

**SEWER AND WATER COMMISSION
REGULAR MEETING – 09/19/2011
SEWER AND WATER DEPARTMENT – 7:00 P.M.**

MEMBERS PRESENT: Chairman James Paolino, Vice-Chairman Scott Meyers, Don Charette, Walter Tumel, Crystal Caouette, and Jim Natale.

MEMBERS ABSENT: No one.

ALSO PRESENT: Administrator Philip Olmstead.

I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ATTENDANCE

The meeting was called to order at 7:02 p.m. with the Pledge of Allegiance. Attendance was taken; a quorum was present.

II. APPROVAL OF MINUTES

1) Regular Meeting – 08/15/2011

Upon **MOTION** by Scott Meyers, seconded by Crystal Caouette, it was unanimously voted by voice vote to approve the minutes of the regular meeting dated August 15, 2011.

III. CORRESPONDENCE

	<u>Date</u>	<u>To</u>	<u>From</u>	<u>Subject</u>
1.	08/31/11	Commission	L. Bosco	Sewer Rules & Regs Sept 2011
2.	09/06/11	Commission	L. Bosco	Sewer Del Collection Rpt 1/26-9/6
3.	09/06/11	Commission	L. Bosco	Water Del Collection Rpt 1/13-9/6
4.	09/07/11	Commission	L. Bosco	Sewer & Water Del Rpts as of 8/31
5.	09/12/11	Commission	L. Bosco	Sewer & Water Spreadshs as of 8/31

IV. NEW BUSINESS

V. OLD BUSINESS

1) Modification to Ordinance Concerning Water Main Extensions and Authority of the Wolcott Sewer and Water Commission

James Paolino stated the Commission is awaiting response and action from Town Attorney Brian Tynan.

2) Method of Assessment

James Paolino stated the Commission is awaiting response from Attorney Tynan.

3) **Collection of Delinquent Accounts**

James Paolino referenced the Delinquent Collection Reports received and stated that things are going well and in the right direction.

4) **Amending Rules & Regulations**

James Paolino referenced the re-written re-organized Sewer Rules and Regulations and stated he was very impressed with the comprehensiveness and good back-up. He added that he could not think of a single thing that was not addressed in the revision that needed to be addressed. He recognized that it did take a long time to accomplish this end result and indicated it was well worth the wait because it was really really good.

Crystal Caouette stated she really liked the organization.

Administrator Philip Olmstead stated that a review of other town's rules and regulations was performed to bring us as up to date as possible. He added that coordination, blending, and added verbiage was what made the package complete with the assistance of David Murphy of Milone and MacBroom.

Don Charette asked if the Department would be charging people for copies. It was noted that it would and that the charge has always been ten dollars.

Scott Meyers questioned the requirement of newly constructed commercial or industrial buildings having to connect using an external FOG interceptor. Philip Olmstead confirmed that to be correct. He explained that anything with floor drains tied in must use a FOG interceptor so as to act more or less as a grit chamber. He added that such requirement would be determined on a case by case basis after review of the application and/or change in use.

Upon **MOTION** by Scott Meyers, seconded by Crystal Caouette, it was unanimously voted by voice vote to approve for use the new format of the Sewer Rules and Regulations dated September 2011.

5) **Inflow and Infiltration**

Administrator Philip Olmstead reported that the Manhole Inspection Project continues and is currently at Contract 22 of 25. New baskets with check valves are being installed and riser rings are being replaced where needed at time of inspection. Any major work required continues to be documented and will be done all at once at a later time.

James Paolino asked how the system handled the recent Tropical Storm Irene and if there were any issues. Mr. Olmstead reported that the system did surcharge but since the stations were updated a few years ago they were able to

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handle it. He noted that addressing sump pumps through smoke testing will be conducted after the manhole project is complete. With regard to the public water system, he reported that all radio controls were lost for four days due to the loss of power on Edgemont Lane. He stated that the Police Department was put on notice to contact him directly in case of a fire and the pumps were run manually until power was restored.

James Paolino asked if a generator could be installed at that location. Mr. Olmstead stated it could not and explained it was due to there being only an aboveground radio cabinet there. He added that the Department did recently purchase a small whisper watt Honda generator that could be utilized anywhere in the sewer or water system.

VI. SUB-COMMITTEE REPORTS

VII. ADMINISTRATOR'S REPORT

1) Water Quality Monitoring and Reporting

Administrator Philip Olmstead reported that the Wolcott Water Department continues to be in complete compliance with all water quality monitoring and reporting.

- **Lead and Copper**

Ten sites were sampled on August 23rd and all results met US EPA primary and secondary drinking water standards. Lead was non-detected and Copper resulted within limits.

- **Woodtick Road Waterline**

Work revising and updating the bid plans and specifications is now complete with the assistance of RHS Consulting. It is believed the Town will recommend an inspector be onsite at all times. Note was made of the trans-continental fiber optics duct bank that runs through that location. It was agreed the Sewer and Water Department should not partake in any involvement relating to this project as the customers served are the City of Waterbury's customers and the Town of Wolcott has appropriated the funding to complete the work.

- **Sewer Pump Stations**

The degreasing program started a few years back is working very well. Periodically a good solution mix with the enzyme is pumped through the system to help clean the buildup inside the pipe walls before the wet well is

rejuvenated. Also, the East Street Pump Station is now equipped with a hand wash station after the installation of a chlorinated 100 gallon water storage tank and pump. He explained this was the most cost effective way to address the

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sanitation issue at the approximate cost of \$2,300 as opposed to \$15,000+. Mattatuck Pump Station is planned to be done in the near future.

- **Woodtick Recreation Facility**
The crew winterized the facilities for the upcoming cold season.

- **Town's Storm Water Drainage System**
The crew has been assisting the Public Works Department jetting drains that are clogged around town.

- **Town Line Road Project**
The crew has marked out the mains, laterals, and gate boxes within the project area. It was noted that the 10" water main will be extended approximately 1,000'.

VIII. PUBLIC COMMENT

IX. EXECUTIVE SESSION

X. ITEMS FOR NEXT AGENDA

- **Modification to Ordinance Concerning Water Main Extensions and Authority of the Wolcott Sewer and Water Commission**
- **Method of Assessment**
- **Collection of Delinquent Accounts**
- **Inflow and Infiltration**

XI. ADJOURNMENT

Upon **MOTION** by Scott Meyers, seconded by Crystal Caouette, it was unanimously voted by voice vote to adjourn the meeting at 7:20 p.m.

APPROVED:

Laurie Bosco, Administrative Secretary

James Paolino, Chairman

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