

**SEWER AND WATER COMMISSION
REGULAR MEETING – 9/16/2013
SEWER AND WATER DEPARTMENT – 7:00 P.M.**

MEMBERS PRESENT: Chairman James Paolino, Vice-Chairman Scott Meyers, James Natale and Joseph Santopietro.

MEMBERS ABSENT: Walter Tumel and Gregory Dandio.

ALSO PRESENT: Administrator Philip Olmstead, Board of Education Superintendent Joseph Macary, and Board of Education Facilities and Grounds Director Francis Hubeny.

I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ATTENDANCE

The meeting was called to order at 7:00 p.m. with the Pledge of Allegiance. Attendance was taken; a quorum was present.

II. APPROVAL OF MINUTES

1) Regular Meeting – 08/19/2013

Upon **MOTION** by Scott Meyers, seconded by James Natale, it was unanimously voted by voice vote to accept the minutes of the regular meeting dated August 19, 2013.

III. CORRESPONDENCE

	<u>Date</u>	<u>To</u>	<u>From</u>	<u>Subject</u>
1.	09/09/13	Commission	L. Bosco	Sewer Spreadsheet 8/31/13
2.	09/09/13	Commission	L. Bosco	Water Spreadsheet 8/31/13
3.	09/09/13	Commission	L. Bosco	Sewer Delinquent Rpt 8/31/13
4.	09/09/13	Commission	L. Bosco	Water Delinquent Rpt 8/31/13
5.	08/28/13	Commission	R. Haestad	Invoice No. 2800813002
6.	09/09/13	Commission	Guerrera	Invoice Application # 1

IV. NEW BUSINESS

1) Disc. with BOE Superintendent Joseph Macary re: sewer use charges

Mr. Macary stated that it came to his attention that the Wolcott Public Schools pay sewer use charges. He asked if all town departments are levied a sewer use charge and also why the payment for such charge cannot just go directly to the sewer.

James Paolino stated that all users are levied a use charge. He explained how the Sewer Department is not “the Town”, it is a separate entity and all usage revenue generated goes into a different revenue account kept separate from the town revenue accounts.

Mr. Macary stated he had a philosophical issue with the schools paying for sewer use.

James Paolino stated that the Sewer Department has bills it has to pay and the expenses for such are divvied amongst all the users.

Mr. Macary stated he also had an ethical issue with the schools paying for sewer use because he considers it a “tax”.

James Paolino clarified that it is a “user fee”, not a tax.

Mr. Macary stated he understood, but was only hoping for an easier way for the Department to get the payment. He explained that he would have no problem reducing his budget by the amount of the sewer use fee and then marking it on the EDO1 as an in-kind contribution from the town.

James Paolino stated the Commission’s concern is getting the payment; it would not get involved on where the payment came from.

V. OLD BUSINESS

1) Collection of Delinquent Accounts

It was reported that the Department is still waiting on QDS to resolve the outstanding issues (reported at the August 19th meeting) so that the accounts can be forwarded to the collection agency.

Upon **MOTION** by James Natale, seconded by Scott Meyers, it was unanimously voted by voice vote to send a formal written request to Quality Data Systems to remedy the ongoing issues so that the delinquent accounts can be sent to the collection agency.

VI. SUB-COMMITTEE REPORTS

VII. COMMITTEE OF THE WHOLE PROJECT REPORTS

1) Water Main Extension Project to Wolcott High School

James Paolino noted that the bills presented tonight have been reviewed and approved by Administrator Philip Olmstead.

Upon **MOTION** by Joseph Santopietro, seconded by James Natale, it was unanimously voted by voice vote to approve payment to Roald Haestad, Inc. in the amount of \$1,750.00 for Contract Administration.

Upon **MOTION** by Scott Meyers, seconded by James Natale, it was unanimously voted by voice vote to approve payment to Guerrero Construction Company in the amount of \$180,465.21 for work completed through August 31, 2013.

Upon **MOTION** by Scott Meyers, seconded by James Natale, it was unanimously voted by voice vote to approve a purchase order to J.H. Barlow Pump and Water Conditioning Company in the amount of \$7,859.20 for two booster pumps at Wolcott High School.

Administrator Philip Olmstead reported the following: (1) The goal of completing the installation and restoration behind the school before school started was met; (2) The main was installed in the easement behind the school, all rock was hauled off site, restoration is final and the site is ready for gas line installation; (3) The main was installed on Minor Road and paving is scheduled for this week; (4) The hot tap was successfully accomplished and the main is being installed on Center Street; (5) Pressure testing, bacteria testing, disinfection, and flushing could be ready to start by week end next week; and (6) Laterals to curbs will follow.

Discussion followed regarding the day for water to be turned on. It was determined a Saturday would be best, over the Columbus Day holiday if possible.

Mr. Olmstead recommended the control panel at the High School be updated as part of the project. Mr. Hubeny stated the person to contact for that would be Brian Platt.

Mr. Olmstead gave the reminder that work on the floor drain also needs to be finalized as part of the project to avoid problems in the future. The only water drained onto the field will be rain water that comes in through the atmospheric vents.

Mr. Hubeny questioned the tank cleaning. Mr. Olmstead stated it will be scoured with a high pressure flush. He explained that it will take some time for the water to run clear through the existing tank and interior piping of the school. Periodic flushing of the system will be necessary.

Mr. Macary stated he felt the project is going very well and thanked Mr. Olmstead for all his work.

Mr. Hubeny stated Guerrero Construction Company is fantastic and they did a nice job with all restoration and seeding of the field.

An additional thank you was extended to Mr. Olmstead for working so well with Yankee Gas and working through the issues that unexpectedly arose with project scheduling of the two major utilities in one small location.

VIII. ADMINISTRATOR'S REPORT

1) Water Quality Monitoring and Reporting

The Wolcott Water Department has maintained complete compliance with water quality monitoring and reporting and all results have met US EPA primary and secondary drinking water standards.

Administrator Philip Olmstead reported the following:

- **Annual Lead and Copper Testing**

The ten locations have been tested for lead and copper; the results met US EPA primary and secondary drinking water standards and were mailed to the property owners and electronically reported to the State Department of Public Health.

- **September Water Billing**

The meter reads were completed with four errors reported and the bills were mailed on schedule. Appointments have been made to rectify the issues with the read errors.

- **Call Before You Dig**

The Department marked forty Call Before You Digs in the month of August.

- **Peterson Park pH Testing**

As a professional courtesy the Department will assist the Park and Recreation Commission in weekly monitoring of pH levels at Peterson Park. This is a mandate placed on them by the State Department of Public Health. The Department will electronically submit the results to the State monthly on their behalf.

- **2007 Ford F-350**

The truck has 67,000 miles on it. The tires were replaced and a front end alignment was performed.

- **2008 Ford F-150**

There was a problem with the coil in the fifth cylinder and the repair was performed by the dealer under factory warranty.

- **Town Wide Road Reconstruction Project**
The Department worked on Woodtick Road and Longmeadow Drive replacing and raising sewer structures accordingly with the pavement.

- **2055 Meriden Road, Cheshire**
A request came to the Department to connect a proposed 8,500 sq ft building to the Wolcott Sanitary Sewer System that is to be built within the boundaries of the Town of Cheshire. The request was denied, as were two others in the past, because the waste will not be generated within Wolcott boundaries.

- **Administrator Employment Contract**
A meeting is scheduled tomorrow with Mayor Dunn to discuss contract renewal.

IX. PUBLIC COMMENT

X. EXECUTIVE SESSION

XI. ITEMS FOR NEXT AGENDA

- Collection of Delinquent Accounts

XII. ADJOURNMENT

Upon **MOTION** by Scott Meyers, seconded by James Natale, it was unanimously voted by voice vote to adjourn the meeting at 7:30 p.m.

ACCEPTED:

Laurie Bosco, Administrative Secretary

James Paolino, Chairman
SEWER AND WATER COMMISSION