

**MUNICIPAL COUNTRY CLUB COMMISSION a.k.a. FARMINGBURY
HILLS REGULAR MEETING, MONDAY, APRIL 23 2012
WOLCOTT TOWN HALL, COUNCIL CHAMBERS
6:30 P.M., PAGE 1 OF 5
MEETING MINUTES**

Note: These are summary minutes. A tape recording of this meeting is on file in Wolcott Town Hall, Commission Secretary's Office.

Chairman Larson called the Regular Meeting to order at 6:30 p.m., with the Pledge of Allegiance and attendance was taken.

MEMBERS PRESENT: Chris Vastola, Greg Solocius, Robert Larson, Anthony Marino and Michael Perrone.

MEMBERS ABSENT: None

ALSO PRESENT: David Caisse and Craig Kealey, Golf Pro Consultant

APPROVAL OF MINUTES:

Upon **MOTION** by Chris Vastola, seconded by Anthony Marino, it was unanimously voted to approve the minutes of February 13, 2012 Regular Meeting

CORRESPONDENCE:

Chairman Larson indicated that he has a letter from Mr. Keller requesting a refund of his 2012 season pass.

Upon **MOTION** by Chris Vastola, seconded by Anthony Marino, it was unanimously voted to refund Mr. John Keller his 2012 season pass in the amount of \$320.00 (see attached).

PUBLIC REQUEST LIMITED TO ITEMS ON THE AGENDA:

There were none.

GOLF PRO/CONSULTANT'S REPORT:

Mr. Kealey was present and came forward to report that they are doing well at the golf course and play is steady. He also mentioned that he computed the entire month of April last year and they took in \$29,000.00 and they surpassed that as of Friday night. He also noted that the leagues are starting now. He noted that there is an issue with the carts breaking down. Mr. Kealey indicated that Mr. Vastola made a great suggestion that they monitor

**MUNICIPAL COUNTRY CLUB COMMISSION a.k.a. FARMINGBURY
HILLS REGULAR MEETING, MONDAY, APRIL 23 2012
WOLCOTT TOWN HALL, COUNCIL CHAMBERS
6:30 P.M., PAGE 2 OF 5
MEETING MINUTES**

the carts and keep a journal to see how many times a cart breaks down and he has already implemented this. He said he had a discussion with the basically rebuilt the golf cart. He noted that they will be seeing more mechanic and he said when they replace four or five parts they have expenses on the carts. He noted that he has two carts down and they need batteries.

GOLF SUPERINTENDENT'S REPORT:

Mr. Caisse was present and came forward to request purchase orders for C.R.I.S. Irrigation in the amount of \$350.00 and Z-Medical, at which time Mr. Vastola said he will take care of that. He also noted that the 9th tee is all set. He also mentioned that they built a tee for the ladies on the 15th. They sodded the 3rd bumper near the woods. As far as the 1st tee they placed sod there and there are a lot of rocks there and they couldn't do what they wanted to do. So, they were thinking maybe in the fall they could redo that tee over. He also noted that they got 2 ½ inches of rain. Also, their cutting season will be starting this week. He advised the commission that they will be aerifying on May 21st and normally they close the course until 1:00 o'clock. He noted that he will keep the Pro informed.

Chairman Larson inquired if they were just aerifying the greens and Mr. Caisse said just the greens. He also said that they have been hiring people to do that for them and by them purchasing a top dresser eventually they will save a lot of money.

Mr. Vastola mentioned to purchase a new top dresser the cost is under \$14,000.00, which can be used throughout the season for tees, greens and topdressing the greens. Mr. Caisse pointed out that down the road it will save them money. He also inquired if they could have Mr. Kalinowski look at the 15th.

Chairman Larson mentioned that Mr. Kalinowski has been busy with the town roads and he will talk to him regarding the 15th cart path.

Mr. Perrone referenced the 15th drainage; he wanted to know if it was done. Mr. Caisse said they have to look at it tomorrow he also noted that they want to place some gravel in there.

**MUNICIPAL COUNTRY CLUB COMMISSION a.k.a. FARMINGBURY
HILLS REGULAR MEETING, MONDAY, APRIL 23 2012
WOLCOTT TOWN HALL, COUNCIL CHAMBERS
6:30 P.M., PAGE 3 OF 5
MEETING MINUTES**

Also, Mr. Perrone inquired about the side of the 6th green, at which time Mr. Caisse noted that they built it up and he noted once again that Mr. Kalinowski

has to do something with this. He mentioned that Mr. Kalinowski said they need to place rip rap there. Mr. Caisse said they want to build that up like a wall so that no one will go near there.

Chairman Larson referenced the plaques; he wanted to know if anything was done at which time Mr. Kealey said he will have to call them.

Also, Mr. Perrone inquired if they receive a yearly fee for tee markers at which time the secretary said she sends out invoices for them and the cost is \$25.00.

FINANCIAL REPORT:

Review of Line Items.

Mr. Vastola indicated that he has nothing out of the ordinary.

Mr. Kealey inquired if he could come forward again. He stated that he wants to continue to advertise. He was hoping that they could run the same ad that they ran for the first two weeks in April. He inquired if he could run the ad in Sunday's local pages and the cost would be \$152.00. He indicated the he thinks it is important.

Chairman Larson asked how many times he would like to run the ad, at which time Mr. Kealey replied twice.

Mr. Perrone stated that they have marketing on the agenda and they were going to chat about this. He noted that what the commission requested from them was for a proposal as to what they wanted to do and how much they were going to spend. He indicated that he didn't have any time to do this, but by their next meeting they will have something for the commission to review.

The commission decided that they would accept Mr. Kealey's request.

After a brief discussion, the following motion was made.

**MUNICIPAL COUNTRY CLUB COMMISSION a.k.a. FARMINGBURY
HILLS REGULAR MEETING, MONDAY, APRIL 23 2012
WOLCOTT TOWN HALL, COUNCIL CHAMBERS
6:30 P.M., PAGE 4 OF 5
MEETING MINUTES**

Upon **MOTION** by Greg Solocius, seconded by Chris Vastola, it was unanimously voted to authorize the Pro to spend no more than \$160.00 for an ad in the local area in the Waterbury Republican.

OLD BUSINESS:

- Marketing

Mr. Perrone mentioned that he, Tony and Craig haven't had any time to get together to discuss this issue. He said he would like to continue a commission report. He wants to know if they could write one for May; the commission agreed. Mr. Perrone said he could draft one up and each commission member could give their input. Mr. Perrone inquired about their website.

Mr. Vastola said he spoke with Darren and the last couple of weeks he has been busy. He noted that he will meet with him and give him some ideas on what they want to do. He also noted that he will have a proposal for their next meeting. He mentioned that Darren's software has the ability for them to change whatever they want it to say. Other companies want to do the work themselves because there is a charge for whatever changes that they may have.

Mr. Perrone stated that they want to tie in some of the marketing to the website which becomes less expensive and they will run that in the ads.

- Cleaning

Mr. Solocius informed the commission that he drafted the contract for the cleaning vendor when performing the janitorial services at Farmingbury Hills (see attached).

Chairman Larson informed the commission that Joe Golden will be fixing the holes in the wall.

Mr. Vastola mentioned that he had a compliment regarding smoking at the golf course. At which time Chairman Larson noted that there are signs up regarding no smoking.

**MUNICIPAL COUNTRY CLUB COMMISSION a.k.a. FARMINGBURY
HILLS REGULAR MEETING, MONDAY, APRIL 23 2012
WOLCOTT TOWN HALL, COUNCIL CHAMBERS
6:30 P.M., PAGE 5 OF 5
MEETING MINUTES**

NEW BUSINESS:

There were none.

PUBLIC REQUESTS

There were none.

ITEMS FOR THE NEXT AGENDA:

There were none.

EXECUTIVE SESSION:

Upon **MOTION** by Chris Vastola, seconded by Greg Solocius it was unanimously voted to enter into executive session to discuss contractual matters at 7:20 p.m., with Robert Larson, Chris Vastola, Greg Solocius, Michael Perrone and Anthony Marino in attendance.

Chairman Larson called the meeting back to order at 7:55 pm

ADJOURNMENT:

Upon **MOTION** by Greg Solocius, seconded by Michael Perrone, it was unanimously voted to adjourn at 7:56 p.m.

APPROVED:

Chairman Robert Larson
FARMINGBURY HILLS COMMISSION

Dolores Distiso
COMMISSION SECRETARY