**SEWER AND WATER COMMISSION  
REGULAR MEETING – 05/16/2016  
SEWER AND WATER DEPARTMENT – 7:00 P.M.**

**MEMBERS PRESENT:** Chairman James Paolino, Vice-Chairman Scott Meyers, Walter Tumel, Jim Natale, Carl Dambrauskas, and Scott Cleary.

**MEMBERS ABSENT:** No one.

**I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ATTENDANCE**

The meeting was called to order at 7:05 p.m. Attendance was taken; a quorum was present.

**II. APPROVAL OF MINUTES**

**1) Regular Meeting – 04/18/2016**

Upon **MOTION** by Scott Meyers, seconded by Carl Dambrauskas, it was unanimously voted by voice vote to accept the minutes of the Regular Meeting dated April 18, 2016.

**III. CORRESPONDENCE**

	<u>Date</u>	<u>To</u>	<u>From</u>	<u>Subject</u>
1.	05/04/16	Commission	D. Tynan	Attorney Latino fees – April
2.	05/11/16	Commission	L. Bosco	Sewer Spreadsheet – 4/30
3.	05/11/16	Commission	L. Bosco	Water Spreadsheet – 4/30
4.	05/11/16	Commission	L. Bosco	Sewer Delinquent Rpt – 4/30
5.	05/11/16	Commission	L. Bosco	Water Delinquent Rpt – 4/30
6.	05/16/16	Commission	L. Bosco	Wtby Water – Routine Flushing
7.	05/16/16	Commission	L. Bosco	Small Claims Court Update
8.	05/16/16	Commission	L. Bosco	Small Claims Court Update

**IV. NEW BUSINESS**

**V. OLD BUSINESS**

**1) Collection of Delinquent Accounts**

James Paolino stated he believed by next meeting the Commission could have a discussion on the status of the current delinquent collection program and the process and procedures that are being followed.

**VI. SUB-COMMITTEE REPORTS**

VII. ADMINISTRATOR'S REPORT

1) Water Quality Monitoring and Reporting

James Paolino indicated Administrator Philip Olmstead was not able to be present tonight due to a family obligation.

VIII. PUBLIC COMMENT

IX. EXECUTIVE SESSION

X. ITEMS FOR NEXT AGENDA

- Collection of Delinquent Accounts

XI. ADJOURNMENT

Upon **MOTION** by Scott Meyers, seconded by Carl Dambrauskas, it was unanimously voted by voice vote to adjourn the meeting at 7:10 p.m.

ACCEPTED:

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Laurie Bosco, Administrative Secretary

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James Paolino, Chairman  
**SEWER AND WATER COMMISSION**