

**SEWER AND WATER COMMISSION
REGULAR MEETING – 03/21/2016
COUNCIL CHAMBERS – 7:00 P.M.**

MEMBERS PRESENT: Chairman James Paolino, Vice-Chairman Scott Meyers, Walter Tumel, Jim Natale, Carl Dambrauskas, and Scott Cleary (7:05 p.m.).

MEMBERS ABSENT: No. one.

ALSO PRESENT: Administrator Philip Olmstead and Town Attorney Brian Tynan.

I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ATTENDANCE

The meeting was called to order at 7:04 p.m. with the Pledge of Allegiance. Attendance was taken; a quorum was present.

II. APPROVAL OF MINUTES

1) Regular Meeting – 02/22/2016

Upon **MOTION** by Scott Meyers, seconded by Carl Dambrauskas, it was unanimously voted by voice vote to accept the minutes of the Regular Meeting dated February 22, 2016.

2) Special Meeting – 02/25/2016

Upon **MOTION** by Scott Meyers, seconded by Carl Dambrauskas, it was unanimously voted by voice vote to accept the minutes of the Special Meeting dated February 25, 2016.

III. CORRESPONDENCE

	<u>Date</u>	<u>To</u>	<u>From</u>	<u>Subject</u>
1.	03/08/16	Commission	D. Tynan	Atty Latino's Fees - Feb
2.	03/11/16	Commission	L. Bosco	Sewer Spreadsheet as of 02/29
3.	03/11/16	Commission	L. Bosco	Water Spreadsheet as of 02/29
4.	03/11/16	Commission	L. Bosco	Sewer Del Rpt as of 02/29
5.	03/11/16	Commission	L. Bosco	Water Del Rpt as of 02/29
6.	03/17/16	Commission	P. Olmstead	Codification Project Info

At this time, 7:05 p.m., Commissioner Scott Cleary arrived.

IV. NEW BUSINESS

1) Codification Project

James Paolino extended thanks to Administrator Philip Olmstead and Administrative Secretary Laurie Bosco for their work preparing the comments for the Commission to review. Reference was made to the comments provided. There were no questions or additional comments.

Attorney Brian Tynan came forward and stated that in his review, it appears Mr. Olmstead and Ms. Bosco did an excellent job on this project and requested a copy of the comments to also be forwarded to him and to Town Clerk Dolores Slater.

V. OLD BUSINESS

1) Collection of Delinquent Accounts

James Paolino suggested an overview of the process and actions taken for the collection of delinquent accounts be performed by the Commission after all is finalized with this current group.

2) Sewer Rate Increases

Reference was made to the Public Hearing held earlier this evening. It was noted there was no oral or writing comments received.

Upon **MOTION** by Scott Meyers, seconded by Carl Dambrauskas, it was unanimously voted by voice vote to amend the Revised Sewer User Charges dated March 16, 2015 which includes a \$30.00 increase in sewer user charges (from \$205.00 to \$235.00 per unit per year) effective for the July 1, 2016 billing.

VI. SUB-COMMITTEE REPORTS

VII. ADMINISTRATOR'S REPORT

1) Water Quality Monitoring and Reporting

Administrator Philip Olmstead reported the Wolcott Water Department is in compliance with water quality monitoring and reporting.

• Call Before You Digs

The crew continues to address and mark all CBYD's.

- **Roosevelt Drive – Water Main Extension (RWA Water System)**
The Water Department spent time gathering data relating to properties effected to which a survey should be sent by the Mayor’s Office.
- **Employee Pat Russo**
Mr. Russo ended his employment with the Town on Friday, March 18th. He worked as Floater between Public Works and Sewer and Water. The position has been posted on the Union Board for a ten working day period as per Union Contract.
- **Public Works – Snow Removal and Road Treatment**
The crew continues to work with the Public Works Department plowing and treating town roads in all inclement weather.
- **Sewer Pump Stations – Maintenance**
The crew has been painting the interior surfaces of both pump stations.

VIII. PUBLIC COMMENT

IX. EXECUTIVE SESSION

X. ITEMS FOR NEXT AGENDA

- Collection of Delinquent Accounts

XI. ADJOURNMENT

Upon **MOTION** by Scott Meyers, seconded by Carl Dambrauskas, it was unanimously voted by voice vote to adjourn the meeting at 7:15 p.m.

ACCEPTED:

Laurie Bosco, Administrative Secretary

James Paolino, Chairman
SEWER AND WATER COMMISSION