

**SEWER AND WATER COMMISSION
REGULAR MEETING – 04/15/2013
SEWER AND WATER DEPARTMENT – 7:00 P.M.**

MEMBERS PRESENT: Chairman James Paolino, Vice-Chairman Scott Meyers, Walter Tumel, James Natale, and Gregory Dandio.

MEMBERS ABSENT: None.

ALSO PRESENT: Administrator Philip Olmstead and Board of Education Director of Facilities and Grounds Francis Hubeny.

I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ATTENDANCE

The meeting was called to order at 7:00 p.m. with the Pledge of Allegiance. Attendance was taken; a quorum was present.

II. APPROVAL OF MINUTES

1) Regular Meeting – 03/18/2013

Upon **MOTION** by Scott Meyers, seconded by James Natale, it was unanimously voted by voice vote to accept the minutes of the Regular Meeting dated March 18, 2013.

III. CORRESPONDENCE

| | <u>Date</u> | <u>To</u> | <u>From</u> | <u>Subject</u> |
|----|-------------|---------------|----------------|---------------------|
| 1. | 04/02/13 | Macary/Hubeny | P. Olmstead | WHS – Gas Main |
| 2. | 04/03/13 | Commission | R. Haestad Inc | Invoice 2800313002 |
| 3. | 04/08/13 | Commission | L. Bosco | Delinq Sewer Report |
| 4. | 04/08/13 | Commission | L. Bosco | Delinq Water Report |
| 5. | 04/08/13 | Commission | L. Bosco | Sewer Spreadsheet |
| 6. | 04/08/13 | Commission | L. Bosco | Water Spreadsheet |

IV. NEW BUSINESS

V. OLD BUSINESS

1) Collection of Delinquent Accounts

It was noted that ANRG has not yet responded to the signed Letter of Agreement mailed to them on March 6, 2013. James Paolino stated he would contact them.

VI. SUB-COMMITTEE REPORTS

VII. COMMITTEE OF THE WHOLE PROJECT REPORTS

1) **Water Main Extension Project to Wolcott High School**

Administrator Philip Olmstead reported that the Department cleared the easement for the borings to be done. The borings are complete. There is less rock than anticipated. The Finance Department is currently working on the Invitation to Bid for Construction. Roald Haested, Inc. is finalizing the documentation needed for construction bid in accordance with the Department's requests. The Department is providing Dennis Cleary with information needed to perform a cost analysis for a gas main. Once it is decided that Yankee Gas will provide the main and the Board of Education wants the main, the related information for the main can be added to the construction bid documentation.

• **Approve Bill(s)**

Upon **MOTION** by Scott Meyers, seconded by James Natale, it was unanimously voted by voice vote to approve for payment the invoice from Roald Haestad, Inc. dated March 27, 2013 in the amount of \$1,200.00 for the Wolcott High School Waterline Engineering.

VIII. ADMINISTRATOR'S REPORT

1) **Water Quality Monitoring and Reporting**

Administrator Philip Olmstead reported the Wolcott Water Department is in compliance with water quality monitoring and reporting and all results met US EPA primary and secondary drinking water standards.

Easement Clearing

The crew has been clearing easements this past month and will continue until the work begins with Public Works Department's Road Reconstruction Project.

Call Before You Dig

The crew has been marking out the surplus of Call Before You Digs.

Waterbury Bureau of Water's Quarterly Water Bill

A substantial and questionable increase was determined in this past quarter's bill (using Wolcott's daily usage recorder as an auditing measure) so a call was placed to Waterbury's Billing Supervisor Mark Levesque to request verification.

IX. PUBLIC COMMENT

X. EXECUTIVE SESSION

XI. ITEMS FOR NEXT AGENDA

- Collection of Delinquent Accounts

XII. ADJOURNMENT

Upon **MOTION** by Scott Meyers, seconded by James Natale, it was unanimously voted by voice vote to adjourn the meeting at 7:10 p.m.

ACCEPTED BY:

Laurie Bosco, Administrative Secretary

James Paolino, Chairman
SEWER AND WATER COMMISSION