

**PARKS AND RECREATION AND
ACQUIRED FACILITIES COMMISSION**

Regular Meeting

Monday, August 6, 2012

Council Chambers, Wolcott Town Hall

7:00 p.m.

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MINUTES

Note: These are summary minutes. A tape recording of this meeting is on file in Wolcott Town Hall, Commission Secretary's Office.

Chairman Cordeau called the regular meeting to order at 7:03 p.m.

MEMBERS PRESENT: Chairman Ronald Cordeau, Vice-Chairman Jack Kirschbaum, Steven Lagasse, Robert Sherman, John Curley, and Harry Najarian (Arrived @ 7:06 p.m.)

MEMBERS ABSENT: Carl Dambrauskas

ALSO PRESENT: Mayor Thomas Dunn

APPROVAL OF MINUTES:

- **Regular Meeting - June 4, 2012**

Upon **MOTION** by Jack Kirschbam, seconded by John Curley, it was unanimously voted to **approve** the minutes of the June 4, 2012, Regular Meeting.

CORRESPONDENCE (on file):

1. **Purchase Order Request from Program Director**
2. **P&R Expenditure Report as of 07-31-12 (Dept. 521)**
3. **Letter dated June 7 to Boy Scouts of America Troop 3 advising that they may rent the facility for \$275.00 which is the Non-Profit rate for Town of Wolcott Organizations**
4. **Letter dated June 13th to the Baseball Association of Wolcott regarding Town Ordinance banning alcohol on Town property**
5. **Resignation Letter dated July 29th from James Scully, WoodtickRecreational Area Director**

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6. Copy of Annual Report for FY 2011-201

7. Acquired Facilities Financial Reports through July 23, 2012 (Dept. 30)

TAXPAYERS' TIME: (Limited to Items on the Agenda)

No taxpayers came forward.

STAFF REPORTS/ PURCHASE ORDER REQUESTS: {Dam Inspectors; Woodtick Recreation Area Director; P&R Program Director}

• **Purchase Order Requests**

Upon **MOTION** by Steven Lagasse, seconded by John Curley, it was unanimously voted to **encumber \$1,400.00 from Dept. 521, line item #5830 'Recreation Materials'** and authorize Mickie Fell to expend up to that amount for all program brochures for FY 2012-2013 (**vendor: The Print Shop**).

SUB-COMMITTEE REPORTS: WALKING TRAIL

Mr. Lagasse reported that the bid opening for surveying is scheduled for Thursday, August 9th at 11:00 a.m.

OLD BUSINESS:

1. Discussion Regarding Programs & Procedures

There was nothing to discuss regarding the above item.

2. Discussion Regarding Dredging

There was nothing new to report regarding the above item.

NEW BUSINESS:

There was no new business on the agenda.

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At this time, Mr. Lagasse inquired if there was anything new to report regarding the three trailers that are still parked at Frisbie. Chairman Cordeau advised that he spoke with Tom Centinaro regarding that a couple of weeks ago. Mr. Centinaro stated that after the fair they will get the trailers out of there. Also, the Lions requested if they could still use Frisbie for parking during the fair. Chairman Cordeau advised them that they do not want any parking on Friday night because football will be practicing there. He also told them that they do not want any parking on the grass. He advised them that they can use the lot area on Saturday and Sunday.

Mr. Najarian reported that the water fountain at the park is broken and cannot be fixed. After a brief discussion the following motion was made:

Upon **MOTION** by Robert Sherman, seconded by Harry Najarian, it was unanimously voted to **expend up to \$1,000.00 from Dept. 521, line item #7180 'Park Improvements'** to replace the water fountain at Peterson Park (vendor: TBD).

Mr. Najarian next advised that another speed bump is needed where you cross the road from the basketball court to where the little playground area is by the old pavilion. Cars are speeding in that area while kids are trying to cross. Chairman Cordeau stated that he is going on vacation and requested that Mr. Najarian speak with Mr. Kalinowski to get that taken care of.

ITEMS FOR NEXT AGENDA:

Old Business:

- Discussion Regarding Programs & Procedures
- Discussion Regarding Dredging

It was noted that the next Regular Meeting falls on Labor Day and will be cancelled. Chairman Cordeau stated that they will need to hold a Special Meeting in the beginning of September. Date will be determined soon.

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TAXPAYERS' TIME:

No taxpayers came forward.

EXECUTIVE SESSION:

Upon **MOTION** by Steven Lagasse, seconded by John Curley, it was unanimously voted to **enter** into Executive Session at 7:14 p.m. for the purpose of discussing personnel matters and inviting Mayor Dunn.

Chairman Cordeau called the regular session back to order at 7:54 p.m.

ADJOURNMENT:

Upon **MOTION** by Jack Kirschbam, seconded by Harry Najarian, it was unanimously voted to **adjourn** the meeting at 7:55 p.m.

APPROVED:

Elizabeth Gaudiosi
Commission Secretary

Ronald Cordeau, Chairman
Park & Recreation Commission