

**PARKS AND RECREATION AND
ACQUIRED FACILITIES COMMISSION**

Regular Meeting

Monday, December 3, 2012

Council Chambers, Wolcott Town Hall

7:00 p.m.

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MINUTES

Chairman Cordeau called the regular meeting to order at 7:00 p.m.

MEMBERS PRESENT: Chairman Ronald Cordeau, Vice-Chairman Jack Kirschbaum, Steven Lagasse, Robert Sherman, John Curley, Carl Dambrauskas, and Harry Najarian

MEMBERS ABSENT: None

ALSO PRESENT: Dave Pelletier, Woodtick Recreation Area Director; Gary Olmstead & Shane Bartlett, Dam Inspectors

APPROVAL OF MINUTES:

• **Regular Meeting – November 5, 2012**

Upon **MOTION** by Steven Lagasse, seconded by Carl Dambrauskas, it was unanimously voted to **approve** the minutes of the November 5, 2012 Regular Meeting.

CORRESPONDENCE (on file):

1. P&R Expenditure Report as of 11-27-12 (Dept. 521)
2. Program Support request from the Wolcott Youth Athletic Association (WYAA) in the amount of \$7,500
3. Program Support request from Wolcott Junior Basketball in the amount of \$9,000
4. Program Support request from the Baseball Association of Wolcott (BAW) in the amount of \$12,000
5. Letter dated November 14th to all Department Heads and Commission Chairpersons from Mayor Dunn regarding the 2013-2014 Budget Development due by December 27th (budget worksheets for both depts. in separate email attachment-also attached last year's budgets submitted for both depts.)
6. P&R (Dept. 521) Program Support Allocation Summary as of 11-26-12

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- 7. Acquired Facilities Financial Reports through November 27, 2012 (Dept. 30)**
 - 8. Updated Program Support Report**
 - 9. Program Support request from Wolcott Midget Football in the amount of \$15,000**
 - 10. Program Support request from Wolcott Youth Lacrosse Club in the amount of \$4,500**
 - 11. Program Support request from Wolcott Girls Softball Association (WGSA) in the amount of \$21,550**
 - 12. Letter from Cindy Skerritt from the Wolcott Summer Volleyball League advising that she is passing long the directorship of the program to Brianna Daniele and also explaining why they do not need to request program support funds this year**
 - 13. Submitted by Mr. Curley at meeting, historical information on 201 Nichols Road house**

TAXPAYERS' TIME: (Limited to Items on the Agenda)

No taxpayers came forward.

STAFF REPORTS/ PURCHASE ORDER REQUESTS: {Dam Inspectors; Woodtick Recreation Area Director; P&R Program Director}

• **Woodtick Recreation Area Director**

Dave Pelletier gave the following status report on the work at 201 Nichols Road:

- All of the inside renovation has been completed
- Associated Carpet completed the installation of the carpeting and vinyl baseboard; they did a great job at a very low cost
- They changed about 15 tiles
- Bathroom is fixed
- Cellar doors have not been addressed; he will wait until after winter
- The tree has not been cut down yet

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- Oil tank whistle not fixed yet; he has spoken to Joe Smith in Finance; he may have the company that delivered fix the whistle

Mr. Pelletier advised that he will be moving in this weekend. He has been taking phone calls for information and noted that he will sending out contracts for reservations in the book and get all of the deposits after January 1st. He noted that he will set something up with the Chairman for a date for Commission members to stop by and see the improvements.

- **Dam Inspectors**

Gary Olmstead & Shane Bartlett came forward and reported the following on the status of the dam at Chestnut Hill:

One valve at Chestnut Hill Reservoir is not working at all, and the other valve may stop working at any time. They are in dire need of repair/replacement. They were able to speak with D'Amato Construction out of Bristol. They are a company who specializes in this type of work. They cannot say what is involved until they are able to get down there and inspect the valves. The reservoir must be lowered, much lower than usual, as soon as possible. After inspection, if the valves need to be replaced, it may take 2-4 months for the parts to be available. This cannot wait until next year, and this must start immediately so that the water can refill into the reservoir in the spring; it may even take until the spring for the repair to be done.

With respect to the cost of this project, there are no projections at all until the area is inspected. Lengthy discussion followed.

Chairman Cordeau requested that the secretary send a letter to the Mayor stating the situation and that this repair may amount to much more than the Commission has in its budget. Also adding that they would appreciate it if he could look into any type of emergency funds or grants that may be available for emergency dam repair. Also, the residents around the water should be notified in some way to avoid the phone calls and questions that will arise.

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SUB-COMMITTEE REPORTS: WALKING TRAIL

Mr. Lagasse reported that he spoke briefly with Joe Green who is doing the survey work and he has pretty much tagged along the Boundline Road area and behind St. Pius. Mr. Green laid out a prospective area for a trail along the Boundline Road area and noted that the best way to approach it would be to lay it out about 60 feet from the road; not quite down to the water.

OLD BUSINESS:

1. Discussion Regarding Programs & Procedures

There was no discussion regarding the above item.

2. Discussion Regarding Dredging

Chairman Cordeau noted that once they have more information, they will decide on when Scovill's can be lowered. They cannot lower both reservoirs at the same time. Discussion followed.

3. Program Support Allocations

Brief discussion was held during which Mr. Lagasse noted that he is not fond with the form that they require the organizations to fill out; it just doesn't provide the information they are looking for. He noted that all of the organizations should be providing their operating budgets and actuals from the previous year, not their budgeted numbers.

Upon **MOTION** by Carl Dambrauskas, seconded by Harry Najarian, it was unanimously voted to **allocate \$10,000.00** from line item **#5810** 'Program Support-P&R Teams' to the **Baseball Association of Wolcott (BAW)** for Program Support for fiscal year 2012-2013.

Upon **MOTION** by Jack Kirschbaum, seconded by Steven Lagasse, it was unanimously voted to **allocate \$8,500.00** from line item **#5820**

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'Program Support-Other' to the **Wolcott Girls Softball Association (WGSA)** for program support for fiscal year 2012-2013.

Upon **MOTION** by Carl Dambrauskas, seconded by Harry Najarian, it was unanimously voted to **allocate \$11,000.00** from line item **#5820** 'Program Support-Other' to **Wolcott Midget Football** for Program Support for fiscal year 2012-2013.

Upon **MOTION** by Jack Kirschbaum, seconded by Harry Najarian, it was unanimously voted to **allocate \$9,000.00** from line item **#5820** 'Program Support-Other' to **Wolcott Junior Basketball** for program support for fiscal year 2012-2013.

Upon **MOTION** by Carl Dambrauskas, seconded by Steven Lagasse, it was unanimously voted to **allocate \$6,500.00** from line item **#5820** 'Program Support-Other' to the **Wolcott Youth Athletic Association (WYAA)** for program support for fiscal year 2012-2013.

Upon **MOTION** by Carl Dambrauskas, seconded by Steven Lagasse, it was unanimously voted to **allocate no funds** to **Wolcott Girls Summer Volleyball** for program support for fiscal year 2012-2013.

Upon **MOTION** by Harry Najarian, seconded by Carl Dambrauskas, it was unanimously voted to **allocate \$4,500.00** from line item **#5810** 'Program Support-P&R Teams' to the **Wolcott Youth Lacrosse Club (WYLC)** for Program Support for fiscal year 2012-2013, with one abstention from Steven Lagasse.

NEW BUSINESS:

- 1. Prepare FY 2013-2014 Budget Request for Department #521 (Park & Rec.)**

The Commission reviewed the budget and made the following motions:

Upon **MOTION** by Harry Najarian, seconded by Carl Dambrauskas, it was unanimously voted to **submit** the same expenditure budget for FY

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2013-2014 for Dept. 521 as current budget for FY 2012-2013 (**see attached**).

Upon **MOTION** by Carl Dambrauskas, seconded by Harry Najarian, it was unanimously voted to **submit** the same revenue budget for FY 2013-2014 for Dept. 521 as current budget for FY 2012-2013 (**see attached**).

The Commission next reviewed and made determinations on the remaining budget sheets for the five year capital plan and capital expenses (**see attached**).

**2. Prepare FY 2013-2014 Budget Request for Department #30
(Acquired Facilities)**

The Commission reviewed the budget and made the following motions:

Upon **MOTION** by Carl Dambrauskas, seconded by Steven Lagasse, it was unanimously voted to **submit** the same expenditure budget for FY 2013-2014 for Dept. 30 as current budget for FY 2012-2013 (**see attached**).

Upon **MOTION** by Jack Kirschbaum, seconded by Carl Dambrauskas, it was unanimously voted to **submit** a revenue budget for FY 2013-2014 in the same amount of current budget of \$142,471.00 for Dept. 30 (transfer changed this number from what was submitted in 2012-2013) {can adjust per Linda Bruce's recommendation} (**see attached**).

The Commission next reviewed and made determinations on the remaining budget sheets for the five year capital plan and capital expenses (**see attached**).

3. Historical Information Regarding 201 Nichols Road Property

Mr. Curley submitted information that he received from Flo Goodman regarding the above; the Commission reviewed and held a brief discussion (**see attached**).

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4. Discussion Regarding Rental Agreement Draft

Mr. Dambrauskas submitted a hand-out of some items that they may want to consider addressing in a rental agreement (**see attached**).

He requested that Commission members email him any items/suggestions that they feel should be addressed. They can compile the information and discuss at a future date.

ITEMS FOR NEXT AGENDA:

Old Business:

- Discussion Regarding Programs & Procedures
- Discussion Regarding Dredging
- Program Support Allocations

New Business:

- Discussion Regarding Chestnut Hill Valves

TAXPAYERS' TIME:

No taxpayers came forward.

EXECUTIVE SESSION:

No Executive Session was held.

ADJOURNMENT:

Upon **MOTION** by Harry Najarian, seconded by Carl Dambrauskas, it was unanimously voted to **adjourn** the meeting at 8:20 p.m.

APPROVED:

Elizabeth Gaudiosi
Commission Secretary

Ronald Cordeau, Chairman
**Parks & Recreation & Acquired
Facilities Commission**

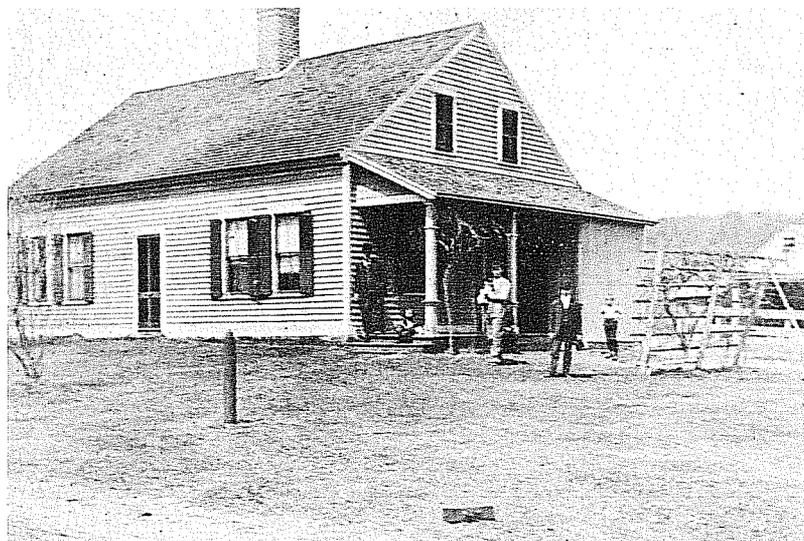
PARKS & RECREATION & ACQUIRED FACILITIES COMMISSION PROGRAM SUPPORT - REQUESTS & ALLOCATIONS
As of 12-5-12

ORGANIZATION	2012-2013	2011-2012	2010-2011	2009-2010				
Baseball Assoc. of Wolcott BAW	Requested \$12,000	Granted \$10,000	Requested \$12,000	Granted \$9,500	Requested \$8,000	Granted \$8,000		
Wolcott Girls Softball Assoc. WGSA	Requested \$21,550	Granted \$8,500	Requested \$11,000	Granted \$8,500	Requested \$10,500	Granted \$7,000		
Wolcott Midget Football	Requested \$15,000	Granted \$11,000	Requested \$15,000	Granted \$11,000	Requested \$15,000	Granted \$10,000		
Wolcott Junior Basketball	Requested \$9,000	Granted \$9,000	Requested \$9,000	Granted \$9,000	Requested \$9,000	Granted \$9,000		
Wolcott Youth Athletic Assoc. WYAA (Soccer)	Requested \$7,500	Granted \$6,500	Requested \$6,500 \$3,500 (WSC Fees)	Granted \$6,500	Requested \$6,500 3,500 (WSC fees) \$10,000	Granted \$6,500 \$3,500 (WSC fees) \$10,000		
Wolcott Girls Summer Volleyball	Requested 0	Granted 0	Requested \$1,100	Granted \$1,100	Requested \$1,400	Granted \$1,400		
Wolcott Boys/Girls Summer Basketball Programs	Requested \$2,100	Granted \$2,100	Requested \$2,100	Granted \$2,100	Requested \$2,100	Granted \$2,100		
Infant & Toddler Program	Requested \$3,000	Granted \$3,000	Requested \$3,000	Granted \$3,000	Requested \$2,800	Granted \$2,800		
Wolcott Youth Lacrosse Club (WYLC)	Requested \$4,500	Granted \$4,500	Requested \$2,500 \$5,000 (WSC Fees) \$7,500	Granted \$4,000	Requested \$2,500 \$4,900 (WSC fees) \$7,400	Granted \$2,500 \$4,900 (WSC fees) \$7,400		
Wolcott Activity & Learning Center (WALC)	Requested \$8,000	Granted \$8,000	Requested N/A	Granted N/A	Requested N/A	Granted N/A		
GRAND TOTALS:	to date: \$74,650	\$52,500	\$70,200	\$65,162.41	\$70,825	\$54,825	\$66,200	\$57,700

All Program Support is allocated from the following line items: Dept. 521 Program Support - 01-5-521-5-5810, and Program Support - Other 01-5-521-5-5820

The Isaac Upson House

One of Wolcott's oldest reservoirs is the Upson Millpond located at the intersection of Nichols and Wolf Hill Roads. As early as 1776, records indicate that Judah Frisbie and Elnathan Thrasher owned a sawmill on the Mad River near this intersection. Their sawmill was in operation until 1790 when it was sold to the Upson family. At that time the 5½-acre man-made pond was constructed from stone and concrete and included an earthen dam. It became known as the Upson Millpond because the water rights of the Mad River were acquired and developed by members of the Upson family. In 1795, Isaac Upson built a house on the north side of Nichols Road next to the Millpond. This house located at 201 Nichols Road is shown below and is referred to as the Isaac Upson House.



In 1801, records indicate that Harvey Upson, Captain Samuel Upson and Samuel Upson Jr. owned the sawmill, which was on the south side of Nichols Road. In 1809 the house and lot, which included a blacksmith shop was sold to Captain Samuel Upson's daughter, Betsy and her husband, Lyman Higgins.

About that same time the Atkins gristmill, which was originally located below the Great Falls, just south of Center Street, on the Mad River was taken down and rebuilt in the Woodtick area. Soon afterward, Charles Kirk operated a clock factory in this vicinity where he manufactured brass clocks. In 1846 the building and equipment were leased to Bennett Upson. The mill was enlarged and changed into a paper mill owned by Mr. Emerson M. Hotchkiss from Southington. In 1857, Hezekiah Todd and a group of men from town formed a joint stock company and acquired the millpond land and began to produce high quality paper at this site. This company was in existence for about ten years. Because of the Mad River and the millpond associated with it, this region developed into an important manufacturing district during the late 18th century through the 19th century. Today the Town of Wolcott owns the house and property. (Researched by Flo Goodman, November 2012)

Town of Wolcott is responsible for:

All exterior improvements and repairs involving the home and immediate area surrounding home

Interior improvements including flooring, painting, plumbing, electrical, HVAC, water damage caused by structural deficiencies

Caretaker is responsible for:

Utilities (Heating oil, Electricity, Cable TV)

Appliances

Water damage caused by negligence

General interior housekeeping

Park and Rec/AF reserves the right to inspect interior of house after giving 24 hour notice.

Contract is renewed on a yearly basis.

Salary is \$XXXX

Caretaker is to follow ethical behavior as stated in ?????? with regards to vendors, customers etc

PROPOSED EXPENDITURE BUDGET 2013 - 2014

Account Number	Ref# - Account Title	2010-2011 BUDGET	2010-2011 EXPENDED	2010-2011 OVER/UNDER	2011-2012 BUDGET	2011-2012 EXPENDED	2011-2012 OVER/UNDER	2012-2013 APPROVED	2013-2014 REQUESTED INCR/ (DECR)	2013-2014 TOTAL REQUESTED	JUSTIFICATION
30 - ACQUIRED FACILITIES (Page 1)											
30-8-800-1-1100	427 - SALARY/ADMINISTRATIVE	16,355.00	16,355.00	0.00	14,785.00	14,784.96	0.04	14,785.00		14,785.00	
30-8-800-1-1140	426 - WAGES-OPERATIONS	38,731.00	32,528.69	6,202.31	40,731.00	33,383.75	7,347.25	40,731.00		40,731.00	
30-8-800-2-2200	428 - SOCIAL SECURITY	4,215.00	3,544.70	670.30	4,245.00	3,765.26	479.74	4,245.00		4,245.00	
30-8-800-2-2600	444 - WORKMANS COMPENSATION INS	550.00	550.00	0.00	600.00	600.00	0.00	600.00		600.00	
30-8-800-3-3200	442 - LEGAL & CONSULTING SERVICES	6,500.00	142.58	6,357.42	5,000.00	249.52	4,750.48	5,000.00		5,000.00	
30-8-800-3-3865	436 - RECERTIFICATION	200.00	0.00	200.00	200.00	0.00	200.00	200.00		200.00	
30-8-800-3-3866	437 - HEALTH LICENSE	85.00	0.00	85.00	85.00	0.00	85.00	85.00		85.00	
30-8-800-4-4100	435 - HEAT AND LIGHT	3,650.00	3,087.20	562.80	3,375.00	2,292.93	1,082.07	3,375.00		3,375.00	
30-8-800-4-4400	439 - MAINT.-EQUIPMENT	3,000.00	546.42	2,453.58	3,000.00	1,372.37	1,627.63	3,000.00		3,000.00	
30-8-800-4-4410	4126 - MAINT - DAM/RESERVOIRS	0.00	0.00	0.00	10,000.00	5,033.11	4,966.89	10,000.00		10,000.00	
30-8-800-4-4420	440 - MAINT & REPAIR-BUILDING	8,900.00	5,416.27	3,483.73	6,500.00	1,613.88	4,886.12	6,500.00		6,500.00	
30-8-800-4-4465	430 - SWACK BAR SUPPLIES	9,500.00	7,497.46	2,002.54	9,500.00	6,509.59	2,990.41	9,500.00		9,500.00	
30-8-800-4-4466	431 - MAINTENANCE SUPPLIES	826.04	427.55	398.49	789.03	703.90	85.13	1,200.00		1,200.00	
30-8-800-4-4710	443 - TELEPHONE	100.00	100.00	0.00	150.00	150.00	0.00	150.00		150.00	
30-8-800-4-4900	445 - LIABILITY INSURANCE	2,435.00	2,435.00	0.00	2,600.00	2,600.00	0.00	2,600.00		2,600.00	
30-8-800-4-4950	441 - OPERATION EXPENSE	1,073.96	811.46	262.50	910.97	910.97	0.00	900.00		900.00	
30-8-800-5-5100	433 - OFFICE SUPPLIES	700.00	430.38	269.62	700.00	1.35	698.65	700.00		700.00	
30-8-800-5-5780	434 - FISH STOCKING	2,000.00	0.00	2,000.00	2,000.00	0.00	2,000.00	2,000.00		2,000.00	
30-8-800-7-7300	438 - CAPITAL OUTLAY	5,100.00	4,819.08	280.92	7,500.00	545.00	6,955.00	32,500.00		32,500.00	
30-8-800-8-8181	429 - PICNIC REFUNDS	4,200.00	4,200.00	0.00	4,400.00	4,400.00	0.00	4,000.00		4,000.00	
30-8-800-8-8190	3335 - IN KIND SVCS	400.00	400.00	0.00	400.00	400.00	0.00	400.00		400.00	
(Sub) 30 - ACQUIRED FACILITIES		108,521.00	83,291.79	25,229.21	117,471.00	79,316.59	38,154.41	142,471.00	0.00	142,471.00	

Account Number	Ref# - Account Title	2010-2011		2010-2011		2011-2012		2011-2012		2012-2013		2013-2014	
		ESTIMATE	COLLECTED	ESTIMATE	COLLECTED	ESTIMATE	COLLECTED	ESTIMATE	COLLECTED	ESTIMATE	ESTIMATE	ESTIMATE	ESTIMATE
30 - ACQUIRED FACILITIES (Page 1)													
30-5-800-510	138 - FUNDS CARRIED FORWARD	29,371.00	0.00	37,861.00	0.00	0.00		35,511.00					
30-5-800-511	506 - TRANSFER IN FUND BALANCE	0.00	0.00	0.00	0.00	0.00	0.00	25,000.00					
30-5-800-521	106 - INVESTMENT INTEREST	0.00	8.01	0.00	0.00	0.00	4.11	0.00					
30-5-800-537	141 - SECURITY DEPOSITS	4,000.00	3,400.00	4,000.00	4,200.00	4,000.00	4,200.00	4,000.00					
30-5-800-538	102 - RENTAL OF FACILITIES	14,650.00	17,075.00	14,650.00	16,575.00	14,650.00	16,575.00	17,000.00					
30-5-800-539	103 - GATE RECEIPTS	42,500.00	44,404.00	42,500.00	42,500.00	42,500.00	51,871.00	42,500.00					
30-5-800-540	104 - FOOD SALES	15,000.00	14,122.78	15,460.00	17,229.71	15,460.00	17,229.71	15,460.00					
30-5-800-550	294 - HOUSING RENTAL INCOME	3,000.00	2,750.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00					
30-5-800-900	140 - MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00					
(Sub) 30 - ACQUIRED FACILITIES		108,521.00	81,759.79	117,471.00	92,879.82	117,471.00	92,879.82	142,471.00					0.00

PREPARED BY:	PRAF Commission	DATE:	12/6/2012	DEPT. #:	30	
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**CAPITAL EXPENDITURES
FIVE YEAR PLAN**

F/Y	QTY	DESCRIPTION	COST
2013-2014		Repair/Replace Chestnut Hill Reservoir Dam Valves	TBD
			Upon Inspection
		Improvements to Woodtick Recreation Area	\$7,500
2014-2015		Various Improvements to Kiwanis Campground (repair beach erosion & basketball court and parking lot expansion)	\$5,000
2015-2016		Possible Canoe/Kayak Rentals	\$15,000
2016-2017		Possible Field Development	\$150,000
2017-2018		Expenditure Plans Will Depend on Revenues	

FISCAL YEAR 2013 - 2014

BUDGET REQUEST - CAPITAL EXPENSES - (IF APPLICABLE)

CAPITAL ITEMS GENERALLY HAVE A COST OF \$1000 OR MORE AND A LIFE OF MORE THAN 12 MONTHS

ACCOUNT NUMBER	QTY.	DESCRIPTION	NEED JUSTIFICATION	APPROVED	BUDGET
				BUDGET	REQUEST
				2012-2013	2013-2014
30-8-800-4-4410		Repair/Replace Chestnut Hill		10,000	10,000
30-8-800-7-7300		Reservoir Dam Valves		32,500	32,500
30-8-800-7-7300		Improvements to Woodtick		32,500	32,500
		Recreation Area & any other			
		necessary expenditures or repairs			

MAKE ADDITIONAL COPIES OF THIS FORM AS NEEDED

FISCAL YEAR 2013 - 2014				
BUDGET REQUEST - PERSONNEL EXPENSE, SUMMARY				
ACCOUNT NUMBER	APPROVED BUDGET 2012-2013	WAGE INCREASE * 2013-2014	LONGEVITY EXPENDITURES 2013-2014	TOTAL ESTIMATED EXPENDITURE 2013-2014
30-8-800-1-1100	14,785			14,785
30-8-800-1-1140	40,731			40,731
				-
				-
				-
				-
				-
				-
				-
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*** THE WAGE INCREASE COLUMN IS USED ONLY FOR PERSONNEL EMPLOYED UNDER A UNION CONTRACT, A PERSONAL SERVICES CONTRACT OR SALARIES SET BY THE TOWN COUNCIL
DO NOT REQUEST INCREASES FOR EMPLOYEES NOT COVERED BY THESE AGREEMENTS**

MAKE ADDITIONAL COPIES OF THIS WORKSHEET AS NEEDED

PROPOSED EXPENDITURE BUDGET 2013 - 2014

Account Number	Ref# - Account Title	2010-2011 BUDGET	2010-2011 EXPENDED	2010-2011 OVER/UNDER	2011-2012 BUDGET	2011-2012 EXPENDED	2011-2012 OVER/UNDER	2012-2013 APPROVED	2013-2014 REQUESTED	2013-2014 INCR / (DECR)	2013-2014 TOTAL REQUESTED	JUSTIFICATION
521 - PARK & RECREATION (Page 34)												
01-5-521-1-100	349 - SALARY/ADMINISTRATIVE	18,370.23	18,370.23	0.00	18,783.65	18,783.65	0.00	19,181.00			19,181.00	
01-5-521-1-1115	350 - SALARY/WAGES INSTRUCTOR	40,949.77	32,344.75	8,605.02	40,000.00	34,112.64	5,887.36	36,000.00			36,000.00	
01-5-521-1-1310	361 - SEASONAL HELP	26,000.00	24,605.59	1,394.41	25,000.00	23,625.22	1,374.78	25,000.00			25,000.00	
01-5-521-2-2200	3682 - SOCIAL SECURITY	6,566.00	5,691.00	875.00	6,338.35	5,833.65	504.70	6,140.00			6,140.00	
01-5-521-4-4100	357 - ELECTRICITY	6,000.00	3,810.22	2,189.78	5,000.00	3,334.97	1,665.03	4,000.00			4,000.00	
01-5-521-4-4900	356 - LIABILITY INSURANCE	8,510.00	8,510.00	0.00	8,510.00	8,510.00	0.00	8,510.00			8,510.00	
01-5-521-4-4950	360 - OPERATION EXPENSE	700.00	370.00	330.00	700.00	700.00	0.00	700.00			700.00	
01-5-521-5-5100	352 - OFFICE SUPPLIES	400.00	391.66	8.34	500.00	321.61	178.39	400.00			400.00	
01-5-521-5-5810	365 - PROG SUPP - P & R TEAMS	17,800.00	16,022.15	1,777.85	17,800.00	17,800.00	0.00	17,800.00			17,800.00	
01-5-521-5-5820	366 - PROG SUPP - OTHER	40,000.00	39,325.00	675.00	48,000.00	48,000.00	0.00	48,000.00			48,000.00	
01-5-521-5-5830	367 - RECREATIONAL MATERIALS	4,000.00	2,425.77	1,574.23	3,500.00	2,826.55	673.45	3,500.00			3,500.00	
01-5-521-7-7180	369 - PARK IMPROVEMENTS	10,000.00	9,320.59	679.41	10,000.00	9,572.35	427.65	8,000.00			8,000.00	
01-5-521-7-7300	4069 - CAPITAL OUTLAY	1,000.00	0.00	1,000.00	2,600.00	2,600.00	0.00	1,000.00			1,000.00	
01-5-521-8-8110	363 - AWARDS EXPENSE	800.00	356.86	443.14	800.00	371.70	428.30	500.00			500.00	
01-5-521-8-8120	364 - MUSIC CONCERTS	5,000.00	4,400.00	600.00	4,150.00	4,122.58	27.42	5,000.00			5,000.00	
01-5-521-8-8920	362 - SAFETY & HEALTH TRAINING	1,000.00	952.10	47.90	250.00	177.40	72.60	1,000.00			1,000.00	
(Sub) 521 - PARK & RECREATION		187,096.00	166,895.92	20,200.08	191,932.00	180,392.32	11,539.68	184,731.00	0.00		184,731.00	

PROPOSED REVENUE BUDGET 2013 - 2014

Account Number	Ref# - Account Title	2010-2011		2010-2011		2011-2012		2011-2012		2012-2013		2013-2014	
		ESTIMATE	COLLECTED	ESTIMATE	COLLECTED	ESTIMATE	COLLECTED	ESTIMATE	COLLECTED	ESTIMATE	ESTIMATE	ESTIMATE	ESTIMATE
01-5-151-521	50 - INVESTMENT INTEREST	40,000.00	14,114.40	20,000.00	3,921.82	10,000.00							
01-5-152-500	268 - IN KIND SERVICES	12,000.00	12,000.00	12,000.00	12,000.00	12,000.00							
01-5-153-505	27 - INTEREST & LIEN FEES	260,000.00	434,879.72	290,000.00	288,999.99	290,000.00							
01-5-161-524	81 - BUILDING PERMITS	90,000.00	82,131.17	85,000.00	82,479.07	85,000.00							
01-5-163-522	52 - P&Z FEES & SALES	20,000.00	13,530.32	20,000.00	15,875.50	20,000.00							
01-5-164-504	26 - INLAND WETLANDS	2,500.00	1,936.00	2,500.00	689.00	2,500.00							
01-5-166-506	28 - ZBA FEES	1,000.00	750.00	1,000.00	500.00	1,000.00							
01-5-211-513	40 - FALSE ALARM FINES	3,500.00	450.00	3,500.00	25.00	3,500.00							
01-5-211-514	42 - RECORDS MONEY	1,300.00	1,467.75	1,500.00	724.75	1,500.00							
01-5-211-516	45 - PARKING TICKETS	500.00	140.00	500.00	35.00	500.00							
01-5-211-517	46 - GUN PERMITS	2,000.00	7,070.00	2,200.00	9,800.00	2,200.00							
01-5-211-518	47 - GAME PERMITS	200.00	160.00	300.00	110.00	300.00							
01-5-211-519	48 - SOLICITOR & VENDOR PERMITS	150.00	85.00	150.00	145.00	150.00							
01-5-211-520	480 - FINGERPRINT SERVICE FEE	1,200.00	0.00	1,200.00	0.00	1,200.00							
01-5-222-503	25 - BLASTING PERMITS	500.00	380.00	500.00	520.00	500.00							
01-5-251-550	155 - AMBULANCE SERVICE FEES	145,000.00	125,000.00	135,000.00	105,000.00	135,000.00							
01-5-351-556	183 - RT69 WTRLN INT 3/15/02	51,510.94	51,510.94	0.00	0.00	0.00							
01-5-351-557	184 - RT69 WTRLN PRIN 3/15/02	111,375.00	111,375.00	0.00	0.00	0.00							
01-5-351-558	185 - HTCK WTRLN INT 3/15/02	23,087.50	23,087.50	0.00	0.00	0.00							
01-5-351-559	186 - HTCK WTRLN PRIN 3/15/02	40,000.00	40,000.00	0.00	0.00	0.00							
01-5-351-562	251 - 96 WATER TANK PRINCIPAL	25,892.00	25,892.00	24,360.00	24,360.00	24,360.00							
01-5-351-565	410 - CLNTN HILL WTR INT	119,954.00	119,954.00	112,154.00	112,154.00	112,154.00							
01-5-351-566	411 - CLNTN HILL WTR PRIN	195,000.00	195,000.00	195,000.00	195,000.00	195,000.00							
01-5-351-567	489 - SEWER/WATER REFIN 2010 PRIN	0.00	0.00	120,000.00	120,000.00	120,000.00							
01-5-351-568	490 - SEWER/WATER REFIN 2010 INT	0.00	0.00	2,475.00	2,475.00	2,475.00							
01-5-351-570	492 - WATER REFIN 2010 INTEREST	0.00	0.00	46,950.00	46,950.00	46,950.00							
01-5-411-535	2 - TUITION	45,000.00	31,108.69	29,000.00	41,303.61	29,000.00							
01-5-411-537	9 - OUTSIDE ACTIVITIES	9,750.00	9,810.00	8,250.00	8,650.00	8,250.00							
01-5-521-523	82 - PARK & RECREATION FEES	17,000.00	13,278.00	17,000.00	16,540.00	17,000.00							
01-5-521-524	458 - PAVILLION	1,000.00	1,875.00	1,000.00	2,725.00	1,000.00							
01-5-551-509	36 - LIBRARY FINES	11,000.00	11,600.70	11,000.00	12,329.22	11,000.00							
01-5-571-100	486 - RAINBOW DAY CAMP FEES	0.00	0.00	800.00	625.00	800.00							
01-8-801-800	124 - GOLF COURSE BUILDING PRINCIPAL	36,027.01	36,027.01	37,731.44	37,731.44	37,731.44							
01-8-801-801	125 - GOLF COURSE BUILDING INTEREST	26,711.07	26,711.07	25,006.63	25,006.63	25,006.63							
01-8-801-805	405 - GOLF COURSE LAND	19,638.00	19,638.00	19,638.00	19,638.00	19,638.00							
(Sub) 01 - GENERAL FUND		49,033,086.51	47,121,500.02	48,298,569.00	48,254,623.31	48,298,569.00							
Grand Total		49,033,086.51	47,121,500.02	48,298,569.00	48,254,623.31	48,298,569.00							

PREPARED BY:	PRAF Commission	DATE:	12/4/2012	DEPT. #:	521
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**CAPITAL EXPENDITURES
FIVE YEAR PLAN**

F/Y	QTY	DESCRIPTION	COST
2013-2014		Possible Improvements to Frisbie Field (grant funds)	50,000.00
		Possible Improvements to Newly Acquired Land Adjacent to Peterson Park	8,000.00
2014-2015		N/A - Projects will hinge on amount of expenditure budget	
2015-2016		N/A - Projects will hinge on amount of expenditure budget	
2016-2017		N/A - Projects will hinge on amount of expenditure budget	
2017-2018		N/A - Projects will hinge on amount of expenditure budget	

**FISCAL YEAR 2013 - 2014
BUDGET REQUEST - PERSONNEL EXPENSE, SUMMARY**

ACCOUNT NUMBER	APPROVED BUDGET 2012-2013	WAGE INCREASE * 2013-2014	LONGEVITY EXPENDITURES 2013-2014	TOTAL ESTIMATED EXPENDITURE 2013-2014
01-5-521-1-1100	19,181			19,181
01-5-521-1-1115	36,000			36,000
01-5-521-1-1310	25,000			25,000
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*** THE WAGE INCREASE COLUMN IS USED ONLY FOR PERSONNEL EMPLOYED UNDER A UNION CONTRACT,
A PERSONAL SERVICES CONTRACT OR SALARIES SET BY THE TOWN COUNCIL
DO NOT REQUEST INCREASES FOR EMPLOYEES NOT COVERED BY THESE AGREEMENTS**

MAKE ADDITIONAL COPIES OF THIS WORKSHEET AS NEEDED

**FISCAL YEAR 2013 - 2014
BUDGET REQUEST - PERSONNEL EXPENSE, DETAIL**

LAST NAME	FIRST	ACCOUNT NUMBER	APPROVED BUDGET 2012-2013	WAGE INCREASE * 2013-2014	LONGEVITY EXPENDITURES 2013-2014	TOTAL ESTIMATED EXPENDITURE 2013-2014
Fell	Maureen	01-5-521-1-1100	19,181			19,181
Various-all program staff		01-5-521-1-1115	36,000			36,000
Various-all seasonal staff		01-5-521-1-1310	25,000			25,000
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