

**ECONOMIC DEVELOPMENT COMMISSION
REGULAR MEETING
MONDAY, AUGUST 1, 2016
6:15 P.M., UPSTAIRS FOYER**

MINUTES

Page 1 of 3

Note: These are summary minutes. A tape recording of this meeting is on file in the Commission Secretary's Office in the Wolcott Town Hall.

REGULAR MEETING

I. CALL TO ORDER

Vice-Chair Dave Grant called the Regular Meeting to order at 6:24 p.m. with the Pledge of Allegiance and attendance was taken.

MEMBERS PRESENT: Chris O'Brien, Dave Grant, Richard Mansfield, Mary Kelly
Sean Hughes arrived at 6:30 p.m.)

MEMBERS ABSENT: Terry Mulhall

II. APPROVAL OF MINUTES:

Upon **MOTION** by Mary Kelly, seconded by Chris O'Brien, it was unanimously voted to **APPROVE** the minutes of the Rescheduled Regular Meeting on 5/16/2016 and the Workshop on 6/27/2016.

III. CORRESPONDENCE

There were no Correspondences at this time.

IV. PUBLIC REQUESTS

There were no Public Requests at this time.

V. SUB-COMMITTEE REPORTS

1. Small Business Development

There was no Small Business Development discussion at this time.

VI. OLD BUSINESS

1. Discussion on action items from 6/27/2016 workshop

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Page 2 of 3

Dave Grant said they discussed the business survey at the workshop. He said they talked about getting some information feedback from brand new businesses and established businesses. He said they discussed how to distribute the survey and how to promote it. He said as far as distributing it they talked about printing out the questions and handed them out at the next Chamber of Commerce – Business after Hours meetings. He said they also discussed posting it on the Town of Wolcott Website in which it could be printed, filled out and mailed in, or just answer it right on line.

He said as far as promoting it they discussed using Facebook, (Wolcott Chats), and once they get the survey on the website and raise awareness on this, hopefully they would get some feedback on this.

At this time Sean Hughes arrived at 6:30 p.m. and continued to let Vice-Chair Dave Grant run the meeting.

There was some discussion regarding the questions that Terry Mulhall had at the last meeting and Dave Grant said they changed some of the wording of the questions and broke it into two sections, brand new businesses and established businesses.

Dave Grant said at this time the Chamber of Commerce does not have any business after hours scheduled yet but he did talk to Roger Picard who said he was willing to work with our commission. Dave Grant said he would let the commission know as soon as he knows when the next business after hours meeting is scheduled.

VII. NEW BUSINESS

At this time Mary Kelly wondered who was responsible for the Wolcott, CT sign near the Waterbury line as it is in need of repair. She said she spoke to the Mayor and was wondering if that was something this commission can look into. Sean Hughes said it would be the D.O.T. or the town's responsibility. Sean Hughes said to have the recording secretary check with the Mayor first and find out whose jurisdiction it is and then go from there.

VIII. UPDATE ON WOLCOTT BUSINESSES AND POTENTIAL BUSINESS DEVELOPMENT

At this time Chris O'Brien said when he was on this commission before there is a piece of property after Continental Scrap going towards Bristol that was discussed. He said it is a large piece of property that maybe this commission should look into what can be done with this.

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Page 3 of 3

VIII. ITEMS FOR THE NEXT AGENDA

It was stated to leave items as is and to add to Old Business the Wolcott CT sign that was discussed under New Business above. Dave Grant said he would send the corrected survey to everyone before the next meeting for their review.

There was discussion regarding the date and time of next meeting.

Upon **MOTION** by Richard Mansfield, seconded by Sean Hughes, it was unanimously voted to **CHANGE** the November 7, 2016 meeting to November 14, 2016 at 6:30 p.m.

At this time it was stated that if another workshop was needed to discuss the action items the members would get in touch with each other to set up a date and time.

IX. ADJOURNMENT

Upon **MOTION** by Richard Mansfield, seconded by Chris O'Brien, it was unanimously voted to **ADJOURN** the Regular Meeting at 6:44 p.m.

APPROVED:

Dave Grant, Vice-Chair
Economic Development Commission

Edna Henderson, Recording Secretary
Economic Development Commission