

**SEWER AND WATER COMMISSION
REGULAR MEETING – 02/22/2016
SEWER AND WATER DEPARTMENT – 7:00 P.M.**

MEMBERS PRESENT: Chairman James Paolino, Vice-Chairman Scott Meyers, Jim Natale, and Carl Dambrauskas.

MEMBERS ABSENT: Walter Tumel and Scott Cleary.

ALSO PRESENT: Administrator Philip Olmstead.

I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ATTENDANCE

The meeting was called to order at 7:15 p.m. with the Pledge of Allegiance. Attendance was taken; a quorum was present.

II. APPROVAL OF MINUTES

1) Organizational Meeting – 01/25/2016

Upon **MOTION** by Carl Dambrauskas, seconded by Jim Natale, it was unanimously voted by voice vote to accept the minutes of the Organizational Meeting dated January 25, 2016.

2) Regular Meeting – 01/25/2016

Upon **MOTION** by Carl Dambrauskas, seconded by Jim Natale, it was unanimously voted by voice vote to accept the minutes of the Regular Meeting dated January 25, 2016.

III. CORRESPONDENCE

	<u>Date</u>	<u>To</u>	<u>From</u>	<u>Subject</u>
1.	01/26/16	D. Slater	J. Paolino	S&W Comm Org Mtg
2.	02/03/16	Commission	J. Latino	Sewer Collection Status Update
3.	02/05/16	Commission	D. Tynan	Atty Latino's Collection Fees
4.	02/08/16	Commission	L. Bosco	Sewer Spreadsheet as of 01/31
5.	02/08/16	Commission	L. Bosco	Water Spreadsheet as of 01/31
6.	02/08/16	Commission	L. Bosco	Sewer Delinquent Rpt 01/31
7.	02/08/16	Commission	L. Bosco	Water Delinquent Rpt 01/31
8.	02/08/16	Commission	J. Latino	Sewer Collection Status Update
9.	02/18/16	Commission	L. Bosco	Water Shut Off Status Update

At this time, 7:20 p.m., Chairman James Paolino called for a short recess. The meeting resumed at 7:26 p.m.

IV. NEW BUSINESS

1) 1810 Meriden Rd – Proposal Sewer Main Extension

Upon **MOTION** by Carl Dambrauskas, seconded by Jim Natale, it was unanimously voted by voice vote to table the following item under New Business: 1810 Meriden Rd – Proposal for Sewer Main Extension.

V. OLD BUSINESS

1) Collection of Delinquent Accounts

Administrator Philip Olmstead reported that he will be appearing in Small Claims Court tomorrow for two of the actions regarding sewer collection.

James Paolino reported that of the ten accounts that had water service shut off, eight have been paid in full and had service restored and two remain outstanding.

2) Sewer Rates Increases

James Paolino referenced the information submitted at the last meeting and noted it is clear all past sewer rate increases established by the Commission have not been enough to offset and/or absorb the increases from Waterbury for cost of treatment.

Discussion was held wherein it was agreed every time Waterbury increases their fee, Wolcott must do the same without hesitation.

Upon **MOTION** by Scott Meyers, seconded by Jim Natale, it was unanimously voted by voice vote to schedule a Public Hearing for March 21, 2016 at 7:00 p.m. at Council Chambers regarding the proposed sewer usage rate increase of \$30.00 per unit effective July 1, 2016 billing.

VI. SUB-COMMITTEE REPORTS

VII. ADMINISTRATOR'S REPORT

1) Water Quality Monitoring and Reporting

Administrator Philip Olmstead reported the Wolcott Water Department is in compliance with all water monitoring and reporting.

- **Call Before You Dig**

The crew continues to address all CBYD's as they are received.

- **March Water Billing**
The crew has just near completed the meter reads for the March water billing.
- **Snow Plowing and Winter Road Treatment**
The crew has been plowing and treating town roads with the Public Works Department,
- **Roosevelt Drive – Water Main Extension – (RWA Water System)**
A rough estimate totaling \$324,593.00 (materials and labor) was received by Regional Water Authority for a 1645' main line extension to include 1135' of 12" pipe and 510' of 8" pipe. Additional costs (i.e. addressing ledge, engineering, administrative, bonding, legal, etc.) is not included in RWA's estimate and will increase (ledge will drastically increase) the cost of the project. The next step is to acquire the number of properties effected by the extension. It was suggested to the Commission that their efforts to revise the Method of Assessment be revisited before another extension project is started.
- **Arrowhead Condominium Private Complex – Water Main Extension – (Waterbury's Water System)**
A different engineering firm (Land Data Engineering) is now handling the Arrowhead project. The Department had to start over from the beginning working with this firm, as no information/data provided was shared at the time of the switch.
- **2016-2017 Proposed Sewer and Water Budgets**
A meeting is scheduled for tomorrow morning to review the budget with the Mayor and Finance Department.

James Paolino thanked Phil Olmstead for all he is doing as some of this work is above and beyond the parameters of his position.

VIII. PUBLIC COMMENT

IX. EXECUTIVE SESSION

X. ITEMS FOR NEXT AGENDA

- **Collection of Delinquent Accounts**
- **Sewer Rate Increase**
- **Codification Project**

XI. ADJOURNMENT

Upon **MOTION** by Scott Meyers, seconded by Jim Natale, it was unanimously voted by voice vote to adjourn the meeting at 7:40 p.m.

APPROVED:

Laurie Bosco, Administrative Secretary

James Paolino, Chairman
SEWER AND WATER COMMISSION