PARKS AND RECREATION AND
ACQUIRED FACILITIES COMMISSION
Regular Meeting
Monday, May 5, 2014
Council Chambers, Wolcott Town Hall
7:00 p.m.

MINUTES

Note: These are summary minutes. A tape recording of this meeting is on file in Wolcott Town Hall, Commission Secretary's Office.

Chairman Cordeau called the regular meeting to order at 7:02 p.m.

MEMBERS PRESENT: Chairman Ronald Cordeau, Steven Lagasse, Robert Sherman and Harry Najarian

MEMBERS ABSENT: Carl Dambrauskas

ALSO PRESENT: Dave Pelletier, Woodtick Recreation Area Director

APPROVAL OF MINUTES:

- **April 7, 2014 – Regular Meeting**

Upon **MOTION** by Harry Najarian, seconded by Steven Lagasse, it was unanimously voted to **approve** the minutes of the April 7, 2014 Regular Meeting.

CORRESPONDENCE (on file):

1. **P&R Expenditure Report as of 04-25-14 (Dept. 521)**

2. **Program Support Allocations as of 04-08-14**

3. **Submitted by Rich San Angelo, Proposal from SBK Construction for Overhead Door Renovation in the amount of $3,850 (Add Alternate $1,000)**

4. **Copy of WALC check in the amount of $8,000**

5. **Purchase Orders for Woodtick Recreation Area** (Dept. 30) **for FY 2014-2015 submitted by Dave Pelletier**

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6. **Acquired Facilities Financial Reports as of 04-25-14 (Dept. 30)**

7. **Resignation Letter dated April 27th from Jack Kirschbaum**

TAXPAYERS' TIME: (Limited to Items on the Agenda)

No taxpayers came forward.

STAFF REPORTS/ PURCHASE ORDER REQUESTS: {Dam Inspectors; Woodtick Recreation Area Director; P&R Program Director; Working Park Attendant}

Woodtick Recreation Area Director:

Dave Pelletier came forward and reported the following:

- Bartlett Construction completed the work at the lower pavilion; they put a new roof over the grill area, new gable ends, and new facia; they did a great job
- The Town Crew ripped up the old asphalt and repaved the lower pavilion area from the bridge all the way to the grill area; they also repaired the areas at the snack bar
- The first party was this past weekend; everything went smooth
- The Special Games will be held on May 17th
- They are continuing with prep work for the beach opening on Memorial Day weekend

OLD BUSINESS:

1. **Discussion Regarding Dog Park**

Chairman Cordeau reported that the area is being cleaned up, has been graded, and millings were placed down. They are making a lot of progress.

2. **Discussion Regarding Programs & Procedures**

There was no discussion regarding the above item.

3. Discussion Regarding Dredging

There was no discussion regarding the above item.

4. Discussion Regarding Chestnut Hill Valves

There was no discussion regarding the above item.

5. Park Maintenance Items

Chairman Cordeau advised that he did a wall through at Peterson Park with Rich San Angelo and reported the following:

- The playground area needed wood chips; those normally come out of the Public Works budget, but they had no money left in their line item; he authorized a purchase order for wood chips from the Park & Rec. budget
- A work order was put in to CL&P to repair the light fixtures
- He contacted Mr. Kalinowski regarding paving that needs to be done; Public Works will take care of those areas when they start their paving
- A tree needs to be removed that died

6. Program Support Allocations

All allocations have been completed.

7. Baseball Association of Wolcott (BAW) Lease

The Secretary noted that Town Attorney Tynan called her today and advised that he placed a call to C.I.R.M.A. requesting what amount of liability insurance should be placed in the lease. He will contact the Commission when he hears back.

NEW BUSINESS:

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1. Approval of Purchase Orders for FY 2014-2015

Upon **MOTION** by Robert Sherman, seconded by Steven Lagasse, it was unanimously voted to **approve** the Purchase Orders for FY 2014-2015 as submitted by Dave Pelletier **(see attached).**

ITEMS FOR NEXT AGENDA:

Old Business:
- Discussion Regarding Dog Park
- Park Maintenance Items
- Baseball Association of Wolcott (BAW) Lease

New Business:
- Election of Vice-Chairman

Upon **MOTION** by Robert Sherman, seconded by Harry Najarian, it was unanimously voted to **add** 'Sub-Committee Reports: Walking Trail Update' to the agenda.

SUB-COMMITTEE REPORTS: WALKING TRAIL UPDATE:

Mr. Lagasse reported that Inland Wetlands will be holding a Public Hearing next week on their permit application for the Walking Trail. All of the abutting property owners were notified by mail. They have a Workshop following this meeting to go through their presentation for Inland Wetlands next week. Attorney Bill Tynan has been working with Farmingbury South Corp. who are agreeable to grant an easement to them. Without that, they would have about 100 feet of boardwalk that would be required for them to navigate through wetlands. With an easement, they will be able to avoid that which will save a lot of money.

Discussion followed with respect to groups of people in Town who are opposed to the Walking Trail and to the Dog Park. Mr. Lagasse advised that people are going to be pleasantly surprised when the project is completed.

TAXPAYERS' TIME:

No taxpayers came forward.

EXECUTIVE SESSION:

No Executive Session was held.

ADJOURNMENT:

Upon **MOTION** by Harry Najarian, seconded by Robert Sherman, it was unanimously voted to **adjourn** the meeting at 7:18 p.m.

APPROVED:

Elizabeth Gaudiosi **Commission Secretary**	Ronald Cordeau, Chairman **Park & Recreation Commission**

4-27-2014

Mr. Ron Cordeau
Chairman Park & Recreation / Acquired Facilities Committee
Wolcott Town Hall
10 Kenea Ave.
Wolcott, Ct. 06716

Dear Ron,

Please be advised that Cathy and I will be relocating to Jensen Beach, FL on a permanent basis in June of this year. I must therefore resign my position as vice-chairman of the Park & Recreation / Acquired Facilities Committee effective this date. It has been an honor and privilege to serve on this commission for the past several years and I appreciate your confidence in me for appointing me to the Vice-Chairman position.

Wishing you all the best in your future efforts.

Jack

Jack Kirschbaum

WOODTICK RECREATION AREA
FISCAL YEAR 2014-2015
PURCHASE ORDERS

PO#	Vendor #	Vendor	Account #	$ Amount
			LEGAL & CONSULTING	
			30-8-800-3-3200	
	0039000	MOORE ENTERPRISES	"	$450
			MAINT-EQUIPMENT	
			30-8-800-4-4400	
	0046764	BSN SPORTS	"	
	0001464	CT FIRE EQUIPMENT	"	$500
	317016	ST. PIERRE MFG. CORP.	"	$250
	002558	LOSTOCCO AUTO PARTS	"	$200
	009149	ZEP SALES	"	$500
	94520	LINCOLN AQUATICS	"	$1,000
				$2,450
			MAINT. REPAIR-BUILDING	
			30-8-800-4-4420	
	0012832	ADVANCED WATER SYSTEMS	"	$800
	0046141	HOME DEPOT	"	$1,500
	0048074	LESCO-JOHN DEERE	"	$500
	0014077	JOE PAULO, LLC	"	$500
	0042495	RAYMOND'S LUMBER	"	$1,200
	0042851	SUPERIOR EQUIP & SUPPLIES	"	$1,200
	0051416	THE PRINT SHOP	"	$600
	0000606	WOLCOTT SANITATION	"	$800
	0043475	WOLCOTT POWER EQUIP.	"	$600
	0041194	GAMBINO PLUMBING	"	$500
				$8,200

		SNACK BAR SUPPLIES	
		30-8-800-4-4465	
0032402	COCA-COLA	"	$1,200
0018276	FRANKIES FAMOUS FOODS	"	$700
0051343	JOHN HAYES & SONS	"	$2,500
0006052	MOORE MEDICAL SUPPLIES	"	$300
0014195	NAPOLI FOODS	"	$2,600
0050235	PAT'S IGA	"	$700
0052499	TWO BROTHERS ICE CREAM	"	$1,400
			$9,400
		MAINT. SUPPLIES	
		30-8-800-4-4466	
00052599	WAREHOUSE STORE FIXTURES	"	$1,000
0043475	WOLCOTT POWER EQUIP.	"	$100
			$1,100
		OPERATIONAL EXPENSE	
		30-8-800-4-4950	
16875	ANALYTICAL CONSULTING TECH.	"	$400
		OFFICE SUPPLIES	
		30-8-800-5-5100	
16054	SUBURBAN STATIONERS	"	$400
0052113	Dave Pelleiter	"	$700
			$1,100