

**PARKS AND RECREATION AND  
ACQUIRED FACILITIES COMMISSION**

Regular Meeting

**Monday, May 7, 2012**

Council Chambers, Wolcott Town Hall

7:00 p.m.

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**MINUTES**

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**Note:** These are summary minutes. A tape recording of this meeting is on file in Wolcott Town Hall, Commission Secretary's Office.

Chairman Cordeau called the regular meeting to order at 7:03 p.m.

**MEMBERS PRESENT:** Chairman Ronald Cordeau, Vice-Chairman Jack Kirschbaum, Steven Lagasse, Carl Dambrauskas, John Curley, and Harry Najarian

**MEMBERS ABSENT:** Robert Sherman

**CORRESPONDENCE (on file):**

1. P&R Expenditure Report as of 05-01-12 (Dept. 521)
2. 2012 Summer Program Staff (mandatory staff meeting has been scheduled for Tuesday, May 29<sup>th</sup> )
3. Letter from the BAW dated March 28<sup>th</sup> inviting commission members to participate in Opening Day Ceremonies on April 28<sup>th</sup> (previously emailed to members on April 11<sup>th</sup>)
4. Copy of letters and additional program support allocations sent on April 24<sup>th</sup> to the BAW, Wolcott Midget Football, and The WYAA
5. Dept. 521 Proposed Expenditure & Revenue Budgets for FY 2012-2013 submitted for approval to the Town Council by the Mayor (additional cuts were made by Mayor-Town Council will vote on budget on June 5<sup>th</sup>)
6. Dept. 30 Proposed Expenditure & Revenue Budget for FY 2012-2013 submitted for approval to the Town Council by the Mayor
7. Completed Program Support Allocations as of 04-24-12
8. Acquired Facilities Financial Reports as of 05-01-12 (Dept. 30)

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**APPROVAL OF MINUTES:**

- **Regular Meeting - April 2, 2012**

Upon **MOTION** by Harry Najarian, seconded by Carl Dambrauskas, it was unanimously voted to **approve** the minutes of the April 2, 2012 Regular Meeting.

**TAXPAYERS' TIME:** (Limited to Items on the Agenda)

No taxpayers came forward.

**STAFF REPORTS/ PURCHASE ORDER REQUESTS:** {Dam Inspectors; Woodtick Recreation Area Director; P&R Program Director}

There were no staff reports and no purchase order requests. Chairman Cordeau advised that Mr. Scully will be back to open Woodtick Recreation Area for the Memorial Day Weekend, and he will also give his report at the June meeting.

**OLD BUSINESS:**

**1. Discussion Regarding Programs & Procedures**

Chairman Cordeau informed the Commission that Cindy Skerritt purchased insurance from the TULIP program as advised from the insurance people a few months ago, and the price was \$469 dollars for her 5 day volleyball program. Almost \$500 out of her program support of \$1,100 allocated by the Commission would be to pay for additional insurance. The Commission was told that it should about \$50-\$75 for a short program like hers. Linda Bruce was notified of the very high price and she has recommended that Mrs. Skerritt cancel that insurance and that the Commission not require additional insurance from her program or from the instructor that holds tennis lessons for 5 days in the summer at the park. Chairman Cordeau added that Mr. Ruderman, who holds the basketball programs, had provided his Certificate of Liability Insurance. Brief discussion followed.

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**2. Discussion Regarding Dredging**

Chairman Cordeau advised that they will take this up again in the fall after the Town Crew gets through with the road work.

**3. Building Committee for the Walking Trail**

Chairman Cordeau advised that the Town Council voted to dissolve the Building Committee that they established and agreed to allow the sub-committee that the Commission already had set up, comprised of Mr. Lagasse, Mr. Kirschbaum, and himself, to oversee the project.

Mr. Lagasse advised that he had a brief conversation with Mayor Dunn on Friday, who explained to him that he will be speaking with the Town Engineer and will also line up the bid specs for the survey work. Mayor Dunn stated that he thinks the survey work may use up about half of the funds that have been earmarked for the project.

Mr. Kirschbaum referenced the survey work, and noted that there will probably only be one or two companies who are capable of doing the work, based upon whoever has the control points and historical information of the areas. Historically, Harry Cole, out of Southington has been one the guys that has been big in Wolcott. The other one was Mattson out of Cheshire who has since passed away and there is a new owner. The data that they have in their workbooks is what makes their business valuable; a surveyor that is new to the area does not necessarily have the data available to him, and will not be financially viable because he doesn't have the ability to take the time and the money to start new controls in the area. Brief discussion followed regarding the scope of work and that it would make sense to do the project in phases.

Chairman Cordeau noted that the sub-committee will get together soon to get the process going.

**NEW BUSINESS:**

There was no new business on the agenda.

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**ITEMS FOR NEXT AGENDA:**

***Old Business:***

- Discussion Regarding Programs & Procedures
- Discussion Regarding Dredging

**TAXPAYERS' TIME:**

No taxpayers came forward.

At this time, Mr. Curley stated that his son asked him if it would be OK to tape the next meeting. He added that his son has not spoken to Mike Bruce about it yet. Chairman Cordeau stated that as long as it's run through the Mayor's Office and they receive notification. He added that he is fine with it, and further added that at the last meeting, Mike Bruce advised that they should be getting notification from the Mayor's Office; to date they have not received anything.

**EXECUTIVE SESSION:**

No Executive Session was held.

**ADJOURNMENT:**

Upon **MOTION** by Jack Kirschbaum, seconded by Carl Dambrauskas, it was unanimously voted to **adjourn** the meeting at 7:20 p.m.

**APPROVED:**

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Elizabeth Gaudiosi  
**Commission Secretary**

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Ronald Cordeau, Chairman  
**Park & Recreation Commission**