

**SEWER AND WATER COMMISSION
REGULAR MEETING – 10/21/2013
SEWER AND WATER OFFICE – 7:00 P.M.**

MEMBERS PRESENT: Vice-Chairman Scott Meyers, Walter Tumel, Jim Natale, and Gregory Dandio.

MEMBERS ABSENT: Chairman James Paolino.

ALSO PRESENT: Administrator Philip Olmstead and Superintendent of Schools Joseph Macary.

I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ATTENDANCE

The meeting was called to order at 7:00 p.m. with the Pledge of Allegiance. Attendance was taken; a quorum was present.

II. APPROVAL OF MINUTES

1) Regular Meeting – 09/16/2013

Upon **MOTION** by Jim Natale, seconded by Walter Tumel, it was unanimously voted by voice vote to approve the minutes of the regular meeting dated September 16, 2013.

III. CORRESPONDENCE

	<u>Date</u>	<u>To</u>	<u>From</u>	<u>Subject</u>
1.	09/17/13	Commission	J. Macary	Thank you
2.	09/19/13	QDS	J. Paolino	Collection Status
3.	09/23/13	D. Slater	J. Santopietro	Resignation
4.	09/27/13	L. Bruce	P. Olmstead	Waterbury's Sewer Bill
5.	10/04/13	Chesprocott	P. Olmstead	WHS Water Main Project
6.	10/15/13	Commission	L. Bosco	QDS Collection Status
7.	10/15/13	Commission	L. Bosco	Sewer Delinq Report
8.	10/15/13	Commission	L. Bosco	Water Delinq Report
9.	10/15/13	Commission	L. Bosco	Sewer Spreadsheet
10.	10/15/13	Commission	L. Bosco	Water Spreadsheet
11.	10/17/13	Commission	L. Bosco	Roald Haestad Invoice
12.	10/17/13	Commission	L. Bosco	Roald Haestad Invoice

IV. NEW BUSINESS

V. OLD BUSINESS

1) Collection of Delinquent Accounts

It was reported that QDS is working on changing their program so that the Collection Extract fits our need and we are able to move forward.

VI. SUB-COMMITTEE REPORTS

VII. COMMITTEE OF THE WHOLE PROJECT REPORTS

1) Water Main Extension Project to Wolcott High School

Administrator Philip Olmstead reported that the water main project was completed last week. Chlorination and de-chlorination was performed. All pressure testing and bacteria testing passed. Working in conjunction with Barlow Pump, the existing well water system was taken off line on Columbus Day (October 14th) and public water was piped into the existing atmospheric tank which feeds the pressure tank that feeds the school. Both tanks were scoured and flushed with high pressure water for three days. Inside the school all existing piping and each individual sink and toilet was flushed to remove any built up iron and/or manganese caused by the former water system. At completion, everyone was extremely pleased with the suburb quality of the school's new drinking water. Written notification was provided to Chesprocott Health District and the State Department of Public Health. Easement and field restoration is coming in good. Roadways, curbs, and slopes have all been permanently restored.

Mr. Olmstead reported that because there are now two extra saw cuts/trenches in Center Street/Rt 322 due to the installation of the gas main, the State will probably require us to mill and repave from the center line to curb instead of just our one five foot pathway. As this will cause an increase to our original costs, Finance Officer Linda Bruce was notified to hold a sufficient allotment of funds aside for payment next year.

Approve Purchase Orders

Upon **MOTION** by Jim Natale, seconded by Walter Tumel, it was unanimously voted by voice vote to approve a purchase order for E.J. Prescott in the amount of \$ 1,541.98 for Wolcott High School water meter, flanges, and touch pad.

Upon **MOTION** by Jim Natale, seconded by Walter Tumel, it was unanimously voted by voice vote to approve a purchase order for Northwest Labs in the amount of \$ 130.00 for Wolcott High School water testing fees.

Upon **MOTION** by Jim Natale, seconded by Walter Tumel, it was unanimously voted by voice vote to approve a purchase order for Animal House in the amount of \$ 12.99 for Wolcott High School field straw.

Upon **MOTION** by Jim Natale, seconded by Walter Tumel, it was unanimously voted by voice vote to approve a purchase order for Roald Haestad in the amount of \$ 3,363.06 for overage on engineering inspection fees for Wolcott High School.

Approve Bills

It was noted that Administrator Philip Olmstead has reviewed and is recommending payment of the bills presented.

Upon **MOTION** by Jim Natale, seconded by Walter Tumel, it was unanimously voted by voice vote to approve the following bills for payment: (1) Northwest Labs dated September 25, 2013 in the amount of \$50.00 for water testing fees; (2) Northwest Labs dated September 25, 2013 in the amount of \$30.00 for water testing fees; (3) E.J. Prescott dated September 27, 2013 in the amount of \$1,533.06 for meter, flanges, and touch pad; (4) Northwest Labs dated October 7, 2013 in the amount of \$30.00 for water testing fees; (5) Animal House dated October 16, 2013 in the amount of \$12.99 for straw; (6) Roald Haestad dated September 30, 2013 in the partial amount of \$9,613.06 for engineering services; and (7) Guerrera Construction dated October 14, 2013 in the amount of \$212,519.13 for construction services through September 30, 2013.

VIII. ADMINISTRATOR'S REPORT

1) Water Quality Monitoring and Reporting

The Wolcott Water Department remains in compliance with water quality monitoring and reporting and all results have met US EPA Primary and Secondary drinking water standards. This month the quarterly monitoring of disinfection by-products was performed.

• **Annual Reduced Pressure Device Testing**

Testing began today on the twenty-two RPD units (including cross connection inspections) in accordance with State of Connecticut mandates.

• **Watercreek Development**

The new owner, Liberty Wolcott LLC, has been instructed of what is needed to start this project up again as the sewer and water lines have been stagnant for years aside from some periodic flushing for bio-film.

Proper re-chlorination of the water lines was done. Bacteria and pressure tests were performed and both passed. All sewer lines were flushed and videoed for our records. Pressure testing of sewer lines is scheduled for next week. Revised plans will be forthcoming.

- **Town Wide Road Reconstruction Project**
The Crew continues to assist the Public Works Department with the road project raising sanitary sewer and public water structures where needed to match new pavement.
- **Call Before You Dig**
The Department processed forty-four Call Before You Digs in September.
- **Sanitary Sewer Easements**
The Crew continues to clear cross county easements.

IX. PUBLIC COMMENT

Superintendent of Schools Joseph Macary came forward to express a thank you to Administrator Philip Olmstead and the Sewer and Water Commission for their work on the Wolcott High School Water Main Extension Project. He stated that over the past three years he has been working on eight different capital improvement projects and this proved to be the easiest, most efficient, and most professional one. He commended the Commission and stated he could not speak more highly of Philip Olmstead who led the project from A to Z and did a great job. He noted that he has high expectations and that people have said they are too high; but Mr. Olmstead not only met them he went beyond them. He added he is very impressed with what he did and that even though they were expecting something bad to happen, it did not. It went so easy and that is due to all the work done ahead of time to prepare for it to go so well. He stated the Commission has a great person running the Department that is doing a great job. He requested a letter be sent to him stating that the High School now has public water for the purpose of showing proof the school has now completed its final requirement for accreditation by the New England Association of Schools and Colleges.

X. EXECUTIVE SESSION

XI. ITEMS FOR NEXT AGENDA

- **Collection of Delinquent Accounts**

XII. ADJOURNMENT

Upon **MOTION** by Jim Natale, seconded by Walter Tumel, it was unanimously voted by voice vote to adjourn the meeting at 7:20 p.m.

ACCEPTED:

Laurie Bosco, Administrative Secretary

James Paolino, Chairman
SEWER AND WATER COMMISSION