

**PARKS AND RECREATION AND
ACQUIRED FACILITIES COMMISSION**

Regular Meeting

Monday, November 4, 2013

Council Chambers, Wolcott Town Hall

7:00 p.m.

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MINUTES

Chairman Cordeau called the meeting to order at 7:00 p.m.

MEMBERS PRESENT: Chairman Ronald Cordeau, Vice-Chairman Jack Kirschbaum, John Curley, Steven Lagasse, and Harry Najarian

MEMBERS ABSENT: Carl Dambrauskas and Robert Sherman

ALSO PRESENT: Dave Pelletier, Director, Woodtick Recreation Area and Michael Gabriel, Boy Scout Troop #230

APPROVAL OF MINUTES:

• **Rescheduled Regular Meeting – October 8, 2013**

Upon **MOTION** by Harry Najarian, seconded by Steven Lagasse, it was unanimously voted to **approve** the minutes of the October 8, 2013 Rescheduled Regular Meeting.

CORRESPONDENCE (on file):

1. **P&R Expenditure Report as of 10-24-13 (Dept. 521)**
2. **Program Support Allocation Summary**
3. **Program Support Request from the Infant & Toddler Program in the amount of \$3,150**
4. **Program Support Request from the Baseball Association of Wolcott in the amount of \$12,000**
5. **Acquired Facilities Financial Reports as of 10-24-13 (Dept. 30)**
(separate email attachment)

TAXPAYERS' TIME: (Limited to Items on the Agenda)

No taxpayers came forward.

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STAFF REPORTS/ PURCHASE ORDER REQUESTS: {Dam Inspectors; Woodtick Recreation Area Director; P&R Program Director}

STAFF REPORTS:

Woodtick Recreation Area Director:

Dave Pelletier came forward and reported that 20 parties are already booked for 2014 at the pavilion. He also advised that the whole area has been winterized. He next reported that the following items need to be addressed at Woodtick Recreation Area:

- Condition of asphalt down at the lower pavilion area; there are safety issues with its condition; paving required
- Roof over grill at pavilion needs replacement
- Fencing at playground area recommended by Safety Committee (**\$4,900 estimate from Joe Paulo-see attached**)
- Siding on front part of the roof on the gable end of the pavilion is in bad condition; he would like to remove the shingles and replace; also Coca-Cola offered him a sign for that spot
- Chimney is old; center blocks are loose; it could use some patching
- There are some electrical issues down there; breakers keep going off
- Beach area is in pretty good shape; need some asphalt in the driveway area where the people walk in; it is falling apart; needs to be made safer
- The playground equipment and area is in bad shape; need new equipment and rocks and tree stumps are sticking up out of the ground; discussion was held with respect to possible grants for new playground equipment
- The dock needs some work; nails are sticking out and carpeting is rotted; needs to be repaired and needs new carpeting

The Commission requested that Mr. Pelletier get quotes for the above and put a list together with respect to priority of the projects. It was noted that safety items should be addressed first.

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MINUTES

SUB-COMMITTEE REPORTS: WALKING TRAIL

Mr. Lagasse reported that the sub-committee met on October 24th and gave a brief summary of the meeting (**see attached sub-committee notes**). Brief discussion followed.

OLD BUSINESS:

1. Discussion Regarding Dog Park

There was no discussion regarding the above item.

2. Discussion Regarding Eagle Scout Project

Michael Gabriel, of 13 Jacqueline Drive came forward and reported that he has completed his Eagle Scout project at Woodtick Recreation Area. He noted that he completed about 20 feet of walking trail from the Senior Center to Woodtick Recreation Area; the seniors are happy with it and he is also happy with the results. He next submitted photos of the project to the Commission. The Commission thanked him, commented that it has enhanced the area, and congratulated him.

3. Discussion Regarding Programs & Procedures

There was no discussion regarding the above item.

4. Discussion Regarding Dredging

Chairman Cordeau advised that he will compile an ad or article to place in the newspaper to see if there are any contractors interested in removing the approximate 20,000 cubic yards of material at no cost and in return, they would be able to keep the material. If they are fortunate enough to get a contractor to do this, they can give them a three month period to get it done; January through March.

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Chairman Cordeau advised that they need to lower the reservoir this year to kill some of the vegetation. He noted that he will contact Inland Wetlands and the Dam Inspectors to let them know they would like it lowered the first week of January.

5. Discussion Regarding Chestnut Hill Valves

Chairman Cordeau advised that everything is status quo.

6. Park Maintenance Items.

The above was addressed during Mr. Pelletier's report. Chairman Cordeau suggested that Commission members visit the playground area at Woodtick Recreation Area so that they have a better idea of what needs to get accomplished there.

7. Program Support Allocations

Mr. Lagasse referenced the request submitted by the Infant & Toddler Program and noted that he would have liked them to provide how many people had participated in the various sessions and the fees generated. It was noted that they will specifically request that information next year (**see attached**).

Upon **MOTION** by Harry Najarian, seconded by Jack Kirschbaum, it was unanimously voted to **allocate \$3,150.00** from line item **#5810** 'Program Support-P&R Teams' for the **Infant & Toddler Program** for program support for fiscal year 2013-2014.

Upon **MOTION** by John Curley, seconded by Steven Lagasse, it was unanimously voted to **allocate \$10,000.00** from line item **#5820** 'Program Support-Other Teams' for the **Baseball Association of Wolcott** for program support for fiscal year 2013-2014 (**see attached**).

NEW BUSINESS:

There was no new business on the agenda.

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ITEMS FOR NEXT AGENDA:

Old Business:

- Discussion Regarding Dog Park
- Discussion Regarding Programs & Procedures
- Discussion Regarding Dredging
- Discussion Regarding Chestnut Hill Valves
- Park Maintenance Items
- Program Support Allocations

TAXPAYERS' TIME:

No taxpayers came forward.

EXECUTIVE SESSION:

No Executive Session was held.

ADJOURNMENT:

Upon **MOTION** by Jack Kirschbaum, seconded by Harry Najarian, it was unanimously voted to **adjourn** the meeting at 7:38 p.m.

APPROVED:

Elizabeth Gaudiosi
Commission Secretary

Ronald Cordeau, Chairman
**Parks & Recreation & Acquired
Facilities Commission**

Scovill Walking Trail Subcommittee

10/24/13 Meeting Notes

The meeting was called to order at 7:00 p.m.

Attendees:

Present Subcommittee Members: Steven Lagasse, William Tynan, Ronald Cordeau

Absent: Jack Kirschbaum

Others: Mark Possidento

Agenda Items Included:

- Review and discussion regarding Robert Green invoices.
- Kiwanis property easement
- Market value impact on homes adjacent to trail
- Inland Wetlands
- Design and Construction Costs.

Survey Invoices

Currently there are two invoices outstanding with open balances. Invoice 3 has an open balance of \$1,027.93 and invoice "Extra Work" is open for \$9,822.00.

There are 3 service items open at this time.

1. Mylar's for the Kiwanis property (Sheets 21 and 22)
2. CAD Drawings
3. Cross section of Woodtick Road based upon existing data

Mr. Possidento will reach out to Robert Green to request the three remaining items be completed as soon as possible. Once received, this will complete the contractual requirements of the survey work.

A motion was introduced by Ron Cordeau to withhold payment on the outstanding invoiced balances until the open items have been satisfactorily received by Mark Possidento and the Town of Wolcott. Motion was passed with 100% approval by the subcommittee.

Kiwanis Property Easement

Mr. Tynan brought the group up to date regarding his discussion with the Kiwanis property. He shared the background story on how the property was deeded to the Kiwanis from the Coe family. The negotiations with the Kiwanis were cordial and they are very eager to cooperate with the Town. Once the title search has been completed, an easement will be drawn up. Mr. Tynan believes the easement will need to be approved by the Town Council.

Market Value Impact

Mr. Tucker was not in attendance. He was to reach out to a certified property appraiser to get market data on the impact of trails on adjacent property values. This was tabled until the next meeting.

Wetlands

There was no update from Inland Wetlands. Their regularly scheduled meetings on 9/24/13 and 10/22/13 were cancelled. We did reach out to them via an email to Dede Distiso on 9/23 requesting review prior to our design and build stages.

The group discussed areas of wetland impact. It was estimated the Woodtick Road section would affect wetlands by 3,000 square feet while the Munson Road stretch would be about 750 square feet. All other wetland areas would be traversed via raised bridges or boardwalks. The immediate wetland impact on those areas would be limited to the footings or boring required to stabilize the structures. This would only be about 1 square foot per boring.

We all agreed that the overall impact is well within the 5,000 square feet threshold required Army Corp of Engineers approval. It was agreed that a pre application to Inland Wetlands and the CT DEEP was warranted at this time.

Design & Construction

Mr. Possidento estimated the trail construction length to be 10,500 feet. This includes approximately 500 feet of raised platforms or bridges. He introduced a cost estimate for the design and construction (see attached). In addition to the costs incurred for the professional survey, additional soft costs or design work are estimated at \$40,000. Despite the high cost for the geotechnical study, the group determined that the work will provide the data required to ensure sound footings for any wetland crossings to protect trail users from unstable surface crossings. Mr. Possidento will move forward will putting together an RFP for geotechnical work.

Mr. Tynan noted that we could reduce the crossing adjacent to the Musano property and thereby lower costs. He will reach out to them to see if they are open to discussing possible solutions.

The meeting closed at 8:25 p.m.

Sheet1

COSTS FOR DESIGN AND CONSTRUCTION OF SCOVILL RESERVOIR TRAIL

ITEMS	UNITS	QUANTITY	COST/UNIT	COST
ADDITIONAL DESIGN				
① Geotechnical Study	LS			\$20,000
Final Design/Const Documents	LS			\$15,000
Permitting	LS			\$5,000
SUBTOTAL DESIGN				\$40,000
CONSTRUCTION				
Mark out	LS			\$5,000
Excavation				n/c
Stone Dust (10,000 LF) 1 1/2"	TON	1559	17.5	\$27,283
Crushed Stone (10,000 LF) 2"	TON	3244	22.27	\$72,244
Installation				n/c
Equipment Rental	LS			\$15,000
Boardwalks (500 lf @ 8 ft width) ①	LF	500	375	\$187,500
Additional Fill on Woodtick	CY	200	18	\$3,600
Railings	LF	1100	25	\$27,500
Signs	LS			\$5,000
SUBTOTAL CONSTRUCTION				\$343,126
CONTINGENCIES		15.00%		\$51,469
GRAND TOTAL				\$434,595

① safety for footing for 2 borings/crossing to determine base

② 4.00 # / installed.

**JOE PAULO, LLC
828 Bound line Rd
Wolcott, CT 06716
203 592-1943**

Ship to (if different address):

Woodtick Rec Area

Attn: Dave Pelletier

Job Description

Remove 110 feet of old fence near the end of the beach near the playground area and install 300 feet of new black 9 gauge 6' chain link fence in the same area and behind the playground.

Itemized Estimate

Materials and labor	4900.00
Tax	0.00
Total Estimated Job Cost	4900.00

This is an estimate only, not a contract for services. This estimate is for completing the job as described above. It is based on our evaluation and does not include material price increases or additional labor and materials which may be required should unforeseen problems arise after the work has started.

WOLCOTT PARKS RECREATION ACQUIRED FACILITIES COMMISSION

TOWN OF WOLCOTT

10 Kenea Avenue

Wolcott, CT 06716

Phone: 203-879-8100 • Fax: 203-879-8105

Organization Name: Baseball Association of Wolcott

Organization Address:

Nichols Road, Wolcott, CT

Organization Point of Contact: Dave Desaulniers

Phone Number: 2038791437

Tax ID Number (if any): 22-2753655

	12/31/2012	3/31/2013	6/30/2013	9/30/2013
Cash/Checking Balance as of:	\$1,130.21	\$35,180.35	\$9,845.98	\$3,680.73

Revenue	2011	2012	2013	3 Yr Total	%
Registration Fees - Resident	53,540	53,675	49,935	157,150	94.8%
Registration Fees - Non-Resident	2,450	2,500	3,750	8,700	5.2%
Total Registration Fees	55,990	56,175	53,685	165,850	76.9%
P&R Stipend	9,500	10,000	10,000	29,500	13.7%
Fundraising	8,474	4,813	6,915	20,202	9.4%
Miscellaneous	*	*	*	0	0.0%
Total Revenue	73,964	70,988	70,600	215,552	100.0%
Expenses					
Equipment/Uniforms	23,748	16,901	24,686	65,335	30.3%
Field Maintenance	12,248	29,777	11,657	53,682	24.9%
Fundraising	8,552 **		5,117	13,669	6.3%
Officiating	7,865	9,185	7,819	24,869	11.5%
Administration	2,456	1,894	1,719	6,069	2.8%
Player Awards & Banquets	2,260	2,549	2,166	6,975	3.2%
Other- Assets	2,619		3,480	6,099	2.8%
Total Expense	59,748	60,306	56,644	176,698	82.0%
Net Gain or (Loss) *	14,216	10,682	13,956	38,854	18.0%

Enrollment	2011	2012	2013	3 Year Average
Residents	522	485	446	484
Non-Residents	42	42	60	48 ***
<i>Total</i>	<i>564</i>	<i>527</i>	<i>506</i>	<i>532</i>

2013-2014 Program Request Amount: \$ 12,000.00

Jan - Sep 13

Ordinary Income/Expense

Income

Banner Receipts	2,350.00
Easter Flower Sale Income	5,612.00
Fundraising Merchandise Sales	
Sales Sweatshirts and Hats	1,303.00
Total Fundraising Merchandise Sales	<u>1,303.00</u>

Home Team Collections	971.00
Interest Income	0.88
Outside Contributions	13,700.00
Registration Receipts	
Merchant Discount Fees	-2,203.46
Registration Receipts - Other	53,685.00
Total Registration Receipts	<u>51,481.54</u>

Snack Bar Receipts	53,854.52
Vending Machine Commission	155.63
Total Income	<u>129,428.57</u>

Cost of Goods Sold

Easter Flower Expense	3,200.00
Fundraising Merchandise	
Sweatshirts and Hats	1,917.00
Total Fundraising Merchandise	<u>1,917.00</u>

Snack Bar Expense	
CL&P - Snack Bar	4,033.48
Food	25,153.75
Ice Cream	4,338.25
Sales Tax Expense	109.00
Soda	6,771.97
Utilities - Propane	1,026.70
Snack Bar Expense - Other	182.79
Total Snack Bar Expense	<u>41,615.94</u>

Total COGS	<u>46,732.94</u>
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Gross Profit	82,695.63
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Expense

Administration Expense	2,134.43
Award Expense	2,166.35
Baseball Team Equipment	
Umpire Equipment	72.00

Baseball Team Equipment - Other	9,810.56
Total Baseball Team Equipment	<u>9,882.56</u>
Baseball Uniforms	
Travel	2,692.50
Baseball Uniforms - Other	12,110.70
Total Baseball Uniforms	<u>14,803.20</u>
Bath & Meeting Room Expense	366.92
Credit Card Fees	72.75
Fields - Repair & Maint	
Bases, Plates Rubers etc	409.43
Fertilizer	1,000.00
Lime	351.79
Sprinkler System Repairs & Main	2,300.00
Fields - Repair & Maint - Other	7,707.80
Total Fields - Repair & Maint	<u>11,769.02</u>
Insurance Expense	6,986.95
Memberships	
Clemente Membership	1,189.30
Koufax Membership	1,702.00
Mantle Membership	1,915.00
Mays Membership	835.00
Reese Membership	1,030.00
Total Memberships	<u>6,671.30</u>
Miscellaneous Expense	185.96
Registration Advertising	274.08
Snack Bar Suppl & Maint Expense	5,282.08
Telephone - AT&T	265.66
Travel Team Expenses	2,775.00
Umpire Expense	
A Umpire	2,110.00
AA Umpire	2,250.00
AAA Umpire	1,730.00
B Umpire	1,720.00
C Umpire	315.00
Umpire Equipment & Supplies	194.23
Umpire Expense - Other	-500.00
Total Umpire Expense	<u>7,819.23</u>
Utilities - CL&P	
CL&P - Field Lights	3,715.53
Total Utilities - CL&P	<u>3,715.53</u>

	<u>75,171.02</u>
Total Expense	
Net Ordinary Income	7,524.61
Other Income/Expense	
Other Expense	
Short & Over	1,773.21 *
Total Other Expense	<u>1,773.21</u>
Net Other Income	<u>-1,773.21</u>
Net Income	<u><u>5,751.40</u></u>

Field repairs to be done in late October

\$ 3480.0 spent on new sheds listed as Assets not on P & L

* most of the short and over are register overrings

Jan - Dec 12

Ordinary Income/Expense

Income

Banner Receipts	2,300.00
Easter Flower Sale Income	3,288.00
Fundraising Merchandise Sales	
Sales Sweatshirts and Hats	1,225.00
Wind Jackets	300.00
Total Fundraising Merchandise Sales	<u>1,525.00</u>

Home Team Collections	691.00
Interest Income	7.56
Miscellaneous Income	565.00
Outside Contributions	
Outside Contributions - Other	13,153.73
Total Outside Contributions	<u>13,153.73</u>

Registration Receipts	
Merchant Discount Fees	-2,152.58
Registration Receipts - Other	56,175.00
Total Registration Receipts	<u>54,022.42</u>

Snack Bar Receipts	
Sweatshirts and Hats Cash Regis	590.00
Snack Bar Receipts - Other	59,202.61
Total Snack Bar Receipts	<u>59,792.61</u>

Umpire School	296.55
Vending Machine Commission	209.71

Total Income 135,851.58

Cost of Goods Sold

Snack Bar Expense	
CL&P - Snack Bar	4,801.70
Food	25,169.16
Fried Dough	1,099.00
Ice Cream	4,553.25
Sales Tax Expense	134.00
Soda	7,190.85
Utilities - Propane	1,686.16
Snack Bar Expense - Other	180.00
Total Snack Bar Expense	<u>44,814.12</u>

Total COGS 44,814.12

Gross Profit 91,037.46

Expense

Administration Expense	1,893.60
Award Expense	
Award Expense - Other	<u>2,549.18</u>
Total Award Expense	2,549.18

Banner Repairs	350.00
Baseball Team Equipment	
Mantle Equipment	170.00
Baseball Team Equipment - Other	<u>6,011.86</u>
Total Baseball Team Equipment	6,181.86

Baseball Uniforms	
Baseball Uniforms - Other	<u>13,719.33</u>
Total Baseball Uniforms	13,719.33

Bath & Meeting Room Expense	1,874.10
Credit Card Fees	267.91
Depreciation Expense	3,092.00
Fields - Repair & Maint	
Bases, Plates Rubers etc	1,094.07
Clay	2,021.71
Fertilizer	3,063.98
Lime	336.00
Machine Work	1,800.00
Other - Field Rep & Maint Exp	4,179.40
Sprinkler System Repairs & Main	1,672.32
Fields - Repair & Maint - Other	<u>15,609.40</u>
Total Fields - Repair & Maint	29,776.88

Insurance Expense	
Insurance Expense - Other	<u>7,009.00</u>
Total Insurance Expense	7,009.00

Memberships	
Clemente Membership	1,225.00
Koufax Membership	1,994.00
Mantle Membership	1,530.00
Mays Membership	820.00
Reese Membership	<u>1,050.00</u>
Total Memberships	6,619.00

Miscellaneous Expense	126.74
Registration Advertising	393.04
Snack Bar Suppl & Maint Expense	3,574.72

Suspense-reimbursable	0.00
Telephone - AT&T	950.13
Umpire Expense	
A Umpire	2,680.00
AA Umpire	2,605.00
AAA Umpire	1,660.00
B Umpire	1,845.00
C Umpire	<u>395.00</u>
Total Umpire Expense	9,185.00
Utilities - CL&P	
CL&P - Field Lights	<u>4,517.98</u>
Total Utilities - CL&P	<u>4,517.98</u>
Total Expense	<u>92,080.47</u>
Net Ordinary Income	-1,043.01
Other Income/Expense	
Other Expense	
Short & Over	<u>1,145.24 *</u>
Total Other Expense	<u>1,145.24</u>
Net Other Income	<u>-1,145.24</u>
Net Income	<u><u>-2,188.25</u></u>

* most of the short and over are register overrings

Jan - Dec 11

Ordinary Income/Expense

Income

Banner Receipts	2,300.00
Easter Flower Sale Income	6,206.00
Fundraising Merchandise Sales	
Magnets-BAW Logo	20.00
Sales Sweatshirts and Hats	20.00
Stickers-BAW logo	5.00
Fundraising Merchandise Sales - Other	2,223.00
Total Fundraising Merchandise Sales	2,268.00

Home Team Collections	668.00
Interest Income	4.22
Miscellaneous Income	893.26
Outside Contributions	10,659.43
Registration Receipts	
Merchant Discount Fees	-1,967.31
Withdrawn	-170.00
Registration Receipts - Other	55,990.00
Total Registration Receipts	53,852.69

Snack Bar Receipts	
Magnet Cash Register Sales	100.00
Stickers - Cash Register Sales	30.00
Sweatshirts and Hats Cash Regis	1,430.00
Snack Bar Receipts - Other	58,944.15
Total Snack Bar Receipts	60,504.15

Vending Machine Commission	649.74
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Total Income 138,005.49

Cost of Goods Sold

Easter Flower Expense	3,700.00
Fundraising Merchandise	
Magnets - BAW Logo	356.25
Stickers- BAW Logo	287.50
Sweatshirts and Hats	2,908.00
Wind Jackets	1,300.00
Total Fundraising Merchandise	4,851.75

Snack Bar Expense

CL&P - Snack Bar	4,906.78
Food	25,002.84
Fried Dough	1,456.00
Ice Cream	4,316.00

Soda	6,493.00
Utilities - Propane	1,694.65
Snack Bar Expense - Other	645.86
Total Snack Bar Expense	44,515.13
Total COGS	53,066.88
Gross Profit	84,938.61
Expense	
Administration Expense	2,456.32
Award Expense	2,260.45
Banner Repairs	0.00
Baseball Team Equipment	10,806.37
Baseball Uniforms	12,941.92
Bath & Meeting Room Expense	2,664.19
Credit Card Fees	306.69
Depreciation Expense	5,938.00
Fields - Repair & Maint	
Bases, Plates Rubers etc	2,001.77
Clay	979.08
Fertilizer	3,025.00
Lime	212.38
Machine Work	900.00
Other - Field Rep & Maint Exp	313.98
Sprinkler System Repairs & Main	1,179.77
Fields - Repair & Maint - Other	3,636.12
Total Fields - Repair & Maint	12,248.10
Insurance Expense	8,445.00
Memberships	
Clemente Membership	1,150.00
Koufax Membership	1,657.00
Mantle Membership	1,600.00
Mays Membership	855.00
Reese Membership	955.00
Total Memberships	6,217.00
Miscellaneous Expense	270.58
News Letter & Ad	249.52
Registration Advertising	190.00
Security	180.00
Snack Bar Suppl & Maint Expense	4,345.21
Telephone - AT&T	1,058.44
Umpire Expense	
A Umpire	1,555.00

AA Umpire	2,310.00
AAA Umpire	1,960.00
B Umpire	1,705.00
C Umpire	335.00
Umpire Expense - Other	0.00
Total Umpire Expense	<u>7,865.00</u>
Utilities - CL&P	
CL&P - Field Lights	4,197.07
Total Utilities - CL&P	<u>4,197.07</u>
Total Expense	<u>82,639.86</u>
Net Ordinary Income	2,298.75
Other Income/Expense	
Other Expense	
Short & Over	1,929.40 *
Total Other Expense	<u>1,929.40</u>
Net Other Income	<u>-1,929.40</u>
Net Income	<u><u>369.35</u></u>

\$ 2618.85 Assets purchases not included on P&L

* most of the short and over are register overrings

Wolcott Early Childhood Infant and Toddler Programs

(Sponsored by Wolcott Parks and Recreation)

Program Description

The infant and toddler programs began in the spring of 2007 by Amy D'Ettore. Families from Wolcott and surrounding communities have participated in early childhood classes that foster the development of young children's social, language, motor, and adaptive skills. Four, six week sessions are offered from September through June at the Wolcott Activity and Learning Center. Presently there are more than 40 families involved in our programs.

Instructors

Melissa Sullivan- Director, Instructor

Trish Generali- Art Teacher

Jenny Finke- Instructor

Sue Morse- Music Teacher

The classes are instructed by four educators who specialize in early childhood development. Currently there are two instructors in the early childhood program with degrees in early childhood and special education. They collaborate to create quality, age appropriate programming that exposes children to music, movement, art, literature, imaginative play, and opportunities for socialization. The instructors are also available to provide resources to caregivers who may have questions or concerns about their child's development.

Classes and Descriptions

TUMBLING TOTS Children ages 5 months- 3 years old

Tumbling Tots class is for children to enjoy being active. Children build motor skills and coordination while having fun. Classes include movement, music, exercise, listening, bean bags, hoops, balls, balance beams, tunnels, dancing ribbons, a parachute, beach balls, and more!

GROWING CREATIVELY THROUGH ART Tricia Generali- Artist/Teacher

2.5 -4 years old (Limit 10 students)

"Growing Creatively Through Art" is designed to encourage young children to explore various age appropriate art materials and to discover the basic elements of art. During each session, your child will create a unique work of art, inspired by a master artist.

GETTING READY FOR PRE-SCHOOL

Children ages 2 ½ to 4 are introduced to the elements of preschool. Children enjoy center time, arts & crafts, circle time, snack and story time. Parents stay for the 1 hour class.

MAKING MUSIC

Children Ages Birth-5 years old

This family music class is taught by friendly and enthusiastic teachers. Our classes have singing, instruments, and lots of props to keep your child engaged, interested, and "Making Music"! A wonderful opportunity for you to spend some special time with your little ones.

COFFEE CLUB PLAYGROUP

Ages Birth-5 years old

Parents and caregivers enjoy some downtime while children enjoy snacks and playtime. Refreshments are provided for both adults and children. A great opportunity for you AND your child to get out and socialize!

Special Programming- Additional programming has included First Aid/CPR courses, A Valentine Tea, Mother's Day Tea, Town Wide Baby Gear Tag Sale, Critter Caravan, Costume Halloween Party, Family Day Trip to Imagine Nation Museum, and our annual Family Christmas Celebration with Santa Claus.

Fees

The cost for each class is kept at an affordable price and is determined based on the amount of planning required. The costs range from \$30 -\$45 for one, six week session. Parents pay for only one child, and are encouraged to bring siblings at no extra cost. A \$10 non-resident fee is applied one time per session, for out of town participants. Any family experiencing financial hardship is welcome to attend at a discounted rate or for free when needed.

2012/2013 Expenses

Our request for program funding was submitted in September. Our budget for September 2012/2013 was approved at \$3,000.00. The expenses were:

\$400 Insurance

\$300 Donation to Wolcott Activity and Learning Center

\$800 Advertisement

\$500 Special Events/Presenters

+ \$1,000 Supplies

\$3,000 Total

2013/2014 Anticipated Expenses

\$400 Insurance

\$450 Donation to Wolcott Activities & Learning Center

(\$400 Deposit required by WALC in order to rent facility for the 2013-2014 year, also a new \$50 Cleaning Deposit for all renters of WALC)

\$800 Advertisement

\$500 Special Events/ Presenters

+ \$1,000 Supplies

\$3,150 Total

Advertisement

Our advertisement can be found in the Wolcott Community News. We also can be found on Facebook at Wolcott Early Childhood Classes. Flyers and handouts are sent to area programs such as Wolcott Public Schools, Wolcott Public Library, Wolcott Town Hall, The Board of Ed, The Town of Wolcott Website, Woodtick Recreation Area, Peterson Park, and local grocery stores and restaurants.

If you have any questions or concerns, please feel free to contact me at 860-463-2656.

Respectfully Submitted,

Melissa Sullivan

Program Director