

**ECONOMIC DEVELOPMENT COMMISSION  
REGULAR MEETING  
MONDAY, AUGUST 31, 2015  
6:30 P.M., UPSTAIRS FOYER**

**MINUTES**

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**Note: These are summary minutes. A tape recording of this meeting is on file in the Commission Secretary's Office in the Wolcott Town Hall.**

**REGULAR MEETING**

**I. CALL TO ORDER, ROLL CALL**

Chairperson Mary Kelly called the Regular Meeting to order at 6:34 p.m. with the Pledge of Allegiance and attendance was taken.

**MEMBERS PRESENT:** Terry Mulhall, Dave Grant, Sean Hughes,  
Richard Mansfield, Mary Kelly

**MEMBERS ABSENT:** Robyn Mazas, Greg Dandio

**II. APPROVAL OF MINUTES:**

Upon **MOTION** by Sean Hughes, seconded by Richard Mansfield, it was unanimously voted to **APPROVE** the minutes of the 6/1/2015 Regular Meeting.

Upon **MOTION** by Sean Hughes, seconded by Terry Mulhall, it was unanimously voted to **APPROVE** the minutes of the 7/6/2015 Workshop.

**III. CORRESPONDENCE**

There were no Correspondences at this time.

**IV. PUBLIC REQUESTS**

There were no Public Requests at this time.

**V. SUB-COMMITTEE REPORTS**

**1. Small Business Development**

Sean Hughes did not have anything new to report at this time.

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**VI. OLD BUSINESS**

**1. Discussion on Property next to Golf Course**

It was decided to table this again at this time. (Sean Hughes and Dave Grant)

**2. Discussion on a Wolcott Informational Packet**

Chairperson Kelly said this informational packet is a reflection of all of us on the Commission. She is asking everyone to take the brochure home, read it and advise if there is anything that should be added or taken out. Sean Hughes said he liked the design and the information inside is a good reflection of the Commission, it is condensed and this is good. Chairperson Kelly asked for a motion to approve the brochure with the condition that any edits will be done by Wednesday.

Upon **MOTION** by Sean Hughes, seconded by Richard Mansfield, it was unanimously voted to **APPROVE** the informational brochure as stated above.

**VII. NEW BUSINESS**

**1. Annual Report Discussion**

Chairperson Kelly read over the Annual Report to the members. It was stated to verify the AA rating company name. Sean Hughes said to change the first sentence in second paragraph to be two separate sentences and to eliminate one period in last paragraph after business.

Upon **MOTION** by Sean Hughes, seconded by Terry Mulhall, it was unanimously voted to **APPROVE** the annual report with the changes listed above.

**VIII. UPDATE ON WOLCOTT BUSINESSES AND POTENTIAL BUSINESS DEVELOPMENT**

There was no update on Wolcott businesses at this time.

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**IX. ITEMS FOR THE NEXT AGENDA**

Chairperson Kelly said to take off the Wolcott Informational Packet and the Annual Report Discussion at this time. She said she would see the Mayor regarding the property next to Farmingbury Golf Course to see if there has been any interest in it and if not we may vote to take it off the agenda at the October meeting.

**X. ADJOURNMENT**

Upon **MOTION** by Sean Hughes, seconded by Dave Grant, it was unanimously voted to **ADJOURN** the Regular Meeting at 6:45 p.m.

**APPROVED:**

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Mary M. Kelly, Chairperson  
Economic Development Commission

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Edna Henderson, Recording Secretary  
Economic Development Commission