

**SEWER AND WATER COMMISSION
REGULAR MEETING – 08/20/2012
SEWER AND WATER OFFICE – 7:00 P.M.**

MEMBERS PRESENT: Chairman James Paolino, Vice-Chairman Scott Meyers, Jim Natale, and Greg Dandio.

MEMBERS ABSENT: Walter Tumel and Crystal Caouette.

ALSO PRESENT: Town Attorney Brian Tynan.

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ATTENDANCE

The meeting was called to order at 7:10 p.m. with the Pledge of Allegiance. Attendance was taken; a quorum was present.

II. APPROVAL OF MINUTES

1) Regular Meeting – 07/16/2012

Upon **MOTION** by Scott Meyers, seconded by Jim Natale, it was unanimously voted by voice vote to approve the minutes of the Regular Meeting dated July 16, 2012.

III. CORRESPONDENCE

	<u>Date</u>	<u>To</u>	<u>From</u>	<u>Subject</u>
1.	07/16/12	R. Torres	J. Paolino	Delinquent Water Account
2.	07/18/12	D. Wyskiel	J. Paolino	Delinquent Collection
3.	07/18/12	Commission	D. Wyskiel	Foreclosing Municipal Liens
4.	07/18/12	Commission	P. Olmstead	Emergency Response
5.	07/20/12	L. Bruce	J. Paolino	Water Assessment Account
6.	07/30/12	T. Dunn	P. Olmstead	2011-2012 Annual Report
7.	07/31/12	Commission	L. Bosco	Sewer Delinquent Report
8.	07/31/12	Commission	L. Bosco	Water Delinquent Report
9.	07/31/12	Commission	L. Bosco	Sewer Spreadsheet
10.	07/31/12	Commission	L. Bosco	Water Spreadsheet
11.	08/13/12	Commission	L. Bosco	Sewer Del Collection Recap
12.	08/13/12	Commission	L. Bosco	Water Del Collection Recap

Upon **MOTION** by Scott Meyers, seconded by Jim Natale, it was unanimously voted by voice vote to add the following item to the Agenda under New Business:

Correspondence to Marshal Vincent Messina.

IV. NEW BUSINESS

1) Correspondence to Marshal Vincent Messina

It was noted that State Marshal Vincent Messina has not yet responded to the letter sent to him dated June 19, 2012 regarding collection of delinquent accounts.

Upon **MOTION** by Scott Meyers, seconded by Jim Natale, it was unanimously voted by voice vote to a second follow-up letter to Marshal Vincent Messina.

V. OLD BUSINESS

1) Modification of Ordinance Concerning Water Main Extensions and Authority of the Wolcott Sewer and Water Commission

Attorney Brian Tynan presented the revisions to his Draft submittal last month. The revisions were on Page 4, Section 2 and related to a Core Facility Charge and an Assessment Core Facility Charge.

Upon **MOTION** by Scott Meyers, seconded by Jim Natale, it was unanimously voted by voice vote to adopt the modified Ordinance Concerning Water Main Extensions and Authority of the Wolcott Sewer and Water Commission with the changes added.

2) Collection of Delinquent Accounts

No additional discussion.

VI. SUB-COMMITTEE REPORTS

No reports.

VII. COMMITTEE OF THE WHOLE PROJECT REPORTS

1) Lower Woodtick Rd Water Main Replacement Project

a) Bills and Purchase Orders

Upon **MOTION** by Scott Meyers, seconded by Jim Natale, it was unanimously voted by voice vote to approve a purchase order to Tabacco & Son Builders, Inc. in the amount of \$145,931.20 per the bid award for the Woodtick Road Water Main Project.

Upon **MOTION** by Scott Meyers, seconded by Jim Natale, it was unanimously voted by voice vote to approve a purchase order to Mark Possidento Engineer in the amount of \$5,000.00 for the Woodtick Road Water Main Project inspections.

Upon **MOTION** by Scott Meyers, seconded by Jim Natale, it was unanimously voted by voice vote to approve partial payment in the amount of **\$87,402.00** (representing actual work completed) to Tabacco & Son Builders, Inc. towards the total amount of Invoice #2876 (\$102,152.00) dated July 25, 2012.

Upon **MOTION** by Scott Meyers, seconded by Jim Natale, it was unanimously voted by voice vote to approve total payment in the amount of \$6,198.06 to City of Waterbury Bureau of Water for Invoice #868 dated July 20, 2012.

- 2) **Water Main Extension Project to Wolcott High School**
No report.

IX. ADMINISTRATOR'S REPORT

- 1) **Water Quality Monitoring and Reporting**
No report.

IX. PUBLIC COMMENT

No one was present to address the Commission.

X. EXECUTIVE SESSION

No session.

XI. ITEMS FOR NEXT AGENDA

- Collection of Delinquent Accounts

XII. ADJOURNMENT

Upon **MOTION** by Scott Meyers, seconded by Jim Natale, it was unanimously voted by voice vote to adjourn the meeting at 7:22 p.m.

ACCEPTED:

Laurie Bosco, Administrative Secretary

James Paolino, Chairman
SEWER AND WATER COMMISSION