

**SEWER AND WATER COMMISSION
REGULAR MEETING – 12/17/2012
SEWER AND WATER DEPARTMENT – 7:00 P.M.**

MEMBERS PRESENT: Chairman James Paolino, Vice-Chairman Scott Meyers, Walter Tumel, Crystal Caouette, and Jim Natale.

MEMBERS ABSENT: Gregory Dandio.

I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ATTENDANCE

The meeting was called to order at 7:05 p.m. with the Pledge of Allegiance. Attendance was taken; a quorum was present.

II. APPROVAL OF MINUTES

1) Regular Meeting – 11/19/12

Upon **MOTION** by Scott Meyers, seconded by Crystal Caouette, it was unanimously voted by voice vote to accept the minutes of the Regular Meeting dated November 19, 2012.

III. CORRESPONDENCE

	<u>Date</u>	<u>To</u>	<u>From</u>	<u>Subject</u>
1.	2013	Commission	L. Bosco	Listing of Regular Meetings
2.	11/26/12	Town Council	J. Paolino	Trunk Line Assessments
3.	12/03/12	M. Yarema	P. Olmstead	RSK Realty Irrev Ltr of Credit
4.	12/10/12	Commission	L. Bosco	Sewer Spreadsheet
5.	12/10/12	Commission	L. Bosco	Water Spreadsheet
6.	12/10/12	Commission	L. Bosco	Del Sewer Rpt thru 11/30/12
7.	12/10/12	Commission	L. Bosco	Del Water Rpt thru 11/30/12
8.	12/16/12	T. Dunn	C. Caouette	Letter of Resignation

IV. NEW BUSINESS

1) Wolcott / Waterbury Water Agreement – Amendment # 2

James Paolino explained that due to water quality issues, 58 Woodtick Road and 64 Woodtick Road need to connect to the new water main. It was noted that at one time both properties received public water via 52 Woodtick Road but had returned to wells due to inadequate supply on the deteriorated line.

Upon **MOTION** by Scott Meyers, seconded by Crystal Caouette, it was unanimously voted by voice vote to agree to further amend the 1986 Inter-Municipal Water Agreement with the City of Waterbury as follows: The 1989 Addendum is amended with the insertion of the following text in its "Exhibit B" – 58 Woodtick Road and 64 Woodtick Road.

V. OLD BUSINESS

1) RSK Realty, LLC – Water Main Extension Project

James Paolino explained that the developer has completed this project and is requesting a reduction in his bond.

Upon **MOTION** by Scott Meyers, seconded by Crystal Caouette, it was unanimously voted by voice vote to reduce the total sum of the Irrevocable Letter of Credit from \$100,000 down to \$25,000 for the two year maintenance period for the RSK Realty, LLC water main extension project.

2) Collection of Delinquent Accounts

It was noted that American National Recovery Group, Inc. has not yet responded to our request for a Letter of Agreement. It was decided to send them a second request. Discussion followed regarding parameters.

Upon **MOTION** by Scott Meyers, seconded by Crystal Caouette, it was unanimously voted by voice vote to forward all sewer and water accounts six months past due or more to collection with the exception of accounts that are in an active non-defaulted payment arrangement as of today, December 17, 2012.

Upon **MOTION** by Scott Meyers, seconded by Crystal Caouette, it was unanimously voted by voice vote to add to Old Business: Benefit Assessments for MacCormack Drive.

3) Benefit Assessments – MacCormack Drive

James Paolino explained that the Wolcott Town Council will conduct a Joint Public Hearing with this Commission on January 15, 2013 at 6:30 p.m. for this purpose. Property owners will receive a letter and legal notice will be published in the Waterbury Republican American.

Upon **MOTION** by Scott Meyers, seconded by Crystal Caouette, it was unanimously voted by voice vote to recommend to the Wolcott Town Council that the benefit assessments for the water trunk line costs for the

MacCormack Drive Water Main Project (as provided in the schedule titled “MacCormack Drive Assessments Trunk Line Only October 31, 2012”) be established and laid upon the properties listed and that such assessments may be paid in installment payments over a period of five years.

VI. SUB-COMMITTEE REPORTS

No reports.

VII. COMMITTEE OF THE WHOLE PROJECT REPORTS

1) Water Main Extension Project to Wolcott High School

No report.

VIII. ADMINISTRATOR’S REPORT

1) Water Quality Monitoring and Reporting

Administrator Philip Olmstead was not present.

IX. PUBLIC COMMENT

X. EXECUTIVE SESSION

Upon **MOTION** by Scott Meyers, seconded by Crystal Caouette, it was unanimously voted by voice vote to enter into Executive Session at 7:30 p.m. to discuss a legal matter.

The Commission reconvened at 7:55 p.m.

XI. ITEMS FOR NEXT AGENDA

- Collection of Delinquent Accounts

A special thank you was extended to Commissioner Crystal Caouette for her many years of dedicated service. Her insightfulness and base of knowledge and understanding has been appreciated. She will be missed.

XII. ADJOURNMENT

Upon **MOTION** by Scott Meyers, seconded by Crystal Caouette, it was unanimously voted by voice vote to adjourn the meeting at 7:56 p.m.

ACCEPTED:

Laurie Bosco, Administrative Secretary

James Paolino, Chairman
SEWER AND WATER COMMISSION

