

**SEWER AND WATER COMMISSION
REGULAR MEETING – 07/18/2011
SEWER AND WATER OFFICE – 7:00 P.M.**

MEMBERS PRESENT: Chairman James Paolino (7:40 p.m.), Vice-Chairman Scott Meyers, Walter Tumel, Don Charette (7:40 p.m.), and Jim Natale (7:40 p.m.).

MEMBERS ABSENT: Crystal Caouette.

I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ATTENDANCE

The meeting was called to order at 7:03 p.m. with the Pledge of Allegiance. Attendance was taken; a quorum was not present.

At this time, Item III, Correspondence, was moved up to the next order of business.

III. CORRESPONDENCE

	<u>Date</u>	<u>To</u>	<u>From</u>	<u>Subject</u>
1.	04/19/11	Commission	L. Bosco	St Statute 7-246a, 8-7D, 8-8
2.	04/27/11	Commission	L. Bosco	Policies/Procedures Extensions
3.	04/28/11	Commission	L. Bosco	Alcott/Spindle Request to Ext Watermain
4.	05/06/11	Commission	L. Bosco	Sewer Collection Status 1/26/11-5/6/11
5.	05/06/11	Commission	L. Bosco	Water Collection Status 1/13/11-5/6/11
6.	05/09/11	Commission	L. Bosco	Sewer Delinquent Report as of 4/30/11
7.	05/09/11	Commission	L. Bosco	Water Delinquent Report as of 4/30/11
8.	05/10/11	Commission	L. Bosco	Sewer Spreadsheet as of 4/30/11
9.	05/10/11	Commission	L. Bosco	Water Spreadsheet as of 4/30/11
10.	05/17/11	Town Clerk	J. Paolino	Meeting Cancellation 5/16/11
11.	05/18/11	Commission	P. Olmstead	Emergency Response
12.	06/01/11	Commission	L. Bosco	Water Quality Report
13.	06/07/11	Commission	L. Bosco	Sewer Spreadsheet as of 5/31/11
14.	06/07/11	Commission	L. Bosco	Water Spreadsheet as of 5/31/11
15.	06/07/11	Commission	L. Bosco	Sewer Collection Status 1/26/11-6/6/11
16.	06/07/11	Commission	L. Bosco	Water Collection Status 1/13/11-6/6/11
17.	06/07/11	Commission	L. Bosco	Sewer Delinquent Report as of 5/31/11
18.	06/07/11	Commission	L. Bosco	Water Delinquent Report as of 5/31/11
19.	06/20/11	Town Clerk	J. Paolino	Meeting Cancellation 6/20/11
20.	07/07/11	Commission	L. Bosco	Sewer Spreadsheet as of 6/30/11
21.	07/07/11	Commission	L. Bosco	Water Spreadsheet as of 6/30/11
22.	07/07/11	Commission	L. Bosco	Sewer Delinquent Report as of 6/30/11
23.	07/07/11	Commission	L. Bosco	Water Delinquent Report as of 6/30/11
24.	07/07/11	Commission	L. Bosco	Sewer Collection Status 1/26/11-7/7/11
25.	07/12/11	Commission	L. Bosco	Water Collection Status 1/13/11-7/7/11
26.	07/12/11	Commission	P. Olmstead	Emergency Coverage
27.	07/19/11	Commission	L. Bosco	Ordinance re: Water Main Extensions
28.	07/08/11	Commission	L. Bosco	St Statute 7-244a
29.	07/07/11	Commission	RSK Realty	Lyman Oaks Sewer Extension Application
30.	07/07/11	Commission	RSK Realty	Lyman Oaks Water Extension Application

At this time, 7:07 p.m. Vice-Chairman Scott Meyers called for a recess.

At 7:40 p.m., Chairman James Paolino, Don Charette, and Jim Natale arrived and the meeting was called back to order.

II. APPROVAL OF MINUTES

1) Regular Meeting – 04/18/2011

Upon **MOTION** by Scott Meyers, seconded by Jim Natale, it was unanimously voted by voice vote to approve the minutes of the regular meeting dated April 18, 2011.

III. CORRESPONDENCE

Correspondence was read aloud earlier. There were no questions.

IV. NEW BUSINESS

1) Lyman Oaks – Sanitary Sewer Main Extension Application

Robert Onofreo and Steven DeLeo of RSK Realty, LLC were present. The following was stated and/or discussed: 1) Construction of the water main will begin mid-August; and 2) Units will total 59 (48 new, plus 11 existing).

Upon **MOTION** by Scott Meyers, seconded by Jim Natale, it was unanimously voted by vote to approve the application for sanitary sewer main extension at Lyman Oaks Development, Potuccos Ring Road/Lyman Road.

2) Lyman Oaks – Water Main Extension Application

Upon **MOTION** by Don Charette, seconded by Scott Meyers, it was unanimously voted by voice vote to approve the application for water main extension at Lyman Oaks Development, Potuccos Ring Road/Lyman Road.

3) Modification to Ordinance Concerning Water Main Extensions And Authority of the Wolcott Sewer and Water Commission

James Paolino explained this is in relation to the town's project (currently planned to go out to bid) of extending the water main to the high school. He stated that there are a couple of properties that will abut that main whose owners are not requesting nor looking to request public water; therefore it is the town's desire to absorb the entire cost. He noted that since the current ordinance requires benefit assessments a request has been made that we suggest the Town Council modify it to allow for unique circumstances when it is a town project and the Town would not wish to assess the benefactors. He also noted that he has discussed this matter with bonding counsel as well as the Mayor's Office.

Discussion followed regarding the sections of the Ordinance to be effected, the desire and necessity that absolutely no ambiguity exists in the language that is added, the effect and possible future effect the extension to the high school has and could have on the diversion permit allotment, and whether this modification would also apply to the Woodtick Road water main construction. James Paolino noted that those customers (Woodtick Road) are a part of Waterbury's Water Department and that this Commission really has nothing to do with that town project.

A **MOTION** was made by Scott Meyers and seconded by Jim Natale to ask the Town Attorney to draft a sentence that would allow for a slight change in our ordinance that would allow the town in specific circumstances to pay for a water infrastructure project without a benefit assessment.

Discussion continued regarding Don Charette's concern on the possible effect the high school project and future extension projects could have on the diversion permit allotment. James Paolino noted that usage calculations were performed when discussions began regarding extension to the high school and at that time, the project was green lighted.

The Motion passed unanimously by voice vote.

V. OLD BUSINESS

- 1) **Beach Rd – Assisted Living Facility – Sewer and Water Proposals**
James Paolino reported that a meeting is planned with all those involved (including legal counsel) for the first week in August.
- 2) **Method of Assessment**
No new discussion or questions.
- 3) **Collection of Delinquent Accounts**
No new discussion or questions.
- 4) **Amending Rules & Regulations**
No new discussion or questions.
- 5) **Inflow and Infiltration**
No new discussion or questions.

VI. SUB-COMMITTEE REPORTS

No reports.

VII. ADMINISTRATOR'S REPORT

1) Water Quality Monitoring and Reporting

No report.

VIII. PUBLIC COMMENT

No public in attendance.

IX. EXECUTIVE SESSION

Upon **MOTION** by Don Charette, seconded by Jim Natale, it was unanimously voted by voice vote to enter into Executive Session at 8:00 p.m. to include Administrative Secretary Laurie Bosco to discuss a matter regarding personnel.

At this time, 8:03 p.m., the meeting was re-convened.

X. ITEMS FOR NEXT AGENDA

- **Beach Rd – Assisted Living Facility – Sewer and Water Proposals**
- **Method of Assessment**
- **Collection of Delinquent Accounts**
- **Amending Rules & Regulations**
- **Inflow and Infiltration**

XI. ADJOURNMENT

Upon **MOTION** by Scott Meyers, seconded by Jim Natale, it was unanimously voted by voice vote to adjourn the meeting at 8:04 p.m.

APPROVED:

Laurie Bosco, Administrative Secretary

James Paolino, Chairman
SEWER AND WATER COMMISSION