

**PARKS AND RECREATION AND
ACQUIRED FACILITIES COMMISSION**

Regular Meeting

Monday, April 6, 2015

Council Chambers, Wolcott Town Hall

7:00 p.m.

Page 1 of 5

MINUTES

Note: These are summary minutes. A tape recording of this meeting is on file in Wolcott Town Hall, Commission Secretary's Office.

Chairman Cordeau called the meeting to order at 7:00 p.m.

MEMBERS PRESENT: Chairman Ronald Cordeau, Vice-Chairman Robert Sherman, Jeffrey Stango, Carl Dambrauskas and Steven Lagasse

MEMBERS ABSENT: Harry Najarian

ALSO PRESENT: Dave Pelletier, Woodtick Recreation Area Director;
Taxpayer: Frank Crocetto

APPROVAL OF MINUTES:

• **March 2, 2015 – Regular Meeting**

Upon **MOTION** by Robert Sherman, seconded by Carl Dambrauskas, it was unanimously voted to **approve** the minutes of the March 2, 2015 Regular Meeting, with one abstention from Steven Lagasse.

CORRESPONDENCE (on file):

1. **P&R Expenditure Report as of 03-31-15** (Dept. 521)
2. **Program Support Summary as of 03-30-15**
3. **Program Support Request from Wolcott Midget Football in the Amount of \$15,000**
4. **Letter dated March 16th from Water Systems Specialties**
5. **Letter dated March 25th from Peter Parks, Building Official, regarding structural damage to the pavilion roof at Woodtick Recreation Area (previously sent)**
6. **Acquired Facilities Financial Reports as of 03-30-15** (Dept. 30)

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**7. Email dated April 3rd from Robert Harrison and Bryan Cammarata
regarding WGSAs 2015 Field Allotments**

TAXPAYERS' TIME: (Limited to Items on the Agenda)

No taxpayers came forward.

STAFF REPORTS/ PURCHASE ORDER REQUESTS: {Dam Inspectors; Woodtick Recreation Area Director; P&R Program Director; Working Park Attendant}

Woodtick Recreation Area:

Dave Pelletier came forward and reported the following:

- He received a quote from J.H. Barlow for the installation of a meter on the well in the amount of \$1,141.14 (**see attached**)
- The original quote for the slide in the amount of \$5,988.05 is incorrect; he was advised that the quote was for a slide on land, not in the water; the real price for a new slide for the water will be \$7,375.76
- The pavilion has structural damage; there are cracks in one beam area; an engineer is coming tomorrow to give a quote; the first party is booked for May 9th

The Commission discussed the slide and the pavilion damage at length, at which time they determined that they need to hold back on the purchase of the slide until they find out what the repairs to the pavilion will amount to.

SUB-COMMITTEE REPORTS: WALKING TRAIL UPDATE:

Mr. Lagasse gave a brief update as to the status of the walking trail. He noted that the tree clearing has been taking place. The trail will run alongside Woodtick Road below street grade; it will then curve back into the wooded area. Grasshopper Lawns is fabricating the boardwalk; there are a few built already. The bridge is being fabricated as well. Their next sub-committee meeting is in approximately two weeks. Richard Tucker, from the Wetlands Commission, will spearhead the planting phase, which will take place between now and Labor Day. There is a list of students that

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need to fulfill their volunteer hours and if any adults are interested in helping out they can call the Town Hall and ask for Ext. 129.

OLD BUSINESS:

1. Park Maintenance Items

Mr. Sherman referenced the Town Green gazebo and noted that there is damage to the roof; it was donated by the Farmingbury Women's Association. He is curious as to whether the Commission will be responsible for its repair and/or replacement. Chairman Cordeau noted that he will check into the matter.

2. Baseball Association of Wolcott (BAW) Lease

Chairman Cordeau reported that he has not heard from the Town Attorney.

3. Program Support Allocations

Upon **MOTION** by Steven Lagasse, seconded by Carl Dambrauskas, it was unanimously voted to **allocate \$11,000.00 from Dept. 521, line item #5820 to Wolcott Midget Football** for Program Support for FY 2014-2015 (**see attached**).

4. Discussion Regarding Report from Department of Public Health

Chairman Cordeau noted that a quote was submitted by Mr. Pelletier with respect to installing a meter on the well (**see attached**). Also, Mr. Pelletier will contact Water Systems Specialties to see what their price is. A letter was received from them offered up to \$600.00 towards the installation of a meter (**see attached**).

NEW BUSINESS:

1. Discussion Regarding Woodtick Recreation Area Pavilion Roof

The above was previously addressed under 'Staff Reports'.

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ITEMS FOR NEXT AGENDA:

Old Business:

- Park Maintenance Items
- Baseball Association of Wolcott (BAW) Lease
- Program Support Allocations
- Discussion Regarding Report from Department of Public Health
- Woodtick Recreation Area Pavilion Roof

New Business:

- Town Green Gazebo Roof

TAXPAYERS' TIME:

1. **Frank Crocetto, of 4 Charles Street** came forward to express his disappointment with the BAW's T-Ball fees of \$120.00-\$150.00. He explained that T-Ball uses no lights and/or equipment and believes it is an extremely expensive fee for the age bracket and for the very little that is involved. Mr. Crocetto discussed at length the history of the BAW's T-Ball prices, membership, etc. He stated that he has tried to address this issue with BAW Board members, to no avail. He expressed extreme dissatisfaction with what it going on and wanted to know if the BAW receives any funding from the Town.

Commission members agreed that the fee is very high and advised Mr. Crocetto that although the BAW has a lease with the Town and that the Town disperses funds to them, they have their own Board and the Commission cannot dictate their fees, rules, etc. Discussion regarding this matter continued.

EXECUTIVE SESSION:

Upon **MOTION** by Steven Lagasse, seconded by Carl Dambrauskas, it was unanimously voted to **enter** into Executive Session at 7:54 p.m. for the purpose of discussing personnel matters.

Chairman Cordeau called the regular session back to order at 8:30 p.m.

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ADJOURNMENT:

Upon **MOTION** by Robert Sherman, seconded by Jeffrey Stango, it was unanimously voted to **adjourn** the meeting at 8:31 p.m.

APPROVED:

Elizabeth Gaudiosi
Commission Secretary

Ronald Cordeau, Chairman
Parks & Recreation & Acquired Facilities Commission

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Elizabeth Gaudiosi
Commission Secretary

Ronald Cordeau, Chairman
Parks & Recreation & Acquired Facilities Commission



TOWN OF WOLCOTT

TOWN HALL • 10 Kenea Avenue
Wolcott, Connecticut 06716
Tel. (203) 879-8100 • Fax: (203) 879-8105



March 25, 2015

Mr. David Pelletier
Director, Woodtick Recreation Area
201 Nichols Rd.
Wolcott, CT 06716

Mr. Pelletier,

On March 24, 2015, at the request of Jason Bartlett, Bartlett Contracting, I inspected the Woodtick Recreation lower pavilion located on Nichols Road. What I found is what appears to be structural damage to parts of the roof assembly, (see pictures enclosed).

What I would strongly urge is to have Acquired Facilities have a structural engineer inspect the pavilion to determine if my concerns are valid, and if they agree then determine if it can be repaired or if the entire pavilion must be replaced.

At this time I would suggest to not hold any events there until it is determined that the pavilion is structurally sound. If you should have any questions please feel free to contact me at (203) 879-8100.

Thank you,

Peter R. Parks
Building Official

PRP/eh

cc: Mayor Dunn
Parks and Recreation and Acquired Facilities Commission

WOLCOTT PARKS RECREATION ACQUIRED FACILITIES COMMISSION
TOWN OF WOLCOTT
10 Kenea Avenue
Wolcott, CT 06716
Phone: 203-879-8100 • Fax: 203-879-8105

Organization Name: Wolcott Midget Football & Cheer Association

Organization Address: P.O. Box 6047
Wolcot, CT 06716

Organization Point of Contact: Scott Rossignol
Phone Number: 203-509-6041

Tax ID Number (if any): 06-1495314

	12/31/2013	3/31/2014	6/30/2014	9/30/2014	
Cash/Checking Balance as of:	\$27,522.36	\$19,734.20	\$28,322.07	\$38,221.64	
Revenue	2012	2013	2014	3 Yr Total	%
Registration Fees - Resident	29,639	36,730	32,680	99,049	94.9%
Registration Fees - Non-Resident	1,050	2,250	2,043	5,343	5.1%
Total Registration Fees	30,689	38,980	34,724	104,393	41.4%
P&R Stipend	0	0	0	0	0.0%
Fundraising	33,197	39,646	42,075	114,918	45.1%
Miscellaneous	11,000	11,000	11,000	33,000	13.1%
Total Revenue	74,886	89,626	87,799	252,311	100.0%
Expenses					
Equipment/Uniforms	17,826	9,430	10,676	37,932	15.0%
Field Maintenance	1,000	1,083	1,152	3,235	1.3%
Fundraising	7,030	12,005	11,680	30,715	12.2%
Officiating	3,825	3,550	3,450	10,825	4.3%
Administration	3,892	4,200	4,120	12,212	4.8%
Player Awards & Banquets	5,379	5,400	8,641	19,420	7.7%
Other	17,430	27,658	25,670	70,758	28.0%
Total Expense	56,382	63,326	65,389	185,097	73.4%
Net Gain or (Loss)	18,504	26,300	22,410	67,214	26.6%

Enrollment	2012	2013	2014	3 Year Average
Residents	169	164	160	164
Non-Residents	8	10	10	9
Total	177	174	170	174

2014-2015 Program Request Amount: **\$ 15,000.00**

J. H. Barlow Pump & Supply Inc
398 Wolcott Rd
Wolcott, CT 06716

Estimate

Date	Number
3/13/2015	11127

Bill To Address:
WOODTICK RECREATION - 201 NICHOLS ROAD 10 KENEA AVENUE WOLCOTT, CT 06716

Work\Ship Address:
TOWN OF WOLCOTT WOODTICK RECREATION - 201 NICHOLS ROAD 201 NICHOLS ROAD WOLCOTT, CT 06716

Agreement #	PO #	Terms	Due Date	Sales Rep	WO #
		Net 30 Days	03/13/2015		

Item	Description	Quantity	Price	Amount
1" WATER METER REMOTE READ OUT	1" WATER METER REMOTE READOUT	1.00	\$420.00	\$420.00
LABOR 2 MEN	LABOR 2 MEN PER HOUR	2.00	\$125.00	\$250.00
WATER METER 1" W/CONNECTORS	WATER METER 1" W/CONNECTORS	1.00	\$324.65	\$324.65
ADAPTER, COPPER MALE 1 1/4"	ADAPTER, COPPER MALE 1 1/4"	2.00	\$28.56	\$57.12
BUSHING, BRASS 1" X 3/4" MXF	BUSHING, BRASS 1" X 3/4" MXF	2.00	\$9.87	\$19.74
ADAPTER, PVC 1" FEMALE SCH 40	ADAPTER, PVC 1" FEMALE SCH 40	2.00	\$0.87	\$1.74
<p>This estimate is to install a water meter with a readout so no one has to enter the well pit. The meter display will be mounted on the side of the well pit for easy reading.</p> <p>The 2nd meter will be installed in the bath house to monitor the water entering the bath house. This meter will not have a remote readout.</p> <p>If you have any questions please call or email me at jeremiah@barlowpump.com.</p>				

Have you tested your water and air for Radon? Call to discuss having your home tested	Subtotal	\$1,073.25
	Sales Tax	\$68.16
	Total	\$1,141.41
	Payments	\$1,141.41
	Balance Due	\$0.00

License#
J1208875
W5# 8
HIC 0621573

Phone #	Fax #	E-mail
203 879-9230	203-879-8748	service@barlowpump.com



J. H. Barlow Pump & Supply Inc
398 Wolcott Rd
Wolcott, CT 06716

Estimate

Date	Number
3/13/2015	11127

Bill To Address:
WOODTICK RECREATION - 201 NICHOLS ROAD 10 KENEA AVENUE WOLCOTT, CT 06716

Work\Ship Address:
TOWN OF WOLCOTT WOODTICK RECREATION - 201 NICHOLS ROAD 201 NICHOLS ROAD WOLCOTT, CT 06716

Agreement #	PO #	Terms	Due Date	Sales Rep	WO #
		Net 30 Days	03/13/2015		

Item	Description	Quantity	Price	Amount
	Thnak you, Jeremiah Weid J.H. Barlow Pump			

Have you tested your water and air for Radon? Call to discuss having your home tested	Subtotal	\$1,073.25
	Sales Tax	\$68.16
	Total	\$1,141.41
	Payments	\$1,141.41
	Balance Due	\$0.00

License#
J1208875
W5# 8
HIC 0621573

Phone #	Fax #	E-mail
203 879-9230	203-879-8748	service@barlowpump.com

Water Systems Specialties
~ We're All About Water ~

March 16, 2015

Ronald Cordeau
Wolcott Parks & Recreation Dept.
10 Kenea Avenue
Wolcott, CT 06716

RE: Woodtick Recreation Area

Dear Mr. Cordeau:

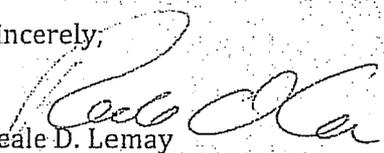
Following the recent newspaper article regarding the water meter issue at the Woodtick Recreation Area, I felt the need to respond to you with an offer to assist the Wolcott Parks and Recreation Department.

Although we also do not necessarily agree with the new water meter requirements set by the CT. Department of Public Health, there are some benefits to having a water meter.

As *President of Water Systems Specialties*, a local business and area CT Water System certified operator, I would like to donate (up to \$600) of our expertise to install the water meter for you. With current tight municipal budgets, we would like to help you as we understand the need for providing quality outdoor recreation for our families.

Please contact me at 860-283-8822 to discuss our offer further.

Sincerely,


Reale D. Lemay
President of *Water Systems Specialties*

PLM.028253J1
CT DPH certified operator #196109
CT DPH water treatment operator, Class III #204178

CC: Beth Gaudiois, Secretary Town of Wolcott

P.O. Box 8
Watertown, CT 06795
Phone: (860) 283-8822 Fax: (860) 283-8855
rdlemay@wssct.com
www.watersystemsspecialties.com

Water Systems Specialties *~We're All About Water~*

Water Systems Specialties is an experienced small Public Water Supply Certified Operations firm based in Watertown, Connecticut. We are State of Connecticut Department of Health Class 1 Certified Water Treatment Plant and Water Distribution Systems operators. In addition, we are a fully licensed and insured CT J-1 Pump and Water Filter Contractor. We can also provide Cross Connection Surveys and are a NEWWA Certified Backflow Tester.

We currently contract with school districts, community and commercial water utilities, daycare facilities, YMCA camps, and private estates as well as private supply systems.

Our expertise includes all types of water treatment and filtration, multiple well systems, and private and community supplies. We can provide booster pumps, control alarm and electrical systems diagnostics and repairs.

The key is to prevent problems. Our goal is to assist small water systems in providing safe and reliable water operations. Utilizing scheduled monitoring and preventive maintenance of these systems, we can help protect and prevent/minimize water quality and quantity issues.

Water Systems Specialties also contracts with DPH approved water labs to provide full range water testing and required DPH reporting.

Certifications and Qualifications

- DPH Class I Water Distribution System Operator
- DPH Class III Water Treatment Plant Operator
- DPH Cross Connection Survey Inspector
- DPH and NEWWA Backflow Tester
- CT J-1 Licensed Contractor.
- Home Improvement Contractor
- Member AWWA, NEWWA, CWWA
- Over 30 years experience in the water supply industry
- Full sample collection and water analysis

P.O. Box 8
Watertown, CT 06795
(860) 283-8822 Fax: (860) 283-8855
rdlemay@wssct.com
www.watersystemsspecialties.com

Beth Gaudiosi

From: Robert Harrison <naugatuckpdorg@yahoo.com>
Sent: Friday, April 3, 2015 10:01 AM
To: Beth Gaudiosi; Thomas Dunn; rcordeau@wolcottct.org
Cc: Bryan Cammarata; mccormack_1@sbcglobal.net
Subject: 2015 Wakelee Field Permit and land use agreement violation
Attachments: WGSA FIELD USE AGREEMENT - Mar 15, 2015, 8-39 PM.pdf

Follow Up Flag: Flag for follow up
Flag Status: Flagged

Greetings mayor and representatives of the Wolcott parks and recreation department,

I am writing on behalf of the Wolcott Girls Softball Association. As you all know we have been in disagreement with the Wolcott Park and Rec Department issuance of the 2015 Wakelee fields permit on Sundays from 2:00 PM until dusk for this season. The issuance of the 2015 permit is a drastic change from what had previously been issued to the WGSA for years, and more importantly a violation of a field use agreement signed in November of 2011. The agreement clearly states that the Wakelee fields are designated exclusively to the Wolcott Girls Softball Association from March 15th through July 31st. The agreement specifies times the fields are granted to the WGSA which specifically includes "Saturdays and Sundays from sunrise to sunset" (Copies of the agreement and last years permit are attached).

The WGSA held a meeting with Mayor Dunn last month in which the mayor reviewed the situation with us. The Mayor explained that he agreed the fields should not have been permitted to anyone other than us, but also voiced concerns that he was aware that an adult co-ed league had used the fields on Sundays for many years and hoped we could accommodate them. We explained to the mayor that the WGSA notified the adult co-ed league last year both in person and through several email correspondences that our travel program was expanding in 2015 and that we would need the fields on Sunday evenings beginning this (the 2015 spring) season.

During the meeting with the mayor, The WGSA explained that we would absolutely be willing to work with the adult co-ed league regarding Sunday use of the fields however our ability to do so would be solely dictated by the towns ability to provide us with other field time alternatives, particularly the use of the Wolcott High School varsity field lights at a reasonable rate. In return, the WGSA would be looking for a fair compensation from the adult co-ed league for Sunday use of the Wakelee fields to cover such things as costs for use of the WHS field lights and lost snack bar revenue on Sunday evenings, etc....

The WGSA is in the process of scheduling for the 2015 season. The official stance of the WGSA is that based on the above mentioned field use agreement the WGSA fields are ours to use and we will go on with scheduling our 2015 season events on Sunday afternoons.

The WGSA is requesting that the park and rec immediately amend and re-issue the 2015 Wakelee fields permit to reflect wording in the above mentioned field use agreement. Upon the change in permit the WGSA will sit with the town and adult co-ed league representatives to try and work out a mutually beneficial resolution.

Thank you in advance for your prompt attention to this matter, we look forward to hearing from you regarding our request in the next few days.

Bryan Cammarata
WGSA Vice President / Travel Softball Program Coordinator
203-509-1536 / sgtcamm@sbcglobal.net

AGREEMENT BETWEEN THE TOWN OF WOLCOTT AND
THE WOLCOTT GIRL'S SOFTBALL ASSOCIATION, INC.

Agreement commencing the **15th Day of March, 2012**, by and between the Town of Wolcott, a municipal corporation in the County of New Haven and state of Connecticut, herein referred to as Licensor, and the Wolcott Girl's Softball Association, Inc., a nonprofit corporation organized under the laws of the State of Connecticut, herein referred to as Licensee.

The parties agree as follows:

I.

Licensor grants to Licensee, and to Licensee's members, guests, and invitees, the right, privilege and permission to enter into and on the real property owned by the Licensor known as **Wakelee School, more particularly, the softball fields between March 15th and July 31st** of each year on weekdays from 4:00 p.m. to sunset and on Saturdays and Sundays from sunrise to sunset.

II.

The above granted permission is for the purpose of playing softball and to set up and establish bases, or such other equipment as may be necessary for the playing and practicing the above mentioned game and to do all things incidental to the practicing and playing of the game of softball.

III.

The term of this agreement shall be extended from the date hereof and ending **March 15, 2022**. The Licensee shall have the right to renew the term of this agreement for an additional **ten (10)** year term, by giving to Licensor written notice of Licensee's election to so renew the agreement, at least six (6) months prior to the expiration of the then current agreement. Such renewal terms shall be upon the same terms and conditions as those contained herein.

IV.

The Licensor agrees that it will not, during the existence of this agreement, grant like or similar privileges to any other person, persons, groups or corporations for the period of time stated in Paragraph I. The Licensee acknowledges that except for the periods of time stated in Paragraph I, the Licensee has no authority to interfere with, or prevent, any other person, persons, groups or corporations from using the softball fields as identified in Paragraph I, or at any time during the periods mentioned in Paragraph I when the Licensee is not actively using the fields for the purpose of this agreement.

V.

The Licensee agrees not to improve or alter the real property in any manner without the prior written consent of the Licensor.

VI.

Any notice provided for or concerning this agreement shall be in writing and shall be deemed sufficiently given when sent by certified or registered mail if sent to the respective address of each party as set forth below.

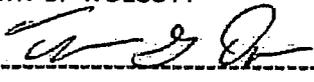
Licensor: Town of Wolcott
10 Kenea Avenue
Wolcott, Ct. 60716

Licensee: Wolcott Girl's Softball Association, Inc.
PO Box 6075
Wolcott, Ct. 06716

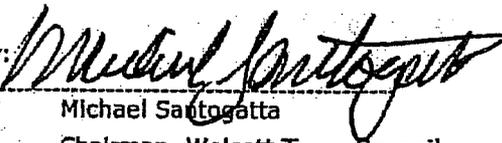
VII.

Any modifications, amendments or changes to this Agreement hereafter made between the parties must be in writing and signed by the party against whom enforcement is sought.

TOWN OF WOLCOTT

By:  11-2-11

Thomas Dunn
Mayor, Town of Wolcott

By:  11/2/11

Michael Santogatta
Chairman, Wolcott Town Council

Wolcott Girl's Softball Association, Inc.

By:  11/2/2011

Kevin Costello
President, WGSA, Inc.

TOWN OF WOLCOTT

TOWN HALL • 10 Kenea Avenue

Wolcott, CT 06716

Phone: 879-8100 • Fax: 879-8105

2014 PERMIT

Wakelee Field

WOLCOTT GIRLS SOFTBALL ASSOCIATION (WGSA), has permission to use Wakelee Field for the purpose of softball activities:

- ❖ April 1, 2014 through August 15, 2014:
MONDAY - FRIDAY 5:00 p.m. to DUSK

- ❖ April 1, 2014 through November 30, 2014
SATURDAYS & SUNDAYS 8:00 a.m. to DUSK

- ❖ August 21, 2014 through November 30, 2014
5:00 p.m. to DUSK
THURSDAYS: SHARE FIELD with WYAA
ALL FRIDAYS

The facility must be left in the condition it was found. Any misuse of this facility or the use of alcohol or abusive language will be just cause for the immediate removal of the person or persons involved.



Beth Gaudiosi, Commission Secretary
Parks & Recreation & Acquired Facilities Commission

cc: Wolcott Police Department
Peter Carey, Park & Rec.
Joseph Macary, Superintendent of Schools

Effective: 02-04-14

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