

**SEWER AND WATER COMMISSION
REGULAR MEETING – 07/16/2012
SEWER AND WATER OFFICE – 7:00 P.M.**

MEMBERS PRESENT: Chairman James Paolino, Vice-Chairman Scott Meyers, Walter Tumel, Crystal Caouette, and Jim Natale.

MEMBERS ABSENT: Gregory Dandio.

ALSO PRESENT: Administrator Philip Olmstead, Town Attorney Brian Tynan, and Attorney David Wyskiel.

I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ATTENDANCE

The meeting was called to order at 7:00 p.m. with the Pledge of Allegiance. Attendance was taken; a quorum was present.

II. APPROVAL OF MINUTES

1) Regular Meeting – 06/18/12

Upon **MOTION** by Scott Meyers, seconded by Crystal Caouette, it was unanimously voted by voice vote to accept the minutes of the regular meeting dated June 18, 2012.

III. CORRESPONDENCE

	<u>Date</u>	<u>To</u>	<u>From</u>	<u>Subject</u>
1.	06/18/12	L. Bruce	R. Tabacco	Woodtick Waterline Project
2.	06/19/12	V. Messina	J. Paolino	Delinquent Collection and Warrants
3.	07/09/12	Commission	L. Bosco	Del Sewer Rpt as of 6/30/12
4.	07/09/12	Commission	L. Bosco	Del Water Rpt as of 6/30/12
5.	07/09/12	Commission	L. Bosco	Sewer Spreadsheet as of 6/30/12
6.	07/09/12	Commission	L. Bosco	Water Spreadsheet as of 6/30/12
7.	07/09/12	Commission	L. Bosco	Sewer Del Recap thru 7/9/12
8.	07/09/12	Commission	L. Bosco	Water Del Recap thru 7/9/12
9.	07/16/12	Commission	L. Bosco	Sewer Del Recap w/highlights
10.	07/16/12	Commission	B. Tynan	Legal Notice – Ordinance

IV. NEW BUSINESS

V. OLD BUSINESS

It was decided to move Old Business, Item 2 up to the next order of business.

2) **Collection of Delinquent Accounts**

Attorney David Wyskiel of Meriden came forward to explain the collection services his firm provides the City of Meriden which includes demand letters, payment plans (12-18 month spans), and property foreclosures (which in most cases results in the bank paying the sewer and water delinquencies to protect its interest in the property). He explained the two types of foreclosures - one being a Strict Foreclosure (where everyone is given a Law Day to either pay off the lien holder or release their rights to the equity in the property) and the other being a Foreclosure by Sale (where the property is auctioned off). He further explained that the City of Meriden does work with the delinquent property owners in that it encourages them to sell the property, obtain home equity loans, or borrow from relatives; and, if progress is shown, they allow some time for results to occur.

Discussion followed regarding attorney's fees. It was noted that they are paid by the property owner except in cases of foreclosure where the Town takes title. Costs and expenses for foreclosure cases (i.e. title search fees, appraiser fees, marshal fees, court fees, etc.) are billed on a monthly basis and would be paid by the Town, the firm does not float those out of pocket expenses.

The regular order of business was resumed.

1) **Modification of Ordinance Concerning Water Main Extensions and Authority of the Wolcott Sewer and Water Commission**

Attorney Brian Tynan noted the modification was made relative to the Town Council's ability to waive assessments when a water main is installed to a town owned structure.

Discussion was held regarding the Water Core Facility Charge (quarterly), its purpose (to build up a fund for major maintenance and repairs), and implementation (the first billing subsequent to the effective date). It was decided to add another paragraph for a mandatory "Assessment Core Facility Charge" amounting to \$5.49 per linear foot for all new water main projects basically for the same purpose and also to remain consistent with past projects.

VI. **SUB-COMMITTEE REPORTS**

VII. **COMMITTEE OF THE WHOLE PROJECT REPORTS**

1) **Lower Woodtick Rd Water Main Replacement Project**

Administrator Philip Olmstead reported on this item under Administrator's Report.

2) **Water Main Extension Project to Wolcott High School**

Administrator Philip Olmstead reported he has calls out for borings.

VIII. **ADMINISTRATOR'S REPORT**

1) **Water Quality Monitoring and Reporting**

Administrator Philip Olmstead reported that the Wolcott Water Department is in compliance with all water quality monitoring and reporting and all results met US EPA Primary and Secondary Standards.

• **Lower Woodtick Rd Water Main Replacement Project**

The contract has been signed between the Town and Tabacco & Son Builders, Inc. and installation of the main in the Town of Wolcott began today with approximately 125' installed.

• **Town-Wide Road Reconstruction Project**

The Crew continues to rebuild structures and raise manholes as part of the reconstruction project.

• **2009 International Jet Truck**

The jet truck reached 100 hours on the pumps so a service was performed by the manufacture which included a vehicle check and fluids changed.

IX. **PUBLIC COMMENT**

X. **EXECUTIVE SESSION**

XI. **ITEMS FOR NEXT AGENDA**

- Collection of delinquent accounts
- Modification of Ordinance Concerning Water Main Extensions and Authority of the Wolcott Sewer and Water Commission

XII. **ADJOURNMENT**

Upon **MOTION** by Scott Meyers, seconded by Crystal Caouette, it was unanimously voted by voice vote to adjourn the meeting at 7:55 p.m.

ACCEPTED:

Laurie Bosco, Administrative Secretary

James Paolino, Chairman
SEWER AND WATER COMMISSION

