

**SEWER AND WATER COMMISSION
REGULAR MEETING – 03/18/2013
SEWER AND WATER DEPARTMENT – 7:00 P.M.**

MEMBERS PRESENT: Chairman James Paolino, Vice-Chairman Scott Meyers, Walter Tumel, and James Natale.

MEMBERS ABSENT: Gregory Dandio.

ALSO PRESENT: Administrator Philip Olmstead, Board of Education Superintendent Joseph Macary, and Board of Education Facility and Grounds Supervisor Francis Hubeny.

I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ATTENDANCE

The meeting was called to order at 7:00 p.m. with the Pledge of Allegiance. Attendance was taken; a quorum was present.

II. APPROVAL OF MINUTES

1) Regular Meeting – 02/25/2013

Upon **MOTION** by Scott Meyers, seconded by James Natale, it was unanimously voted by voice vote to accept the minutes of the regular meeting dated February 25, 2013.

III. CORRESPONDENCE

	<u>Date</u>	<u>To</u>	<u>From</u>	<u>Subject</u>
1.	03/04/13	Commission	L. Bosco	Sewer Spreadsheet
2.	03/04/13	Commission	L. Bosco	Water Spreadsheet
3.	03/04/13	Commission	L. Bosco	Sewer Delinquent Report
4.	03/04/13	Commission	L. Bosco	Water Delinquent Report
5.	03/12/13	Commission	B. Gaudiosi	Budget Presentation Schedule
6.	02/26/13	Commission	R. Haestad	WHS Water Main Extension
7.	03/06/13	A. Gilbert	J. Paolino	ANRG Collection Contract

IV. NEW BUSINESS

V. OLD BUSINESS

1) Collection of Delinquent Accounts

It was reported that the signed contract with ANRG for collection services was mailed on March 6, 2013 and we are currently awaiting response.

VI. SUB-COMMITTEE REPORTS

VII. COMMITTEE OF THE WHOLE PROJECT REPORTS

1) Water Main Extension Project to Wolcott High School

Administrator Philip Olmstead reported the work (surveying, preliminary drawings, contract documents, etc.) is complete to go out to bid for construction, with the exception of the following: (1) Bonding requirements, which should be higher than average; (2) The addition of pipe extensions off the tees for future use to include mechanical plugs and blow-offs for isolation; and (3) Test borings.

Superintendent Joseph Macary acknowledged Mr. Olmstead is doing a good job and stated that he appreciates the speed in which things are getting done. He stated that construction should be started at the High School first as it would be best to do that portion of the project over the summer when school is out. Mr. Olmstead stated work will be coordinated with school schedules and field play times.

Facility and Grounds Supervisor Francis Hubeny asked when the project will go out to construction bid. Mr. Olmstead stated it would depend on the weather and estimated 4-6 weeks.

Mr. Hubeny asked if the fields would require borings. Mr. Olmstead stated according to plans and profiles, and looking at the topography, it appears those areas are mostly fill with not much ledge. He explained that borings are only needed on Minor Road and up through the back of the property. If rock is hit, it will be best to move 50' and drill again to get away from the rock, thereby changing the proposed pipe location. It is cost effective to spend more money on the drilling in order to find the best location rather than blast through the rock in order to lay the pipe.

James Paolino questioned the status of the gas line installation. Mr. Hubeny reported that Yankee Gas did a complete survey three weeks ago and was going to compile all the information and get back to him. He stated he would give them a call.

The invoice from Roald Haestad, Inc. was referenced. There were no questions or concerns. The following action was taken:

Upon **MOTION** by Scott Meyers, seconded by James Natale, it was unanimously voted by voice vote to approve for payment the invoice (#2800213002) from Roald Haestad, Inc. dated February 26, 2013 in the amount of \$18,000.00 for Wolcott High School Waterline Engineering.

VIII. ADMINISTRATOR'S REPORT

1) **Water Quality Monitoring and Reporting**

Administrator Philip Olmstead reported that the Wolcott Water Department is in compliance with all water quality monitoring and reporting and all results met US EPA primary and secondary drinking water standards.

Mr. Olmstead also reported on the following:

Sunrise Pump Station

The alarms and chart recorder were lost for a week and a half in the last major snow storm due to a "brown out". The pumps were run manually until replacement parts were installed. All is now up and running fine at this time.

Barry Water Tower

The antennae cable broke loose due to snapped binders during the last heavy wind storm. Fire Company Tower One was not comfortable assisting with access due to the frost on the ground. Wolcott Tree Service was willing and did provide the necessary assistance by allowing the use of an 85' bucket truck. All but 25' of cable was re-attached with new binders. The remaining feet will be done at the time we rent the lift needed to perform the upcoming tank inspection.

Hydrant Maintenance

Buried hydrants were shoveled for visibility and access. New hydrant markers were installed on the Regional Water Authority side of town. Repairs were performed on a few hydrants damaged during snow plowing.

East Pump Station

The mechanical seal was lost due to a clogged filter during the heavy rain and a replacement was installed.

Snow Plowing

Our employees, Anthony Bell and Ryan Kalinowski, have been assisting the Public Works Department with all snow removal and road treatments over the last few months.

2008 Ford F550

The warranty was set to expire on this vehicle. Due to all the issues and necessary repairs it underwent, it was best to trade it in for a 2011 Ford F150, which in turn will also save the Department money on fuel costs.

IX. PUBLIC COMMENT

X. EXECUTIVE SESSION

XI. ITEMS FOR NEXT AGENDA

- **Collection of Delinquent Accounts**
- **Water Main Extension Project to Wolcott High School**

XII. ADJOURNMENT

Upon **MOTION** by Scott Meyers, seconded by James Natale, it was unanimously voted by voice vote to adjourn the meeting at 7:20 p.m.

ACCEPTED:

Laurie Bosco, Administrative Secretary

James Paolino, Chairman
SEWER AND WATER COMMISSION