

**SEWER AND WATER COMMISSION
REGULAR MEETING – 10/20/2014
SEWER AND WATER DEPARTMENT – 7:00 P.M.**

MEMBERS PRESENT: Chairman James Paolino, Vice-Chairman Scott Meyers, Walter Tumel, and Jim Natale.

MEMBERS ABSENT: Gregory Dandio and Sam Zotto.

ALSO PRESENT: Administrator Philip Olmstead.

I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ATTENDANCE

The meeting was called to order at 7:00 p.m. with the Pledge of Allegiance. Attendance was taken; a quorum was present.

II. APPROVAL OF MINUTES

1) Regular Meeting – 09/15/2014

Upon **MOTION** by Scott Meyers, seconded by Jim Natale, it was unanimously voted by voice vote to approve the minutes of the Regular Meeting dated September 15, 2014.

III. CORRESPONDENCE

	<u>Date</u>	<u>To</u>	<u>From</u>	<u>Subject</u>
1.	10/02/14	Commission	P. Olmstead	Waterbury WPCA Invoice
2.	10/06/14	Commission	L. Bosco	Sewer Spreadsheet 9/30
3.	10/06/14	Commission	L. Bosco	Water Spreadsheet 9/30
4.	10/06/14	Commission	L. Bosco	Sewer Del Rpt as of 9/30
5.	10/06/14	Commission	L. Bosco	Water Del Rpt as of 9/30

Upon **MOTION** by Scott Meyers, seconded by Jim Natale, it was unanimously voted by voice vote to add the following items to the Agenda under New Business: (1) **Wolcott High School Water Main Extension Project – Release of Retainer** and (2) **Waterbury Sewer Bill Payment**.

IV. NEW BUSINESS

1) Contribution towards purchase of PWD Flail Mower Excavator

Reference was made to the copy of the brochure provided. Administrator Philip Olmstead reported the machine will remove trees 4"-6" in diameter, it can be utilized in the winter, the flail head is interchangeable with hydraulics, and it can be used in the easements. Sewer and Water Department's contribution will offset the cost to the Public Works Department. Machine attachments were discussed.

Upon **MOTION** by Scott Meyers, seconded by Jim Natale, it was unanimously voted by voice vote to approve the expenditure of \$10,000 towards the purchase of the excavator for the Town of Wolcott.

2) **WHS Water Main Extension Project – Release of Retainer**

Administrator Philip Olmstead confirmed everything is in compliance and it is okay to release the retainer in the amount of \$54,145.36.

Upon **MOTION** by Scott Meyers, seconded by Jim Natale, it was unanimously voted by voice vote to approve the release of the retainer on the Wolcott High School Water Main Extension Project in the amount of \$54,145.36.

3) **Waterbury Sewer Bill Payment**

Administrator Philip Olmstead reported the bill is reflecting 18 million gallons more discharged and a 6% increase in treatment cost over last year. He is in the process of performing an audit to confirm gallons discharged are correct. Discussion followed regarding how the fluctuating rate we are billed is calculated. Rate comparisons from previous years were mentioned. It was noted and agreed that an increase in Wolcott's Sewer Usage Rate is warranted.

Upon **MOTION** by Scott Meyers, seconded by Jim Natale, it was unanimously voted by voice to approve payment of the sewer bill to the City of Waterbury in the amount of \$370,349.00.

V. **OLD BUSINESS**

1) **Collection of Delinquent Accounts**

It was reported that no response was received as of yet from Town Attorney Brain Tynan to the correspondence sent requesting verification that Attorney Latino's Retainer Agreement was in order and in compliance with the town's contracting standards. James Paolino stated he would place a call to Attorney Tynan.

VI. **SUB-COMMITTEE REPORTS**

VII. **ADMINISTRATOR'S REPORT**

1) **Water Quality Monitoring and Reporting**

The Wolcott Water Department is in compliance with monitoring and reporting requirements and all results have met US EPA primary and secondary drinking water standards.

- **Cross Connection and Reduce Pressure Device Annual Testing**
During the course of this week annual testing will be conducted.
- **Waterbury Water Valve at Vault**
Assistance was given to the City of Waterbury on September 20th with a valve change at the meter vault and the shutdown of water feeding into Wolcott for a ten hour period. The Department is currently awaiting a date the meter will be calibrated to ensure accurate billing.
- **Call Before You Dig**
Transmissions are received daily and are addressed as they are received.
- **Town wide Road Reconstruction Project**
The crew continues to assist in the Road Reconstruction Project as needed with storm water drainage projects and sanitary sewer manhole reconstruction.
- **Sanitary Sewer System – Jetting Mainlines**
The project continues as time allows.

VIII. PUBLIC COMMENT

IX. EXECUTIVE SESSION

X. ITEMS FOR NEXT AGENDA

- Collection of Delinquent Accounts

XI. ADJOURNMENT

Upon **MOTION** by Scott Meyers, seconded by Jim Natale, it was unanimously voted by voice vote to adjourn the meeting at 7:15 p.m.

ACCEPTED:

Laurie Bosco, Administrative Secretary

James Paolino, Chairman

SEWER AND WATER COMMISSION

