

**PARKS AND RECREATION AND
ACQUIRED FACILITIES COMMISSION**

Regular Meeting

Monday, November 7, 2011

Council Chambers, Wolcott Town Hall

7:00 p.m.

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MINUTES

Note: These are summary minutes. A tape recording of this meeting is on file in Wolcott Town Hall, Commission Secretary's Office.

Chairman Cordeau called the meeting to order at 7:00 p.m.

MEMBERS PRESENT: Ronald Cordeau, Carl Dambrauskas, Steven Lagasse, and Jack Kirschbaum

MEMBERS ABSENT: Brett Muccino, Harry Najarian, and Anthony Gentile

ALSO PRESENT: Marc LeClerc, President, Wolcott Junior Basketball

APPROVAL OF MINUTES:

• **October 3, 2011 – Regular Meeting**

Upon **MOTION** by Steven Lagasse, seconded by Jack Kirschbaum, it was unanimously voted to **approve** the minutes of the October 3, 2011 Regular Meeting.

CORRESPONDENCE (on file):

1. Purchase Order Request for J. Miller Pumps in the amount of \$220.00
2. P&R Expenditure Report as of 10-31-11 (Dept. 521)
3. Acquired Facilities Financial Report as of 10-31-11 (Dept. 30)
4. Memos dated October 12th sent to all Organizations & Programs, that receive funding from Commission, requesting meeting attendance and additional information
5. Memos dated October 12th sent to the programs sponsored by Commission, but who do not receive funding from Commission, requesting meeting attendance and additional information (Bob Ruderman & Adrienne Brevetti)

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6. Program support allocation checks sent on October 18th to the Infant & Toddler Program and Wolcott Junior Basketball
 7. Submitted by Steven Lagasse, Park & Recreation Program Summary displaying per capita funding for each organization
 8. P&R (#521) Passbook Savings Account Balance as of 10-20-11 in the amount of \$5,979.02 (recent deposit of Commission check from John Hayes Sons \$162.38)
 9. Copy of letters received October 26th from DEEP regarding Chestnut Hill & Lower Scovill Dams (copied to Inland Wetlands, Dam Inspectors & Dave Kalinowski, Public Works Admin.)
 10. Program Support Request received on 11-4-11 from Wolcott Summer Volleyball in the amount of \$1,100

TAXPAYERS' TIME: (Limited to Items on the Agenda)

No taxpayers came forward.

Upon **MOTION** by Jack Kirschbaum, seconded by Steven Lagasse, it was unanimously voted to **suspend** the rules and move 'Discussion Regarding Programs & Procedures' under Old Business up on the agenda.

OLD BUSINESS:

1. Discussion Regarding Programs & Procedures

Marc LeClerc, President of Wolcott Junior Basketball, came forward and gave the Commission a detailed description of his organization and their main priorities and issues. Summary is as follows:

- They run a travel and in-house program
- They are the second largest sports organization in town, second to baseball

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- Their biggest struggle as an organization is getting gym time at the schools
- They do not get the time they deserve compared to the other organizations that have just a fraction of their numbers
- They spend a very large portion of the funds that they receive from the Commission paying the Board of Education for gym time
- They were only approved for 2.5 hours of practice time for 5 travel teams for the week; they ended up having to rent gym space at the Greek church in Waterbury

A question and answer period was held regarding the problems with gym space that is not being utilized and the cost of using it. Lengthy discussion followed.

Chairman Cordeau noted that the Commission allocates some of the fields but not gym allocations. He stated that he hopes the Commission can help foster better communication with respect to how the allocations are done.

Upon **MOTION** by Jack Kirschbaum, seconded by Carl Dambrauskas, it was unanimously voted to **return** to the regular agenda.

STAFF REPORTS/ PURCHASE ORDER REQUESTS: {Dam Inspectors; Woodtick Recreation Area Director; P&R Program Director; Working Park Attendant}

- **Dam Inspectors**

Chairman Cordeau advised that due to the weather conditions the Dam Inspectors have not yet been able to complete the repairs at Chestnut Hill Reservoir.

- **Purchase Order Requests**

Upon **MOTION** by Steven Lagasse, seconded by Carl Dambrauskas, it was unanimously voted to **encumber \$220.00** from line item **#4950**

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Operation Expense' and expend \$100.00 to winterize and \$120.00 to de-winterize the water lines at Peterson Park (vendor: J. Miller Pumps).

OLD BUSINESS:

2. Wolcott Girls Softball (WGSA) Proposed Field Contract

It was noted that the lease was approved by the Town Council on November 1, 2011.

3. Discussion Regarding Dredging

There was nothing new to report regarding dredging. Brief discussion followed regarding what their options are.

Chairman Cordeau next referenced the letters received from the DEEP who inspected all of the dams around the State after Hurricane Irene. He spoke with Dave Kalinowski regarding the work that they are requiring; it cannot happen within 90 days. The DEEP made a visit and they understand that the work cannot be completed in 90 days. It was noted the Commission also has money in the Dam Maintenance line item.

4. Walking Trail Sub-Committee

Chairman Cordeau reported that the above is no longer a sub-committee of the Commission. The Town Council appointed a Building Committee for the Walking Trail on October 18, 2011. The following individuals were appointed:

Mike Perrone, Town Council Liaison

- 1. Steven Lagasse**
- 2. Michele Cordeau**
- 3. Ronald Cordeau**
- 4. Jack Kirschbaum**
- 5. Michael DeNegris**
- 6. Michael Brennan**

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He noted that they need to have an Organizational Meeting and he would like Mr. Lagasse to be Chairman and Mr. Kirschbaum to be Vice-Chairman, if they would like. He added that he asked Mike to be the Secretary. It was noted that they are waiting to hear from the Mayor as to when their Organizational Meeting is scheduled.

5. Program Support Allocations

Chairman Cordeau noted that last month allocations were provided to Wolcott Junior Basketball and the Infant & Toddler Program.

No allocations were made this evening.

Discussion ensued regarding making adjustments to the program support allocations.

NEW BUSINESS:

There was no new business on the agenda.

TAXPAYERS' TIME:

No taxpayers came forward.

ITEMS FOR NEXT AGENDA:

Old Business:

- Discussion Regarding Programs & Procedures
- Discussion Regarding Dredging
- Building Committee for the Walking Trail
- Program Support Allocations

EXECUTIVE SESSION:

No Executive Session was held.

ADJOURNMENT:

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Upon **MOTION** by Jack Kirschbaum, seconded by Steven Lagasse, it was unanimously voted to **adjourn** the meeting at 8:10 p.m.

APPROVED:

Elizabeth Gaudiosi
Commission Secretary

Ronald Cordeau, Chairman
Park & Recreation Commission